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ADOPTED BUDGET
CITY OF WATERTOWN

09/10

**CITY OF WATERTOWN
NEW YORK**

**ADOPTED BUDGET
2009-10**

City Council

Jeffrey E. Graham, Mayor

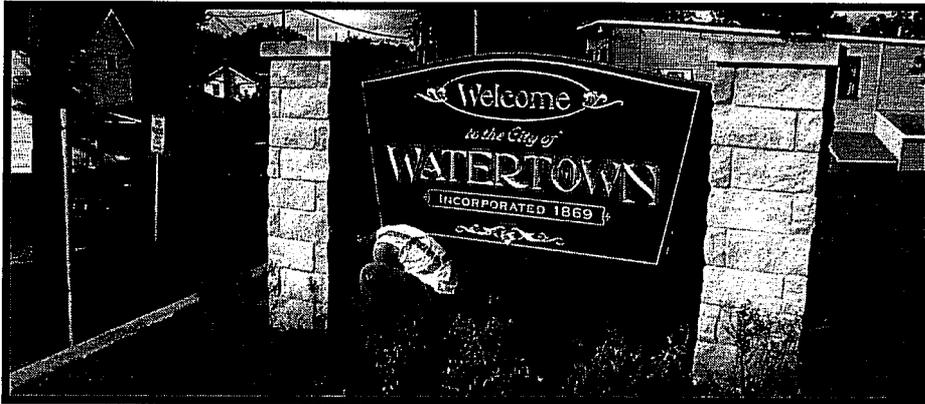
Roxanne M. Burns Joseph M. Butler, Jr.

Peter L. Clough Jeffrey M. Smith

Mary M Corriveau

City Manager

Donna Dutton	City Clerk
James Mills	City Comptroller
Kurt Hauk	City Engineer
Joseph Goss	Police Chief
Milton Sayre	Fire Chief
Eugene Hayes	Superintendent of Public Works
Gary Pilon	Superintendent of Water
Kenneth Mix	Planning and Community Development Coordinator
Peter Keenan	Information Technology Manager
Brian Phelps	City Assessor
Robert Cleaver	Purchasing Agent
Barbara Wheeler	Library Director
Elizabeth Morris	Executive Sec. Civil Service
Bryan White	Confidential Assistant to City Manager
Slye & Burrows	City Attorney



City Profile

Date of Incorporation	1869
Form of Government	Council-Manager
Current Populations Estimate (2000 Census)	26,705
Population Density (per acre)	4.5
Land Area (square miles)	9.3
Unemployment Rate (City) March 2009	8.7%
Total Real Property Values (2008)	\$1,416,645,913
Median Household Income (2000)	\$28,429
Building/Maintenance Permits Issued (2008)	696 Permits - \$12,560,814 value
Miles of Street	100
Number of Acres of Parks and Playgrounds	574
Number of Streetlights	2,639
Public Utilities (number of accounts)	
Water	8,206
Sewer	
Bond Rating (General Obligation Bonds)	Moody's Investor Services A3
Number of Employees	Full Time 335
	Part Time 34



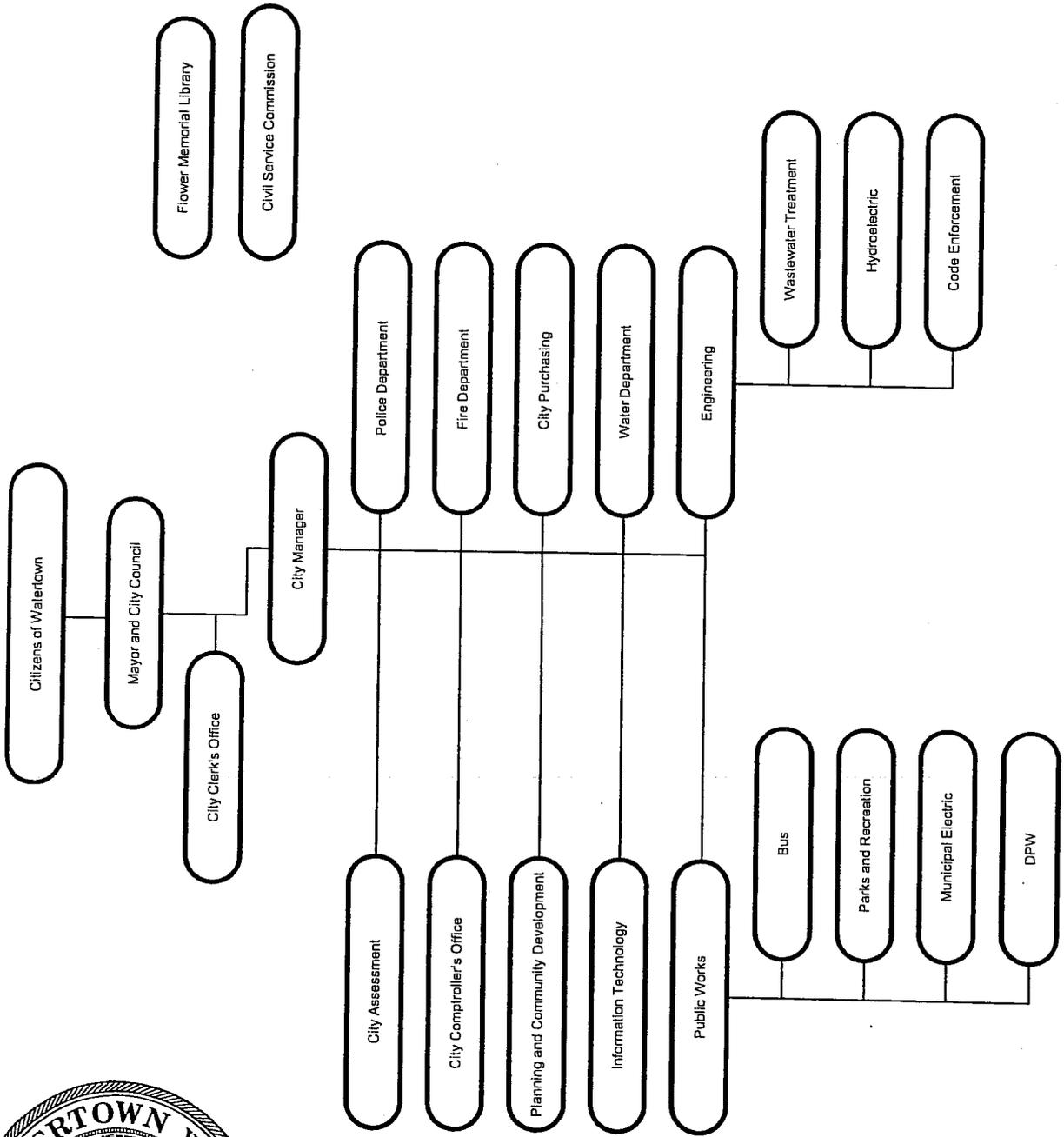
The City of Watertown, New York fosters an environment that ensures the health, safety and general welfare of the community and its visitors by providing responsive services.

Our city government provides leadership to enhance the quality of life while preserving our heritage.

The City of Watertown, New York aspires to be a vibrant, attractive community of rich, recreational, cultural and economic opportunity that maintains a small town appeal.

To succeed in our mission, we believe that:

- Integrity is non negotiable.
- Trust is a two-way street.
- Everyone will be treated with respect and dignity.
- Disagreement does not equal disrespect.
- All employees are accountable.
- Communication is critical to success.
- Safety will not be compromised.
- Quality counts.
- Innovation is encouraged.
- Service with pride.





City of Watertown

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Honorable Mayor and City Council Members:

April

20, 2009

Honorable City Council

So much has changed since writing this message last year. The country has seen the failure of major banking institutions, federal bailouts of the financial sector, the collapse of the housing industry, unemployment at an all time high, and bailouts needed for major car companies to keep them afloat. At the same time, the Federal Government is providing financial assistance through the American Recovery and Reinvestment Act that will flow to federal, state and local agencies to help create jobs and simulate the economy.

Introduction

The City of Watertown has not been insulated from the downturn in the economy. We are seeing some of the same impacts here locally that are being seen in small towns across the nation. Unemployment is up, interest rates are down, people are worried about their ability to sell their homes, and spending is down. The job market is changing, some companies, like Covidian are consolidating facilities and laying off employees, some are doing temporary furloughs, and others are looking to eliminate positions through attrition. No matter how it is done, the impact is felt within the community.



These economic challenges are impacting this year's budget and our five year budget projections. The City, like every other business, is dealing with increased cost of doing business with fewer resources to support the operations. Talk of a long recession, projected increases in retirement rates, falling interest rates, and uncertainties related to future sales tax revenues and state aid are not only impacting this year's operating budget but will be factors for the foreseeable future.

In developing this year's budget, the biggest challenge was assessing how the economic forces at the state and federal level will impact the future financial well being of this community. This year's budget eliminates three positions through attrition, proposes a tax levy increase, holds water and sewer rates at current levels, presents a five year capital plan that addresses our aging infrastructure and facilities, and at the same time preserves fiscally responsible fund balances to help us through these difficult financial times.

Our capital plan is not as aggressive as in prior years, it focuses on needs rather than wants, and also focuses on projects that will help decrease operating costs and/or increase revenues over the long term.

Proposed Budget 09/10

City of Watertown

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During budget reviews, we kept our focus on our ability to execute the plan, both operationally and financially. This process allowed us to review proposed projects, set priorities, discuss community needs and establish realistic and achievable objectives for the upcoming years.

Combined City Budget

Total recommended appropriations for Fiscal Year 2009-10 are \$46,311,153. This is a 3.34% decrease over the adopted Fiscal Year 2008-09 budget.

Fund	2009-10	2008-09	Change	% Change
General	\$36,101,154	\$37,548,406	(\$1,447,252)	-3.85%
Water	\$4,749,908	\$5,030,764	(\$280,856)	-5.58%
Sewer	\$4,199,505	\$4,162,487	\$37,018	0.89%
Library	\$1,083,836	\$1,048,480	\$35,356	3.37%
Tourism	\$176,750	\$122,500	\$54,250	44.29%
Total	\$46,311,153	\$47,985,785	(\$1,674,632)	-3.34%

As I indicated, the most significant factor affecting the Proposed Budget for Fiscal Year 2009-10 and future City Budgets is short and long-term impact of the economic downfall. As predicted last year, falling interest rates, sales tax revenues and uncertainty in state aid are not only impacting this year's operating budget but will be factors for the foreseeable future. Add to these, National Grid's claim to the City for a refund of Gross Receipts Tax for the past three years, and decreased revenues into the future, the City's revenues have been hurt.

The Proposed FY 2009-10 Budget contains retirement rates of 8.03% for CSEA and Management employees and a 15.33 rate for Police and Fire. These rates have changed slightly since last year. State retirement rates are set each year based in part on the stock market at March 31st of the prior year. With the stock market dropping from 12,620 on April 17, 2008 to 8,131 on April 16, 2009, the assets of the State Pension fund have lost more than 40% of the value they had last year, and the only way to make up that value, in the short term, is to raise rates.

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In our discussion with the State Retirement System, we've learned that retirement rates will increase by 50% next year, and over the next five years could increase to as much as 30% of payroll for Police and Fire, and 20% of payroll for all other employees.

Last year we raised the rates for health insurance premiums by 6.9%, based on where we anticipated claims to come in for 2008-09. While we have had some large claims, they have been mitigated by our stop loss insurance and therefore this budget contains only a 5.3% increase in rates budgeted for health insurance. While the expenses associated with providing health insurance to our active and retired employees continue to grow, we are actively working with our Unions to mitigate this growing burden.

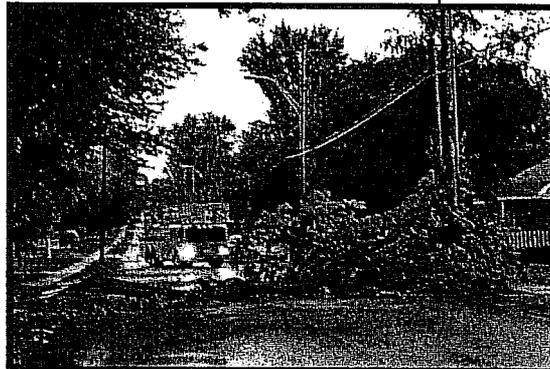
Negotiated wage increases for I.B.E.W. and C.S.E.A. along with Management and Elected Officials, including the associated fringe benefits, are contained in the individual department budgets. Inasmuch as the contracts with Police and Fire expire on June 30, 2009, and successor agreements have not been reached as of the drafting of this document, proposed salary adjustments for those employees are contained in the contingent account in the General Fund.

General Fund Budget

Appropriations:

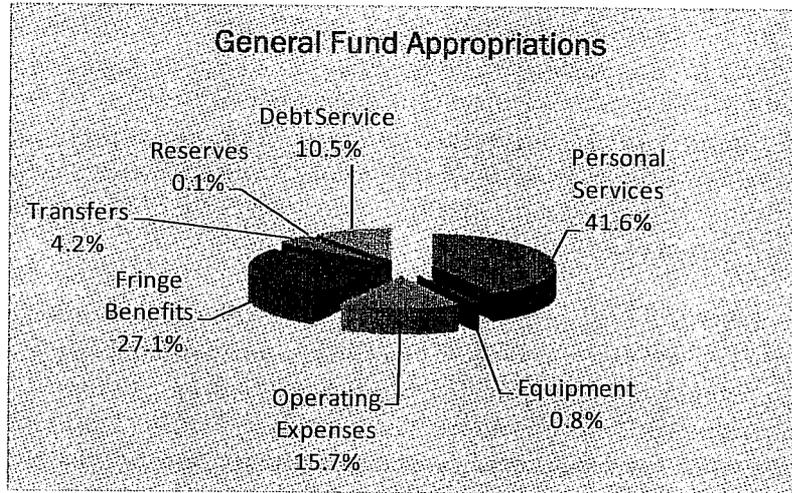
My proposed Fiscal Year 2009-10 General Fund budget calls for an appropriation of \$36,101,154 which is a decrease of \$1,488,252. This represents a 3.96% decrease over FY 2008-09. This includes appropriations for wages and fringe benefit increases for all employees.

Over the past five years, my budgets have tried to reduce the City's higher than average debt burden. In the past, many of the items we borrowed for were more operational in nature and I believe should have been paid for out of operations. This budget continues the 'pay as you go' practice for these types of items. The 2009-10 Budget contains an appropriation of \$531,000 in a transfer to the Capital Fund to pay for small capital improvement projects that are not recommending for bonding. This is \$37,000 less than last year.



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This year's budget contains the elimination of three positions, one in the City Manager's Office, one in the Engineering Department and one in the Police Department. All three of these cuts will be attained through attrition.



Department heads have done an outstanding job of reducing the operating costs. The outright purchase of equipment has decreased. As you can see from the chart listed above, the costs associated with employees' salaries and fringes represent 68.7 % of the overall budget, this is up from 65.5% last year. The costs associated with debt service has also decrease from 11.2% to 10.5% of General Fund spending.

Revenues:

This budget contains \$26,969,754 in revenues other than real property taxes. This is a \$3,497,014 decrease over the current year's budget and represents a 11.48% decrease. The largest decrease in revenues this year is in Pilot payments. In November 2008, the City received just over \$2,200,000 from LUK as the final payout of the PILOT on the 801 properties.

The City's General Fund continues to rely heavily on Sales Tax revenue to meet its budgetary needs. It is the single largest revenue, followed by Real Property Taxes, State Aid and Hydro Revenues. During this past year Sales Tax revenues have been on the decrease, and we are not projecting much change for FY 2009-10. This year, Sales Tax has not increased as much as projected, so for Fiscal Year 2009-10, Sales Tax is budgeted at \$14,755,000 which is \$995,000 less than originally budgeted for in FY 2008-09, which represents a 6.3% decrease.

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My proposed General Fund budget requires a Real Property Tax Levy of \$7,680,400. This is an increase of \$562,762 from FY 2008-09 and represents a 7.91% increase over last year's budget. This year, real property taxes represent 21.1% of the General Fund Revenue which is a increase from 18.6% in FY 2008-09. For a property owner whose property has a taxable assessed value is \$200,000, this increased tax levy means an increased tax burden of \$110 for Fiscal Year 2009-10 or just over \$2 per week.

This year's taxable asessed values were impacted by the approxi- mately \$7,123,600 decrease in assessed value on MGNH property on Stone Street. This reduction acts to under-estimate the growth in value within the City this past year. Taking all of this into account, the City's taxable assessed value growth this past year was minimal, with taxable assessed value growing by only \$3,243,048 or 0.33%. The City's equaliza- tion rate this year is expected to be 92.5%. This is a drop of 4.5% last year.

As you can see, the residential tax burden has increased slightly this year to 60.97%, this is driven by the reduction in assessed value for MGNH. At

	Residential	Vacant	Commercial	Industrial	Utility
2004	57.90%	1.32%	31.35%	1.08%	8.34%
2005	57.78%	1.32%	31.39%	1.05%	8.45%
2006	60.11%	1.47%	30.38%	1.00%	7.04%
2007	62.75%	1.24%	29.00%	0.89%	6.13%
2008	60.72%	1.21%	31.17%	0.89%	6.01%
2009	60.97%	1.13%	30.81%	0.91%	6.18%

the same time, the average assessment for a single-family home in- creased slightly this year to \$104,285 compared to \$103,455 in FY 2008- 09. This year's budget proposes a tax rate of \$7.777 per \$1,000 of as- sessed value, up \$0.548 over this year's rate. This is a tax rate increase of 7.58%. For the average single family home owner in Watertown, this means an annual increase of \$63 in taxes.

Water Fund Budget

The total appropriations for the fund are \$4,749,908. This is a decrease of \$280,856 or -5.58% over the current year. Projected Water Fund revenues are 4,564,000 this represents a \$116,764 decrease from the FY 2008-09 projected revenues. Based on higher than anticipated con- sumption by Fort Drum last year, and the increase in Water Rates in 2008-09, there will be no increase in Water Rates this year. It should be noted, that last year at this time, I was projecting a 4.6% increase in rates for FY 2009-10.

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Over the past year, the City' water fund budget has benefited from a growing demand for water resources from Fort Drum. This growing demand tapered beginning in January and Fort Drum has resume using their well fields to augment the City's water supply to support their needs.

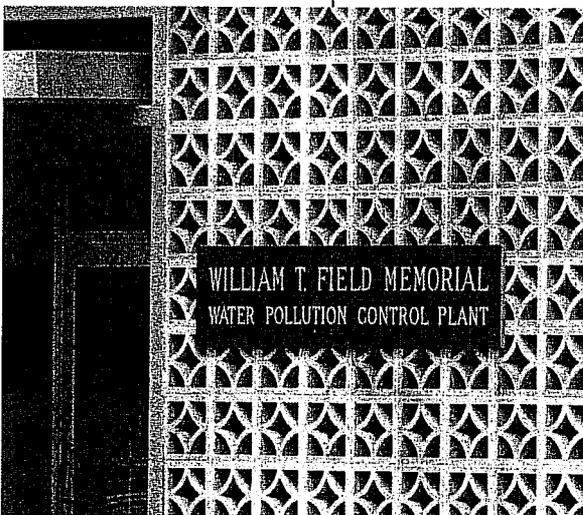
As this budget was formulated, we looked at the long term consumption trends along with projected increases in expenses and debt service. While the Water Fund has some fund balance to help support this year's revenue shortfall, as you will see when you review the five-year budget projections, the reliance on fund balance to meet budgetary requirements can not continue and rate increases are projected in each of the next two years. An appropriation of \$185,908 in fund balance is recommended to balance the FY 2009-10 budget.

Sewer Fund Budget

The total appropriations for the fund are \$4,199,505. This is an increase of \$37,018 or .89% from the current year. Revenues in the Sewer Fund are projected to increase in FY 2009-10, mainly based on the newly negotiated contract for sewer service with DANC. Over the past couple of years the City has lost a number of hauled waste cus-

tomers and Staff is actively pursuing these customers in hopes of gaining back their business. While the community is seeing some of the largest growth in population since the early 1980s, we are still not seeing a corresponding increase in sewer revenues. We also estimate that flows from Fort Drum, with funding from the American Recovery and Reinvestment Act, will be reduced this year, as they do some sewer repairs in their lines that will help eliminate infiltration and inflow.

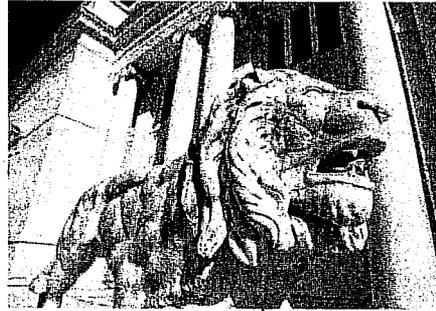
At this time last year we predicted an increase of 5.4% would be needed to support the FY 09-10 spending plan. With the rate increase imposed last year and the increased revenues projected from the new agreement with DANC, we are able to propose this year's Sewer budget without a rate increase. This budget also contains projects that will improve operations and controls, and at the same time reduce the plants overall operating costs. These savings will continue to be a benefit to system users in future years.



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Library Fund Budget

The total appropriations for the fund are \$1,083,836. This is an increase of \$235,356 or 3.37% over the current year. Projected Library Fund revenues include an appropriation from the General Fund in the amount of \$984,911. This increase in appropriation over the current year is primarily due to increased costs associated with payroll and fringes. This year's budget also includes \$16700 to repair the marble fence on Washington Street and \$50500 to also replace twelve(12) heat pumps at the Library that are no longer functional.



The five year plan for the Library contains projects to replace the roof on the newer addition to the Library, to rehabilitate the loading dock and the elevator. It is hoped that the Library is able to obtain funding to support some of these capital repairs, as it did this year, when it improved the entrance to the facility with a handicapped door.

Self Funded Health Insurance

The total appropriations for the fund are \$7,852,218. This is an increase of \$561,998 or 7.7% over the current year budget. At the beginning of FY 2007-08, the Self Funded Health Insurance Fund had a negative fund balance of (\$177,765). Using the contractual formula for calculating the premium rate, this year's Health Insurance premium will increase by 5.3% over last year.

During this past year, the City issued an RFP for Third Party Administrators for both the City's health benefits and its prescription plan which has helped reduce administrative costs and at the same time increase prescription reimbursements received.

As I begin negotiations with Police and Fire, I will continue to look for changes to the City's plan that will provide positive long-term benefits and cost mitigation to both active and retired employees, and look at the benefits of offering optional benefit plan for employees. We are looking a wellness programs as a way to mitigate growing expenses. In the recent contract with CSEA we agreed to establish a joint committee to look at steps we can take to help our employees and retirees develop healthy habits. Like every employer across the country, the City of Watertown is continually looking for ways to reduce our health insurance expenses and the burden of those expenses on the property owners, while at the same time not unfairly burdening our active and retired employees.

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Capital Projects Fund

As I said in the beginning of this message, during the development of this year's capital budget, we not only looked at our capacity to complete the work currently outstanding, but to also complete the requested projects. We reviewed and prioritized the projects in this year's capital budget, we talked about our capabilities, and made sure there was a linkage between our strategy and our operational ability. We also looks at "needs" versus "wants". This capital budget plan contains one major street project each year, and focuses on facility improvements that will either reduce annual operating costs or increase revenues, or, in some cases, both. We had the people at the table that are responsible for implementing this plan and made sure that we did not exceed our fiscal or operational ability. I believe this Capital Budget sets priorities that meet the City Council's expressed desires, community needs, and establishes realistic and achievable objectives.

This Five Year Capital Fund Budget contains approximately \$30,000,000 in projects. This is about one-half of the size of last year's capital budget proposal. This year's portion of the budget contains approximately \$5,067,500 in projects. Major projects included in the upcoming budget are the reconstruction of Breen Avenue, installation of a crane at the Hydro facility, repairs to the dosing station dam, installation of a SCADA system for the sewer lift stations, and vehicle replacements. This budget contains the final phase of the City Sidewalk program. In these uncertain times, I believe that continuing the Sidewalk replacement program puts an undue financial burden on those property owners selected as participants and to the taxpayers who, over the years, have picked up a greater percentage of the cost associated with the program. I have always been a proponent of this program, but I feel that it needs to be temporarily discontinued, and when financial conditions improve, the program should be reworked so that the amount paid by the taxpayers is a fixed percentage of the costs.

Once again this year, all five years of the proposed Capital Budget remains under the City's self-imposed debt cap. Over the upcoming year, we will continue to aggressively pursue alternative funding sources to assist with as many capital projects as possible to lessen the burden on City taxpayers. We have already been awarded \$500,000 in American Recovery and Reinvestment Act (ARRA) funds to assist with the paving of Washington and Arsenal Streets. Currently the Police Department, Citibus, Fire, DPW, Engineering and Water are looking at ways to access funding from the ARRA to offset local funds.

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As you look through the Capital Budget you will find fewer capital projects listed for each of the five years. This is reflective of the economic challenges we face over the upcoming years.

Multi Year Financial Plan

This section of the City budget presents the five year financial plans for the community. The importance of this portion of the budget grows each year. It is a guide to where the community's finances are headed, based on certain assumptions. At the beginning of the plan you will find the assumptions used in developing the plan. All of these assumptions are up for discussion as we review the plan.

A considerable amount of time was spent this year focusing on this plan. It is important to note that based on the assumptions used, this is still not a workable plan over the next five years. Based on the assumptions used, we will be able to insulate the property taxpayers for the next two years, but during those two years, some very difficult decisions will need to be made to maintain service levels.

During budget review, Staff is prepared to discuss this document and the community's financial outlook with the City Council.

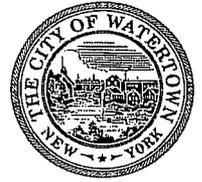
Summary

All of the budgets presented were formulated with an eye towards the long term stability of the City's operating funds. Current service levels have been maintained in this budget, with the exception of the sidewalk program and the Capital Fund presents a small but executable plan for the community's future.

As with everything we do as an organization, the development of the budget is a team effort. The City Manager's Office develops the final budget with the assistance of many other members of the City's team. I want to thank all of those involved in the preparation of this spending plan. The departmental budgets presented were fiscally sound and made the development of the overall budget plan a much easier task. City Comptroller James Mills deserves a special thanks for sharing his time, talents and professional insights as we worked together to develop this spending plan for the City.

Sincerely,
Mary M. Corriveau
City Manager

General
Fund
Budget

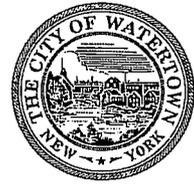


CALCULATION OF PROPERTY TAX RATE

	<u>2008-09</u>	<u>2009-10</u>	<u>CHANGE</u>	<u>% CHANGE</u>
Appropriations	\$37,589,406	\$36,095,744	-\$1,493,662	-3.97%
Less Revenues	\$30,466,768	\$27,300,671	-\$3,166,097	-10.39%
Less Fund Balance	\$110,000	\$1,165,000	\$1,055,000	959.09%
Less Sidewalk Reserve	\$35,000	\$41,000	\$6,000	17.14%
Less Capital Reserve	\$0	\$315,000	\$315,000	N/A
Plus Tax Reserve	\$140,000	\$70,000	-\$70,000	-50.00%
Real Property Taxes	\$7,117,638	\$7,344,073	\$226,435	3.18%
Taxable Assessed Valuation	\$982,901,620	\$990,720,368	\$7,818,748	0.80%
Tax Rate per 1000	\$7.229	\$7.393	\$0.164	2.27%

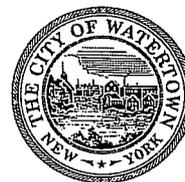
CONSTITUTIONAL TAX LIMIT

Fiscal Year 2009-10



FIVE YEAR TOTAL FULL VALUATION	<u>\$ 4,084,044,489</u>
FIVE YEAR AVERAGE FULL VALUATION	<u>\$ 816,808,898</u>
CONSTITUTIONAL TAX LIMIT - 2% OF 5 YEAR AVERAGE	<u>\$ 16,336,178</u>
CITY LEVY	\$ 7,349,073
LESS TOTAL EXCLUSIONS	<u>\$ 5,062,660</u>
TAX LEVY SUBJECT TO TAX LIMIT	<u>\$ 2,286,413</u>
PERCENTAGE OF TAX LIMIT EXHAUSTED	<u>14.00%</u>
CONSTITUTIONAL TAX MARGIN	<u>\$ 14,049,765</u>

Fiscal Year: 2009-10
Department: General Fund
Account Code: Revenues
Function: General Fund Revenue Summary



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
Taxes and Penalties	\$15,365,672	\$16,440,913	\$19,086,445	\$15,812,310
Departmental Revenues	4,412,816	3,582,947	4,053,500	4,279,900
Intergovernmental Revenues	40,866	112,159	94,500	127,250
Use of Money and Property	686,251	514,016	257,400	161,850
Licenses and Permits	54,603	73,721	65,200	80,700
Fines and Other Revenues	360,546	218,077	155,100	195,600
Interfund Transfers	286,069	269,445	234,500	525,050
State and Federal Aid	<u>5,343,210</u>	<u>5,887,797</u>	<u>6,509,589</u>	<u>6,105,711</u>
Other Revenues Sub-Total	26,550,033	27,099,075	30,456,234	27,288,371
Beginning Fund Balance	9,174,748	10,836,093		
Appropriated Fund Balance			110,000	1,165,000
Appropriated Reserve Fund Balance			35,000	356,000
Real Property Taxes	8,280,453	6,953,264	6,988,172	7,286,373
Total Revenues	\$44,005,234	\$44,888,432	\$37,589,406	\$36,095,744

Fiscal Year: 2009-10
 Department: General Fund
 Account Code: Taxes and Penalties
 Function: Revenues



Taxes and Penalties	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
A1080 Fed. Pymt's in Lieu of Taxes	27,501	26,749	25,500	22,500
A1081 Other Pymt's in Lieu of Taxes	395,827	365,672	2,390,945	101,810
A1090 Interest/Penalties Property Tax	124,330	112,362	110,000	125,000
A1110 State Admin. Sales & Use Tax	14,159,944	15,194,501	15,750,000	14,755,000
A1130 Utilities Gross Receipts Tax	447,253	447,896	460,000	385,000
A1170 Franchises	<u>210,817</u>	<u>293,733</u>	<u>350,000</u>	<u>423,000</u>
Taxes and Penalties	15,365,672	16,440,913	19,086,445	15,812,310

A1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include the 801 Housing Projects, various apartment projects, and properties being financed through the Jefferson County Industrial Development Agency.

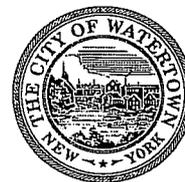
A1090 - Interest & Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A1110 - State Administered Sales & Use Tax - Per agreement with Jefferson County, the City receives 24% of the three and three quarters percent county sales tax collected within the County.

A1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A1170 - Franchises - The City receives 5% of the gross revenue earned by the cable TV company from its subscribers in the City.

Fiscal Year: 2009-10
 Department: General Fund
 Account Code: Departmental Revenues
 Function: Revenues



Departmental Revenues	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
A1235 Tax Sale Advertising	9,281	10,696	8,000	10,000
A1240 Comptroller's Fees	10,160	8,701	10,000	7,500
A1250 Assessor's Fees	712	1,231	500	900
A1255 Clerk Fees	105,605	98,362	100,000	110,800
A1260 Civil Service Fees	1,861	7,300	2,000	4,125
A1520 Police Fees	10,322	9,109	4,000	5,000
A1570 Demolition Fees	0	30,000	0	0
A1710 Public Works Fee	86,201	145,240	75,000	85,000
A1715 DPW Charges - Fuel	23,011	30,587	44,000	21,225
A1750 Bus Fares	94,096	105,001	95,000	165,000
A1751 Bus Advertising	3,087	2,733	5,000	10,000
A2001 Park & Recreation Charges	9,667	14,003	7,500	11,250
A2012 Recreation Concessions	43,860	30,486	45,000	35,000
A2025 Special Rec. Fac. Charges	12,675	10,000	17,000	24,000
A2026 Pool Fees	714	380	500	1,000
A2030 Arena Fees	92,181	100,382	105,000	121,600
A2065 Skating Rink Charges	52,779	48,803	53,000	50,000
A2110 Zoning Fees	2,700	1,756	2,000	2,500
A2130 Refuse and Garbage Charges	542,200	510,242	510,000	510,000
A2135 Refuse and Garbage Totes	110,098	172,836	170,000	185,000
A2150 Sale of Surplus Power	<u>3,201,606</u>	<u>2,245,099</u>	<u>2,800,000</u>	<u>2,920,000</u>
Departmental Revenues	4,412,816	3,582,947	4,053,500	4,279,900

A1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A1240 - Comptroller's Fees - The revenue derived is received from the fee the City is allowed to charge for processing returned checks.

A 1250 - Assessor's Fees - Fees for copies of property record cards and sales reports.

A1255- Clerk Fees - Fees for certified copies of birth certificates, death certificates and marriage licenses.

A1260 - Civil Service Fees - City share of Civil Service exam fees

A1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A1570 - Demolition Charges - Charges associated with the demolition and removal of unsafe buildings

A1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW, at properties whose owner is in violation of the municipal code.

A1715 - DPW Charges - Fuel - Charges to the school district for purchase of fuel.

A1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A1751 - Bus Advertising - Revenue received from advertising on City buses

A2001 - Park and Recreation Charges - The Recreation Department charges roster fees for men's softball leagues, and there is a parking fee paid by patrons attending professional baseball and other events at the Fairgrounds.

A2012 - Recreation Concessions - The revenue consists of fees paid by professional baseball to use the Fairgrounds, lease of the Arena concession stand, and skate sharpening and rentals at the Ice Arena.

A2025 - Special Rec. Facility Charges - Lease payments from Family YMCA

A2026 - Pool Fees - Fee paid by non-residents to use the City pools.

A2030 - Arena Fees - The Recreation Department charges for rental of ice time at the arena and for rental of the arena and Fairground facilities.

A2065 - Skating Rink Charges - This is the charge for public skating at the Fairgrounds Ice Arena

A2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeal.

A2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A2150 - Sale of Surplus Power - Under the terms of a 40 year agreement with Niagara Mohawk, the power company purchases all of the excess power the City produces at its hydroelectric power plant.

Fiscal Year: 2009-10
Department: General Fund
Account Code: Intergovernmental Revenues
Function: Revenues



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Intergovernmental Revenues				
A2210 Taxes/ Assest. Srv Other Gov.	4,511	4,517	4,500	4,500
A2220 Civil Service Charge School Dist.	22,066	23,393	24,000	25,000
A2260 Police Services	12,289	74,249	66,000	97,750
A2300 Transportation, Other Governments	0	10,000	0	0
A2389 Misc. Revenues, Other Govts	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Intergovernmental Revenues	40,866	112,159	94,500	127,250

A2210 - Tax & Assessment Services for Other Governments - The City Assessor's Department prepares the tax roll and tax bills for the Watertown City School District. The District pays a fee for this service.

A2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City, and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system

A2389 - Misc. Revenues, Other Governments - Revenue received from the Development Authority of the North Country in support of the Cloverdale demolition costs

Fiscal Year: 2009-10
Department: General Fund
Account Code: Uses of Money and Property
Function: Revenues



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Use of Money and Property				
A2401 Interest and Earnings	663,872	489,384	230,000	130,000
A2410 Rental of Real Property	<u>22,379</u>	<u>24,632</u>	<u>27,400</u>	<u>31,850</u>
Use of Money and Property	686,251	514,016	257,400	161,850

A2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A2410 - Rentals of Real Property.- Revenue is received from the rental of land to the Watertown Golf Course, rental of office space to the Watertown Wizards, the City's health insurance administrator, and water and sewer administration at City Hall.

Fiscal Year: 2009-10
Department: General Fund
Account Code: Licenses and Permits
Function: Revenues



Licenses and Permits	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
A2501 Business/Occupational Lic.	6,196	7,288	6,000	7,000
A2530 Games of Chance Licenses	100	664	200	200
A2540 Bingo Licenses	3,998	3,920	4,000	4,000
A2555 Building & Alteration Permits	37,494	58,367	50,000	50,000
A2560 City Permits	1,785	847	1,000	16,000
A2565 Plumbing Permit	250	0	0	0
A2590 Sanitary Sewer Permit	3,980	2,610	3,500	3,000
A2591 Storm Sewer Permit	<u>800</u>	<u>25</u>	<u>500</u>	<u>500</u>
Licenses and Permits	54,603	73,721	65,200	80,700

A2501 - Business and Occupation Licenses - The City receives revenue from the sale of bicycle, taxi cab and plumbing licenses.

A2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A2540 - Bingo Licenses - The City's share of the profit and license fee.

A2555 - Building & Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cuts and snow dump permits.

A2565 - Plumbing Permits - The plumbing permit fee and fixture fee for inspecting internal plumbing.

A2590 - Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for sanitary sewer hook-ups.

A2591 - Storm Sewer Permits - The administrative fee and connection and disconnect fee for storm sewer hook-ups.

Fiscal Year: 2009-10
 Department: General Fund
 Account Code: Fines and Other Revenues
 Function: Revenues



Fines and Other Revenues	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
A2610 Fines & Forfeited Bail	87,376	91,069	90,000	135,000
A2650 Scrap & Excess Material Sale	3,798	4,244	4,000	4,500
A2655 Minor Sales	86	36,784	100	100
A2660 Sale of Real Property	0	17,914	10,000	10,000
A2665 Sale of Equipment	2,500	15,443	2,500	2,500
A2680 Insurance Recoveries	74,775	22,207	30,000	25,000
A2701 Refund of Prior Year Expense	181,004	25,808	7,500	7,500
A2705 Gifts & Donations	10,540	3,980	10,000	10,000
A2770 Other Unclassified Revenues	<u>467</u>	<u>628</u>	<u>1,000</u>	<u>1,000</u>
Fines and Other Revenue	360,546	218,077	155,100	195,600

A2610 - Fines and Forfeited Bail - Parking ticket revenue is credited to this account, along with fines received from the City Court.

A2650 - Scrap & Excess Material Sales - Bicycle auctions and sale of excess scrap provide the revenue for this account.

A2655 - Minor Sales - The sale of engineering maps and other items sold by various departments.

A2660 - Sale of Real Property - This account is credited with the revenue received from the sale of city owned property.

A2665 - Sale of Equipment - Revenue received from sale of City equipment

A2680 - Insurance Recoveries - Damages to City property and vehicles is reimbursed by the insurance company of those at fault.

A2690 - Other Compensation for Loss - Revenue received for miscellaneous losses not covered through insurance claims

A2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

A2705 - Gifts and Donations - Gifts and donations received by the City.

A2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

Fiscal Year: 2009-10
Department: General Fund
Account Code: Interfund Transfers
Function: Revenues



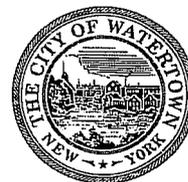
	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Interfund Transfers				
A2802 Central Printing and Mailing	2,225	2,667	2,500	6,300
A2803 Central Garage	91,175	105,547	138,000	100,000
A5031 Interfund Transfers	<u>192,669</u>	<u>161,231</u>	<u>94,000</u>	<u>418,750</u>
Interfund Revenues	286,069	269,445	234,500	525,050

A2802 Central Printing & Mailing Interfund Charges - Charges to funds, other than the General Fund, for postage and office supplies used.

A2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A5031- Interfund Transfers - Contributions from the Debt Service and Tourism Funds.

Fiscal Year: 2009-10
 Department: General Fund
 Account Code: State and Federal Aid
 Function: Revenues



State and Federal Aid	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
A3001 State Aid, Per Capita	4,445,957	4,757,174	5,090,177	5,090,177
A3004 State Aid, RPTL	42,150	42,275	0	0
A3005 State Aid, Mortgage Tax	425,352	502,944	500,000	370,000
A3040 State Aid, STAR	11,300	22,459	5,000	0
A3060 State Aid, Records Management	0	10,000	0	0
A3088 State Aid, Other	9,704	2,520	0	0
A3089 State Reimb. Workers' Comp.	78,705	133,034	80,000	65,000
A3330 State Reimb. Court Security	35,042	26,220	25,500	30,325
A3331 State Reimb. Court Postage	3,580	1,898	1,752	1,752
A3501 State Aid, CHIPS	0	0	0	14,400
A3589.3 State Mass. Trans. Assist.	149,691	230,493	160,000	170,000
A3820 State Aid, Youth Program	11,460	12,027	12,494	11,500
A3821 State Aid, Juvenile Program	7,179	7,324	7,616	6,700
A3989 State Aid, Home & Community Service	6,250	16,492	73,650	69,900
A4389 Fed Aid, Public Safety	675	11,748	293,400	154,957
A4510 Fed. Aid, Highway Safety	9,765	7,589	8,000	9,000
A4589.4 Federal Transportation Assist.	106,400	103,600	108,800	112,000
A4989 Fed. Aid-Home & Community Service	0	0	143,200	0
State & Federal Aid	5,343,210	5,887,797	6,509,589	6,105,711

A3001 - State Aid, Per Capita - This is general revenue sharing provided to localities by the State of New York.

A3004 - State Aid, Real Prop. Tax Law - New York State provides maintenance aid to localities meeting state requirements for assessment administration.

A3005 - State Aid, Mortgage Tax - For each mortgage recorded on property located within the City we receive 1/2% tax as our share.

A3040 - State Aid, STAR - Maintenance aid received to offset the cost of administering the State Tax Relief Program.

A3060 - State Aid, Records Management - Aid received for records management

A3088 - State Aid, Other - Miscellaneous State Aid

A3089 - State Reimb., Worker's Compensation - The State reimburses the City for certain worker's compensation expenses incurred by the City.

A3330 - State Reimb., Court Security - The City is reimbursed for the space provided to the State Court system.

A3331 - State Reimb., Court Postage - The Court system reimburses the City for office materials supplied and for telephone expense.

A3501 - State Reimb., CHIPS - Aid from highway capital program to offset Department of Public Works road crews' overtime costs.

A3589.3 - State Mass Transportation Assist. - The City receives operating assistance from the NYS - DOT for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A3820 - State Aid , Youth Program - The State Division for Youth provides assistance for the Recreation Department based on services they provide.

A3821 - State Aid, Juvenile Program - The State Division for Youth provides assistance for the Police Department based on services they provide.

A3989 State Aid, Other Home & Community Service - Grant proceeds from the New York State Department of State for Brownfield related project costs

A4389 - Fed. Aid, Police Block Grant - Grants for bullet proof vests, computers, etc.

A4510 - Fed. Aid, Highway Safety - Revenues received from the Selective Traffic Enforcement Program (STEP)

A4589.4 - Federal Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and para-transit system. The funds are for operating assistance or for capital expenditures.

A4989 - Fed. Aid - Other Home & Community Service - Grant funds received from the Environmental Protection Agency for Brownfield project costs

Fiscal Year: 2009-10
Department: General Fund
Account Code: Real Property Taxes
Function: Revenues



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Real Property Taxes				
A1001 Real Property Taxes	8,255,773	6,906,017	7,117,638	7,344,073
A1030 Special Assessments	11,894	10,173	10,534	12,300
A1050 Real Property Tax Reserve	12,786	37,074	(140,000)	(70,000)
Real Property Taxes	8,280,453	6,953,264	6,988,172	7,286,373

A1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law certain properties are tax exempt, ie: school, churches, and government buildings.

A1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

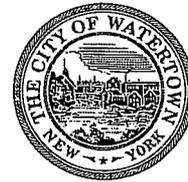
A1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

Fiscal Year: 2009-10
 Department: General Fund
 Account Code: Expenses
 Function: General Fund Expense Summary



EXPENDITURES	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Legislative Board	41,784	54,501	64,636	64,286
Mayor	18,554	20,998	26,229	26,128
Municipal Executive	546,885	553,285	592,200	538,746
Comptroller Department	422,934	445,288	481,922	473,237
Purchasing Department	110,615	114,355	117,715	121,727
Assessment Department	245,239	290,288	253,004	258,469
Tax Advertising Expenses	10,390	12,098	13,500	13,000
Exp. Property Acquired	3,184	150,575	54,500	52,500
Fiscal Agent Fees	4,981	4,198	3,500	3,100
Clerk	208,756	190,747	199,214	200,400
Law	205,222	196,410	198,500	192,600
Civil Service	60,757	85,404	117,346	63,052
Engineering	561,437	588,976	819,072	713,207
DPW Summary	4,357,112	4,746,585	5,165,941	4,969,879
City Municipal Building	194,357	214,450	209,018	187,629
Central Printing & Mailing	85,936	90,391	86,650	82,500
Information Technology	302,224	420,121	497,582	502,260
Judgments & Claims	-	12,075	26,000	18,685
Purchase of Land	-	40,000	-	-
Real Property Taxes	45,134	35,148	31,500	32,925
Contingent	-	-	297,833	377,000
Police Department	6,358,928	6,943,749	7,097,599	6,891,047
Fire Department	7,163,414	7,531,186	8,170,940	7,730,659
Control of Animals	86,230	85,382	85,382	85,382
Code Enforcement	292,288	389,746	369,915	343,759
Hydroelectric Production	303,204	312,833	350,200	354,900
Traffic Control and Lighting	800,675	841,318	863,723	834,098
Airport	3,348	-	-	-
Bus Operations	621,218	734,771	736,305	723,797
City Parking Facilities	35,090	62,818	39,885	39,409
CAPC	45,000	50,000	52,000	52,000
Publicity	662	1,505	5,000	5,000
Economic Development	30,000	15,000	5,000	-
Parks & Recreation	1,093,805	1,152,179	1,285,748	1,203,354
Historian	2,206	25	1,000	250

Fiscal Year: 2009-10
 Department: General Fund
 Account Code: Expenses
 Function: General Fund Expense Summary



	2006-07	2007-08	2008-09	2009-10
	ACTUAL	ACTUAL	BUDGET	BUDGET
Zoning	2,100	1,054	4,000	3,000
Planning	33,614	83,502	284,575	139,900
Workers' Compensation	131,611	71,674	70,000	72,000
Unemployment Insurance	4,768	6,330	8,000	7,000
Health Insurance, Retirees	2,284,123	2,682,960	2,928,534	3,149,098
Medicare Part B - Retirees	196,302	219,179	230,000	241,771
Compensated Absences	20,353	20,142	-	-
General Liability Reserve	25,000	25,000	25,000	25,000
Transfer to Library	921,894	914,747	924,380	984,210
Transfer to Capital Reserve	300,000	-	-	-
Transfer Capital Fund	866,604	1,086,028	568,000	516,000
Black River Trust Reserve	10,000	10,000	10,000	10,000
Debt	4,021,472	4,091,500	4,218,358	3,792,780
Total Expenditures	33,079,410	35,598,521	37,589,406	36,095,744

Fiscal Year: 2009-10
Department: Legislative Board
Account Code: A1010
Function: General Government Support



Description: The City Council is responsible for establishing the overall policies of the City, enactment of Ordinances, Local Laws and Resolutions governing the City including the annual adoption of the Budget. The Council deals with legislative matters as a body and its policy decisions are implemented through the office of the City Manager. The general goals of the City Council are to establish legislative policies of the City, adopt and amend the City Code as necessary for the proper management of the City Government, and appropriate municipal resources and set tax and utility rates for the provision of public services.

2008-09 Accomplishments

- ✓ Expanded City's tree planting program with grant assistance from the Northern New York Community Foundation.
- ✓ Initiated bulk item curbside pickup program to assist those individuals who are unable to attend the City's spring/fall drop off.
- ✓ Supported the continuation of the City's sidewalk maintenance program.
- ✓ Revisited the City's decision regarding revaluation of properties.

2009-10 Goals and Objectives

- Look at ways to stabilize the real property tax, water, and sewer rates within the City.
- Look at ways to streamline operations to make more efficient and cost effective.
- Continue infrastructure and facility improvements with a special focus on alternative energy projects within fiscal constraints.
- Complete Phase I review of City's Ice Arena and initiate improvements. Continue to have open dialogue with community members interested in looking at second sheet of ice at Arena.
- Relook at the decision to discontinue the sidewalk replacement program.

Fiscal Year: 2009-10
 Department: Legislative Board
 Account Code: A1010
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	30,000	39,571	48,000	48,960
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	30,000	39,571	48,000	48,960
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	756	5,948	5,750	5,650
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	6,297	3,079	2,750	1,750
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	16	250	250
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	7,053	9,043	8,750	7,650
Fringe Benefits				
810 New York State Retirement	2,987	3,089	4,214	3,931
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	1,744	2,798	3,672	3,745
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	4,731	5,887	7,886	7,676
Department Total	41,784	54,501	64,636	64,286

Legislative Board

City of Watertown

A1010

Personnel Services

2009-10
Budget

110	Salaries		
	Council Members		<u>\$48,960</u>
	Total Personnel Services		\$48,960

Operating Expenses

430	Contracted Services		
	Broadcasting of Meetings	5,300	
	Legal Ads	350	\$5,650
450	Miscellaneous		
	Travel and Training	1,000	
	Membership Dues	750	\$1,750
460	Materials and Supplies		
	Resolutions/Ordinances, Business Cards, Letterhead		<u>\$250</u>
	Total Operating Expenses		\$7,650

Fringe Benefits

810	New York State Retirement		\$3,931
830	Social Security Expense		<u>\$3,745</u>
	Total Fringe Benefits		\$7,676

TOTAL BUDGET

\$64,286

Fiscal Year: 2009-10
Department: Mayor
Account Code: A1210
Function: General Government Support



Description

The Mayor is the head of the City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor represents the City at civic events and private-public occasions throughout the year.

The general goals of the Mayor are to provide leadership and promote teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor also represents the City at local and state level events and private and public occasions with professionalism and dignity.

2008-09 Accomplishments

- ✓ Successfully completed a joint state grant with the Town of Watertown and resolved disparity issues on water rates.
- ✓ Welcomed two new Council members who are now up to speed on City issues.
- ✓ Completed a mid-year budget correction in response to deteriorating revenues and increasing expenses.
- ✓ Completed the downtown streetscape and through the Trust finalized plans for Franklin Building. Worked to secure developer for Woolworth Building.

2009-10 Goals and Objectives

- Work to make sure the City responds to the realities of the nation's economy. While this may include program changes, focus is on cost containment and minimizing disruption to current City Staff.
- Continue working with management of Mercy to support continued operations and employment within the City.
- Build upon downtown improvements by completing the J.B.Wise parking lot work, rehabilitation of Franklin Building and Woolworth Building, and work to promote City's investment so that private sector work can intensify in the wake of public investment
- Continue to push for New York State to begin reforming and realigning the structure of local government with an eye toward consolidation and amalgamation.

Fiscal Year: 2009-10
 Department: Mayor
 Account Code: A1210
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	10,000	13,190	16,000	16,320
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	10,000	13,190	16,000	16,320
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	7,068	6,299	7,100	7,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	500	250
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	7,068	6,299	7,600	7,250
Fringe Benefits				
810 New York State Retirement	1,131	970	1,405	1,310
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	355	539	1,224	1,248
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	1,486	1,509	2,629	2,558
Department Total	18,554	20,998	26,229	26,128

Mayor

City of Watertown

A1210

Personnel Services

**2009-10
Budget**

110	Salaries		
	Mayor		<u>\$16,320</u>
	Total Personnel Services		\$16,320

Operating Expenses

450	Miscellaneous		
	NYCOM Membership	6,200	
	Travel Expenses	800	\$7,000
460	Materials and Supplies		
	Office Supplies		<u>\$250</u>
	Total Operating Expenses		\$7,250

Fringe Benefits

810	NYS Retirement		\$1,310
830	Social Security Expense		<u>\$1,248</u>
	Total Fringe Benefits		\$2,558

TOTAL BUDGET

\$26,128

Fiscal Year: 2009-10
Department: City Manager's Office
Account Code: A1230
Function: General Government Support



Description: The City Council appoints the City Manager who is responsible for the implementation of policies established by the Council and the general administration of City operations. In addition, the City Manager's office is responsible for labor relations, insurance and risk management, budgeting, financial analysis, grant management and inter-municipal relations. The City Manager, Planning and Community Development Coordinator, three full time Planners, Confidential Assistant to the City Manager and one Secretary support this department's efforts. The goals of the City Manager are to lead the activities of the City, manage municipal resources for efficient operation of public services, present plans, reports and analyses to City Council and maintain the financial affairs of the City in both long term and short term perspectives.

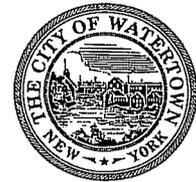
2008-09 Accomplishments

- ✓ Addressed fiscal issues associated with downturn in revenues and increases in expenses, by submitting mid-year budget corrections for City Council consideration and approval.
- ✓ Completed negotiations for successor Collective Bargaining Agreement with C.S.E.A. and Sewer service contracts with the Development Authority of the North Country and the Town of Watertown.
- ✓ Initiated outreach and application to state agencies regarding American Recovery and Reinvestment Act funding to maximize support for projects that will improve the City's infrastructure, and at the same time reduce or defer City taxpayer expenses.
- ✓ Successfully worked with members of Advantage Watertown and Economic Development leaders to develop a plan for the redevelopment of the Woolworth Building.

2009-10 Goals and Objectives

- Continue to monitor the City's fiscal condition and prepare options for City Council consideration. Continue to work on initiatives that will provide long term organizational stability by reducing operating costs and/or increasing revenues.
- Work with community stakeholders on improvements to quality of life issues, development of commercial districts, and improvements to quality of housing.
- Continue to work with state and federal agencies to find ways to enhance the City's use of alternative energy sources that will provide long term savings or revenues to taxpayers.

Fiscal Year: 2009-10
 Department: City Manager's Office
 Account Code: A1230
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	331,352	337,850	365,415	352,166
120 Clerical	42,954	44,610	45,254	40,300
130 Wages	-	-	-	-
140 Temporary	19,924	20,752	24,400	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	394,230	403,212	435,069	392,466
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	248	-	-
420 Insurance	-	-	-	-
430 Contracted Services	1,301	6,908	8,725	6,150
440 Fees Non Employees	-	350	-	-
450 Miscellaneous	26,029	25,270	17,850	8,185
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	847	630	1,000	1,000
465 Equipment < \$5,000	-	169	-	-
Total Operating Expenses	28,177	33,575	27,575	15,335
Fringe Benefits				
810 New York State Retirement	51,696	36,688	37,696	31,515
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	28,725	29,290	33,283	30,024
840 Workers' Compensation	-	-	-	-
850 Health Insurance	44,057	50,520	58,577	69,406
Total Fringe Benefits	124,478	116,498	129,556	130,945
Department Total	546,885	553,285	592,200	538,746

Municipal Executive
City of Watertown

A1230

Personnel Services

**2009-10
Budget**

110	Salaries		
	City Manager	100,786	
	Planning and Community Development Coordinator	63,068	
	Planner(3)	140,326	
	Conf. Asst. to City Manager	47,986	\$352,166
120	Clerical		
	Confidential Secretary City Mgr.		<u>\$40,300</u>
	Total Personnel Services		\$392,466

Operating Expenses

430	Contracted Services		
	Legal Notices	150	
	USDA Crow Dispersal	6,000	\$6,150
450	Miscellaneous		
	Travel and Training, Seminars	4,970	
	Membership/Organizational Dues	2,065	
	Federal Express	150	
	Miscellaneous Citywide Training	1,000	\$8,185
460	Materials and Supplies		
	Letterhead, Envelopes, Forms		<u>\$1,000</u>
	Total Operating Expenses		\$15,335

Fringe Benefits

810	New York State Retirement		\$31,515
830	Social Security Expense		\$30,024
850	Health Insurance		<u>\$69,406</u>
	Total Fringe Benefits		\$130,945

TOTAL BUDGET

\$538,746

Fiscal Year: 2009-10
Department: Comptroller's Department
Account Code: A1315
Function: General Government Support



Description: The City Comptroller is the Chief Fiscal Officer of the City; the custodian of all City funds. The Comptroller's Office is responsible for general accounting functions, which includes processing of all revenues, accounts payable, payroll and financial reporting to state and federal agencies. This office is in charge of investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The office is currently staffed with a total of seven employees. The Comptroller's Office is highly utilized by the taxpayers of the City, and the public in general.

2008-09 Accomplishments

- ✓ Worked with an actuarial firm to determine the City's annual cost and liability of providing post retirement health insurance to comply with GASB Statement No. 45 – "Financial Reporting for Post-employment Benefits Other Than Pension Plans".
- ✓ Worked with City Manager, City Council and department heads to re-adopt FY 2008-09 operating and capital budgets to minimize financial impacts caused by economic conditions.
- ✓ Worked with City Manager, City Engineer and Chief Sewage Treatment Plant Operator on negotiation of DANC sewer service agreement.
- ✓ Issued serial bond (\$3,220,000) to finance various capital projects.

2009-10 Goals and Objectives

- Continue to monitor the economic conditions and address budget issues timely to minimize financial impact to the City.
- Implement credit card and ACH debit payment options for various City services such as water and sewer bills and parking tickets.
- Select and implement new parking ticket management system.
- Monitor any Governmental Accounting Standards Board (GASB) technical bulletins, exposure drafts or statements for effect on the City's financial reporting.

Fiscal Year: 2009-10
 Department: Comptroller's Department
 Account Code: A1315
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	138,253	144,443	146,394	149,321
120 Clerical	133,810	135,300	138,038	148,268
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	4,659	4,719	5,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	276,722	284,462	289,432	300,589
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	1,953	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	1,953	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	1,027	1,027	1,027	1,027
430 Contracted Services	11,890	10,145	26,775	8,515
440 Fees Non Employees	22,002	23,334	30,525	20,725
450 Miscellaneous	12,562	15,466	20,060	27,000
455 Dept. Vehicle Expense	13	-	100	-
460 Materials and Supplies	3,174	2,677	3,650	3,400
465 Equipment < \$5,000	556	4,873	4,000	3,000
Total Operating Expenses	51,224	57,522	86,137	63,667
Fringe Benefits				
810 New York State Retirement	26,688	25,280	25,464	24,137
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	20,115	20,562	22,141	22,995
840 Workers' Compensation	-	962	-	-
850 Health Insurance	48,185	54,547	58,748	61,849
Total Fringe Benefits	94,988	101,351	106,353	108,981
Department Total	422,934	445,288	481,922	473,237

Comptroller's Department
City of Watertown

A1315

Personnel Services		2009-10 Budget
110	Salaries	
	City Comptroller	80,748
	Accounting Supervisor	51,079
	Accountant (Part time)	17,494
		\$149,321
120	Clerical	
	Principal Account Clerk	40,994
	Sr. Account Clerk Typist (3)	107,274
		\$148,268
150	Overtime	<u>\$3,000</u>
	Total Personnel Services	\$300,589

Operating Expenses

420	Insurance	\$1,027
430	Contracted Services	
	Office Equipment Maintenance	255
	Advertising - Tax/audit/debt notices	510
	NES - unemployment services	1,875
	Record management services	125
	Parking Ticket Management	4,500
	Fixed Asset Software Maint.	1,250
		\$8,515
440	Fees, Non Employees	
	Single Audit	\$20,725
450	Miscellaneous	
	Travel and Training, Seminars	2,500
	Dues and Publications	2,000
	Bank Fees	22,400
	Shipping	100
		\$27,000
460	Materials and Supplies	
	Letterhead, Envelopes	1,335
	Checks, 1099s, W-2s	2,065
		\$3,400
465	Equipment < \$5,000	
	KVS software- ACH payments	2,200
	Miscellaneous Office Equip.	800
		<u>\$3,000</u>
	Total Operating Expenses	\$63,667

Fringe Benefits

810	New York State Retirement	\$24,137
830	Social Security Expense	\$22,995
850	Health Insurance	<u>\$61,849</u>
	Total Fringe Benefits	\$108,981
	TOTAL BUDGET	\$473,237

Fiscal Year: 2009-10
Department: Purchasing Department
Account Code: A1345
Function: General Government Support



Description: The Purchasing Department consists of the Purchasing Agent and one Account Clerk Typist. Its primary role is to operate and maintain a Decentralize Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under NYSGML 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption. This Department administers the bidding process and in the past fiscal year oversaw 11 Sealed Bids, reviewed 7,300 requests for purchase, 4 Request For Proposals and 7 Request for Quotations.

2008-09 Accomplishments:

- ✓ Provided professional training of Purchasing's staff through the attendance at seminars or workshops.
- ✓ Implemented a return goods policy/procedure for the return of goods to vendors, for credit, repair or exchange.
- ✓ Investigated the advantages of utilizing vehicle rental agencies for business travel in lieu of mileage reimbursement for use of personal vehicle.
- ✓ Worked with IT to develop a telephone rate structure that utilizes the City's call accounting system.

2009-10 Goals and Objectives:

- Continue to work with IT to reduce City's printing cost.
- Investigate the feasibility of purchasing electric power from NYPA or other sources.
- Work with City Manager's Office in reviewing electrical supply costs for alternative sources to determine if there are more cost effective ways to provide energy requirements, to maximize surplus power contract with National Grid.

Fiscal Year: 2009-10
 Department: Purchasing Department
 Account Code: A1345
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	61,686	64,062	64,257	65,541
120 Clerical	25,399	26,509	28,567	31,373
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	87,085	90,571	92,824	96,914
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	469	1,591	1,325	1,200
455 Dept. Vehicle Expense	24	-	-	-
460 Materials and Supplies	812	-	500	500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	1,305	1,591	1,825	1,700
Fringe Benefits				
810 New York State Retirement	8,723	7,973	8,173	7,782
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	6,612	6,909	7,101	7,414
840 Workers' Compensation	-	-	-	-
850 Health Insurance	6,890	7,311	7,792	7,917
Total Fringe Benefits	22,225	22,193	23,066	23,113
Department Total	110,615	114,355	117,715	121,727

Purchasing Department
City of Watertown

A1345

Personnel Services		2009-10 Budget
110	Salaries Purchasing Agent	\$65,541
120	Clerical Account Clerk Typist	<u>\$31,373</u>
	Total Personnel Services	\$96,914

Operating Expenses

450	Miscellaneous Association Fees	200	
	Education/Travel & Training	1,000	\$1,200
460	Materials and Supplies Office Supplies		<u>\$500</u>
	Total Operating Expenses		\$1,700

Fringe Benefits

810	New York State Retirement		\$7,782
830	Social Security Expense		\$7,414
850	Health Insurance		<u>\$7,917</u>
	Total Fringe Benefits		\$23,113

TOTAL BUDGET	\$121,727
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Fiscal Year: 2009-10
Department: Assessment Department
Account Code: A1355
Function: General Government Support



Description: The primary function of the City Assessment Department is to provide on an annual basis equitable tax rolls along with City, School and County tax bills for all real property located within the City of Watertown. The office maintains inventory and values for over 9,000 parcels. The office processes an average of 800 property transfers annually, requiring the review of deeds and transfer documents. Oversees the changes to tax maps required by subdivisions and merges. The office administers over 2,600 escrow accounts and 6,700 real property tax exemptions. 25,300 tax invoices are prepared annually, including the re-levying of delinquent water/sewer and DPW charges. Inventory data is collected and updated using building permit data and periodic area-wide inspections. This department also contracts with the Watertown City School District to produce and print their tax bills and rolls. The department is comprised of a staff of three; City Assessor, Real Property Appraiser and Real Property Tax Service Aide. The goals of the Assessment Department are to continue to produce an equitable assessment roll and provide quality public service to our community.

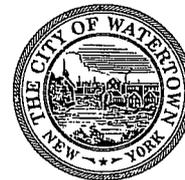
2008-09 Accomplishments:

- ✓ Scanned and indexed over 8,000 deeds, making them readily accessible for both our office and other departments via RPS, shared network drive or secure web application.
- ✓ Implemented private information safeguarding procedures to eliminate the collection of unneeded private information and limited access to required private information.
- ✓ Participated in many educational opportunities, including staff participation in three classes and Assessor attaining IAO designation.

2009-10 Goals and Objectives:

- Formulate and initiate a plan to complete a City-wide revaluation for the 2011 roll year.
- Continue the documentation of departmental procedures and processes.
- Continue in our efforts to automate escrow billing in order to improve the efficiency of our tax billing and collection process.

Fiscal Year: 2009-10
 Department: Assessment Department
 Account Code: A1355
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	55,138	57,266	58,760	59,936
120 Clerical	-	-	-	-
130 Wages	87,628	91,611	90,492	94,966
140 Temporary	236	1,961	-	-
150 Overtime	4,842	1,539	2,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	147,844	152,377	151,252	155,902
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	1,953	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	1,953	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	6,355	8,337	3,400	4,390
440 Fees Non Employees	34,182	50,986	40,000	40,000
450 Miscellaneous	9,361	8,694	7,020	6,300
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	3,294	1,459	1,800	1,850
465 Equipment < \$5,000	155	19,216	300	-
Total Operating Expenses	53,347	88,692	52,520	52,540
Fringe Benefits				
810 New York State Retirement	12,902	13,290	13,301	12,519
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	11,074	11,381	11,571	11,927
840 Workers' Compensation	-	-	-	-
850 Health Insurance	20,072	22,595	24,360	25,581
Total Fringe Benefits	44,048	47,266	49,232	50,027
Department Total	245,239	290,288	253,004	258,469

Assessment Department
City of Watertown

A1355

Personnel Services		2009-10 Budget
110	Salaries City Assessor	\$59,936
130	Wages Real Property Appraiser	53,832
	Real Property Tax Service Aide	41,134
150	Overtime	<u>\$1,000</u>
	Total Personnel Services	\$155,902

Operating Expenses

430	Contracted Services Advertising Expenses	100
	Repairs to Equipment	560
	SDG link Maintenance	1,000
	Data Processing Service (RPS)	2,730
440	Fees, Non Employees Legal and Appraisals Services	\$4,390
450	Miscellaneous Professional Organization Dues	540
	Travel and Training	100
	Postage	5,160
	Mileage	500
460	Materials and Supplies Tax Bills & Notices	1,550
	Office Supplies	300
	Total Operating Expenses	\$52,540

Fringe Benefits

810	New York State Retirement	\$12,519
830	Social Security Expense	\$11,927
850	Health Insurance	<u>\$25,581</u>
	Total Fringe Benefits	\$50,027

TOTAL BUDGET	\$258,469
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Fiscal Year: 2009-10
 Department: General Fund
 Account Code: A1362, A1380, A1930, A1940,
 A1950, A1990
 Function: General Government Support



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
A1362 Tax Advertising Exp.	10,390	12,098	13,500	13,000
A1380 Fiscal Agent Fees	4,981	4,198	3,500	3,100
A1930 Judgments and Claims	0	12,075	26,000	18,685
A1940 Purchase of Land	0	40,000	0	0
A1950 Real Property Taxes	45,134	35,148	31,500	32,925
A1990 Contingent	<u>0</u>	<u>0</u>	<u>297,833</u>	<u>377,000</u>
TOTAL BUDGET	\$60,505	\$103,519	\$372,333	\$444,710

A1362 Tax Advertising Expenses - Expenses related to Tax Sale procedure. Expenses include lien searches, filing fees and advertising fees.

A1380 Fiscal Agent Fees - Expenses associated with payment of serial bond principal and interest to bond holders.

A1930 Judgments and Claims - Expenses associated with settlements in certiorari cases.

A1940 Purchase of Land- Expenses associated with the purchase of real property.

A1950 Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A1990 Contingent - Projected salary increases for Police and Fire employees; deferred compensation and a budgetary contingent amount.

Fiscal Year: 2009-10
Department: Expenses on Property Acquired
Account Code: A1364
Function: General Government Support



Description: Charged to this account are expenses incurred in the managing of property taken over by foreclosure for delinquent real property taxes. Expenses include maintenance, repairs, insurance and demolition.

2008-09 Accomplishments:

- ✓ Completed work started in 2007 on 425 Court Street.
- ✓ Worked with City Comptroller to review condition of properties acquired for taxes in 2008 to determine which ones should be auctioned off and which ones needed to be added to the list of properties to be demolished.

2009-10 Goals and Objectives:

- Continue to work aggressively to mitigate blight within the community through aggressive code enforcement, property acquisition and revitalization efforts and, as a final resort, demolition of properties acquired for non-payment of taxes.

Fiscal Year: 2009-10
 Department: Expenses on Property Acquired
 Account Code: A1364
 Function: General Government Support

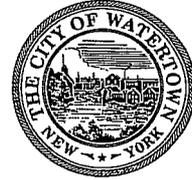


Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	23	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	23	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	252	262	2,000	1,000
430 Contracted Services	1,397	150,103	50,000	50,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	209	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	1,301	210	2,500	1,500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	3,159	150,575	54,500	52,500
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	2	-	-	-
Department Total	3,184	150,575	54,500	52,500

Expenses on Property Acquired
City of Watertown **A1364**

Personnel Services		2009-10
		Budget
Operating Expenses		
420	Insurance	\$1,000
430	Contracted Services	
	Asbestos Surveys, Demolition	
	Disposal Cost, Equipment Rental	\$50,000
460	Materials and Supplies	<u>\$1,500</u>
	Total Operating Expenses	\$52,500
	TOTAL BUDGET	\$52,500

Fiscal Year: 2009-10
Department: City Clerk's Office
Account Code: A1410
Function: General Government Support



Description: As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of vital statistics and the Clerk of the City Council. As such, the Clerk's office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. In addition, the office is a Passport Acceptance Agency. The City Clerk and both Deputy Clerks are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The Clerk's office is also responsible for the preparation and distribution of City Council meeting minutes and periodic revision of the Municipal Code, as authorized by Council. Besides the City Clerk, the office is staffed by two Deputy City Clerks. The City Clerk's Office will continue to operate in a highly professional and accurate manner. The staff will strive to provide quality service to the customers we serve, be it citizens of the area, other government agencies or departments within our City government structure.

2008-09 Accomplishments:

- ✓ Performed 583 wedding ceremonies, issued 1092 marriage licenses; 1842 birth certificates; 452 death certificates; approximately 12,000 certified copies; answered 275 genealogy requests; issued 1754 dog licenses and processed 299 passport applications.
- ✓ Prepared 1,080 pages of City Council Minutes.
- ✓ Completed the entry of over 25,000 vital records into the computer system.
- ✓ Completed research for local history articles and presentations.
- ✓ Completed assessment for repair of archival record books.

2009-10 Goals and Objectives:

- Complete entry of all vital records (1900-present) into computer system
- Assess services offered in an effort to find cost-saving measures
- Continue to work with IT to offer the most current e-government services available.
- Continue to assist city departments with the archival storage of city records.

Fiscal Year: 2009-10
 Department: City Clerk's Office
 Account Code: A1410
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	58,079	60,590	60,498	134,876
120 Clerical	64,687	68,217	70,957	-
130 Wages	-	-	-	-
140 Temporary	2,898	618	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	125,664	129,425	131,455	134,876
Equipment				
210 Furniture and Furnishings	26,500	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	26,500	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	302	-	302	-
430 Contracted Services	8,783	10,119	12,500	10,865
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	235	1,374	1,150	650
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	682	597	750	750
465 Equipment < \$5,000	-	-	850	-
Total Operating Expenses	10,002	12,090	15,552	12,265
Fringe Benefits				
810 New York State Retirement	12,217	11,382	11,589	10,830
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	9,180	9,439	10,056	10,318
840 Workers' Compensation	-	-	-	-
850 Health Insurance	25,193	28,411	30,562	32,111
Total Fringe Benefits	46,590	49,232	52,207	53,259
Department Total	208,756	190,747	199,214	200,400

City Clerk

City of Watertown

A1410

Personnel Services

**2009-10
Budget**

110	Salaries		
	City Clerk	62,500	
	Deputy City Clerk(2)	72,376	<u>\$134,876</u>
	Total Personnel Services		\$134,876

Operating Expenses

430	Contracted Service		
	Copier Maintenance & Lease	4,500	
	Clerk Software Updates	2,500	
	City Website Code Updates	865	
	Code Supplements	3,000	\$10,865
450	Miscellaneous		
	Education/Staff Training	400	
	Membership Dues/Travel	250	\$650
460	Materials and Supplies		
	Office Supplies		<u>\$750</u>
	Total Operating Expenses		\$12,265

Fringe Benefits

810	New York State Retirement		\$10,830
830	Social Security Expense		\$10,318
850	Health Insurance		<u>\$32,111</u>
	Total Fringe Benefits		\$53,259

TOTAL BUDGET

\$200,400

Fiscal Year: 2009-10
Department: Law
Account Code: A1420
Function: General Government Support



Description: Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, staff and any board or officer of the City, as well as defending and prosecuting all actions and proceedings brought by or against the city or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by the Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws. Legal opinions are provided as required. The City employs specialized counsel as the need occurs.

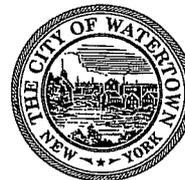
2008-09 Accomplishments:

- ✓ Aggressively defended claims against the City's Self Insured defense fund.
- ✓ Worked with City Manager and Staff on development of new sewer service agreements for the Development Authority of Watertown and the Town of Watertown with include capacity management protocol.
- ✓ Provided legal assistance to City Council, City Manager, and City boards and commissions, including Planning Board, Zoning Board of Appeals, Civil Service Commission and Ethics Board.

2009-10 Goals and Objectives:

- Continue to be responsive to legislative and administrative requests for legal opinions, advice and assistance.
- Monitor the growing changes in federal and state regulations and their impact on the City.
- Assist management team with police and fire contract negotiations.

Fiscal Year: 2009-10
 Department: Law
 Account Code: A1420
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	201,824	192,533	194,000	188,000
450 Miscellaneous	3,398	3,877	4,500	4,600
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	205,222	196,410	198,500	192,600
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	205,222	196,410	198,500	192,600

Law

City of Watertown

A1420

		2009-10 Budget
Operating Expenses		
440	Fees, Non Employees	
	Slye and Burrows	185,000
	Bond Schoneck & King	1,000
	Arbitrators, Stenographers, etc.	2,000
		\$188,000
450	Miscellaneous	
	Updates; Law Books	<u>\$4,600</u>
	Total Operating Expenses	\$192,600
TOTAL BUDGET		\$192,600

Fiscal Year: 2009-10
Department: Civil Service
Account Code: A1430
Function: General Government Support



Description: The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 341 competitive, 187 non-competitive, 89 labor, 11 exempt, and 4 unclassified positions. The department is staffed with a full-time Executive Secretary.

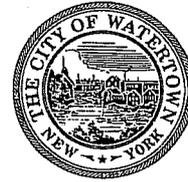
2008-09 Accomplishments

- ✓ In conjunction with the City Manager, presented job classification/salary survey to employees, reviewed Position Descriptions Questionnaires completed by employees (approximately 220). Reviewed and revised series titles and minimum qualifications submitted by Fox Lawson & Associates.
- ✓ Working with City Manager's Office and Comptroller's Office on the development of automated personnel forms for use by Payroll and Civil Service to eliminate duplication.

2009-10 Goals and Objectives:

- Complete job classification/salary survey project. Present revised job specifications to Commission for approval.
- Continue update of civil service rules for administration of the merit and fitness system. The rules are an extension of and supplement to Civil Service Law.
- Promote job opportunities in the City by participating in job fairs and career days.
- Assist City Manager with job analyses, contract retrieval and similar types of research.

Fiscal Year: 2009-10
 Department: Civil Service
 Account Code: A1430
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	34,581	35,913	36,432	37,161
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	1,914	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	731	465	600	400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>37,226</u>	<u>36,378</u>	<u>37,032</u>	<u>37,561</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	3,295	28,095	59,138	4,537
440 Fees Non Employees	1,183	445	400	500
450 Miscellaneous	1,965	2,697	1,700	1,150
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	650	349	400	100
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	<u>7,093</u>	<u>31,586</u>	<u>61,638</u>	<u>6,287</u>
Fringe Benefits				
810 New York State Retirement	3,392	3,268	3,211	2,984
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,645	2,441	2,787	2,873
840 Workers' Compensation	-	-	-	-
850 Health Insurance	10,401	11,731	12,678	13,347
Total Fringe Benefits	<u>16,438</u>	<u>17,440</u>	<u>18,676</u>	<u>19,204</u>
Department Total	60,757	85,404	117,346	63,052

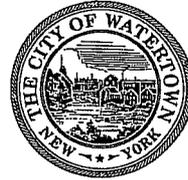
Civil Service

City of Watertown

A1430

Personnel Services		2009-10 Budget
110	Salaries	
	Executive Secretary to Civil Service Commission	\$37,161
170	Out of Code - Exam Monitors	<u>\$400</u>
	Total Personnel Services	\$37,561
Operating Expenses		
430	Contracted Services	
	Advertising (Public Hearings)	150
	Software Maintenance Agrmnt	4,387
		\$4,537
440	Fees, Non Employees	
	Monitors for exams	\$500
450	Miscellaneous	
	Mileage Reimbursement	300
	Travel and Training	600
	Job and Career Fairs	250
		\$1,150
460	Materials and Supplies	
	Printed Forms, Letterhead	<u>\$100</u>
	Total Operating Expenses	\$6,287
Fringe Benefits		
810	New York State Retirement	\$2,984
830	Social Security Expense	\$2,873
850	Health Insurance	<u>\$13,347</u>
	Total Fringe Benefits	\$19,204
TOTAL BUDGET		\$63,052

Fiscal Year: 2009-10
Department: Engineering Department
Account Code: A1440
Function: General Government Support



Description: The City Engineering Department provides support to other City departments, including capital design (in-house or outside consultant), project management, property surveys, management of hydroelectric generation and development, and oversight of the Pollution Control Plant and Code Enforcement Office. In addition to the City Engineer, the department currently has authorized staffing of three Civil Engineers II positions, two Civil Engineers I positions, a Computer Aided Design Technician, one Engineering Technician, a Secretary I and a temporary Surveyor. The goals of the department are to continue our practice of prompt response to inter-departmental needs, maximize in-house design effort, perform project management work on capital projects and serve the public as promptly and efficiently as possible.

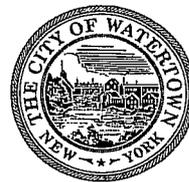
2008-09 Accomplishments

- ✓ State Street Reconstruction, Public Square Reconstruction and Ten Eyck Street Projects complete.
- ✓ Completed 07-08 Sidewalk Special Assessment District.
- ✓ Design and field support for the Gaffney Drive Reconstruction Project which is substantially complete.
- ✓ Submitted CSO LTCP to the NYSDEC for approval.
- ✓ Continued the City-wide Traffic Count Program to establish baseline traffic counts across the City.
- ✓ Provided administrative support for permitting, development plan reviews, Dig Safely requests, Planning Board and Zoning Board of Appeals.

2009-10 Goals and Objectives

- Capital Project Design and construction oversight of and coordination with consultants, contractors, utilities, regulatory agencies, and funding agencies. Projects: Breen Avenue Design, Butterfield-Barben-Chestnut WOTS, NSTS Lining, projects in support of DPW, and proposed developments.
- Attain approval of the CSO LTCP submittal from the NYSDEC and begin the design and implementation of solutions to long standing sewer surcharge areas.
- Completion of the current Sidewalk Replacement District.
- Formalize the sewer extension and sewer permit management system.
- Continue the upgrade to the document archiving and retrieval system.

Fiscal Year: 2009-10
 Department: Engineering Department
 Account Code: A1440
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	301,728	289,119	284,667	359,929
120 Clerical	24,061	25,978	27,050	28,419
130 Wages	63,468	70,181	243,199	86,317
140 Temporary	-	2,140	10,000	20,000
150 Overtime	10,681	11,251	10,600	10,600
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	399,938	398,669	575,516	505,265
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	7,496	-	-
Total Equipment	-	7,496	-	-
Operating Expenses				
410 Utilities	1,945	1,949	2,400	1,600
420 Insurance	-	-	-	-
430 Contracted Services	21,067	18,048	28,900	31,000
440 Fees Non Employees	680	2,225	500	600
450 Miscellaneous	6,231	13,284	11,025	8,400
455 Dept. Vehicle Expense	937	1,297	1,988	1,810
460 Materials and Supplies	2,658	3,707	2,800	2,800
465 Equipment < \$5,000	2,809	17,500	4,000	1,750
Total Operating Expenses	36,327	58,010	51,613	47,960
Fringe Benefits				
810 New York State Retirement	39,877	29,238	49,811	38,967
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	29,179	29,376	43,262	38,652
840 Workers' Compensation	-	171	-	-
850 Health Insurance	56,116	66,016	98,870	82,363
Total Fringe Benefits	125,172	124,801	191,943	159,982
Department Total	561,437	588,976	819,072	713,207

Engineering Department

City of Watertown

A1440

Personnel Services

**2009-10
Budget**

110	Salaries		
	City Engineer	88,121	
	Civil Engineer I (3)	167,136	
	Civil Engineer II (2)	104,672	\$359,929
120	Clerical		
	Secretary I		\$28,419
130	Wages		
	Engineering Technician	32,135	
	CAD Technician	54,182	\$86,317
140	Temporary - Surveyor		\$20,000
150	Overtime		<u>\$10,600</u>
	Total Personnel Services		\$505,265

Operating Expenses

410	Utilities		
	Telephone	800	
	GPS Data Service	800	\$1,600
430	Contracted Services		
	Equipment Service/Repair	800	
	Auto Cad Tech Support	8,400	
	Legal Advertisements	600	
	Pre-Design Engineering Insp.	20,000	
	Maintenance Agreements	1,200	\$31,000
440	Fees, Non Employee		
	Filing Fees for Deeds/Easements		\$600
450	Miscellaneous		
	Travel	2,000	
	Training and Professional Dev.	2,700	
	Mileage Reimbursement	2,500	
	Professional Memberships	800	
	Texts/Reference Materials	400	\$8,400
455	Dept. Vehicle Expense		
	Insurance	610	
	Fuel & Oil	600	
	Maintenance/Repairs	600	\$1,810

460	Materials & Supplies		
	CAD/Drafting Supplies	1,000	
	Field Supplies	1,000	
	Office Supplies	800	\$2,800
465	Other Equipment < \$5,000		
	Field Equipment	500	
	Total Station - misc. equipment	750	
	Computer needs, misc.	500	<u>\$1,750</u>
	Total Operating Expenses		\$47,960

Fringe Benefits

810	New York State Retirement		\$38,967
830	Social Security Expense		\$38,652
850	Health Insurance		<u>\$82,363</u>
	Total Fringe Benefits		\$159,982

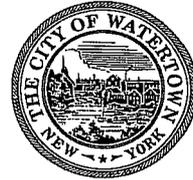
TOTAL BUDGET **\$713,207**

Fiscal Year: 2009-10
Department: Public Works Department
Account Code: General Fund
Function: Public Works Summary



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Public Works Admin.	582,041	623,528	661,997	643,689
Central Garage	641,300	660,535	742,320	656,877
Buildings/Grounds Maint.	461,430	563,807	654,100	549,172
Maintenance of Roads	568,653	627,202	772,286	708,040
Snow Removal	1,023,542	1,096,301	1,094,219	1,196,453
Storm Sewer	328,554	375,701	351,802	344,027
Refuse & Garbage	751,592	799,511	889,217	871,621
Public Works Total	4,357,112	4,746,585	5,165,941	4,969,879

Fiscal Year: 2009-10
Department: Public Works Administration
Account Code: A1490
Function: General Government Support



Description: There are a total of eight full time employees within this account, consisting of the following: the Superintendent, Assistant Superintendent, two Maintenance Supervisors, Sr. Engineering Technician, Office Manager, and two Account Clerks. These employees are responsible for the administrative and operational supervision and coordination of a multi-tasked, full service traditional Department of Public Works as well as the CitiBus Public Transit System, Electric, Central Garage and Parks & Recreation departments, having a cumulative 2008-2009 operating budget in excess of \$8,300,000. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full time employees. This account is also responsible for operations and maintenance of the Newell Street Facility.

2008-09 Accomplishments

- ✓ Successful implementation of the Snow Removal Protocol addressing the challenges associated with the new Public Square Streetscape improvements.
- ✓ Streamlined accident review and insurance reimbursement process, realizing faster recovery of funds.
- ✓ Adjusted snow response operation to address unanticipated/dramatic cost increase in the Jefferson County road salt purchase agreement.
- ✓ Completion of the Gaffney Drive extension from the Faichney Drive intersection to the intersection of Commerce Drive.
- ✓ Completed structural work on facility buildings, increasing energy efficiency.

2009-10 Goals and Objectives

- Continue to expand CarteGraph management database system through the implementation of the Facility Management Module.
- Continue implementation of our "Paperless Office" goals through the expansion of our current shared drive connectivity capabilities to all intradepartmental computers.
- Development of a standardized departmental billing protocol to be used by all divisions to ensure accurate, accountable and expeditious billing.
- Continue ways to integrate and implement GIS and GPS technology into our daily operations in order to follow and monitor existing operating practices and develop new protocols.
- Monitor the remediation progress by National Grid and the New York State Department of Environmental Conservation as it relates to the cleanup of contamination from the former manufactured gas plant on Engine Street.

Fiscal Year: 2009-10
 Department: Public Works Administration
 Account Code: A1490
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	198,790	205,791	209,271	211,515
120 Clerical	65,884	97,357	98,516	106,662
130 Wages	62,748	36,053	38,781	42,643
140 Temporary	2,274	2,899	10,000	-
150 Overtime	574	434	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	34	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	330,304	342,534	356,568	360,820
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	59,065	49,764	59,200	52,535
420 Insurance	1,387	2,726	2,728	3,016
430 Contracted Services	33,045	46,559	51,025	41,380
440 Fees Non Employees	1,869	3,252	3,050	3,050
450 Miscellaneous	3,906	9,713	6,550	4,562
455 Dept. Vehicle Expense	6,463	7,119	9,067	7,632
460 Materials and Supplies	23,286	21,468	33,300	27,550
465 Equipment < \$5,000	1,777	2,107	700	1,250
Total Operating Expenses	130,798	142,708	165,620	140,975
Fringe Benefits				
810 New York State Retirement	35,502	30,280	31,975	28,974
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	24,825	25,462	27,277	27,603
840 Workers' Compensation	4,940	8,906	5,000	6,000
850 Health Insurance	55,672	73,638	75,557	79,317
Total Fringe Benefits	120,939	138,286	139,809	141,894
Department Total	582,041	623,528	661,997	643,689

Public Works Administration

City of Watertown

A1490

Personnel Services

**2009-10
Budget**

110	Salaries		
	Superintendent of Public Works	79,568	
	Asst. Super.Public Works (20%)	13,597	
	Street/Sewer Maintenance Super.	59,175	
	Parks/Rec Maintenance Super.	59,175	\$211,515
120	Clerical		
	Office Manager	42,611	
	Account Clerk/Typist (2)	64,051	\$106,662
130	Wages		
	Senior Engineer Technician		<u>\$42,643</u>
	Total Personnel Services		\$360,820

Operating Expenses

410	Utilities		
	Water/Sewer/City Billed Electric	4,935	
	Natural Gas	42,500	
	Westelcom Telephone	3,200	
	Cellular Phone Service	1,900	\$52,535
420	Insurance		\$3,016
430	Contracted Services		
	Janitorial Services	7,100	
	Rug/Mat Rentals	700	
	GIS Software Service/Maintenance	2,275	
	Cartegraph Subscription Renewal	5,875	
	Weather Forecast Service	805	
	Elevator Maintenance/Repair	3,500	
	Roof Repair (521e Newell St)	2,500	
	Overhead Door Repair (521d Newell St)	975	
	In-fill Windows (x3) (547 Newell St)	4,500	
	Building, Heating, Phone, etc.	4,000	
	Sprinkler System Maintenance	3,000	
	Generator Maintenance	650	
	Various Overhead Door Repairs	1,300	
	Various Fence and Gate Repairs	1,000	
	Office Equipment Maint./Repair	2,000	
	Small Equipment Repairs	1,200	\$41,380

440	Fees, Non-Employees		
	NYS Pollutant Discharge Fee	50	
	CDL Mandated Random Testing	3,000	\$3,050
450	Miscellaneous		
	Subscriptions & Memberships	462	
	Seminars	1,000	
	Training Admin. Employees	1,000	
	PESH Training	1,000	
	Reference Manuals	500	
	Safety Shoes/Related Equipment	600	\$4,562
455	Dept. Vehicle Expense		
	Bodywork (1-36)	1,600	
	Vehicle Maintenance	2,300	
	Routine Preventive Maintenance	150	
	Vehicle Fuel & Lubricants	1,800	
	Insurance	1,782	\$7,632
460	Materials and Supplies		
	Public Works Administration:		
	Building/Grounds Maintenance & Repair Materials	7,000	
	Janitorial/Restroom Supplies	2,000	
	Office Equipment Supplies	500	
	Carpenter Tools/Supplies	1,000	
	Small Tools & Materials	1,200	
	Safety Clothing & Equipment	850	
	Central Storeroom Materials:		
	Barricade Parts/Batteries	3,000	
	Lumber & Materials	3,500	
	Small Hand Tools/Equip.	2,500	
	Safety Vests,Gloves etc.(Stock)	4,000	
	Miscellaneous Supplies	2,000	\$27,550
465	Equipment <\$5,000		
	Video Cam Corder	250	
	5-Drawer Flat Drawing File Cabinet	1,000	\$1,250
	Total Operating Expenses		\$140,975

Fringe Benefits

810	New York State Retirement	\$28,974
830	Social Security Expense	\$27,603
840	Workers' Compensation	\$6,000
850	Health Insurance	<u>\$79,317</u>
	Total Fringe Benefits	\$141,894

TOTAL BUDGET **\$643,689**

Fiscal Year: 2009-10
Department: Central Garage
Account Code: A1640
Function: General Government Support



Description: This Division is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently eight employees in this department consisting of the Assistant Superintendent of Public Works, six (6) Motor Equipment Mechanics and a Senior Account Clerk/Typist.

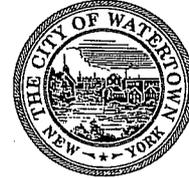
2008-09 Accomplishments

- ✓ Specified and bid the 2008-09 budget approved vehicle acquisitions.
- ✓ Contracted with a local engineering firm for the re-design and contract bid document development of the vehicle wash bay ventilation system.
- ✓ Implemented a facility maintenance plan as required by the State DOT for partial State funded facilities.
- ✓ Investigated an inventory management system using bar coding that would integrate into our CarteGraph Work Order System. While this would increase the overall efficiency of our operation we are unable to incorporate this feature until such time as we have integrated all of our fleet documents into the CarteGraph architecture.

2009-10 Goals and Objectives

- Proceed with the ventilation and guiderail improvements to the vehicle wash bay.
- Develop specifications and bid replacement green waste collection vehicles.
- Categorize and update our vehicle maintenance and repair manual library.
- Review and update the City's vehicle preventive maintenance procedures and intervals to see if a savings can be accomplished.
- In anticipation of Citibus' reclassification to a transit authority, develop a standard operating procedure for bus inspections and maintenance work so that orders will be performed and logged in accordance to the DOT standards.

Fiscal Year: 2009-10
 Department: Central Garage
 Account Code: A1640
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	31,273	32,479	33,328	33,994
120 Clerical	33,838	34,977	34,853	36,617
130 Wages	224,717	226,242	232,756	249,013
140 Temporary	240	1,620	-	-
150 Overtime	2,646	9,364	3,000	3,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	292,714	304,682	303,937	322,624
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	14,258	-	-	-
Total Equipment	14,258	-	-	-
Operating Expenses				
410 Utilities	25,906	26,140	30,505	29,525
420 Insurance	3,643	2,046	2,048	1,381
430 Contracted Services	25,330	34,898	39,735	44,280
440 Fees Non Employees	680	300	250	250
450 Miscellaneous	1,861	4,019	3,450	2,450
455 Dept. Vehicle Expense	6,709	9,550	8,331	6,836
460 Materials and Supplies	142,594	158,639	219,700	134,200
465 Equipment < \$5,000	3,851	10,543	8,000	3,270
Total Operating Expenses	210,574	246,135	312,019	222,192
Fringe Benefits				
810 New York State Retirement	28,584	26,814	27,387	25,907
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	22,153	23,037	23,254	24,681
840 Workers' Compensation	11,332	599	2,000	500
850 Health Insurance	61,685	59,268	73,723	60,973
Total Fringe Benefits	123,754	109,718	126,364	112,061
Department Total	641,300	660,535	742,320	656,877

Central Garage

City of Watertown

A1640

Personnel Services

**2009-10
Budget**

110	Salaries		
	Assistant Superintendent (50%)		\$33,994
120	Clerical		
	Senior Account Clerk/Typist		\$36,617
130	Wages		
	Motor Equip. Mechanic (6)		\$249,013
150	Overtime		<u>\$3,000</u>
	Total Personnel Services		\$322,624

Operating Expenses

410	Utilities		
	Gas	25,000	
	Fire Service Water	235	
	Water and Sewer	3,265	
	Telephone	350	
	NYSI Phone Line & Calls	100	
	Cell Phone	575	\$29,525
420	Insurance		\$1,381
430	Contracted Services		
	Janitorial Services	11,200	
	Sanor Service	370	
	Uniforms / Rug Rental	3,200	
	Part Machine Servicing	1,600	
	Annual Sprinkler Inspection	300	
	Oil, Filters & Antifreeze Disposal	1,400	
	Overhead Door Repair	600	
	In-floor Heat System Thermometers	2,000	
	Boiler Glycol Fill System	2,000	
	Peak Roof Over Entry Door	2,500	
	Heating/Plumbing Maint./Repairs	2,000	
	HVAC Service Agreement	2,450	
	Fire Alarm Monitoring	360	
	Light & Heavy Equipment		
	Diagnostic System Upgrades	1,000	
	Fuel Master Maintenance	2,200	

	Car Wash Maintenance	2,500	
	Vehicle Lift Annual Maint & Inspct	1,500	
	Vehicle Lift Repair	1,500	
	Fork Lift Maintenance	600	
	Pressure Washer Maintenance	400	
	OTC Truck Scanner Software Update	1,000	
	Fuel Master Software Update	900	
	Fleet Maintenance Software (RTA)	750	
	Fleet Support Service (Cartegraph)	250	
	Copier / FAX Maint. Contract	300	
	Crane Inspection & Certification	600	
	Cylinder Rental	800	\$44,280
440	Fees, Non-Employee		
	Employee Testing		\$250
450	Miscellaneous		
	Safety Shoes (7)	1,200	
	Training/PESH	1,000	
	Repair Manuals	100	
	Licensing/Subscriptions	150	\$2,450
455	Dept. Vehicle Expense		
	Equipment Maint/Repair	2,000	
	Body Work 1-75	1,750	
	Preventive Maintenance	140	
	Gasoline (2 Vehicles)	1,700	
	Insurance (2 Vehicles)	1,246	\$6,836
460	Materials and Supplies		
	* Gas & Diesel Fuel	64,000	
	* Lubricants	3,000	
	Bulk Hydraulic Hose	2,700	
	Shop Tool Replacements	5,000	
	Welding Gas	500	
	Mechanics Supplies	7,500	
	Shop Towels/Hand Soap	4,000	
	Fuel Farm Maintenance	2,500	
	* Misc. Parts for Maint./ Repair	20,000	
	Unanticipated Repairs	25,000	\$134,200
465	Equipment < \$5,000		
	Document Scanner	500	
	Fax Machine	1,095	
	Shelving	1,000	
	Battery Charger 12/24 Volt	675	\$3,270
	Total Operating Expenses		\$222,192

Fringe Benefits

810	New York State Retirement	\$25,907
830	Social Security Expense	\$24,681
840	Workers' Compensation	\$500
850	Health Insurance	<u>\$60,973</u>
	Total Fringe Benefits	\$112,061

TOTAL BUDGET **\$656,877**

*Expenditure estimates for funds needed to pay current expenses before charge back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

Fiscal Year: 2009-10
Department: Building and Grounds Maintenance
Account Code: A5010
Function: Transportation



Description: This is a six-month account, having a total of 11 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. This unit is responsible for turf management ranging from semi-professional to youth playing fields, downtown parks and playgrounds to abandoned parcels acquired from tax sale deeds, to the City's 78 acre landfill. This group is also responsible for the trimming, removal and replacement of all City owned trees. In terms of building maintenance, this group is responsible for the outdoor swimming pools, restrooms, athletic facilities including fences, playground apparatus as well as numerous other tasks assigned, ranging from fountain maintenance to placing holiday decorations to erecting review stands for parades. In 2008, this division responded to 165 Code Enforcement orders ranging from mowing yards, to shoveling sidewalks, to private tree removal, to boarding up windows and doors, removing infested/contaminated/unsanitary personal affects, refuse and debris from private homes.

2008-09 Accomplishments:

- ✓ Cleared an approximate 1,800 ft walkway margin from the Gotham Street entrance in Thompson Park to the golf course.
- ✓ Developed a SOP for snow removal after the Streetscape dedication.
- ✓ Completed the clearing of the sewer right-of-way on Leray and Lincoln Street.
- ✓ Facilitated the planting of 166 new trees and pruned/trained an additional 930 trees maintained under our Urban Forestry Plan.
- ✓ Completed ground clearing work, including tree removals, allowing contractors to complete various river projects at Marble Street river access, Factory Street trail, and Bicentennial Park Walkway to JCC.
- ✓ Grubbed and cleared areas of Sewell's Island to provide workable testing areas for Lu Engineering core drilling.

2009-10 Goals and Objectives:

- Develop a Standard Operating Procedure for maintenance of the Black River sites upon project completion.
- Begin the finish work on the Thompson Park walkway to enhance the area for a walking path.
- Develop a Standard Operating Procedure for summer season maintenance of Downtown Streetscape and new areas of Arsenal Street Road Project.

Fiscal Year: 2009-10
 Department: Building and Grounds Maintenance
 Account Code: A5010
 Function: Transportation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	164,287	171,137	239,177	200,015
140 Temporary	52,415	81,156	87,000	92,400
150 Overtime	3,774	5,156	4,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	906	4,437	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>221,382</u>	<u>261,886</u>	<u>330,177</u>	<u>298,415</u>
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	12,000	12,300
Total Equipment	-	-	<u>12,000</u>	<u>12,300</u>
Operating Expenses				
410 Utilities	2,648	2,669	3,600	3,100
420 Insurance	1,311	1,726	1,724	1,800
430 Contracted Services	286	2,745	10,850	3,000
440 Fees Non Employees	2,305	3,043	2,600	2,600
450 Miscellaneous	2,528	4,648	8,300	6,300
455 Dept. Vehicle Expense	51,863	76,557	71,789	57,900
460 Materials and Supplies	37,146	33,831	33,900	26,250
465 Equipment < \$5,000	17,091	12,583	10,650	8,500
Total Operating Expenses	<u>115,178</u>	<u>137,802</u>	<u>143,413</u>	<u>109,450</u>
Fringe Benefits				
810 New York State Retirement	22,246	22,254	23,100	16,543
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	16,603	19,620	25,260	22,829
840 Workers' Compensation	41,423	59,964	28,000	28,000
850 Health Insurance	44,598	62,281	92,150	61,635
Total Fringe Benefits	<u>124,870</u>	<u>164,119</u>	<u>168,510</u>	<u>129,007</u>
Department Total	461,430	563,807	654,100	549,172

Building and Grounds Maintenance

City of Watertown

A5010

Personnel Services

**2009-10
Budget**

130	Wages		
	Crew Chief (1) *	22,599	
	Motor Equipment Operator (1) *	23,452	
	Municipal Worker I (4) *	67,946	
	Tree Trimmer (1) *	23,452	
	Park/Rec.Maintenance Worker (4)**	62,566	\$200,015
140	Temporary		\$92,400
150	Overtime		<u>\$6,000</u>
	Total Personnel Services		\$298,415

Equipment

250	Equipment > \$5,000		
	Zero-Turn Mower		<u>\$12,300</u>
	Total Equipment		\$12,300

Operating Expenses

410	Utilities		
	Water/Sewer	1,000	
	Monument , Flag & Sign Lighting	1,350	
	Cell Phone	750	\$3,100
420	Insurance		\$1,800
430	Contracted Services		
	Repairs/Maintenance on Equip.	1,500	
	Misc. B&G Maintenance	1,000	
	Misc.Equipment Rental	500	\$3,000
440	Fees - Non Employee		
	Employee Testing		\$2,600
450	Miscellaneous		
	Safety Shoes and Related Equip.	1,800	
	Pest Control Certification	500	
	Tree Trimmer Certification	3,000	
	Safety Training/Seminars /PESH	1,000	\$6,300

455	Dept. Vehicle Expense		
	Insurance	8,650	
	Body Work (1-32)	1,750	
	Repair Hood (1-95)	1,000	
	Vehicle Maintenance & Repairs	25,000	
	Routine Preventive Maintenance	2,800	
	Bucket Truck Certification	1,200	
	Gas and Diesel Fuel	17,500	\$57,900
460	Materials and Supplies		
	Top Soil, Crusher Run etc.	7,000	
	Ropes and Related Equipment	750	
	Annual Tree Replacement Program	10,000	
	Replacement Parts/Supplies for Mowers, Trimmers, Chainsaws etc.	3,500	
	Park Bench Backs & Seats	500	
	Flowers and Bulbs	500	
	Small Hand Tools	1,000	
	Dogi-Pot Pet Station Supplies	1,000	
	Miscellaneous Supplies	2,000	\$26,250
465	Equipment < \$5,000		
	Weedwackers (6)	1,200	
	Fencing Materials	1,000	
	Welder (1/2) **	475	
	Broom Attachment	300	
	Sickle Bar Attachment	225	
	Tool Box	300	
	Christmas Decorations	5,000	<u>\$8,500</u>
	Total Operating Expenses		\$109,450

Fringe Benefits

810	New York State Retirement	\$16,543
830	Social Security Expense	\$22,829
840	Workers' Compensation	\$28,000
850	Health Insurance	<u>\$61,635</u>
	Total Fringe Benefits	\$129,007

TOTAL BUDGET

\$549,172

* A5142 33%

** A7110 50%

A5010 – Buildings & Grounds Maintenance

Fiscal Year 2009-10
Equipment Requests



Zero-Turn Mower \$12,300

This is a request to purchase a zero-turn mower. This mower will be utilized by the Buildings & Grounds crew for mowing City areas, as well as, lots cited by the Codes Dept. The additional horsepower & tight turning radius of this machine will allow greater versatility in our daily usage.



Fiscal Year: 2009-10
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation



Description: This is a six-month account, having a total of 13 full time employees responsible for in-house maintenance, overlay and rebuilding of 100 miles of accepted City streets, all associated concrete curbing and sidewalk/crosswalk construction as well as the demolition of unsafe structures on properties acquired by the City. Funding for street maintenance and repair is primarily provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT. Capital Project CHIPS funding for this fiscal year is expected to be approximately \$340,000 as compared to \$480,000 in 2008/09. This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. An average of 1,800 miles of travel ways are swept annually.

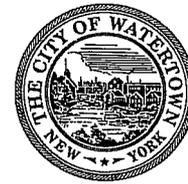
2008-09 Accomplishments:

- ✓ Excavated and reconstructed base, installed retaining wall, curbs, and placed binder course on a 1,200 foot section of Gaffney Drive.
- ✓ Replaced Jefferson County Office Building (formally the County Court house) Sherman Street sidewalk as part of the shared service agreement.
- ✓ Sealed both the VanDuzee Street and Pearl Street Bridge decks.
- ✓ Paved 15,650 ft (2.96 miles) of City Streets and installed 5,450 linear feet of "pin-on" curbing. In all, approximately 6,500 tons of asphalt was placed and 380 cubic yards of concrete were poured.

2009-10 Goals and Objectives:

- Replace City owned and maintained sidewalk along Court Street to include triangular lot at the intersection of Coffeen Street and Court Street and across entranceways into the Court Street Parking Lot.
- Work with the NYSDOT to identify and submit project requests meeting the federal qualifications for inclusion into the American Recovery and Reinvestment Act program.
- Pavement overlay the Arsenal Street Upper Lot.
- Continue Street Paving and Pin-On Curb Construction Program as detailed in our Capital Budget Schedule.

Fiscal Year: 2009-10
 Department: Maintenance of Roads
 Account Code: A5110
 Function: Transportation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	219,265	234,160	282,107	301,114
140 Temporary	7,570	7,815	18,600	13,200
150 Overtime	26,238	7,200	18,500	16,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	21,911	13,650	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	274,984	262,825	319,207	330,314
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	369	625	700	263
420 Insurance	3,463	3,555	3,396	4,020
430 Contracted Services	2,530	4,295	51,250	11,250
440 Fees Non Employees	1,595	961	600	700
450 Miscellaneous	2,696	3,647	3,175	3,800
455 Dept. Vehicle Expense	88,836	138,170	143,460	110,184
460 Materials and Supplies	44,825	55,846	69,700	68,700
465 Equipment < \$5,000	4,453	9,224	2,550	2,850
Total Operating Expenses	148,767	216,323	274,831	201,767
Fringe Benefits				
810 New York State Retirement	28,445	26,770	27,000	25,464
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	20,512	19,600	24,419	25,269
840 Workers' Compensation	38,288	49,929	40,000	40,000
850 Health Insurance	57,657	51,755	86,829	85,226
Total Fringe Benefits	144,902	148,054	178,248	175,959
Department Total	568,653	627,202	772,286	708,040

Maintenance of Roads

City of Watertown

A5110

Personnel Services

**2009-10
Budget**

130	Wages		
	Crew Chief (3) *	82,447	
	Heavy Equipment Oper (2)*	50,852	
	Motor Equipment Oper (6)*	132,996	
	Municipal Worker I (2)*	34,819	
			\$301,114
140	Temporary		\$13,200
150	Overtime		<u>\$16,000</u>
	Total Personnel Services		\$330,314

Operating Expenses

410	Utilities		
	Walkway Lights		\$263
420	Insurance		\$4,020
430	Contracted Services		
	Bridge Inspection/Repair Materials	5,000	
	Misc. Equipment Repairs	3,750	
	Outside Equipment Rentals	2,500	\$11,250
440	Fees, Non-Employee		
	Employee Testing		\$700
450	Miscellaneous		
	Safety Shoes, & Related Materials	2,500	
	Safety Apparel	500	
	Training/PESH	800	\$3,800
455	Dept: Vehicle Expense		
	Maintenance & Repairs	45,000	
	Routine Preventive Maintenance	4,300	
	Gas & Diesel Fuel	34,500	
	Repair Hood (1-11)	1,000	
	Sweeper/Paver Maintenance	8,000	
	Sweeper Brooms	3,500	
	Insurance	13,884	\$110,184

460	Materials and Supplies		
	Small Tools	4,500	
	Blacktop & Related Materials (road patching only)	30,000	
	Top Soil, Crusher Run, etc.	10,000	
	Ready-mix Concrete	9,000	
	Materials for Concrete Forms	1,500	
	Polymer Concrete Patch	2,000	
	Milling Machine Bits	700	
	ADA Truncated Sidewalk Domes	4,000	
	Concrete Sealant	2,500	
	Roadsaver Sealant (Crack Sealer)	2,500	
	Miscellaneous Supplies	2,000	\$68,700
465	Equipment < \$5,000		
	Concrete Power Screed	2,000	
	14" Demo Saw	850	<u>\$2,850</u>
	Total Operating Expenses		\$201,767

Fringe Benefits

810	New York State Retirement		\$25,464
830	Social Security Expense		\$25,269
840	Workers' Compensation		\$40,000
850	Health Insurance		<u>\$85,226</u>
	Total Fringe Benefits		\$175,959

TOTAL BUDGET **\$708,040**

* A5142 33%

Fiscal Year: 2009-10
Department: Snow Removal
Account Code: A5142
Function: Transportation



Description: The twenty five (25) employees in this account are responsible for the seasonal sanding, plowing and snow removal from 100 center lane miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 75 sand barrels located throughout the City. Equipment assigned includes 3 sanders, 3 sander/plow combination units, 7 full sized plows, 2 rotary blowers, 5 utility plows, 2 bobcats and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 100 inches of snow. During the winter of 2007-2008 approximately 110 inches of snow fell, as compared to approximately 142 inches received during the 2006-2007 season.

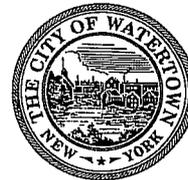
2008-09 Accomplishments:

- ✓ Developed snow fighting protocol for the reconstructed Public Square.
- ✓ Implemented GPS based fixed routing system for our salt spreader units as well as initiating a real time route monitoring system.
- ✓ Implemented reduced salt snow response operation in response to the unanticipated/dramatic cost increase in the Jefferson County road salt purchase agreement.
- ✓ Evaluate the inclusion of Treated Salt as a component of our standard winter salt mix.

2009-10 Goals and Objectives:

- Complete the preliminary design and determine the final location for the construction of the new Salt Storage Structure.
- Develop GPS routing system to be used on plows.
- Enter into an agreement with the New York State Department of Transportation in order to participate in their OGS Salt Purchase Contract.
- Investigate potential opportunities of resource equipment sharing with the NYSDOT in order to manufacture and apply salt brine as a viable option for anti-icing during initial freeze point temperature conditions.
- Evaluate the traditional placement of sand barrels with the intent to continue to reduce the number employed and maintained during the winter season.

Fiscal Year: 2009-10
 Department: Snow Removal
 Account Code: A5142
 Function: Transportation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	269,866	303,006	414,199	431,158
140 Temporary	-	4,628	-	-
150 Overtime	116,971	116,518	80,000	80,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	94,618	76,983	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	481,455	501,135	494,199	511,158
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	6,000	25,200
Total Equipment	-	-	6,000	25,200
Operating Expenses				
410 Utilities	1,699	2,044	2,220	2,220
420 Insurance	3,582	3,582	3,584	3,582
430 Contracted Services	37,514	17,423	16,410	39,060
440 Fees Non Employees	-	-	2,500	2,000
450 Miscellaneous	37,602	3,731	-	-
455 Dept. Vehicle Expense	116,752	146,475	180,579	149,614
460 Materials and Supplies	148,756	231,987	173,250	248,250
465 Equipment < \$5,000	11,982	7,968	4,000	4,000
Total Operating Expenses	357,887	413,210	382,543	448,726
Fringe Benefits				
810 New York State Retirement	44,704	41,383	43,390	41,046
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	36,156	37,487	37,806	39,104
840 Workers' Compensation	1,981	388	500	500
850 Health Insurance	101,359	102,698	129,781	130,719
Total Fringe Benefits	184,200	181,956	211,477	211,369
Department Total	1,023,542	1,096,301	1,094,219	1,196,453

Snow Removal

City of Watertown

A5142

Personnel Services

**2009-10
Budget**

130	Wages *		
	Crew Chief (7)	92,341	
	Heavy Equip Oper (3)	38,274	
	Motor Equip Oper (14)	156,071	
	Sign Maintenance Worker (2)	23,489	
	Tree Trimmer (1)	11,551	
	Park&Rec.Maint.Worker (2)	19,900	
	Municipal Worker I (10)	89,532	\$431,158
150	Overtime		<u>\$80,000</u>
	Total Personnel Services		\$511,158

Equipment

250	Equipment > \$5000		
	Trip Edge Moldboard	7,000	
	Snow Blower Replacement (1-09)	6,700	
	Reversible Plow for Sander Truck	6,000	
	Plow Replacement (1-29) Pickup	5,500	<u>\$25,200</u>
	Total Equipment		\$25,200

Operating Expenses

410	Utilities		
	Water/Fire Service	250	
	Electric	350	
	Telephone	720	
	Cellular phone service	900	2,220
420	Insurance		3,582
430	Contracted Services		
	Annual Fire Alarm Monitoring	360	
	Heat System Annual Maint Inspection	250	
	Heat System Repair	200	
	Build Salt Load / Sander Platform	5,000	
	Private Haulers for Snow Removal	30,000	
	Small Engine Repair	500	
	Snow Dump Facility Maint./ Repair	2,750	\$39,060

440	Fees Non- Employee		
	Post Accident Employee Testing		\$2,000
455	Dept. Vehicle Expense		
	Plow Tires & Wheels	2,000	
	Service & Repair Pickup Truck Plows	7,500	
	Sander Chains (2)	1,600	
	New Fenders (1-53) Jeep	2,500	
	Rebuild Underbody Scrapers (2)	4,000	
	Wing Trip Blocks (2)	2,000	
	Wing Slides (3)	2,400	
	Rotary Blower Maintenance	5,000	
	Equipment Maint. & Repair	60,000	
	Gas and Diesel Fuel	41,000	
	Preventive Maintenance	4,000	
	Insurance	17,614	\$149,614
460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	225,000	
	Patching Materials	5,000	
	Top Soil for Margin Repairs	2,500	
	Cutting Edges & Bolts	12,000	
	Wing Cable	1,000	
	Wing Braces	2,500	
	Miscellaneous Hand Tools/Supplies	250	\$248,250
465	Equipment <\$5,000		
	Plow Wing		<u>\$4,000</u>
	Total Operating Expenses		\$448,726

Fringe Benefits

810	New York State Retirement		\$41,046
830	Social Security Expense		\$39,104
840	Workers' Compensation		\$500
850	Health Insurance		<u>\$130,719</u>
	Total Fringe Benefits		\$211,369

TOTAL BUDGET **\$1,196,453**

* 67% A5010, A5110, A5186, A7110, A8140, A8160, F8340, G8120

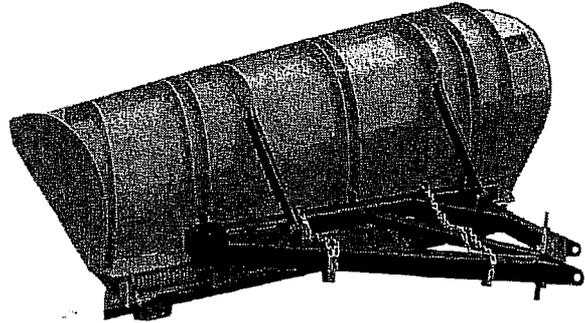
A5142 – Snow Removal

Fiscal Year 2009-10
Equipment Requests



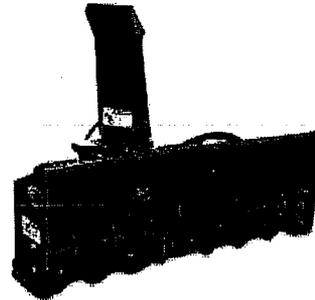
Trip Edge Moldboard \$7,000

This is a request to purchase a replacement one-way moldboard. The existing unit is seventeen (17) years old and has been re-built by the manufacturer but because of its present condition (stress cracks, metal fatigue) it is not salvageable.



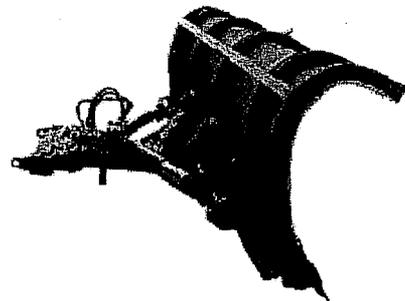
Snow Blower Attachment \$6,700

This is a request to purchase a replacement snow blower attachment. While the existing unit is only 4 years old it has not held up to the demands placed upon it by the department. The replacement unit is offered by a different manufacturer and is of a much more rugged service design. We do have experience with the proposed unit and have determined that it does meet our needs.



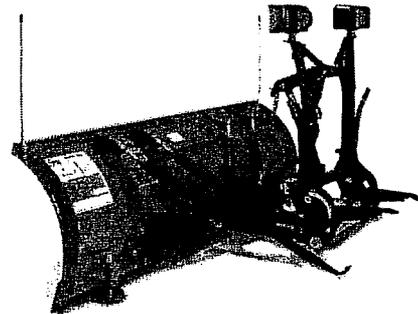
Reversible Plow for Sander Truck \$6,000

This is a request to purchase a replacement reversible plow used on our sander trucks. The existing unit is ten (10) years old and has been re-built/repared by the manufacturer. Due to its present condition (stress cracks, metal fatigue) it is not salvageable.



Vee Plow for Pickup Truck \$5,500

This is a request to purchase a replacement pickup truck plow. The existing unit is seven (7) years old and has been repaired many times. Due to its present condition (rust, dings, stress cracks, metal fatigue) it is not salvageable. The proposed replacement unit will be a stainless steel, vee plow design which has been department proven to be more versatile, less susceptible to road salt and equally as durable as our older straight units.



Fiscal Year: 2009-10
Department: Storm Sewers
Account Code: A8140
Function: Home and Community Services



Description: This division of Public Works is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 3300 catch basins and 3200 manholes. This department is staffed with one Working Crew Chief, one Heavy Motor Equipment Operator, two Motor Equipment Operators and two Municipal Workers. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

2008-09 Accomplishments:

- ✓ Installed storm water collection system on Gaffney Drive as part of the street reconstruction project.
- ✓ Completed installation of storm sewers as part of the Public Works Courtyard Capital Project.
- ✓ Undertook an initial survey of the Barben/Lachenauer storm water outlet in preparation of a plan to address system deficiencies.

2009-10 Goals and Objectives:

- Install a new storm water collection system on Emmett Street from Palmer Street to Bellew Avenue.
- Install a new storm water quality unit at the Public Works complex on Newell Street.
- Clean and televise the storm sewer in the backyard right of way from Schley Drive to the outlet on Marra Drive. Provide additional drainage inlets to alleviate property owner complaints in the Barben Avenue area.
- Develop plans and estimates for mitigating erosion at storm sewer outfalls as identified in the Black River, River Bank Study

Fiscal Year: 2009-10
 Department: Storm Sewers
 Account Code: A8140
 Function: Home and Community Services



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	27,847	28,919	29,008	29,587
120 Clerical	-	-	-	-
130 Wages	133,499	146,571	124,253	141,496
140 Temporary	820	5,101	9,600	2,500
150 Overtime	4,905	4,006	6,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	2,901	269	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	169,972	184,866	168,861	179,583
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	8,824	10,054	2,800	-
Total Equipment	8,824	10,054	2,800	-
Operating Expenses				
410 Utilities	571	391	300	600
420 Insurance	1,063	1,112	1,112	1,074
430 Contracted Services	7,879	9,665	15,900	15,000
440 Fees Non Employees	778	570	1,850	800
450 Miscellaneous	1,635	2,035	3,000	2,800
455 Dept. Vehicle Expense	32,506	31,565	43,860	29,001
460 Materials and Supplies	35,280	40,045	42,400	34,400
465 Equipment < \$5,000	3,066	550	1,650	400
Total Operating Expenses	82,778	85,933	110,072	84,075
Fringe Benefits				
810 New York State Retirement	16,931	14,397	14,044	14,220
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	12,582	13,765	12,920	13,738
840 Workers' Compensation	2,199	6,363	2,000	4,000
850 Health Insurance	35,268	60,323	41,105	48,411
Total Fringe Benefits	66,980	94,848	70,069	80,369
Department Total	328,554	375,701	351,802	344,027

Public Works - Storm Sewer
City of Watertown

A8140

Personnel Services		2009-10 Budget
110	Salaries	
	Street/Sewer Maintenance Supervisor *	\$29,587
130	Wages	
	Crew Chief (1) **	27,795
	Heavy Equipment Operator (1) **	26,857
	Motor Equipment Operator (2) **	48,546
	Municipal Worker I (2) **	38,298
140	Temporary	\$2,500
150	Overtime	<u>\$6,000</u>
	Total Personnel Services	\$179,583

Operating Expenses

410	Utilities		
	Wireless Networking (1/2)*	300	
	Cellular Phone (1/2)*	300	\$600
420	Insurance		\$1,074
430	Contracted Services		
	Software Maintenance (1/2)*	800	
	Long Arm Excavator Rental	8,000	
	Core Bit Re-Conditioning	1,200	
	Small Equipment Repairs	5,000	\$15,000
440	Fees, Non-Employee		
	Employee Testing	600	
	Employee Vaccinations	200	\$800
450	Miscellaneous		
	Safety Apparel	400	
	Public Safety Emp Training /PESH	1,500	
	Safety Shoes	900	\$2,800
455	Dept. Vehicle Expense		
	Maintenance & Repairs	13,000	
	Preventive Maintenance	1,100	
	Gas and Diesel Fuel	11,000	
	Insurance	3,901	\$29,001

460	Materials and Supplies		
	Manholes & Catch Basins	8,000	
	Pipes & Fittings	6,000	
	Castings & Grates	9,000	
	Crusher Run & Stone Products	5,000	
	Sewer Vac Hose, 500LF (1/2)*	900	
	Work Zone Safety Devices	1,500	
	Sewer Camera Supplies (1/2)*	2,000	
	Small Hand Tools, Related Supplies	2,000	\$34,400
465	Other Equipment <\$5000		
	Magnetic Pipe Locator (1/2) *		<u>\$400</u>
	Total Operating Expenses		\$84,075

Fringe Benefits

810	New York State Retirement		\$14,220
830	Social Security Expense		\$13,738
840	Workers' Compensation		\$4,000
850	Health Insurance		<u>\$48,411</u>
	Total Fringe Benefits		\$80,369

TOTAL BUDGET

\$344,027

* (1/2) G8120

** 33% A5142

Fiscal Year: 2009-10
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services



Description: There are a total of 9 employees in this department who are responsible for the scheduled weekly curbside collection of refuse and garbage from the City's 8000 residential units as well as bi-weekly collection of recycles and yard waste. Also included in this account are the maintenance and environmental monitoring of the City's 78-acre landfill that was closed in 1993.

In 2008, City crews collected approximately 3,300 tons of refuse and an additional 563 tons of recyclable materials. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves and grass clippings are collected annually. The semi-annual, spring/fall, Residential Bulk Item Drop Off Programs, held in response to the community's request for an economical alternative for bulk item disposal, captured 52 tons of rubbish as well as 10 tons of scrap metal and white goods.

2008-09 Accomplishments:

- ✓ The division completed a successful Council initiative pilot project in the summer of 2008 of "on demand" residential bulk item collection. The project was offered in July and August 2008 with two seasonal employees.
- ✓ A set of detailed specifications were developed and submitted to the State DEC for a grant for the purchase of two rear load green waste collection vehicles.
- ✓ Worked with the Buildings and Grounds division to place trash receptacles in the areas most needed to satisfy the needs of the "new" downtown business district.

2009-10 Goals and Objectives:

- Strive to educate the population of the rules and regulations of the City collection system.
- Market the rollout cart system and the blue sticker program to increase resident participation.

Fiscal Year: 2009-10
 Department: Refuse and Recycling
 Account Code: A8160
 Function: Home and Community Services



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	18,764	19,488	19,996	20,396
120 Clerical	-	-	-	-
130 Wages	220,944	227,790	270,370	281,897
140 Temporary	11,054	6,642	-	14,000
150 Overtime	15,237	15,302	14,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	5,806	1,320	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	271,805	270,542	304,366	336,293
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	243	245	250	264
420 Insurance	-	14	-	-
430 Contracted Services	188,066	213,196	215,260	206,185
440 Fees Non Employees	13,432	11,934	13,900	14,100
450 Miscellaneous	1,763	2,588	3,550	3,300
455 Dept. Vehicle Expense	59,504	93,548	112,595	70,586
460 Materials and Supplies	21,347	23,780	25,000	19,000
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	284,355	345,305	370,555	313,435
Fringe Benefits				
810 New York State Retirement	25,312	30,703	26,758	25,880
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	20,301	20,010	23,285	25,726
840 Workers' Compensation	40,748	43,097	50,000	50,000
850 Health Insurance	109,071	89,854	114,253	120,287
Total Fringe Benefits	195,432	183,664	214,296	221,893
Department Total	751,592	799,511	889,217	871,621

Refuse and Recycle

City of Watertown

A8160

Personnel Services

**2009-10
Budget**

110	Salaries		
	Assistant Superintendent (30%)*		\$20,396
130	Wages		
	Crew Chief (1)	41,134	
	Refuse Motor Equipment Oper (6) (2)**	240,763	\$281,897
140	Temporary		\$14,000
150	Overtime		<u>\$20,000</u>
	Total Personnel Services		<u>\$336,293</u>

Operating Expenses

410	Utilities		
	Water/ Sewer		\$264
430	Contracted Services		
	Tipping Fees (Regular)	171,000	
	Fees (Fall/Spring Drop Off)	12,000	
	Education/Public Awareness/Ads	225	
	Brush Chipping At Quarry	14,000	
	Rent Loader /chipping at Quarry	3,000	
	Employee Uniform Rental	800	
	Annual Fire Alarm Monitoring	360	
	Mowing of Closed Landfill	4,800	\$206,185
440	Fees Non Employee		
	Employment Related Testing	600	
	Landfill Monitoring Fees	13,500	\$14,100
450	Miscellaneous		
	Safety Shoes & Equipment	2,000	
	Safety Training / PESH	1,100	
	Permits & Miscellaneous	200	\$3,300
455	Dept. Vehicle Expense		
	Vehicle Maint.& Repairs	27,000	
	Preventive Maintenance	3,000	
	Gas & Diesel Fuels	30,000	
	Insurance	10,586	\$70,586

460	Materials and Supplies		
	Refuse Bag Stickers	8,000	
	Totes (100 Estimate)	6,500	
	Landfill Drainage/Ground Materials	3,000	
	Miscellaneous Supplies	1,500	<u>\$19,000</u>
	Total Operating Expenses		\$313,435

Fringe Benefits

810	New York State Retirement		\$25,880
830	Social Security Expense		\$25,726
840	Workers' Compensation		\$50,000
850	Health Insurance		<u>\$120,287</u>
	Total Fringe Benefits		\$221,893

TOTAL BUDGET **\$871,621**

* A8160 (30%), A1490 (20%) A1640 (50%)

** A5142 (33%)

Fiscal Year: 2009-10
Department: Municipal Building
Account Code: A1620
Function: General Government Support



Description: This Department is staffed with three full-time employees and is responsible for the operation and maintenance of the Municipal Building and the Flower Memorial Library. The staff responsibilities extend to the leased areas of the building, including POMCO and the NYS Unified Court Administration for the City Court facilities pertaining to cleaning, maintenance, minor repairs and renovation projects.

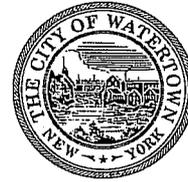
2008-09 Accomplishments:

- ✓ Maintained exterior landscaping in the warmer months, as well as keeping the walkways safe in the winter months.
- ✓ Replaced meter valves on the HVAC system and asbestos removal in the basement.
- ✓ Replaced chimney.

2009-10 Goals and Objectives:

- Continue to respond to City Hall tenant requests in order to maximize comfort, while considering total operating costs and make timely repairs, as necessary.
- Continue to maintain City Hall in the most cost effective way possible.
- Work with DPW on parking lot resurfacing.
- Complete the driveway entrance upgrade to the parking lot.
- Complete the Sterling St. sidewalk replacement begun in 2008.

Fiscal Year: 2009-10
 Department: Municipal Building
 Account Code: A1620
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	42,214	45,447	46,402	50,140
140 Temporary	-	-	-	-
150 Overtime	3,711	3,145	7,500	7,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	45,925	48,592	53,902	57,640
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	14,289	-	-	-
Total Equipment	14,289	-	-	-
Operating Expenses				
410 Utilities	65,162	58,235	59,346	54,295
420 Insurance	9,314	12,663	12,076	10,229
430 Contracted Services	21,427	45,234	43,442	25,635
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	10,266	33	2,500	-
455 Dept. Vehicle Expense	14	175	1,285	650
460 Materials and Supplies	14,248	10,394	14,000	15,000
465 Equipment < \$5,000	938	24,566	6,400	1,750
Total Operating Expenses	121,369	151,300	139,049	107,559
Fringe Benefits				
810 New York State Retirement	4,318	4,079	4,735	4,829
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	3,545	3,741	4,125	4,409
840 Workers' Compensation	-	-	-	-
850 Health Insurance	4,911	6,738	7,207	13,192
Total Fringe Benefits	12,774	14,558	16,067	22,430
Department Total	194,357	214,450	209,018	187,629

Municipal Building

City of Watertown

A1620

Personnel Services

**2009-10
Budget**

130	Wages		
	Custodial and Maintenance Spvr.	21,500	
	Laborer I (2)	28,640	\$50,140
150	Overtime		<u>\$7,500</u>
	Total Personnel Services		\$57,640

Operating Expenses

410	Utilities		
	Phone System	\$18,000	
	Water and Sewer	\$4,000	
	Electric	\$4,295	
	Electric (Town Clock)	\$2,000	
	Gas	\$26,000	\$54,295
420	Insurance		\$10,229
430	Contracted Services		
	Seimen's Contract	6,635	
	HVAC Maintenance	10,000	
	Grounds & Bldg, Repairs	5,000	
	Elevator Maintenance	4,000	\$25,635
455	Department Vehicle Expense		
	Small Engine repair	400	
	Gasoline	250	\$650
460	Materials and Supplies		
	Cleaning Supplies, Filters, Mops, Wax, Light Bulbs, Paint		\$15,000
465	Equipment < \$1,000		
	Two Lawn Mowers	400	
	Small Expense Items	600	
	Thermostats	750	<u>\$1,750</u>
	Total Operating Expenses		\$107,559

Fringe Benefits

810	New York State Retirement	\$4,829
830	Social Security Expense	\$4,409
850	Health Insurance	<u>\$13,192</u>
	Total Fringe Benefits	\$22,430

TOTAL BUDGET **\$187,629**

Fiscal Year: 2009-10
Department: Central Printing and Mailing
Account Code: A1670
Function: General Government Support



D Description: It is the responsibility of Central Printing & Mailing to operate and maintain the Kyocera Mita 6200 & 5530 copiers, Pitney Bowes DM400 Mailing machine and the electronic mail scale located in the Municipal Building for use by all departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

2008-09 Accomplishments:

- ✓ Promoted the use of Centralize Printing & Mailing by all departments.
- ✓ Investigated the benefits of consolidation all mailing by the Purchasing Department.

2009-10 Goals and Objectives:

- Consolidate Flower Memorial Library's Postage metering with that in City Hall to reduce costs associated with equipment rental.
- Promote two sided copying to reduce paper consumption.
- Work in conjunction with IT to reduce the City's printing cost by promoting the use of printing by copiers rather than desktop printers.

Fiscal Year: 2009-10
 Department: Central Printing and Mailing
 Account Code: A1670
 Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	8,664	14,740	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	8,664	14,740	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	5,478	6,958	9,650	7,500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	29,546	29,520	32,000	30,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	42,248	39,173	45,000	45,000
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	77,272	75,651	86,650	82,500
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	85,936	90,391	86,650	82,500

Central Printing and Mailing
City of Watertown

A1670

2009-10

Operating Expenses

430	Contracted Services		
	Postage Meter Rental	1,250	
	Copier Maintenance (2nd Floor)	3,000	
	Copier Maintenance (3rd Floor)	3,250	\$7,500
450	Miscellaneous		
	Postage		\$30,000
460	Materials and Supplies		
	Office Supplies		<u>\$45,000</u>
	Total Operating Expenses		<u>\$82,500</u>
	TOTAL BUDGET		\$82,500

Fiscal Year: 2009-10
Department: Information Technology
Account Code: A1680
Function: General Government Support



Description: The Information Technology Manager serves as the City's Chief Information Officer with responsibility for providing information and telecommunications services and protecting the City's information security. The IT Department is responsible for strategic technology planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The Information Technology department's four staff members operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments.

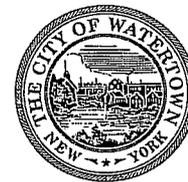
2008-09 Accomplishments

- ✓ The Fiber network connecting eight (8) of the City's business locations is complete allowing centralization of services and equipment in a more secured setting.
- ✓ Rollout of Citrix based applications and thin clients; Exchange 2007; and TrackIT Helpdesk system.
- ✓ Completion of the GIS based sewer infrastructure
- ✓ Completion of the GIS water infrastructure data collection

2009-10 Goals and Objectives

- Implement web-based bill payment options and new parking ticket management system
- Implement server virtualization for disaster recovery capability
- Implement webcasting for public board and commission meetings
- Develop City's GIS Web pages and data distribution capabilities
- Continue AutoCAD to GIS parcel conversion project with Engineering
Extend GIS services into the Public Safety domain
- Streamline application management and increase hardware utilization by further centralization of IT equipment.
- Investigate open-source systems for document and web-site management; web based system for Codes Department case management; the role of GIS in the Police Department and hosting County Parcel Data on City Web Site

Fiscal Year: 2009-10
Department: Information Technology
Account Code: A1680
Function: General Government Support



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	59,812	62,117	63,014	64,274
120 Clerical	-	-	-	-
130 Wages	95,587	139,449	154,158	163,967
140 Temporary	2,715	2,235	-	-
150 Overtime	51	545	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	158,165	204,346	217,172	228,241
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	6,500	55,000	72,000
Total Equipment	-	6,500	55,000	72,000
Operating Expenses				
410 Utilities	11,655	48,986	28,950	19,000
420 Insurance	-	-	-	-
430 Contracted Services	58,567	70,357	92,300	92,000
440 Fees Non Employees	95	2,185	12,000	2,000
450 Miscellaneous	8,662	9,577	8,625	5,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	5,126	4,404	4,500	3,000
465 Equipment < \$5,000	4,580	6,426	3,000	3,000
Total Operating Expenses	88,685	141,935	149,375	124,000
Fringe Benefits				
810 New York State Retirement	14,759	13,279	19,090	18,328
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	11,657	15,112	16,613	17,460
840 Workers' Compensation	-	3,945	-	-
850 Health Insurance	28,958	35,004	40,332	42,231
Total Fringe Benefits	55,374	67,340	76,035	78,019
Department Total	302,224	420,121	497,582	502,260

Information Technology

City of Watertown A1680

Personnel Services		2009-10 Budget
110	Salaries	
	Information Technology Manager	\$64,274
130	Wages	
	Computer Coordinator	43,000
	GIS Coordinator	47,206
	GIS Technician	39,554
	Computer Support Technician	34,207
	Total Personnel Services	<u>\$163,967</u>
		\$228,241

Equipment

250	Miscellaneous		
	Software and Equipment	51,000	
	Video Equipment and Storage	11,500	
	TRAC's Interface and Servers	9,500	<u>\$72,000</u>
	Total Equipment		\$72,000

Operating Expenses

410	Utilities		
	Network Fees		\$19,000
430	Contracted Services		
	Software Updates	53,500	
	Telephone System Maintenance	15,500	
	Equipment Maintenance	23,000	\$92,000
440	Fees, Non Employees		
	Technical Support Services		\$2,000
450	Miscellaneous		
	Travel and Training		\$5,000
460	Materials and Supplies		
	Tapes and Supplies		\$3,000
465	Equipment < \$5,000		
	Miscellaneous Equipment		<u>\$3,000</u>
	Total Operating Expenses		\$124,000

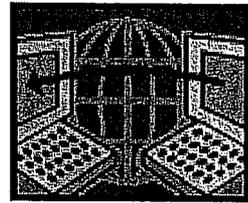
Fringe Benefits

810	New York State Retirement	\$18,328
830	Social Security Expense	\$17,460
850	Health Insurance	<u>\$42,231</u>
	Total Fringe Benefits	\$78,019

TOTAL BUDGET **\$502,260**

A1680 – Information Technology

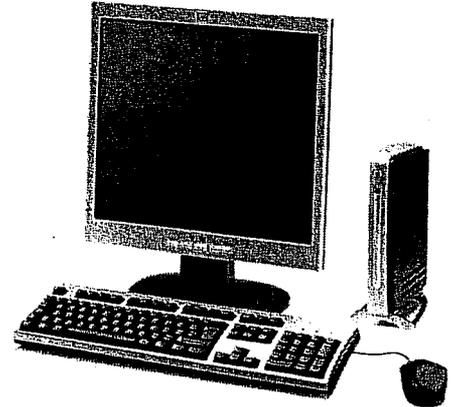
Fiscal Year 2009-10
Equipment Requests



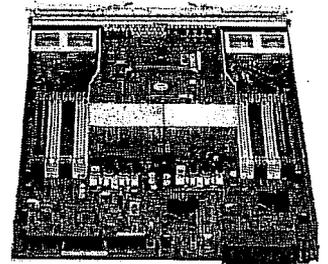
Computer and Software Equipment: \$51,000

This funding will be used to replace equipment and update software in the following departments:

Police Department computers and software	\$30,000
Engineering Dept Workstations	\$12,000
Parks and Recreation	\$ 1,500
Server Replacements (3)	\$ 7,500
Fire Dept. records server	
GIS public internet server	
City Finance server	



On demand Video Recording System for board and committee meetings and additional storage capacity for videos \$11,500



TRAC's interface to Police Data System and Communication and Authentication server \$ 9,500

Fiscal Year: 2009-10
Department: Police Department
Account Code: A3120
Function: Public Safety



Description: The City of Watertown Police Department provides protection and services to the citizens of and visitors to the City. The department is staffed with 66 sworn officers and four civilian personnel. It is divided into three divisions; Administration, Investigations and Patrol. The Watertown Police Department, in the year 2008, received 30,292 calls for service. Of those, 1,474 were motor vehicle accidents. In 2008, WPD officers arrested 2,396 adults, 112 juveniles, issued 4,121 uniform traffic tickets and issued 4,297 parking citations.

2008-09 Accomplishments:

- ✓ Underwent a three day Accreditation audit of our Policies and Procedures and were reaccredited for another five year term, reflecting our compliance with NYS standards for Policing.
- ✓ Sponsored the fall 2008 Police Academy which is being attended by Watertown Police, Lowville Police, Jefferson and Lewis County Sheriff's Departments.
- ✓ Worked toward reducing the drug trafficking in the City and County. The Drug task force has increased it cases and arrests for the past year.
- ✓ Had patrol vehicles outfitted with new computers which we obtained through a NYS TRAC grant.
- ✓ Introduced a new look for WPD Patrol cars. The cars now are black and white with the motto we try to instill in our officers of "Protect and Serve".

2009-10 Goals and Objectives:

- To exercise fiscal restraint and work towards using budgeted funds in an efficient manner to help keep all of our costs down.
- Continue to seek out grants and funding sources to enhance the department's equipment and services that we provide to citizens.
- Continue to work with the Fire Department, Jefferson County Emergency Management and the Sheriff Department to utilize a radio grant to enhance our combined radio system. With grant money our goal is to move to a digital "trunked" system and to replace all of our current radios and portables.
- To work with the City Manager's office and the Police Benevolent Association to implement a plan to encourage healthy and physically fit police officers.

Fiscal Year: 2009-10
 Department: Police Department
 Account Code: A3120
 Function: Public Safety



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	725,503	853,755	917,333	923,200
120 Clerical	81,954	82,661	83,195	88,573
130 Wages	2,585,704	2,836,709	2,765,899	2,677,848
140 Temporary	36,642	42,836	47,000	54,000
150 Overtime	284,801	228,552	275,000	275,000
155 Holiday Pay	55,340	56,667	51,585	57,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	78,958	87,492	86,940	92,500
185 On Call Pay	-	11,105	11,000	11,000
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	6,500	5,500	5,000	6,000
Total Personnel	3,855,402	4,205,277	4,242,952	4,185,121
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	134,000	110,000
240 Highway and Street	-	-	-	-
250 Other	19,066	5,580	-	-
Total Equipment	19,066	5,580	134,000	110,000
Operating Expenses				
410 Utilities	30,416	28,979	30,400	39,900
420 Insurance	924	936	1,000	1,000
430 Contracted Services	722,075	836,267	632,358	448,794
440 Fees Non Employees	6,180	7,955	4,800	4,550
450 Miscellaneous	56,881	61,280	72,250	70,800
455 Dept. Vehicle Expense	143,332	100,313	100,400	186,600
460 Materials and Supplies	37,374	46,900	52,650	50,950
465 Equipment < \$5,000	13,271	14,776	33,500	97,267
Total Operating Expenses	1,010,453	1,097,406	927,358	899,861
Fringe Benefits				
810 New York State Retirement	7,176	7,578	7,305	9,510
820 Police/Fire Retirement	517,538	596,055	652,819	619,723
830 Social Security Expense	287,646	312,955	324,587	320,162
840 Workers' Compensation	80,556	44,952	50,000	40,000
850 Health Insurance	581,091	673,946	758,578	706,670
Total Fringe Benefits	1,474,007	1,635,486	1,793,289	1,696,065
Department Total	6,358,928	6,943,749	7,097,599	6,891,047

Police Department
City of Watertown

A3120

Personnel Services

**2009-10
Budget**

110	Salaries		
	Police Chief	89,480	
	Police Captain	81,600	
	Police Lieutenant (4)	305,404	
	Police Sergeant (7)	446,716	\$923,200
120	Clerical		
	Secretary I	29,838	
	Senior Clerk	31,664	
	Clerk	27,071	\$88,573
130	Wages		
	Detectives (8)	475,909	
	Police Officer (44)	2,172,079	
	Parking Enforcement	29,860	\$2,677,848
140	Temporary		
	School Crossing Guards		\$54,000
150	Overtime		\$275,000
155	Holiday Pay		\$57,000
180	Roll Call Pay		\$92,500
185	On Call Pay		\$11,000
195	Clothing/Cleaning Allowance		<u>\$6,000</u>
	Total Personnel Services		\$4,185,121

Equipment

230	Motor Vehicles		
	Marked Police Vehicles (4)		<u>\$110,000</u>
	Total Equipment		\$110,000

Operating Expenses

410	Utilities		
	PSB Phone Charges	9,500	
	Cellular Telephones	10,000	
	Westelcom/broadband	2,400	
	Wireless Communication	18,000	\$39,900

420	Insurance		\$1,000
430	Contracted Services		
	Software Maintenance	24,000	
	Net motion security contract	5,100	
	Commetex H/W & S/W Maint.	4,000	
	Onondaga Live Scan Maint.	1,000	
	Copier Lease	6,125	
	Ambulance Service	2,400	
	NYSPIN Terminal Service	3,300	
	Datamaster Maintenance	1,500	
	Lightbar/Radio Maintenance	7,500	
	Advertising	500	
	Towing Service	1,400	
	PSB Maintenance	180,000	
	PSB Capital	207,369	
	Copier Maintenance - C.I.D.	400	
	Radar Recertification	2,300	
	Portable Toilets	900	
	Laser Printer Maintenance	1,000	\$448,794
440	Fees, Non Employee		
	Veterinary Care Expenses	750	
	New Hires Physicals	1,400	
	New Hires Psychologicals	1,400	
	Crossing Guard Physicals	1,000	\$4,550
450	Miscellaneous		
	Tuition Assistance	1,000	
	Training Schools	10,000	
	Quartermaster Program	40,000	
	Shipping Expenses	800	
	Travel Reimbursements	3,500	
	Investigation Funds	10,000	
	Dickman Directories	500	
	K9 Boarding	500	
	Printed Materials/Brochures	4,500	\$70,800
455	Dept. Vehicle Expenses		
	Vehicle Leasing - Unmarked	19,600	
	Gasoline	84,000	
	Replacement Tires	9,000	
	Auto Liability Insurance	18,000	
	General & Collision Repairs	42,000	
	New Car Equipment Changes	4,000	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	3,000	\$186,600

460	Materials and Supplies		
	Training Ammo	7,000	
	Service Ammo	2,000	
	Range Supplies	2,300	
	Safety Flares	2,000	
	Identification Materials	7,500	
	K-9 Dog Food	650	
	Parking Tickets	1,500	
	General Office Supplies	3,800	
	Printed Forms	3,000	
	Entry Team Supplies	1,000	
	Training Supplies	1,800	
	DARE Supplies	3,500	
	SRO Supplies	2,000	
	Crossing Guard Supplies	900	
	General Police Supplies	8,500	
	Portable Radio Batteries	2,400	
	Pepper Spray Replacement	300	
	Defensive Tactics Supplies	800	\$50,950
465	Equipment < \$5,000		
	Edward Byrne Grant Equipment		<u>\$97,267</u>
	Total Operating Expenses		\$899,861

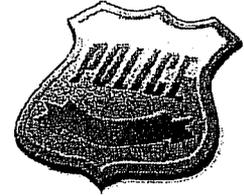
Fringe Benefits

810	New York State Retirement		\$9,510
820	Police Retirement System		\$619,723
830	Social Security Expense		\$320,162
840	Workers' Compensation		\$40,000
850	Health Insurance		<u>\$706,670</u>
	Total Fringe Benefits		\$1,696,065

TOTAL BUDGET **\$6,891,047**

A3120 – Police Department

Fiscal Year 2009-10
Equipment Requests



Vehicle Replacement (4) - \$110,000

To effectively maintain the Departments fleet in a cost effective manner, four marked patrol cars are replaced each year. This process removes the oldest cars with the highest mileage during each cycle. This year the department proposes ordering four patrol cars of the State Contract bidding procedure.



Fiscal Year: 2009-10
Department: Fire Department
Account Code: A3410
Function: Public Safety



Description: The City of Watertown Fire-Rescue Department provides fire suppression, EMS, technical rescue, fire prevention, code enforcement, and fire education services to the citizens of and visitors to the City. The Department is staffed with 82 well-trained sworn members and one clerical person. The Fire Rescue Department is comprised of two divisions; Operations, the largest, and Support which includes Administration, Fire Prevention/Code Enforcement and Training. In 2008, the department received 3,382 calls for service. Of those, 739 were for fires and hazardous conditions, and 1,886 were EMS/Rescue related. The Department conducted 9,543 occupied building inspections, issued 902 written violations, trained 5,672 civilian personnel, counseled 23 juvenile fire setters, and distributed 15 smoke alarms.

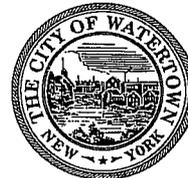
2008-09 Accomplishments

- ✓ Began the acquisition of new personal protective equipment to meet national fire fighter safety standards.
- ✓ Continued upgrading of the fire suppression fleet to comply with national standards by refurbishment of Engine 4.
- ✓ Coordinated with City PD, and Jefferson County Agencies and established a timeline for the implementation of a new narrow-band trunked radio system to meet current and future interoperability needs.
- ✓ Continued to seek external funding sources to augment operational needs.
- ✓ Conducted an in-house fire fighter recruit academy thereby reducing Department training costs.

2009-10 Goals and Objectives

- Continue to phase-in new personal protective equipment to meet national fire fighter safety standard mandates.
- Conduct a community-wide fire risk and ISO assessment and develop a City Council supported Standard of Cover to meet fire risks.
- Seek Fire Prevention Grant funding to allow continued support of fire safety programs and free smoke alarms to reduce injury, death and property loss from fire.
- Work with neighboring Fire Departments and Ft. Drum to develop joint training exercises to increase knowledge and capabilities in times of crisis.

Fiscal Year: 2009-10
 Department: Fire Department
 Account Code: A3410
 Function: Public Safety



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	1,641,757	1,666,231	1,770,287	1,765,541
120 Clerical	29,340	30,297	30,189	31,664
130 Wages	2,409,597	2,551,630	2,675,006	2,645,175
140 Temporary	-	-	-	-
150 Overtime	376,136	265,896	300,000	280,000
155 Holiday Pay	161,350	166,108	165,000	170,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	3,000	15,600	16,500	18,000
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	4,621,180	4,695,762	4,956,982	4,910,380
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	225,000	33,000
Total Equipment	-	-	225,000	33,000
Operating Expenses				
410 Utilities	65,899	60,370	57,850	61,945
420 Insurance	5,676	4,756	4,756	4,805
430 Contracted Services	241,911	328,124	141,500	64,500
440 Fees Non Employees	1,995	4,650	2,500	2,500
450 Miscellaneous	35,664	16,394	40,350	33,650
455 Dept. Vehicle Expense	94,265	115,764	138,849	140,789
460 Materials and Supplies	35,769	35,250	39,750	96,350
465 Equipment < \$5,000	55,378	74,779	178,275	35,600
Total Operating Expenses	536,557	640,087	603,830	440,139
Fringe Benefits				
810 New York State Retirement	2,877	2,646	2,650	2,543
820 Police/Fire Retirement	824,958	940,158	1,013,745	948,467
830 Social Security Expense	342,841	345,678	379,209	375,644
840 Workers' Compensation	44,854	55,148	60,000	47,000
850 Health Insurance	790,147	851,707	929,524	973,486
Total Fringe Benefits	2,005,677	2,195,337	2,385,128	2,347,140
Department Total	7,163,414	7,531,186	8,170,940	7,730,659

Fire Department
City of Watertown

A3410

Personnel Services

**2009-10
Budget**

110	Salaries		
	Fire Chief	\$82,755	
	Deputy Fire Chief	\$77,330	
	Battalion Fire Chief (5)	\$357,001	
	Fire Captain (21)	\$1,248,455	\$1,765,541
120	Clerical		
	Secretary		\$31,664
130	Wages		
	Firefighter(54)		\$2,645,175
150	Overtime		\$280,000
155	Holiday Pay		\$170,000
190	EMT Incentive		<u>\$18,000</u>
	Total Personnel Services		\$4,910,380

Equipment

250	Other Equipment		
	Thermal imaging Cameras		<u>\$33,000</u>
	Total Equipment		\$33,000

Operating Expenses

410	Utilities		
	Telephone	16,800	
	Westelcom	4,000	
	Gas	32,000	
	Water and Sewer	6,000	
	Electric	3,145	\$61,945
420	Insurance		\$4,805
430	Contracted Services		
	Advertising, Copy Machine Serv.	4,000	
	Repairs, Tools, Equip.	12,000	
	Miscellaneous Bldg. Repairs	10,000	
	Electric, Plumbing/HVAC Repairs	8,500	

	Radio Repair & Service	10,000	
	Testing/Repair SCBA Equipment	2,500	
	Hardware/Software Maintenance	12,500	
	SCBA Compressor Maint.	5,000	\$64,500
440	Fees, Non Employee		
	Physicals, OSHA Testing		\$2,500
450	Miscellaneous		
	Dues, Memberships	1,500	
	NFPA Subscriptions	900	
	Arson Seminars (Fire/Police)	500	
	Confined Space Training/Recert	3,000	
	Hazardous Materials Training	2,000	
	Water Rescue Training	3,000	
	Fire Recruit Training	4,500	
	Fire Accreditation Fee	500	
	Books & Publications	1,500	
	Shipping	750	
	Travel Reimbursement	5,500	
	NYS Code Subscription	2,500	
	Hats, Badges, Clothing	7,500	\$33,650
455	Dept. Vehicle Expenses		
	Fire Apparatus Parts	29,000	
	Testing Fire Appatatus/OSHA	4,000	
	Vehicle Preventive Maintenance	8,500	
	DPW Charges, Gas, Oil	40,000	
	Automobile Parts, Repairs	12,500	
	Diesel Motor Oil	1,200	
	Diesel Fuel	28,000	
	Insurance	17,589	\$140,789
460	Materials and Supplies		
	Office Supplies	3,500	
	Maint. and Cleaning Supplies	17,000	
	Training Supplies	1,000	
	Chemicals for Extinguishers	1,500	
	Medical Supplies	3,500	
	Air Filters HVAC Units	750	
	Fire Prevention Grant*	64,100	
	FPB Publications/Supplies	5,000	\$96,350

465	Equipment < \$5,000		
	Turnout Gear (4)	8,000	
	Boots	2,000	
	Gloves, Face Pieces, Hoods	3,500	
	Fire Helmets (10)	2,000	
	Life Rope, Hose, Nozzles, Ropes	6,000	
	DOL Safety Ropes and Access.	1,350	
	LDH Hose and Connections	3,000	
	Rescue Truck Equipment	2,500	
	Confined Space	1,000	
	Water/River Rescue	1,000	
	Pumper Tools	3,250	
	Truck Tools	2,000	<u>\$35,600</u>
	Total Operating Expenses		\$440,139

Fringe Benefits

810	New York State Retirement	\$2,543
820	Fire Retirement System	\$948,467
830	Social Security Expense	\$375,644
840	Worker's Compensation	\$47,000
850	Health Insurance	<u>\$973,486</u>
	Total Fringe Benefits	\$2,347,140

TOTAL BUDGET **\$7,730,659**

* Grant Funding Sought

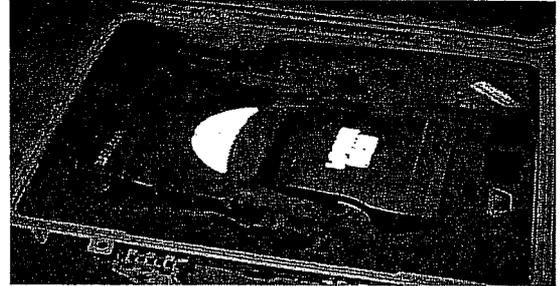
A3410 – Fire Department

Fiscal Year 2009-10
Equipment Request



Purchase Thermal Imaging Cameras: \$33,000

These cameras improve fire fighter safety when dealing with the hazards of new truss type construction which place new risks on fire fighters. These cameras have become essential fire fighting tools. Two are requested to be purchased this year and two additional cameras will be requested next year.



Fiscal Year: 2009-10
Department: Animal Control
Account Code: A3510
Function: Public Safety



Description: Control of Animals is provided to enforce the City Code, answer animal complaints, control stray dogs, handle animal bites and dispose of unclaimed and/or dead animals. The general objectives of Animal Control are to enforce the City Dog Control ordinance, the Agricultural Market Law and provide a shelter. Residents are advised of animal control and licensing requirements for dogs. The City also works with the Jefferson County Public Health Department on rabies control and animal bites. Effective April 1, 1999 the City contracted with the County of Jefferson to provide Animal Control services.

2008-09 Accomplishments

- ✓ Reviewed services provided by Jefferson County, met with representatives from Jefferson County regarding renewal of existing Agreement for provision of dog control services by Jefferson County. Negotiating new agreement to cover the City for the next ten (10) years.

2009-10 Goals and Objectives:

- Continue to monitor services provided by Jefferson County to see where there may be alternative methods for providing services.
- Continue to work with City Dog Control Officer to prosecute cases of neglect and abuse within the City of Watertown.

Fiscal Year: 2009-10
 Department: Animal Control
 Account Code: A3510
 Function: Public Safety



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	85,382	85,382	85,382	85,382
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	848	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	86,230	85,382	85,382	85,382
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	86,230	85,382	85,382	85,382

Control of Animals

City of Watertown

A3510

Personnel Services

2009-10
Budget

Operating Expenses

430 Contracted Services
Contract with Jefferson County
Total Operating Expenses

\$85,382
\$85,382

TOTAL BUDGET

\$85,382

Fiscal Year: 2009-10
Department: Bureau of Code Enforcement
Account Code: A3620
Function: Public Safety



Description: The Bureau of Code Enforcement follows and enforces Local and State regulations pertaining to life safety and the general welfare of the public. The Code Enforcement staff consists of the Supervisor, two officers, two fire personnel and one aide. The Fire Prevention Bureau Inspectors also deal with various code issues through this office. This department works continually with all City departments, as well as County and State agencies and private organizations in the interest of health, safety and the general progress of quality of life in the City of Watertown. There were 794 Building Permits issued last year, ranging from fences to minor repairs to complete building projects, having an approximate construction value of \$22,500,000. Additionally, this office processed approximately 90 Sign Permits, 180 Heating Permits, 27 Certificates of Occupancy, and 41 Certificates of Compliance, generating total permit revenue of about \$48,700. This office again fielded and investigated over 1,400 complaints throughout the City concerning a range of issues, each requiring inspection to ensure validity, follow-up, and closure.

2008-09 Accomplishments

- ✓ Worked in cooperation with commercial developers on the startup of the Summit Wood project and the Samaritan Medical Center expansion; and have seen the following major projects to completion: Starwood Housing project, several Habitat for Humanity homes, and several other new single family homes within the City.

2009-10 Goals and Objectives

- Continue to stay up-to-date on all New York State Building Code and maintain certifications by attending in-service training.
- Further the City's commitment of blight removal with a strong, informed presence utilizing fair and prompt actions.
- Continue to work with the owners and contractors on completion of the following projects: Samaritan Medical Center expansion, Summit Wood housing project, renovation of the Franklin Building, and renovation of the Riverview project.

Fiscal Year: 2009-10
 Department: Bureau of Code Enforcement
 Account Code: A3620
 Function: Public Safety



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	56,421	58,593	58,772	59,947
120 Clerical	29,256	31,685	32,763	36,967
130 Wages	85,010	89,646	90,460	96,990
140 Temporary	-	367	-	-
150 Overtime	8,269	9,050	9,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	4,362	5,266	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	183,318	194,607	190,995	198,904
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	1,130	1,146	1,300	1,150
420 Insurance	-	-	-	-
430 Contracted Services	26,869	105,016	73,800	42,650
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	2,182	4,398	6,450	4,950
455 Dept. Vehicle Expense	4,899	4,225	9,360	7,242
460 Materials and Supplies	1,435	695	3,500	1,500
465 Equipment < \$5,000	371	111	700	1,000
Total Operating Expenses	36,886	115,591	95,110	58,492
Fringe Benefits				
810 New York State Retirement	15,740	16,735	16,791	15,972
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	13,419	14,196	14,611	15,216
840 Workers' Compensation	-	-	-	-
850 Health Insurance	42,925	48,617	52,408	55,175
Total Fringe Benefits	72,084	79,548	83,810	86,363
Department Total	292,288	389,746	369,915	343,759

Code Enforcement

City of Watertown

A3620

Personnel Services		2009-10 Budget
110	Salaries	
	Code Enforcement Supervisor	\$59,947
120	Clerical	
	Code Enforcement Aide	\$36,967
130	Wages	
	Sr. Code Enforcement Officer	51,800
	Code Enforcement Officer	45,190
150	Overtime	<u>\$5,000</u>
	Total Personnel Services	\$198,904

Operating Expenses

410	Utilities		
	Cell Phones		\$1,150
430	Contracted Services		
	Health Officer	6,000	
	Printing	1,000	
	Exterminating Services	150	
	Blight Removal/Demolitions	25,000	
	Title Searches	350	
	Asbestos Surveys	5,500	
	Hansen Software Maintenance	4,500	
	Tire Disposal	150	\$42,650
450	Miscellaneous		
	Travel and Training	3,500	
	Publications	800	
	Dues	400	
	Safety Gear/Supplies	250	\$4,950
455	Vehicle Expense		
	Gasoline	3,000	
	Insurance	1,242	
	Maintenance	3,000	\$7,242
460	Materials and Supplies		
	Property Securing Materials		\$1,500

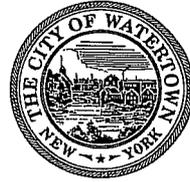
465	Equipment < \$5,000	
	Small Tools and Cameras	<u>\$1,000</u>
	Total Operating Expenses	\$58,492

Fringe Benefits

810	New York State Retirement	\$15,972
830	Social Security Expense	\$15,216
850	Health Insurance	<u>\$55,175</u>
	Total Fringe Benefits	\$86,363

TOTAL BUDGET	\$343,759
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Fiscal Year: 2009-10
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services



Description: This account covers costs associated with daily operation and maintenance of the City's Hydroelectric facility. The operation and maintenance of the hydro plant is a service provided under contract by Mercer Construction. Mercer is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit. During Fiscal Year 2007.2008, generation totaled 17,750,384kwh down from 25,627,830kwh during Fiscal Year 2006.2007.

2008-09 Accomplishments:

- ✓ Initiated infrared inspection program.
- ✓ Purchased materials to replace phase cable to switchyard.

2009-10 Goals and Objectives:

- Dewater canal, clean fore-bay and trash rack base, and examine structure for cracks and make repairs to foundation cracks.
- Prepare an RFP for the repair, re-glazing, and painting of plant windows.
- Prepare an RFP for the installation of a crane for cleaning the intake structure openings.
- Replace the large diameter cable from the power plant to the switchyard.
- Rebuild guide bearing oil flow meters for each unit.

Fiscal Year: 2009-10
 Department: Hydroelectric Production
 Account Code: A5184
 Function: Home and Community Services



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	18,971	-	-
Total Equipment	-	18,971	-	-
Operating Expenses				
410 Utilities	2,784	1,629	2,200	1,900
420 Insurance	6,841	6,598	7,000	7,000
430 Contracted Services	242,731	239,720	230,500	291,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	45,000	5,000
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	7,500	10,000
465 Equipment < \$5,000	-	2,650	12,000	-
Total Operating Expenses	252,356	250,597	304,200	314,900
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	50,848	43,265	46,000	40,000
850 Health Insurance	-	-	-	-
Total Fringe Benefits	50,848	43,265	46,000	40,000
Department Total	303,204	312,833	350,200	354,900

Hydroelectric Production

City of Watertown

A5184

**2009-10
Budget**

Operating Expenses

410	Utilities		
	Telephone	1,600	
	Electric (Huntington Dam)	300	\$1,900
420	Insurance		\$7,000
430	Contracted Services		
	Operations & Maintenance	216,000	
	Additional Services	7,000	
	Dewater Canal and Repairs	43,000	
	FERC License Fee	12,000	
	Install I/O St. Service Connector	13,000	\$291,000
450	Miscellaneous		
	Misc. Repairs		\$5,000
460	Materials & Supplies		
	Repair Parts & Spares		<u>\$10,000</u>
	Total Operating Expenses		\$314,900

Fringe Benefits

840	Workers' Compensation		<u>\$40,000</u>
	Total Fringe Benefits		\$40,000

TOTAL BUDGET

\$354,900

Fiscal Year: 2009-10
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation



Description: This division of Public Works is responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 39 controlled intersections. This division consists of three IBEW employees; the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level II Traffic Signal Technician, two Line Workers II who are presently classified as Apprentice Lineman and two CSEA Traffic Sign Maintenance Workers. This division is also assigned the maintenance of the lighting systems at the City owned parking lots and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

2008-09 Accomplishments:

- ✓ Installed emergency generator and transfer switch at City Hall.
- ✓ Installed fiber optic lines from City Hall to State Street Fire Station via Westelcom aerial link, and from the State Street Fire Station to the Public Works Newell Street Facility, on to the Municipal Arena and terminating at the Sewer Treatment Plant.
- ✓ Installed fiber liner from City Hall to State Street Fire Station continuing on to and terminating at the Water Filtration Plant.
- ✓ Install traffic signal at Washington Street and Hudson Lane.
- ✓ Installed video monitoring system at Ice Arena, Flynn Pool, Fairgrounds' Grandstand and the Flower Memorial Library.

2009-10 Goals and Objectives:

- Continue construction support for IT fiber optic communication systems as it relates to both the Public Safety Building corridor and the abandonment of the private utility run along the Stone Street corridor.
- Initiate the phased installation of the City's approved Downtown Way Finding signage system plan.
- Research latest technology green options relative to street and building lighting and traffic signal design in order to identify potential areas of near future cost saving and efficiency improvements.
- Complete the final phase of Fire Pre-emption on City owned traffic signals.

Fiscal Year: 2009-10
 Department: Traffic Control and Lighting
 Account Code: A5186
 Function: Transportation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	54,876	57,045	59,405	62,067
120 Clerical	-	-	-	-
130 Wages	125,705	133,839	140,309	148,070
140 Temporary	3,902	3,952	4,400	4,000
150 Overtime	20,343	22,144	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	358	90	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	205,184	217,070	224,114	234,137
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	8,000	8,000
Total Equipment	-	-	8,000	8,000
Operating Expenses				
410 Utilities	427,377	437,975	433,475	410,825
420 Insurance	117	691	900	1,141
430 Contracted Services	2,449	10,218	13,550	14,550
440 Fees Non Employees	432	575	400	400
450 Miscellaneous	3,606	1,884	4,250	3,250
455 Dept. Vehicle Expense	22,017	25,346	27,897	20,990
460 Materials and Supplies	54,275	60,828	63,000	57,850
465 Equipment < \$5,000	14,901	6,559	4,000	-
Total Operating Expenses	525,174	544,076	547,472	509,006
Fringe Benefits				
810 New York State Retirement	18,048	19,144	19,316	18,405
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	15,156	16,026	16,830	17,911
840 Workers' Compensation	-	1,258	500	1,000
850 Health Insurance	37,113	43,744	47,491	45,639
Total Fringe Benefits	70,317	80,172	84,137	82,955
Department Total	800,675	841,318	863,723	834,098

Municipal Traffic Control and Lighting

City of Watertown A5186

Personnel Services		2009-10 Budget
110	Salaries Line Crew Chief	\$62,067
130	Wages Lineworker II (2)	100,380
	Sign Maintenance Worker (2)*	47,690
140	Temporary	\$4,000
150	Overtime	<u>\$20,000</u>
Total Personnel Services		\$234,137

Equipment		
250	Equipment > \$5,000 Traffic Signal Cabinet (Stone/Sherman)	\$8,000
Total Equipment		<u>\$8,000</u>

Operating Expenses		
410	Utilities Cellular Phone	1,000
	Traffic Signals - Electric	19,025
	Street Lighting - Electric	376,500
	Electric for Christmas Decorations	3,500
	Natural Gas/Electric (EngineSt)	9,000
	Telecommunication Signals	900
	Water/Sewer	900
420	Insurance	\$410,825
430	Contracted Services	\$1,141
	Janitorial Services	5,300
	Mobile Sign Software Maintenance	1,000
	Control Traffic Count	4,000
	Equipment Rentals	1,500
	Electrical Inspection Fees	250
	Building Maintenance	1,000
	Tool Repairs	1,000
	Welding/Cylinder Supplies/Rental	500
		\$14,550

440	Fees, Non Employee		
	Employment Related Testing		\$400
450	Miscellaneous		
	Professional Certification/Testing	2,000	
	Personnel/Vehicular Safety Equipment	1,250	\$3,250
455	Dept. Vehicle Expense		
	Maintenance & Repairs	7,000	
	Routine Preventive Maintenance	750	
	Gas and Diesel Fuel	5,800	
	Vehicle Safety Inspection (4)	2,500	
	Insurance	4,940	\$20,990
460	Materials and Supplies		
	Electrical: Electrical Supplies	4,000	
	Loop Wire & Sealant	3,500	
	Traffic Signal Wire	2,500	
	Signal Maintenance/Repair	3,000	
	Building Maintenance/Repair	1,000	
	Hand Tools & Supplies	3,000	
	Personal Protective Gear	1,750	
	Electrical Hardware & LED Arrows	5,000	
	Miscellaneous Supplies	2,500	
	Sign and Paint Crew:		
	Aluminum Sign Blanks	6,000	
	Hardware and Sign Faces	6,000	
	Reflective Sheeting	9,000	
	Channel Posts	4,000	
	Road Paint	3,100	
	Paint Stencils	1,000	
	Miscellaneous Supplies	2,500	<u>\$57,850</u>
	Total Operating Expenses		\$509,006

Fringe Benefits

810	New York State Retirement		\$18,405
830	Social Security Expense		\$17,911
840	Workers' Compensation		\$1,000
850	Health Insurance		<u>\$45,639</u>
	Total Fringe Benefits		\$82,955

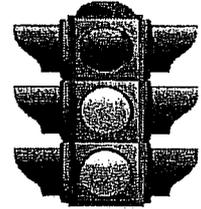
TOTAL BUDGET

\$834,098

* 33% A5142

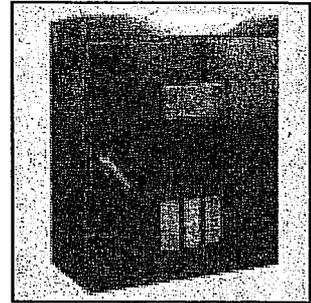
A5186 – Municipal Traffic Control and Lighting

Fiscal Year 2009-10
Equipment Requests



Traffic Signal Cabinet \$8,000

This request is for a NEMA 8-phase TS2 traffic signal cabinet and controller. This cabinet and controller will be for upgrade/replacement of an existing TS1 controller that is currently in service.

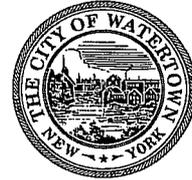


Fiscal Year: 2009-10
Department: Watertown International Airport
Account Code: A5610
Function: Transportation



Description: The Watertown International Airport is a certified "FAR Part 139" full service airport located in the Town of Hounsfield. This airport was formerly owned and operated by the City of Watertown. The Instrument Runway, 7-25, measures 150 ft. by 5,000 ft. and is equipped with ILS, VOR, and PAPI. The Visual Runway, 10-28, measures 150 ft. by 5,000 ft. and is equipped with PAPI and the FAA maintained RIEL system.

Fiscal Year: 2009-10
Department: Watertown International Airport
Account Code: A5610
Function: Transportation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	3,348	-	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	3,348	-	-	-
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	3,348	-	-	-

Fiscal Year: 2009-10
Department: Citibus
Account Code: A5630
Function: Transportation



Description: The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m. and on Saturdays from 9:40 a.m. until 5:35 p.m. Ridership on the fixed route service has increased by 11,767 passengers, an approximate 8.7% increase, and the Paratransit ridership increased by 2,088 passengers, an approximately 33% increase. The fare structure has remained unchanged; \$1.00 for adults, \$0.50 for children 12 and under, \$0.75 for students with an ID; transfers are free. 20 ticket coupon books are available to all passengers at a discounted rate of \$16.00, or at the additionally discounted rate of \$10.00 to both senior citizens and disabled persons. Paratransit fares are \$2.00 one-way. During the last fiscal year revenues of \$105,000 were generated from passenger sales. Approximately 35-40% of the funding for bus operations comes from State and Federal Programs, 10-15 % comes from users of the system through fares and the remaining cost is supported through the General Fund.

2008-09 Accomplishments:

- ✓ Joined Fort Drum, NYSDOT and Regional Transit Agencies assigned to assist in coordinating/steering in the expansion of transit for St. Lawrence and Jefferson Counties.
- ✓ Renewed City/County Contract for Senior Transportation Office For Aging.
- ✓ Completed New York State Dept. of Motor Vehicle 19A Audit.
- ✓ Grant approval and purchase of the third Paratransit Vehicle.
- ✓ Submitted the FTA/NYSDOT Mandatory Facility Maintenance Plans.
- ✓ Continue to update current route system maps/ redesign routes for future expansion.

2009-10 Goals and Objectives:

- Upgrade our transit operating status to Operating Authority.
- Obtain letters of understanding and easement agreements in order to proceed with the installation of the four (4) new, NYSDOT grant funded bus shelters.
- Conduct a comprehensive passenger fare review with the intent to offer a monthly unlimited travel pass that will benefit both the rider and at the same time increase our federal and state support funding.
- Continue our outreach efforts to local federal/state and county organizations in an effort to leverage their existing transportation funding while increasing ridership and service quality to our residents.

Fiscal Year: 2009-10
 Department: Citibus
 Account Code: A5630
 Function: Transportation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	226,442	250,529	256,272	271,509
140 Temporary	48,963	44,012	38,000	38,000
150 Overtime	8,998	10,548	11,000	11,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	284,403	305,089	305,272	320,509
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	8,439	9,835	12,750	9,550
420 Insurance	1,297	1,368	1,368	1,451
430 Contracted Services	64,381	82,127	85,310	89,932
440 Fees Non Employees	1,904	1,532	2,500	1,900
450 Miscellaneous	5,617	5,813	7,450	6,550
455 Dept. Vehicle Expense	105,627	170,253	186,710	155,228
460 Materials and Supplies	9,403	5,669	8,450	5,200
465 Equipment < \$5,000	3,292	658	1,200	-
Total Operating Expenses	199,960	277,255	305,738	269,811
Fringe Benefits				
810 New York State Retirement	27,321	25,939	26,805	26,189
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	21,283	22,799	23,355	24,519
840 Workers' Compensation	42,452	57,992	25,000	30,000
850 Health Insurance	45,799	45,697	50,135	52,769
Total Fringe Benefits	136,855	152,427	125,295	133,477
Department Total	621,218	734,771	736,305	723,797

CitiBus

City of Watertown

A5630

Personnel Services

**2009-10
Budget**

130	Wages		
	Transit Supervisor	58,130	
	Head Bus Driver	41,484	
	Bus Driver (5)	171,895	\$271,509
140	Temporary		38,000
150	Overtime		<u>11,000</u>
	Total Personnel Services		\$320,509

Operating Expenses

410	Utilities		
	Water/Sewer/City Billed Electric	2,000	
	Electric - Transfer Site	2,000	
	Gas	5,000	
	Cellular Phone	550	\$9,550
420	Insurance		\$1,451
430	Contracted Services		
	Paratransit Contract	74,274	
	Janitorial Services	10,200	
	Yellow Page Listing	330	
	Alarm System Monitoring	360	
	Overhead Door Maintenance/Repair	1,500	
	Semi Annual Sprinkler Inspections	240	
	Heating System Maintenance	1,028	
	Miscellaneous Services	2,000	\$89,932
440	Fees, Non Employee		
	Employment Related Testing		\$1,900
450	Miscellaneous		
	Uniforms	1,500	
	Safety Shoes	600	
	Reference Books	100	
	Miscellaneous Postage	100	
	Seminars (Reimbursed by NYS)	3,350	
	NY Public Transit Dues	400	
	Driver Safety Training	500	\$6,550

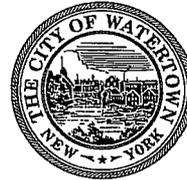
455	Dept. Vehicle Expense		
	Insurance for Buses / Truck	10,986	
	Insurance for Paratransit	2,484	
	Tires	4,200	
	Replacement Pro Heaters (2)	6,000	
	Fuel for Buses	56,400	
	Fuel for Paratransits	11,968	
	Repairs and Maintenance	56,215	
	Repairs and Maintenance Paratransit	6,975	\$155,228
460	Materials and Supplies		
	Weather Gear	200	
	Office Supplies	500	
	Cleaning / Supplies	1,500	
	Printing (tickets, transfers, stationary)	3,000	<u>\$5,200</u>
	Total Operating Expenses		\$269,811

Fringe Benefits

810	New York State Retirement		\$26,189
830	Social Security Expense		\$24,519
840	Workers' Compensation		\$30,000
850	Health Insurance		<u>\$52,769</u>
	Total Fringe Benefits		\$133,477

TOTAL BUDGET **\$723,797**

Fiscal Year: 2009-10
Department: City Parking Facilities
Account Code: A5650
Function: Transportation



Description: Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

1. J.B. Wise Parking Lot
2. Clinton/Stone Street Parking Lot
3. Arsenal Street Parking including Deck and covered parking.
4. Court Street Parking Lot.
5. State Street Parking Lot.
6. Arcade Street Parking Lot.
7. High Street Parking Lot
8. Union Street Parking Lot

2008-09 Accomplishments:

- ✓ Sealed and Striped the Arsenal Street Upper Deck Parking Lot.
- ✓ Replaced expansion joint on Arsenal Street Upper Deck Parking Lot.
- ✓ Assist the Jefferson County Historical Society in addressing the removal of the storm damaged trees as well as the trellis along the pedestrian access routes of the Stone Street Lot.

2009-10 Goals and Objectives:

- Assist Engineering and Planning with operational input and considerations as they progress with the design of the J.B. Wise Parking Lot.
- Contract the shotcrete repairs to previously identified Arsenal Street Upper Deck support walls and columns.
- Initiate spot repair of State Street Parking Lot where settlement of old building foundation has occurred.

Fiscal Year: 2009-10
 Department: City Parking Facilities
 Account Code: A5650
 Function: Transportation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	9,237	11,581	10,300	9,800
420 Insurance	1,240	1,277	1,276	1,300
430 Contracted Services	23,809	48,511	23,809	23,809
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	804	1,449	4,500	4,500
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	35,090	62,818	39,885	39,409
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	35,090	62,818	39,885	39,409

City Parking Facilities

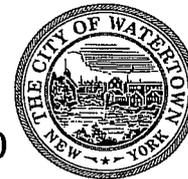
City of Watertown

A5650

2009-10
Budget

410	Utilities		
	Electric		\$9,800
420	Insurance		\$1,300
430	Contracted Services		
	Stone Street Lease Payments	20,400	
	State Street Parking Lot Lease	1,900	
	State Street Lot Tax Reimbursement	1,509	\$23,809
460	Materials and Supplies		
	Painting & Striping Road Markings	2,000	
	Routine Maintenance of Lights, Signs and Facilities	2,500	<u>\$4,500</u>
	Total Operating Expenses		\$39,409
	TOTAL BUDGET		\$39,409

Fiscal Year: 2009-10
Department: General Fund
Account Code: A6310, A6410, A6989, A7510, A8010
Function: General Government Support



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
A6310 CAPC	45,000	50,000	52,000	52,000
A6410 Publicity	662	1,505	5,000	5,000
A6989 Economic Development	30,000	15,000	5,000	0
A7510 Historian	2,206	25	1,000	250
A8010 Zoning	<u>2,100</u>	<u>1,054</u>	<u>4,000</u>	<u>3,000</u>
Total Budget	\$79,968	\$67,584	\$67,000	\$60,250

A6310 Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A6410 Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions.

A6989 Economic Development - City Support of economic development activities within the community.

A7510 Historian - Expenses for travel and training and supplies for the Historian.

A8010 Zoning - Costs associated with the Zoning Board of Appeals.

Fiscal Year: 2009-10
Department: Parks and Recreation Department
Account Code: General Fund
Function: Parks and Recreation Summary



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Administration	151,226	177,609	163,714	166,166
Thompson Park	259,759	221,233	294,856	280,097
Playgrounds	60,724	55,862	72,582	65,669
Fairgrounds	111,792	152,616	132,421	122,319
Athletic Program	63,445	50,822	81,326	60,490
Outdoor Pools	145,152	141,428	175,516	163,569
Ice Arena	<u>301,707</u>	<u>352,609</u>	<u>365,333</u>	<u>345,044</u>
Parks & Recreation	1,093,805	1,152,179	1,285,748	1,203,354

Fiscal Year: 2009-10
Department: Recreation Administration
Account Code: A7020
Function: Culture and Recreation



Description: Recreation Administration provides for the financial management, personnel management, planning and support services for the Parks and Recreation Departments. There are 2 year round employees and 7 full time employees for a six month period dedicated to Parks and Recreation along with 88 seasonal employees. The Department continually works with organizations throughout the City to meet Community needs. Daily inquiries regarding scheduling and reservations are handled by this department. The department receives over 8,000 incoming phone calls during the summer. In 2008, the department generated \$235,632 in revenue, including arena fees, concession fees, advertisement, parking fees, athletic fees, state aid, lease agreements, fairgrounds usage fees and other charges. The department will be utilizing a new scheduling/reservation program this summer.

2008-09 Accomplishments:

- ✓ Scheduling program for reservations, field use, ice rental and other Parks and Recreation areas is on track to be used for the 2009 season.
- ✓ Hosted a Turf Management of NY seminar.
- ✓ Golf and Tennis Program was very successful with 88 participants taking part in a program that was under the gun to make the 2008 season with little community publicity.
- ✓ Expanded baseball fields for community and for Parks and Recreation summer programs.
- ✓ Secured \$5,000 STEPS to Healthier NY Grant for free skating opportunities this fall.
- ✓ Assisted in negotiating Fair lease for needed storage at the Fairgrounds.

2009-10 Goals and Objectives:

- Improve community awareness of programs especially when new programs are started or services are eliminated.
- Work with Council and Management to reduce costs while maintaining preferred level of services.
- Work with planning for grants that assist in providing service and infrastructure improvements.
- Provide training to staff for scheduling program and cartograph.

Fiscal Year: 2009-10
 Department: Recreation Administration
 Account Code: A7020
 Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	59,358	61,643	61,831	63,068
120 Clerical	35,279	36,433	35,903	38,017
130 Wages	-	-	-	-
140 Temporary	386	3,031	2,500	5,400
150 Overtime	3,617	6,628	5,500	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	98,640	107,735	105,734	111,485
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	2,186	2,077	1,560	1,400
420 Insurance	-	-	-	-
430 Contracted Services	2,347	9,409	6,780	6,705
440 Fees Non Employees	260	256	335	265
450 Miscellaneous	368	391	742	816
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	6,348	743	975	725
465 Equipment < \$5,000	-	1,117	3,000	-
Total Operating Expenses	11,509	13,993	13,392	9,911
Fringe Benefits				
810 New York State Retirement	12,711	16,648	10,578	8,952
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	7,123	7,771	8,088	8,528
840 Workers' Compensation	-	7,435	-	-
850 Health Insurance	21,243	24,027	25,922	27,290
Total Fringe Benefits	41,077	55,881	44,588	44,770
Department Total	151,226	177,609	163,714	166,166

Recreation Administration
City of Watertown

A7020

Personnel Services	2009-10 Budget
110 Salaries	
Superintendent of Parks and Rec.	\$63,068
120 Clerical	
Senior Account Clerk Typist	\$38,017
140 Temporary	\$5,400
150 Overtime	<u>\$5,000</u>
Total Personnel Services	<u>\$111,485</u>

Operating Expenses

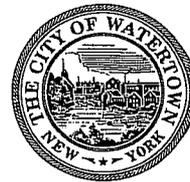
410 Utilities		
Telephone		\$1,400
430 Contracted Services		
Reserve Partner Hosting Fee	4,500	
Copier Maintenance	900	
HVAC Maintenance	250	
Cartegraph Subscription Renewal	875	
Monitoring of Alarm System	180	\$6,705
440 Fees, Non-Employee		
CPR/1st Aid Instructions	175	
Red Cross Fee	90	\$265
450 Miscellaneous		
NYS Rec. & Park Membership	386	
Nat. Inst. Parks & Recreation	320	
Mileage Reimbursements	50	
Uniforms and Protective Clothing	60	\$816
460 Materials and Supplies		
Copier Supplies	350	
Paper & Poster Board	150	
Janitorial/cleaning Supplies	50	
Maintenance Supplies	75	
Misc. Office Supplies	100	<u>\$725</u>
Total Operating Expenses		<u>\$9,911</u>

Fringe Benefits

810	State Retirement	\$8,952
830	Social Security Expense	\$8,528
850	Health Insurance	<u>\$27,290</u>
	Total Fringe Benefits	\$44,770

TOTAL BUDGET **\$166,166**

Fiscal Year: 2009-10
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation



Description: The John C. Thompson Park, given as a gift to Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the century. The 355 acre park contains sweeping meadows, a children's creative playground, tennis courts, picnic areas, pavilion, exercise trails, a modern habitat zoo, seasonal swimming, cross country ski trails, sledding areas and a private golf course. The Park is open year round from 7:00 am to 9:00 pm. For a period of 6 months three full-time and a staff of five seasonal employees maintain the Park. Full time employees also assist with Public Works snow removal during the winter months. The City works closely with the Thompson Park Conservancy, which operates the Zoo. There were over 239 reservations made for 21,283 people, 8 charity walks, boy scouts, girl scouts car show and agricultural extravaganza, concerts and fireworks display which drew an estimated 6,000 people, 210 buses that carried 12,600 passengers, 22 weddings, antique car cruise in, Boy Scout Camps, and several other events that totaled 39,883 in reservations at the park. This figure does not include daily activity.

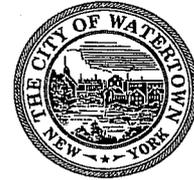
2008-09 Accomplishments:

- ✓ Estimate for restroom improvements obtained for budgeting purposes.
- ✓ Expanded organized recreational opportunities for Thompson Park by the addition of tennis and golf programs.
- ✓ IT Department improved technology at the Park that will improve software programming opportunities.
- ✓ Signage updates in process of being reviewed with additional sites being added for reservation purposes.
- ✓ New Rotary Pavilion construction has started.

2009-10 Goals and Objectives:

- Capture more photos of events for scheduling software program, departmental records, the City's website, and to show those who request usage.
- Work with IT to bring computer programs to Buildings & Grounds and Thompson Park maintenance staff.
- Implement temporary improvements to restrooms and trash receptacles until funding is available to rehabilitate.
- Investigate cost/vendor to make repairs to Pavilion and Restroom roofs.
- Work with Rotary to complete new Rotary Pavilion for upcoming season and improve exercise trail.

Fiscal Year: 2009-10
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	47,768	37,375	58,446	66,311
140 Temporary	23,943	21,035	27,300	31,680
150 Overtime	5,084	5,535	5,650	4,800
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	735	882	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	77,530	64,827	91,396	102,791
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	8,825
Total Equipment	-	-	-	8,825
Operating Expenses				
410 Utilities	47,408	49,841	48,210	49,500
420 Insurance	3,314	3,417	3,416	3,342
430 Contracted Services	40,984	24,979	60,360	35,185
440 Fees Non Employees	740	562	700	630
450 Miscellaneous	573	1,159	675	650
455 Dept. Vehicle Expense	33,066	37,433	36,042	26,200
460 Materials and Supplies	23,009	12,776	14,900	14,550
465 Equipment < \$5,000	3,438	2,887	6,242	1,075
Total Operating Expenses	152,532	133,054	170,545	131,132
Fringe Benefits				
810 New York State Retirement	7,685	7,257	5,628	5,634
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,900	4,898	6,992	7,864
840 Workers' Compensation	2,851	2,420	3,500	1,000
850 Health Insurance	13,261	8,777	16,795	22,851
Total Fringe Benefits	29,697	23,352	32,915	37,349
Department Total	259,759	221,233	294,856	280,097

Thompson Park

City of Watertown

A7110

Personnel Services

**2009-10
Budget**

130	Wages		
	Crew Chief (67%) *	25,908	
	Parks & Rec. Maint Wkr (2) *(67%)	40,403	\$66,311
140	Temporary		31,680
150	Overtime		<u>4,800</u>
	Total Personnel Services		<u>\$102,791</u>

Equipment

250	Equipment > \$5,000		
	Blower (4-4)		<u>\$8,825</u>
	Total Equipment		<u>\$8,825</u>

Operating Expenses

410	Utilities		
	Phone	630	
	Water and Sewer	18,300	
	Electric - City	7,000	
	Natural Gas - City	9,000	
	Electric - Conservancy	2,500	
	Natural Gas - Conservancy	11,000	
	DSL Internet Connection	1,070	\$49,500
420	Insurance		\$3,342
430	Contracted Services		
	Cartegraph Subscription Renewal	625	
	Alarm Systems Monitoring	360	
	Stone Work Repairs	1,000	
	Maintenance Service and Repairs	2,500	
	Small Engine Maintenance	800	
	Fence Repairs	400	
	Special Events-Porta Johns, 1st Aid	1,500	
	Ambulance	400	
	Welding Lease and Supplies	300	
	Solid Waste Disposal	1,800	
	Generator Maintenance/Repair	500	
	Pavilion/Restroom Roof Repair	5,000	
	Conservancy Funding	20,000	\$35,185

440	Fees, Non Employee		
	Employment Related Testing		\$630
450	Miscellaneous		
	Safety Equipment	100	
	Uniforms and protective clothing	125	
	Safety Shoes	425	\$650
455	Dept. Vehicle Expenses		
	Outside Vehicle Maintenance	9,000	
	Vehicle Maintenance	5,000	
	Preventive Vehicle Maintenance	550	
	Fuel	9,000	
	Insurance	2,650	\$26,200
460	Materials and Supplies		
	Miscellaneous Equipment Supplies	2,000	
	Hardware Materials & Supplies	500	
	Sledding Hill Hay/Fencing	1,500	
	Lumber, Paint & Stain	1,000	
	Cleaning Supplies	1,800	
	Rakes, Shovels, Lawn Care	250	
	Grass Seed/ Top Soil	800	
	Safety Supplies/Uniforms	300	
	Roadway & Walkway Materials	1,500	
	Signage Materials	500	
	Plumbing/Electric Supplies	1,200	
	Playground Sealant Material	1,000	
	Playground Repairs & Maintenance	2,200	\$14,550
465	Other Equipment < \$5,000		
	Weedeaters (3)	600	
	Welder (1/2)**	475	<u>\$1,075</u>
	Total Operating Expenses		\$131,132

Fringe Benefits

810	State Retirement		\$5,634
830	Social Security Expense		\$7,864
840	Workers' Compensation		\$1,000
850	Health Insurance		<u>\$22,851</u>
	Total Fringe Benefits		\$37,349

TOTAL BUDGET **\$280,097**

* 33% A5142

** 1/2 A5010

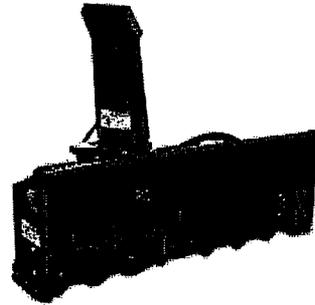
A7110 – Thompson Park

Fiscal Year 2009-10
Equipment Requests



Snow Blower Attachment \$8,825

This is a request to purchase a snow blower attachment for the Thompson Park New Holland 65 hp tractor (4-004). The blower attachment will have a cutting width of 90" and will be capable of casting snow up to 40'. The Park currently utilizes two (2) 54" blower attachments on the Jacobsen utility tractors/mowers. The new unit will ease the wear and tear on the Jacobsen tractors and has the ability to handle the bigger snowfall events and snow drifts. The 90" cutting width will allow for a single pass on many of the Park's trails where a double pass is currently required.



Fiscal Year: 2009-10
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Description: Ten playgrounds are maintained throughout the City. Each area is open for a seven-week period in the summer months and is staffed by a male and female supervisor. Supervisors receive training from YMCA, Jefferson County Youth Bureau and in house services by the City. The playgrounds offer a safe place, with structured activities, for neighborhood youngsters. Arts and crafts, athletic activities, games and special events are some of the opportunities available at each playground. The playgrounds received 5,410 total daily visits this season, with 587 attending special events. Over 83% of the Playground Staff were City residents. The majority of the directors are high school graduates or college students pursuing an interest in education or recreational fields. The playground program teamed up with ASAC again this season to administer a drug awareness and prevention program.

2008-09 Accomplishments:

- ✓ Added bowling program to summertime activities which proved very popular and gave playgrounds attendees something to do in inclement weather.
- ✓ Grubbed and cleared Hamilton Street Playground to make area more visible and to discourage unwanted activities.
- ✓ Youth Bureau and ACT training and development of staff with cooperation of ASAC.
- ✓ Replaced safety cushion on some playground sites.

2009-10 Goals and Objectives:

- Initiate a comprehensive signage replacement program for all of our City playground sites.
- Work with planning to secure funding through grants for Thompson and Marble Street play areas.
- Expand partnerships that offer additional opportunities for programs at little costs such as the bowling program offered last season.
- Develop the Davidson Street side of Thompson Street Playground for community use.
- Improve upon publicity and recording results of events.
- Plan installation of playground equipment replacements for this season.

Fiscal Year: 2009-10
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	34,685	37,362	46,138	43,049
150 Overtime	53	21	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	34,738	37,383	46,138	43,049
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	98	228	137	94
420 Insurance	-	-	-	-
430 Contracted Services	232	102	200	225
440 Fees Non Employees	2,255	2,135	2,575	2,510
450 Miscellaneous	720	2,026	1,200	850
455 Dept. Vehicle Expense	2,163	2,261	3,958	2,848
460 Materials and Supplies	16,225	4,797	11,800	11,400
465 Equipment < \$5,000	1,636	4,070	3,044	1,400
Total Operating Expenses	23,329	15,619	22,914	19,327
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	2,657	2,860	3,530	3,293
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	2,657	2,860	3,530	3,293
Department Total	60,724	55,862	72,582	65,669

Playgrounds

City of Watertown

A7140

Personnel Services

2009-10
Budget

140	Temporary		<u>\$43,049</u>
	Total Personnel Services		\$43,049

Operating Expenses

410	Utilities		
	Electric		\$94
430	Contracted Services		
	Equipment Repairs	200	
	Solid Waste Disposal	25	\$225
440	Fees, Non Employee		
	Physicals		\$2,510
450	Miscellaneous		
	Mileage Reimbursements		\$850
455	Department Vehicle Expense		
	Fuel	900	
	Repairs & Preventive Maintenance	750	
	Small Equipment	600	
	Insurance	598	\$2,848
460	Materials and Supplies		
	Prizes, Special Events	500	
	Arts & Crafts Supplies	1,200	
	Athletic Equipment	1,000	
	1st Aid Supplies	350	
	Tools	200	
	Uniforms & Equipment	500	
	Playground Equipment Materials	2,400	
	Fencing	2,000	
	Misc. Maintenance Supplies	500	
	Grass Seed/Topsoil	750	
	Hardware Supplies	200	
	Sand & Wood Chips	1,800	11,400
465	Other Equipment < \$5,000		
	Weedeaters (2)	400	
	Signage	1,000	<u>1,400</u>
	Total Operating Expenses		\$19,327

Fringe Benefits

830	Social Security Expense	<u>\$3,293</u>
	Total Fringe Benefits	\$3,293

TOTAL BUDGET	\$65,669
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Fiscal Year: 2009-10
Department: Fairgrounds
Account Code: A7141
Function: Culture and Recreation



Description: The Fairgrounds facilities support the athletic and recreation programs of the Parks and Recreation Department and other community organizations. It also enhances the quality of life and tourism within the community. The Fairgrounds is the City's busiest year round facility with well over 150,000 people attending events or using the facilities. The 63 acres includes a lighted professional baseball facility, 1 youth baseball field, a lighted basketball court, 2 lighted softball fields, 2 horse rings, 5 multi-purpose fields - two lighted (football, lacrosse, soccer), a picnic area with a playground which will be enhanced with the Riverfront Development, the Fair building, an arena, swimming pool, and the Fairgrounds YMCA indoor athletic facility. The three multi-use fields are used extensively by high schools, college and community teams. The local college and both high schools use the Fairgrounds as their home sites for many sports. The baseball field hosts major community outdoor concerts attended by 7,500 people or more. The lighted multi-use athletic field is used by the Red and Black semi professional football team for their home games. The Jefferson County Agricultural Society, Watertown Pop Warner, Watertown Revolution semi professional football team, Fairgrounds YMCA, Saturday morning Farmer's Market, Black River Valley Horse Association, Relay for Life and many local charity organizations use the facilities during the year. The access road to JCC through the Fairgrounds proves valuable in hosting large events such as concerts for additional parking and exits.

2008-09 Accomplishments:

- ✓ New youth baseball field finished and will be used for the 2009 season. This field will compliment the riverfront development.
- ✓ Security camera system added to the grandstand facility.
- ✓ New trail connected to JCC in use and work has begun on river development at Bi-centennial Park.
- ✓ Preliminary work on multi-purpose field #2 clearing and grubbing is complete with work on relocation to be done this season.
- ✓ Added an additional semi-professional football team and soccer club to the many users of the Fairgrounds.

2009-10 Goals and Objectives:

- Implement scheduling software into facility use and request.
- Incorporate new trail system into inventory of Fairground committees for community awareness.
- Assist with river front and Bi-Centennial development which includes relocation of skate park.
- Complete field relocation of multi-purpose field #2 towards Black River and away from the road.

Fiscal Year: 2009-10
 Department: Fairgrounds
 Account Code: A7141
 Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	20,652	26,446	25,033	25,344
150 Overtime	3,954	5,399	4,500	3,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	12	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	24,618	31,845	29,533	28,844
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	8,726	18,750	12,000
Total Equipment	-	8,726	18,750	12,000
Operating Expenses				
410 Utilities	8,661	14,639	13,365	12,100
420 Insurance	1,086	1,403	1,404	1,580
430 Contracted Services	12,109	19,408	12,840	13,540
440 Fees Non Employees	350	255	445	475
450 Miscellaneous	-	44	100	-
455 Dept. Vehicle Expense	8,667	13,506	12,309	10,598
460 Materials and Supplies	43,410	53,036	34,800	40,300
465 Equipment < \$5,000	11,015	7,330	6,615	675
Total Operating Expenses	85,298	109,621	81,878	79,268
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	1,876	2,424	2,260	2,207
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	1,876	2,424	2,260	2,207
Department Total	111,792	152,616	132,421	122,319

Fairgrounds

City of Watertown

A7141

2009-10
Budget

Personnel Services

140	Temporary		\$25,344
150	Overtime		<u>\$3,500</u>
	Total Personnel Services		\$28,844

Equipment

250	Equipment > \$5,000		
	Utility Vehicle		<u>\$12,000</u>
	Total Equipment		\$12,000

Operating Expenses

410	Utilities		
	Water / Sewer	6,000	
	Telephone/Security	600	
	Electric	4,500	
	National Grid / UGI-Gas	1,000	\$12,100
420	Insurance		\$1,580
430	Contracted Services		
	Small Equipment Repair	800	
	All Pests Control	100	
	Fairgrounds Building Rental	4,500	
	Bleacher Repairs	1,200	
	Athletic Field Work	1,000	
	Audio Repairs/adjustments	300	
	Solid Waste Disposal	100	
	Facility Building Repairs	1,500	
	Alarm Monitor Fees	240	
	Annual Fire Inspection & repairs	500	
	Carpet Cleaning	300	
	Fence Upgrades and Repairs	3,000	\$13,540
440	Fees, Non-Employees		
	Employment Related Testings		\$475

455	Department Vehicle Expense		
	Fuel	2,500	
	Maintenance	6,000	
	Tine replacement	1,500	
	Insurance	598	\$10,598
460	Materials and Supplies		
	Bases, Slab, Home Plate	500	
	Mound Covers	800	
	Soil/Top Dressing for Main Field	2,500	
	Sport Clay	5,000	
	Stone Dust For Warning Track	1,200	
	Sod Main Field Repairs	500	
	Sand/Topsoil Secondary Fields	3,000	
	Marking Chalk and Paint	3,500	
	Lawn Materials All Fields	12,000	
	Turf for Fields	4,000	
	Paint Supplies	500	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	300	
	Landscaping and Flowers	250	
	Lumber and Hardware	1,200	
	Mowing Equipment & Supplies	1,000	
	Plumbing	750	
	Top Rail/fence replacement	750	
	Electrical	1,800	\$40,300
465	Other Equipment < \$5,000		
	Weedeaters (3)		\$675
	Total Operating Expenses		\$79,268

Fringe Benefits

830	Social Security Expense		\$2,207
	Total Fringe Benefits		\$2,207

TOTAL BUDGET **\$122,319**

A7141 – Fairgrounds

Fiscal Year 2009-10
Equipment Requests



Utility Vehicle \$12,000

This is a request for a utility vehicle to replace the existing vehicle (3-8) at the fairgrounds. This vehicle will be used daily in operation of the ballfield, as well as, the secondary fields. The existing vehicle will be transfer to the park to cut back the usage of the Honda three-wheelers.



Fiscal Year: 2009-10
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Description: During the spring and summer months, Parks and Recreation sponsors 5 baseball/softball leagues. The leagues include T-Ball, Midget, Grasshopper, Co-ed and Men's Slow Pitch softball. This program provides for 49 City baseball and Softball teams with over 820 participants. T-Ball's evening session is very successful and a popular choice for parents. Parks and Recreation crews maintain 14 baseball/softball fields, eleven of which are City owned, two outdoor basketball courts, 8 multi-purpose fields and a tennis court with YMCA indoor center close by. Two additional ball fields at Marble Street were used this year and another youth field at the Fairgrounds has been developed for the 2009 season. Recreational opportunities are conveniently located for community use. A skate park is located in the parking lot adjacent to the Fairgrounds pool. A golf and tennis clinic was offered for the first time this year. There were 88 participants for the successful program.

2008-09 Accomplishments:

- ✓ Extensive utilization of the Marble Street fields this season eased scheduling constraints for community users.
- ✓ CanAm Softball tournament partnership brought a record number of teams to Watertown, filling City hotel rooms to capacity.
- ✓ Golf and tennis programs added this season proved very successful and will be maintained due to continuing requests.

2009-10 Goals and Objectives:

- Incorporate Fairgrounds youth field #3 into the 2009 baseball scheduling season and monitor use.
- In response to community request, staff will investigate the growing need for "coach pitch" and "toddler" baseball programs.
- Improve publicity for golf and tennis programs.
- Explore interest in additional programs that will compliment what is currently offered.
- Examine ways to establish and enhance public rest rooms in athletic field areas.

Fiscal Year: 2009-10
Department: Athletic Programs
Account Code: A7143
Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	2,615	3,387	5,580	5,151
150 Overtime	2,730	3,216	2,500	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	78	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	5,423	6,603	8,080	7,151
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	5,700	-	17,750	-
Total Equipment	5,700	-	17,750	-
Operating Expenses				
410 Utilities	4,861	6,217	5,500	4,700
420 Insurance	1,713	2,496	2,379	2,558
430 Contracted Services	2,598	1,235	4,050	8,000
440 Fees Non Employees	4,971	4,608	9,660	5,895
450 Miscellaneous	560	775	700	500
455 Dept. Vehicle Expense	9,097	9,972	11,287	8,339
460 Materials and Supplies	17,265	14,054	20,700	22,600
465 Equipment < \$5,000	10,844	4,366	600	200
Total Operating Expenses	51,909	43,723	54,876	52,792
Fringe Benefits				
810 New York State Retirement	5	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	408	496	620	547
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	413	496	620	547
Department Total	63,445	50,822	81,326	60,490

Athletic Programs

City of Watertown

A7143

Personnel Services		2009-10 Budget
140	Temporary	\$5,151
150	Overtime	<u>\$2,000</u>
	Total Personnel Services	<u>\$7,151</u>
Operating Expenses		
410	Utilities	
	Electric	3,500
	Water & Sewer	1,200
		\$4,700
420	Insurance	
	Facility and Contents	758
	Youth Baseball Insurance	1,800
		\$2,558
430	Contracted Services	
	Small Equipment Repairs	600
	Athletic Field Work	750
	Solid Waste Disposal	200
	Baseball Fencing Repairs/Replacements	2,500
	Equipment Rental	250
	Golf Instruction	2,500
	Equipment Repairs	1,200
		\$8,000
440	Fees, Non Employee	
	Tennis Instructions	1,800
	Physicals & Random Testing	95
	Officials Fees	4,000
		5,895
450	Miscellaneous	
	NYSTA	350
	Mileage Reimbursements	150
		\$500
455	Dept. Vehicle Expense	
	Fuel	2,700
	Repairs & Preventive Maintenance	3,500
	Tires	1,500
	Insurance	639
		\$8,339

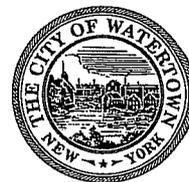
460	Materials and Supplies		
	Field Soil / Top Dress Sand	1,200	
	Fertilizer, Grass Seed	4,500	
	Athletic Equipment (Balls, Bats, Bases, Home Plates, Pitching Slabs)	2,400	
	Marking Chalk & Paint	3,500	
	Drag Mats Replacement (1)	600	
	T-League Shirts (18 Teams)	1,500	
	Turf	2,500	
	Security fencing (2)	800	
	Awards, Ribbon & Trophies	1,400	
	Sport Clay For Fields	3,200	
	Misc. Equipment & Supplies	1,000	\$22,600
465	Other Equipment < \$5,000		
	Weedeater		<u>\$200</u>
	Total Operating Expenses		\$52,792

Fringe Benefits

830	Social Security Expense		<u>\$547</u>
	Total Fringe Benefits		\$547

TOTAL BUDGET **\$60,490**

Fiscal Year: 2009-10
Department: Swimming Pools - Outdoor
Account Code: A7180
Function: Culture and Recreation



Description: The City provides three outdoor pools (Thompson Park, Alteri Pool at Fairgrounds and Flynn Pool at the North side) during the summer months. The pools are open for a 9 ½ week period with the Fairgrounds Pool opening in early June until Labor Day. The pools recorded 10,024 (Alteri – 4,496; Flynn – 2,846; Park – 2,682) visits from patrons throughout the summer. All pool personnel are certified and meet New York State requirements for life guarding with 72% being City residents. The City offers a learn to swim program in the mornings for a four-week period with 129 youths attending. The Fairground's pool also offers lap swimming. The City's pools are maintained by Parks and Recreation Maintenance Workers who are certified pool operators' as required under New York State Health Department guidelines. Annual inspections are also performed by the New York State Health Department. The City collects \$1. for non-City Residents to swim. The Park Pool collected 45% of the fees; Alteri Pool collected 38%; and the Flynn Pool collected 17%.

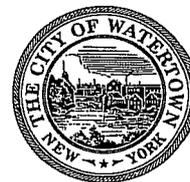
2008-09 Accomplishments:

- ✓ Lifeguarding class offered this summer with possibility of a few potential guards for the 2009 summer.
- ✓ Lifeguard recruitment and slight pay upgrade produced an abundance number of applicants this past season.
- ✓ Filtration equipment repairs and replacements are done in house with the assistance of City Electric and the Sewage Treatment Plant.
- ✓ Swim lesson program participants up from previous season.
- ✓ Security cameras installed at Flynn and Alteri Pools.

2009-10 Goals and Objectives:

- Recruit qualified instructor to run City Learn to Swim Program or other means to offer swim lessons and lifeguard courses.
- Work with Planning to find grants that may help with rehabilitation of aging pool facilities.
- Work with NYSDOH to complete 2008 Health Department recommendations at pool sites.
- Explore alternative means of disinfectant as mentioned by Bernier & Carr in Arena study meeting.
- Work with Maintenance Staff and Water Department to repair baby pool water supply line.

Fiscal Year: 2009-10
 Department: Swimming Pools - Outdoor
 Account Code: A7180
 Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	68,396	65,767	83,792	80,187
150 Overtime	6,599	4,170	-	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	112	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	74,995	70,049	83,792	84,187
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	14,108	20,029	15,904	16,468
420 Insurance	1,111	1,159	1,160	1,189
430 Contracted Services	3,118	3,120	7,250	5,700
440 Fees Non Employees	3,060	2,475	2,990	2,865
450 Miscellaneous	343	640	935	1,040
455 Dept. Vehicle Expense	386	498	238	180
460 Materials and Supplies	32,421	33,305	36,722	39,000
465 Equipment < \$5,000	7,410	4,816	20,115	6,500
Total Operating Expenses	61,957	66,042	85,314	72,942
Fringe Benefits				
810 New York State Retirement	81	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,720	5,337	6,410	6,440
840 Workers' Compensation	2,399	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	8,200	5,337	6,410	6,440
Department Total	145,152	141,428	175,516	163,569

Swimming Pools - Outdoor

City of Watertown

A7180

Personnel Services	2009-10 Budget
140 Temporary	\$80,187
150 Overtime	<u>\$4,000</u>
Total Personnel Services	\$84,187

Operating Expenses

410 Utilities		
Fuel Oil	4,500	
Water and Sewer	6,000	
Electric	2,293	
Cell Phones 2 x 6 months	175	
National Grid / UGI - Gas	3,500	\$16,468
420 Insurance		\$1,189
430 Contracted Services		
Replace dressing room doors (1)	2,500	
Building Repairs/Maint.	1,200	
Fence Repairs/Replacement	1,500	
Pool Pump Repairs	500	\$5,700
440 Fees, Non Employee		
Employment Related Testing		\$2,865
450 Miscellaneous		
Mileage Reimbursements	50	
CPO Course	990	\$1,040
455 Departmental Vehicle Expense		
Fuel		\$180
460 Materials and Supplies		
Chemicals	20,000	
Pool Supplies	5,000	
Maintenance Supplies	1,200	
1st Aid Supplies	1,000	
Lifeguard Equipment	2,400	
Paint and Hardware	1,200	
Pool Repairs	2,000	
Electrical/Plumbing Supplies	1,500	
Swim lesson supplies	250	

	Filtration Equipment	1,000	
	Pool Feeder Pumps	2,300	
	Pool Filter Covers	850	
	Signage	300	\$39,000
465	Other Equipment < \$5,000		
	Baby changing table (2)	500	
	Diving Boards and Stands (2)	6,000	<u>6,500</u>
	Total Operating Expenses		\$72,942

Fringe Benefits

830	Social Security Expense		<u>\$6,440</u>
	Total Fringe Benefits		\$6,440

TOTAL BUDGET **\$163,569**

Fiscal Year: 2009-10
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



Description: The Municipal Arena, which opened in 1975 provides the community with a variety of services. The Arena generates over \$186,881 in yearly revenue. During the six winter months an ice surface is maintained. Combined public attendance totaled 20,054 patrons and hosted over 51 birthday parties. There were 10,714 pairs of skates rented this past season. There were 1119 pairs of skates sharpened for the public. The Arena rents ice time to the Minor Hockey Association, the Figure Skating Club, the Catholic high school, adult hockey groups, Ft. Drum groups and private groups. Rock N Skate and Slip, Slide & Skate have been a success. Rock N Skate attendance was 8,507 skaters this past season. The event is offered weekly and brought in \$35,756 in admission and skate rental revenue last season. Attendance for the current season is about the same as these figures. ASAC sponsors 3 Rock N Skate Safe Nights each year.

During the remaining 6 months the Arena is used for community events. The Arena is a popular site and the only facility in this area that can seat 3,000 people for concerts. Some events have been held annually since the late 70's. A total of \$31,649 was collected in summer season arena rental and revenue for the 2007-2008 seasons.

2008-09 Accomplishments:

- ✓ NYSERDA Grant application requesting \$51,318 in reimbursement funding, in process.
- ✓ Bernier/Carr Arena Master Plan study initiated and a preliminary report has been received
- ✓ Security cameras installed at Arena facility for protecting and improving customer service.
- ✓ Reserve Partner up and running and will be used for the 2009 season.
- ✓ Two additional Minor Hockey NYS playoff tournaments have been secured for this season.

2009-10 Goals and Objectives:

- Examine Arena study and incorporate recommendations into future facility planning.
- Work with Planning to apply for grants that might assist needed facility improvements.
- Continue to work with Community organizations who work to provide inexpensive opportunities through the Arena such as Public Health STEPS grant and ASAC safe nights.
- Explore ways to utilize down time at the Arena during both seasons.

Fiscal Year: 2009-10
Department: Ice Arena
Account Code: A7265
Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	59,316	60,960	61,614	62,567
140 Temporary	44,055	56,314	59,002	59,928
150 Overtime	26,911	32,839	32,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	1,514	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	130,282	151,627	152,616	152,495
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	9,175	6,445	9,000	-
Total Equipment	9,175	6,445	9,000	-
Operating Expenses				
410 Utilities	41,935	51,052	52,417	52,207
420 Insurance	4,383	5,141	5,144	3,752
430 Contracted Services	18,048	27,605	33,320	34,195
440 Fees Non Employees	1,918	2,090	2,870	1,570
450 Miscellaneous	2,874	3,430	2,930	3,055
455 Dept. Vehicle Expense	9,095	7,902	10,064	8,016
460 Materials and Supplies	24,366	29,473	27,800	24,550
465 Equipment < \$5,000	8,815	6,974	10,695	5,080
Total Operating Expenses	111,434	133,667	145,240	132,425
Fringe Benefits				
810 New York State Retirement	15,223	11,664	8,300	7,433
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	9,616	11,317	11,690	11,666
840 Workers' Compensation	16,283	14,343	12,000	17,000
850 Health Insurance	9,694	23,546	26,487	24,025
Total Fringe Benefits	50,816	60,870	58,477	60,124
Department Total	301,707	352,609	365,333	345,044

Ice Arena

City of Watertown

A7265

Personnel Services

**2009-10
Budget**

130	Wages	
	Parks and Rec. Maint Wrks (4)*	\$62,567
140	Temporary	\$59,928
150	Overtime	<u>\$30,000</u>
	Total Personnel Services	\$152,495

Operating Expenses

410	Utilities	
	Water / Sewer / Electric	13,007
	National Grid / UGI - Gas	38,000
	National Grid - Electric	1,200
		\$52,207
420	Insurance	\$3,752
430	Contracted Services	
	Outside Equipment Rentals	300
	Facility Maintenance and Repairs	7,500
	Cash Register Maintenance	250
	Pest Control	320
	Zamboni Blades Sharpening	1,800
	Public Skating Schedules	275
	Maintenance/Repairs to Floor	1,200
	Sprinkler Maintenance/Inspection	3,000
	Rock N Skate - DJ Service	3,250
	Heating Maintenance	2,500
	PA System Maintenance	300
	Replace Exit Door	3,500
	Refrigeration System Maintenance	10,000
		\$34,195
440	Fees, Non Employee	
	Program Instructions	1,000
	Physicals for Employees	570
		\$1,570
450	Miscellaneous	
	Safety Shoes	580
	Mileage Reimbursement	75
	Safety Equipment, Jackets, Gloves	500
	ISI	350
	NEISMA	250
	ASCAP & SESAC & BMI Charges	700
	Uniforms and Protective Clothing	600
		\$3,055

455	Dept. Vehicle Expenses		
	Zamboni Repairs	750	
	Zamboni Supplies	1,500	
	Vehicle Parts	1,600	
	Insurance	1,266	
	Forklift Repair	900	
	Fuel	2,000	\$8,016
460	Materials and Supplies		
	Skate Supplies	1,200	
	Refrigeration Supplies	1,500	
	Edger Supplies	200	
	Lamp Replacement	1,000	
	Ballast Replacement	1,200	
	Ice Paint	1,700	
	Maintenance of Small Equipment	750	
	Building/Maintenance/Janitorial	5,000	
	Dasher Board Maintenance	2,400	
	Emergency Lights	1,000	
	Hardware, Lumber, Paint	1,500	
	Electrical/Plumbing Supplies	3,000	
	First Aid Supplies	1,200	
	Miscellaneous Supplies	1,800	
	Propane, Oil	600	
	Stage and Concert supplies	500	\$24,550
465	Other Equipment < \$5,000		
	Hand Dryers (2)	880	
	Drinking Fountain	1,200	
	Rental Skates	3,000	<u>\$5,080</u>
	Total Operating Expenses		\$132,425

Fringe Benefits

810	State Retirement		\$7,433
830	Social Security Expense		\$11,666
840	Workers' Compensation		\$17,000
850	Health Insurance		<u>\$24,025</u>
	Total Fringe Benefits		\$60,124

TOTAL BUDGET **\$345,044**

* A5010 (1/2)

Fiscal Year: 2009-10
Department: Planning Office
Account Code: A8020
Function: Home and Community Services



Description: The Planning Office was created in 1984 as a component of the City Manager's Office. The goal of the Planning Office is to implement programs, projects and legislation that will have a positive effect on the development of the City of Watertown as a community. It is involved in a wide variety of issues that effect the development of this community including zoning, downtown revitalization, riverfront development, tree planting, historic preservation, housing programs and economic development. Many of the projects and programs within those categories involve writing grant applications and contract administration. The office also provides staff support to the Planning Board and Zoning Board of Appeals.

2008-09 Accomplishments:

- ✓ Awarded 2008 Community Development Block Grant and HOME grant.
- ✓ Awarded 2008 EPF LWRP grant.
- ✓ Completed EPA Brownfields Grant.
- ✓ Completed 2007 HOME grant.
- ✓ Completed Black River Parks project.
- ✓ Completed Downtown Streetscape.
- ✓ Reviewed 8 site plans, 7 waivers, 13 subdivisions, 4 zone changes, 3 special use permits and 11 variances.

2009-10 Goals and Objectives:

- Complete 2007 and 2008 CDBG and 2008 HOME grants.
- Complete 2006 and 2007 Restore NY grants.
- Implement Brownfield Opportunity Area grant program.
- Rewrite Zoning Ordinance.
- Construct Marble St. and Bicentennial Parks improvements.
- Complete Sewall's Island Environmental Restoration Program Grant.

Fiscal Year: 2009-10
Department: Planning Office
Account Code: A8020
Function: Home and Community Services



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	2,050	4,676	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	2,050	4,676	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	-	-	-	-
420 Insurance	-	-	-	-
430 Contracted Services	25,585	65,786	275,700	136,000
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	5,822	12,641	7,375	3,900
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	-	41	-	-
465 Equipment < \$5,000	-	-	1,500	-
Total Operating Expenses	31,407	78,468	284,575	139,900
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	157	358	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	157	358	-	-
Department Total	33,614	83,502	284,575	139,900

Planning

City of Watertown

A8020

Operating Expenses		2009-10 Budget
430	Contracted Services	
	Grant Applications	26,000
	DOS Grant Training*	5,000
	Brownfield Opportunity Area **	56,000
	Downtown Awareness ***	34,000
	Black River Marketing****	15,000
		136,000
450	Miscellaneous	
	Subscriptions/Memberships	\$2,800
	Software Licenses	\$600
	Public Hearing Notices	\$500
		<u>\$3,900</u>
	Total Operating Expenses	\$139,900
	 TOTAL BUDGET	 \$139,900
 Off-setting Revenue		
	* EPF (State)	\$2,500
	** Brownfield Opportunity Area Grant (State)	\$50,400
	*** Downtown Awareness Grant (State)	\$17,000
	*** Tourism Fund (City)	\$17,000
	**** EPF Grant (State)	\$7,500
	**** Tourism Fund (City)	\$7,500
	 Total Revenue	 \$101,900

Fiscal Year: 2009-10
Department: General Fund
Account Code: A9040, A9050, A9060, A9065,
 A9070, A9501, A9512, A9945,
 A9950, A9960
Function: Fringe Benefits and Interfund Transfers



	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
A9040 Workers' Compensation	131,611	71,674	70,000	72,000
A9050 Unemployment	4,768	6,330	8,000	7,000
A9060 Health Insurance - Retirees	2,284,123	2,682,960	2,928,534	3,149,098
A9065 Medicare Part B - Retirees	196,302	219,179	230,000	241,771
A9070 Compensated Absences	20,353	20,142	0	0
A9501 General Liability Reserve	25,000	25,000	25,000	25,000
A9512 Library Fund Transfer	921,894	914,747	924,380	984,210
A9945 Capital Fund Reserve	300,000	0	0	0
A9950 Capital Fund Transfer	866,604	1,086,028	568,000	516,000
A9960 Black River Trust Reserve	10,000	10,000	10,000	10,000

Accounts A9040, A9050, A9060, A9065 and A9070 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A9501 General Liability Reserve - This represents the annual transfer to support the costs associated with defending claims against the City.

A9512 Transfer to Library - Operating support of the Flower Memorial Library.

A9940 Compensation Reserve - Transfer to replenish this fund.

A9945 Capital Fund Reserve - Transfer to establish Capital Fund Reserve

A9950 Transfer to Capital Funds - Represents the City's operating support of capital equipment purchases and capital projects.

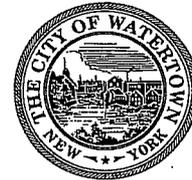
A9960 Transfer to Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust as required in our FERC license.

Fiscal Year: 2009-10
 Department: Debt Service
 Account Code: A9710. - A9780.
 Function: Debt Service



Debt Service	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Serial Bonds				
A9710.6 Principal	\$2,591,539	\$2,308,488	\$2,614,314	\$2,716,719
A9710.7 Interest	1,250,799	1,083,866	1,111,644	1,045,561
Bond Anticipation Notes				
A9730.6 Principal	50,000	515,300	393,000	0
A9730.7 Interest	98,694	152,730	67,900	0
Loan				
A9780.6 Principal	25,706	26,353	27,500	29,000
A9780.7 Interest	4,734	4,763	4,000	1,500
Total Budget	\$4,021,472	\$4,091,500	\$4,218,358	\$3,792,780

Fiscal Year: 2009-10
 Department: Debt Service
 Account Code: General Fund
 Function: Debt Service Detail



SERIAL BONDS						
DATE OF ISSUE	RATE	DATE OF MATURITY	2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
12/1/83	9.60%	12/1/2017	45,000	26,160	71,160	250,000
10/15/91	6.30 - 6.37%	10/15/2011	61,700	9,834	71,534	123,400
9/15/92	5.50 - 5.70%	10/15/2011	135,000	17,528	152,528	240,000
9/15/92	5.30 - 5.70%	10/15/2010	33,000	2,822	35,822	33,000
3/15/96	4.60 - 5.25%	3/15/2013	15,000	1,546	16,546	15,000
11/15/97	5.00 - 7.10%	11/15/2025	275,000	462,505	737,505	7,060,000
3/15/98	3.50 - 4.85%	7/15/2010	330,000	14,835	344,835	30,000
4/15/00	5.125 - 5.50%	6/15/2020	223,317	56,501	279,818	854,826
5/15/2002	4.00 - 7.50%	5/15/2021	91,000	28,728	119,728	486,750
8/27/2002	2.50 - 4.00%	3/1/2012	103,425	11,331	114,756	199,090
1/15/2005	2.75 - 4.25%	1/15/2024	503,277	166,212	669,489	3,930,342
11/15/2005	4.00 - 4.375%	11/15/2020	160,000	65,570	225,570	1,517,000
5/1/2006	4.50 - 7.50%	11/1/2015	25,000	7,532	32,532	150,000
2/15/2008	3.25 - 4.00%	2/15/2023	530,000	115,539	645,539	2,840,000
2/11/2009	2.50 - 3.25%	9/15/2018	<u>186,000</u>	<u>58,918</u>	<u>244,918</u>	<u>1,819,000</u>
		TOTAL	2,716,719	1,045,561	3,762,280	19,548,408
LOAN -HVAC			2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
6/1/2002	1.92%	6/1/2012	29,000	1,500	30,500	85,876

Water
Fund
Budget

Fiscal Year: 2009-10
 Department: Water Fund
 Account Code: Summary
 Function: Water Fund Summary



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
Water Rents	3,502,454	3,646,109	3,792,457	3,750,000
Unmetered Water	11,338	26,779	12,612	12,000
Outside User Fees	640,132	802,096	591,325	486,000
Water Srv. Charges	87,035	46,747	60,000	65,000
Int. & Pen. On Water Rents	56,590	63,431	60,000	65,000
Interest Earnings	33,313	19,211	30,000	10,000
Sale of Scrap	1,321	8,104	1,000	1,000
Sale of Equipment	0	1,800	0	0
Insurance Rec.	1,262	1,761	0	1,000
Refund of Prior Year Exp.	48,587	17,749	0	0
Premium on Obligations	0	1,739	0	0
Unclassified Revenues	3,071	-378	3,250	0
Metered Water Sales Other Funds	95,715	98,129	126,120	98,000
Interfund Transfer	<u>1,700</u>	<u>22,578</u>	<u>4,000</u>	<u>76,000</u>
Sub-Total	4,482,518	4,755,855	4,680,764	4,564,000
Actual Beginning Fund Balance	<u>1,246,334</u>	<u>1,148,418</u>		
Appropriated Fund Balance			<u>350,000</u>	<u>184,843</u>
Total Revenues	\$5,728,852	\$5,904,273	\$5,030,764	\$4,748,843

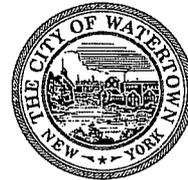
	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
Administration	227,954	239,642	248,458	253,965
Source, Supply, Power & Pumping	407,019	466,601	476,500	486,770
Water Purification	1,157,178	1,262,612	1,368,601	1,456,593
Water Distribution	962,111	1,005,714	1,183,157	1,158,613
General	199,398	238,644	351,514	273,161
Debt	<u>1,626,774</u>	<u>1,356,552</u>	<u>1,402,534</u>	<u>1,119,741</u>
Total Expenditures	\$4,580,434	\$4,569,765	\$5,030,764	\$4,748,843

Fiscal Year: 2009-10
Department: Water Fund
Account Code: Revenues
Function: Revenue Summary



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
F2140 Water Rents	\$3,502,454	\$3,646,109	\$3,792,457	\$3,750,000
F2142 Unmetered Water	11,338	26,779	12,612	12,000
F2143 Outside User Fees	640,132	802,096	591,325	486,000
F2144 Water Srv. Charges	87,035	46,747	60,000	65,000
F2148 Int. & Pen. On Water Rents	56,590	63,431	60,000	65,000
F2401 Interest Earnings	33,313	19,211	30,000	10,000
F2650 Sale of Scrap	1,321	8,104	1,000	1,000
F2665 Sale of Equipment	0	1,800	0	0
F2680 Insurance Rec.	1,262	1,761	0	1,000
F2701 Refund of Prior Year Exp.	48,587	17,749	0	0
F2710 Premium on Obligations	0	1,739	0	0
F2770 Unclassified Revenues	3,071	-378	3,250	0
F2830 Metered Water Sales Funds	95,715	98,129	126,120	98,000
F5031 Interfund Transfer	<u>1,700</u>	<u>22,578</u>	<u>4,000</u>	<u>76,000</u>
Sub-Total	4,482,518	4,755,855	4,680,764	4,564,000
Actual Beginning Fund Balance	<u>1,246,334</u>	<u>1,148,418</u>		
Appropriated Fund Balance			<u>350,000</u>	<u>184,843</u>
Total Revenues	\$5,728,852	\$5,904,273	\$5,030,764	\$4,748,843

Fiscal Year: 2009-10
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions



F2140 – Water Rents - Sales of water to other governments, and all residential, commercial, industrial users.

F2142 - Unmetered Water Sales - Bulk sales of water at the Water Treatment Plant are recorded in this account.

F2143 - Outside User Fees - Water sold to the Development Authority of the North County.

F2144 - Water Service Charges - Charges for frozen meters, meter replacement, connection fees shut-off fees, repairs and line renewals.

F2148 - Interest & Penalties on Water Rents - The City charges a 10% penalty for late water payments.

F2401 - Interest and Earnings - Revenue derived from the investment of City funds through certificates of deposit, savings accounts and the purchase of government securities.

F2701 - Refund of Prior Years Expense - On occasion the City receives a refund for an expenditure that was previously paid for in a prior year.

F2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

F2830 - Metered Water Sales Other Funds - Reimbursement from the other funds, for water used.

F5301 – Interfund Transfers – Contributions from other funds.

Fiscal Year: 2009-10
Department: Water Administration
Account Code: F8310
Function: Water Administration



Description: The Water Department administrative staff is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. Staffing includes the Superintendent, a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce water and sewer bills. In addition, all paperwork associated with departmental personnel, payroll and purchases are handled by this staff. Permits and billings for water service installations, repairs and renewals are issued through this office. This office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent coordinates with engineers, architects, and developers in the development of new construction.

2008-09 Accomplishments:

- ✓ Continued integration of automated meter reading and billing system. We are now using electronic files rather than manual field sheets for meter reading data.
- ✓ Developed an RFP to hire a consultant to perform the Disinfection Byproducts Study with assistance through the Shared Municipal Services Incentive Program which will benefit DANC and surrounding communities.

2009-10 Goals and Objectives:

- Perform the administrative work and oversee the consultant's progress associated with the Disinfection Byproducts Study.
- Continue to improve the efficiencies of the automated billing process.
- Renew contract for the sale of water with the Development Authority of the North Country.

Fiscal Year: 2009-10
 Department: Water Administration
 Account Code: F8310
 Function: Water Administration



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	76,715	79,668	79,910	81,509
120 Clerical	38,259	39,580	39,199	39,187
130 Wages	30,726	31,068	31,508	33,223
140 Temporary	5,844	4,061	5,100	5,100
150 Overtime	498	818	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	152,042	155,195	156,717	160,019
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	1,953	-	-
Total Equipment	-	1,953	-	-
Operating Expenses				
410 Utilities	535	406	400	500
420 Insurance	-	-	-	-
430 Contracted Services	14,366	12,095	13,123	19,075
440 Fees Non Employees	66	-	-	-
450 Miscellaneous	17,408	15,246	14,650	13,300
455 Dept. Vehicle Expense	1,330	2,160	1,638	2,035
460 Materials and Supplies	1,127	1,861	2,400	2,500
465 Equipment < \$5,000	292	-	3,700	150
Total Operating Expenses	35,124	31,768	35,911	37,560
Fringe Benefits				
810 New York State Retirement	6,227	13,154	15,673	14,495
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	11,243	11,461	11,989	12,241
840 Workers' Compensation	-	-	-	-
850 Health Insurance	23,318	26,111	28,168	29,650
Total Fringe Benefits	40,788	50,726	55,830	56,386
Department Total	227,954	239,642	248,458	253,965

Water Fund Administration

City of Watertown

F8310

Personnel Services		2009-10 Budget
110	Salaries Water Superintendent	\$81,509
120	Clerical Principal Account Clerk *	22,480
	Senior Account Clerk Typist *	16,707
130	Wages Water Meter Reader (2) *	\$33,223
140	Temporary *	\$5,100
150	Overtime *	<u>\$1,000</u>
	Total Personnel Services	\$160,019

Operating Expenses

410	Utilities Telephone*	\$500
430	Contracted Services Office Rental *	7,800
	Audit Services	2,000
	Bank Fees	2,000
	Software Update Fees*	2,545
	Repairs to Equipment *	200
	Repairs to Meter Reading Equip	400
	Fee for Paying Agent	1,265
	Consumer Confidence Report	2,300
	Equip Maintenance Contracts*	565
		\$19,075
450	Miscellaneous Uniforms, Meter Readers *	500
	Membership AWWA	1,850
	Tuition Reimbursements	400
	Travel and Training	350
	Postage Expenses *	8,000
	Postage Expense	2,100
	Text/Reference Materials	100
		\$13,300

455	Dept. Vehicle Expense		
	Fuel *	525	
	Maintenance & Repairs *	1,000	
	Insurance *	510	\$2,035
460	Materials and Supplies		
	Printed Forms, Bills *	2,000	
	Office Supplies *	500	\$2,500
465	Equipment < \$5,000		
	Fax Machine		\$150
	Total Operating Expenses		\$37,560

Fringe Benefits

810	New York State Retirement		\$14,495
830	Social Security Expense		\$12,241
840	Workers' Compensation		\$0
850	Health Insurance		<u>\$29,650</u>
	Total Fringe Benefits		\$56,386

TOTAL BUDGET **\$253,965**

* 1/2 expense shared with Sewer Fund G8110

** 1/2 expense shared with F8340

Fiscal Year: 2009-10
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations



Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000-gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

2008-09 Accomplishments:

- ✓ Performed sampling in 2008-09 to maintain compliance with the EPA's Long-Term Enhanced Water Treatment Rule
- ✓ Completed installation of VFD's February 2009
- ✓ Completed Chemical Bulk Storage Tank Testing August 2008

2009-10 Goals and Objectives:

- Perform sampling in 2009-10 to keep the city in compliance with the EPA's Long-Term Enhanced Water Treatment Rule. Completion date April 2010
- Begin Dam Restoration Project at Dosing Station

Fiscal Year: 2009-10
 Department: Source of Supply, Power and Pumping
 Account Code: F8320
 Function: Water Operations



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	-	-	-	-
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	389,750	413,061	433,800	446,970
420 Insurance	-	-	-	-
430 Contracted Services	9,979	39,302	18,800	17,300
440 Fees Non Employees	-	-	2,300	500
450 Miscellaneous	31	-	-	-
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	4,389	4,366	9,500	12,000
465 Equipment < \$5,000	2,870	9,872	12,100	10,000
Total Operating Expenses	407,019	466,601	476,500	486,770
Fringe Benefits				
810 New York State Retirement	-	-	-	-
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	-	-	-	-
Department Total	407,019	466,601	476,500	486,770

Source of Supply, Power and Pumping

City of Watertown F8320

Equipment			2009-10 Budget
Operating Expenses			
410	Utilities		
	Electric	434,470	
	Natural Gas	11,500	
	Water & Sewer (Town Pamela)	1,000	\$446,970
430	Contracted Services		
	Maintenance Contracts Generators	2,500	
	Repairs to Equipment	7,000	
	Electric Repairs & Service	2,000	
	Boiler Repairs, Maint., Service	2,500	
	Miscellaneous Repairs	2,000	
	Rental of Propane Tank	300	
	Crane Inspection-Annual	1,000	\$17,300
440	Fees, Non-Employee		
	Bulk Storage Tank Registration		\$500
460	Materials and Supplies		
	Grease and Oil	500	
	Fuel Oil, Generator	3,000	
	Propane, Small Generator	1,500	
	Mechanical Repair Parts	4,000	
	Miscellaneous Hardware	3,000	\$12,000
465	Other Equipment < \$5,000		
	Mechanical Parts	5,000	
	Electronic Repair Parts	5,000	<u>\$10,000</u>
	Total Operating Expenses		\$486,770
TOTAL BUDGET			\$486,770

Fiscal Year: 2009-10
Department: Water Purification
Account Code: F8330
Function: Water Operations



Description: The City's 15 MGD Water Plant purified and delivered more than 2.0 billion gallons of high quality potable water last year. An average of 5.5 million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamelaia, Leray, Champion, and personnel at Fort Drum in 2007. The plant is staffed with a Chief Operator, six WTP operators, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. All but two staff members are certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

2008-09 Accomplishments:

- ✓ Work with stakeholders of regional water distribution systems in developing potential solutions to issues arising from the Stage II Disinfection Byproducts Rule IDSE Study.
- ✓ Continued work associated with EPA Long Term 2 Enhanced Surface Water Treatment to determine potential long range treatment modifications
- ✓ Completed EPA Unregulated Contaminant Monitoring Rule 2 August 2008
- ✓ Sealed complex driveway and parking areas

2009-10 Goals and Objectives:

- Work with stakeholders of regional water distribution systems in developing potential solutions to issues arising from the Stage II Disinfection Byproducts Rule IDSE Study
- Work with Department of Health on Comprehensive Performance Evaluation

Fiscal Year: 2009-10
 Department: Water Purification
 Account Code: F8330
 Function: Water Operations



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	57,393	59,603	59,784	60,980
120 Clerical	-	-	-	-
130 Wages	410,627	437,846	438,181	462,051
140 Temporary	-	-	-	-
150 Overtime	20,289	22,331	22,500	23,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	488,309	519,780	520,465	546,031
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	-	-	-
Operating Expenses				
410 Utilities	162,514	165,653	179,624	197,500
420 Insurance	13,542	13,641	13,860	14,988
430 Contracted Services	9,723	16,484	40,783	20,600
440 Fees Non Employees	558	408	4,450	1,200
450 Miscellaneous	5,835	3,730	7,600	7,250
455 Dept. Vehicle Expense	7,940	13,894	12,220	11,255
460 Materials and Supplies	263,851	298,746	323,960	410,100
465 Equipment < \$5,000	16,998	15,230	24,080	18,000
Total Operating Expenses	480,961	527,786	606,577	680,893
Fringe Benefits				
810 New York State Retirement	44,244	41,589	45,717	43,846
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	36,502	38,745	39,818	41,771
840 Workers' Compensation	861	2,448	5,000	500
850 Health Insurance	106,301	132,264	151,024	143,552
Total Fringe Benefits	187,908	215,046	241,559	229,669
Department Total	1,157,178	1,262,612	1,368,601	1,456,593

Water Purification

City of Watertown

F8330

Personnel Services

**2009-10
Budget**

110	Salaries		
	Chief WTP Operator		\$60,980
130	Wages		
	WTP Maintenance Supv.	51,450	
	Laboratory Technician	49,530	
	WTP Maint. Mechanic (2)	84,950	
	Building Maint. Worker	34,865	
	WTP Operator (6)	241,256	\$462,051
150	Overtime		<u>\$23,000</u>
	Total Personnel Services		\$546,031

Operating Expenses

410	Utilities		
	Sewer Charges	158,400	
	Natural Gas	37,000	
	Telephone	2,100	\$197,500
420	Insurance		\$14,988
430	Contracted Services		
	AC Boiler Repair & Maintenance	2,000	
	Electric Repair & Maintenance	2,000	
	Repairs to Equipment	3,000	
	Advertising	300	
	Chemical Testing	11,000	
	Physical Exams & Testing	1,300	
	Inspection of Fire/Intrusion Alarms	1,000	\$20,600
440	Fees, Non Employee		
	Lab Accreditation Fee	700	
	License and Permit Fees	500	\$1,200
450	Miscellaneous		
	Schools, Training, & Textbooks	1,750	
	Travel Expenses, Operator Training	1,500	
	Boots, Helmets, Goggles	1,500	
	Water Sample Mailing- Overnight	1,500	
	Miscellaneous	1,000	\$7,250

455	Dept. Vehicle Expense		
	Maintenance & Repairs	6,000	
	Fuel	2,675	
	Insurance	2,580	\$11,255
460	Materials and Supplies		
	Process Chemicals	\$385,000	
	Materials and Supplies	25,100	\$410,100
465	Other Equipment <\$5000		
	Computers and Software	2,000	
	Repair Parts; Mechanical,Electrical	12,000	
	Mechanical Tools	1,000	
	Laboratory Equipment	2,000	
	Doors,Windows, Gates,etc.	1,000	<u>\$18,000</u>
	Total Operating Expenses		\$680,893

Fringe Benefits

810	New York State Retirement		\$43,846
830	Social Security Expense		\$41,771
840	Workers' Compensation		\$500
850	Health Insurance		<u>\$143,552</u>
	Total Fringe Benefits		\$229,669

TOTAL BUDGET

\$1,456,593

Fiscal Year: 2009-10
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations



Description: The Transmission and Distribution section consists of 16 employees who are responsible for the operation and maintenance of the water distribution network with over 100 miles of water mains ranging in size from 4" to 24", more than 830 fire hydrants, 2600 gate valves and 8,500 service lines. These employees make over a thousand service calls and respond to and repair a significant number of leaks and water main breaks each year. Departmental employees also install, repair and replace several water services and more than 200 water meters annually. Additionally, these employees install, replace and extend water mains, maintain the two finished water reservoirs, and the 750,000 gallon elevated water tank. Layout and design assistance, as well as inspection of water line installation is also provided for construction and maintenance projects. Departmental records and maps are compiled and maintained by an Engineering Technician who is also responsible for providing layout and locations for contractors and other utility companies. Employees of this division also maintain a fleet of service trucks, backhoes and dump trucks used in providing these services.

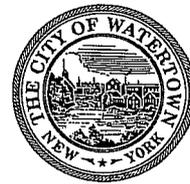
2008-09 Accomplishments:

- ✓ Assisted with construction and inspection of water lines at Summit Woods Apartments, Ten Eyck Street Reconstruction, Public Square, Samaritan Medical Center, JCC and others.
- ✓ Completed painting of all 830 public fire hydrants in the city.
- ✓ Located and marked over 2,600 gate valves and all active water lines and assisted in using GPS data collection equipment to add the water lines, valves and hydrants to the GIS map.

2009-10 Goals and Objectives:

- Continue to coordinate with developers and contractors and oversee the installation of water mains and services on proposed development projects throughout the City.
- Empty one of the two reservoirs and perform any required maintenance.
- Complete replacement of Arcade Street water main.
- Upgrade water main on Madison Avenue.
- Coordinate with the Fire Department on the installation of color coded marker posts on fire hydrants to indicate the range of available fire flows.

Fiscal Year: 2009-10
 Department: Transmission and Distribution
 Account Code: F8340
 Function: Water Operations



Budget Summary	2006-07 Actual	2007-08 Actual	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	103,883	107,625	110,446	112,604
120 Clerical	-	-	-	-
130 Wages	396,070	412,707	432,164	447,151
140 Temporary	9,544	4,805	12,000	7,000
150 Overtime	34,275	28,848	35,000	35,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	543,772	553,985	589,610	601,755
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	19,618	-	30,000	30,000
240 Highway and Street	-	-	-	-
250 Other	-	15,297	42,000	-
Total Equipment	19,618	15,297	72,000	30,000
Operating Expenses				
410 Utilities	14,696	14,798	17,750	19,000
420 Insurance	1,092	1,369	1,200	1,392
430 Contracted Services	4,617	6,382	7,700	6,800
440 Fees Non Employees	477	1,138	-	-
450 Miscellaneous	4,173	4,901	10,425	6,750
455 Dept. Vehicle Expense	46,468	62,828	53,532	50,862
460 Materials and Supplies	30,875	38,028	43,000	42,400
465 Equipment < \$5,000	93,798	89,484	123,850	132,700
Total Operating Expenses	196,196	218,928	257,457	259,904
Fringe Benefits				
810 New York State Retirement	47,146	45,631	52,887	47,759
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	40,723	41,274	45,106	46,034
840 Workers' Compensation	3,425	3,549	12,000	13,000
850 Health Insurance	111,231	127,050	154,097	160,161
Total Fringe Benefits	202,525	217,504	264,090	266,954
Department Total	962,111	1,005,714	1,183,157	1,158,613

Transmission and Distribution

City of Watertown

F8340

Personnel Services

**2009-10
Budget**

110	Salaries		
	Supervisor Water Dist. Systems	61,154	
	Water Distribution System Oper.	51,450	\$112,604
130	Wages		
	Crew Chief (2)	82,618	
	Engineering Technician	38,308	
	Water Meter Srv. Mechanic (2) *	38,611	
	Stock Attendant	34,865	
	Motor Equipment Operator (2)	72,108	
	Water Maintenance Mechanic (6)	180,641	\$447,151
140	Temporary		\$7,000
150	Overtime		<u>\$35,000</u>
	Total Personnel Services		\$601,755

Equipment

230	Motor Vehicles		
	Utility Service Truck Replacement		<u>\$30,000</u>
	Total Equipment		\$30,000

Operating Expenses

410	Utilities		
	Natural Gas	14,500	
	Cell Phones	2,100	
	Telephone	2,400	\$19,000
420	Insurance		\$1,392
430	Contracted Services		
	Advertising Expenses	250	
	Equipment Repair & Maintenance	1,500	
	Equipment Rental	500	
	Maintenance Contract on Copier	250	
	Facility Maintenance	2,000	
	OSHA Physicals, Audiograms, Etc.	500	
	Random Drug Testing for CDLs	500	
	CAD Maintenance Annual Fee	300	
	Radio Repairs	1,000	\$6,800

450	Miscellaneous		
	Travel & Training	300	
	Safety Items	3,000	
	Protective Clothing	2,500	
	Meter Service Uniforms (1/2 x 700)*	350	
	AWWA Dues & Manuals	600	\$6,750
455	Dept. Vehicle Expense		
	Fuel	17,250	
	Maintenance & Repairs	25,000	
	Insurance	8,612	\$50,862
460	Materials and Supplies		
	Stationary Stores	400	
	Cleaning & Mechanical Supplies	6,000	
	Maintenance Supplies	2,000	
	Hand Tools	2,500	
	Redi-mix Concrete	2,000	
	Top Soil	2,000	
	Crushed Stone	9,000	
	Black Top-Road Repair & Cold Patch	9,000	
	Fire Hydrant Antifreeze	2,500	
	Facilty Repair Supplies	7,000	\$42,400
465	Other Equipment <\$5000		
	Water Meters & Parts*1/2	40,000	
	Fire Hydrants	10,200	
	Computer and Software	2,000	
	Portable Light Towers (replacement)	2,600	
	Magnetic Locator (replacement)	1,000	
	Ductile Iron Pipe & Fittings	8,000	
	Gate Valves	4,000	
	Tapping Sleeves & Tapping Valves	3,500	
	Repair Sleeves and Pipe Clamps	7,000	
	Copper Pipe & Brass Fittings	18,000	
	Curb Boxes, Repair Lids, Extensions	4,200	
	Valve Boxes, Covers, Risers	7,000	
	Fire Hydrant Repair Parts	18,000	
	Tapping Saddles	800	
	Tools & Accessories	4,500	
	Safety Equipment	1,000	
	Air Hoses & Fittings	200	
	2-22" LCD Monitors (Replacement)	600	
	Oxygen/Acetylene Torches & Parts	100	\$132,700
	Total Operating Expenses		\$259,904

Fringe Benefits

810	New York State Retirement	\$47,759
830	Social Security Expense	\$46,034
840	Workers' Compensation	\$13,000
850	Health Insurance	<u>\$160,161</u>
	Total Fringe Benefits	\$266,954

TOTAL BUDGET **\$1,158,613**

*1/2 expense shared with G8120

** 1/2 expense shared with F8330

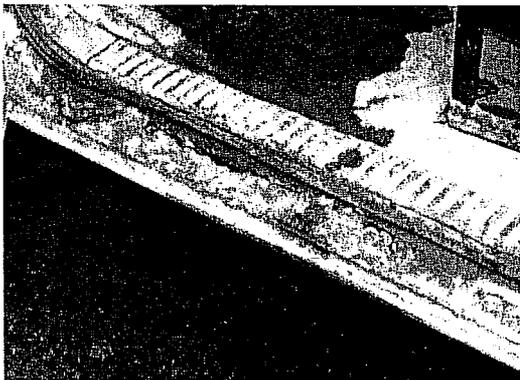
F8340 - Water Transmission and Distribution

Fiscal Year 2009-10
Equipment Requests



Vehicle Replacement: \$30,000

The vehicle being replaced is Service Truck # 2-2, a 2001 Dodge Ram pickup truck with utility box. The odometer reading is 55,000+. We have been informed by Central Garage that the undercarriage of this vehicle is rusting badly as is the body. This vehicle would be replaced with a ¾ ton pick-up with a utility box.



Fiscal Year: 2009-10
Department: Water Fund General Accounts
Account Code: Water Fund
Function: General Government Support and Debt Service



General	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
F1950 Taxes on Real Property	\$635	\$633	700	695
F1990 Contingent	\$0	\$0	50,311	10,000
F9040 Workers' Compensation	7,673	2,390	7,500	9,000
F9050 Unemployment Ins.	0	0	0	0
F9060 Health Insurance Premium	124,644	153,326	174,803	151,584
F9065 Health Insurance Part B	13,355	15,294	15,000	13,882
F9070 Compensated Absences	5,591	3,015	5,700	2,500
F9501 General Liability Reserve	7,500	7,500	7,500	7,500
F9930 Coagulation Reserve	40,000	35,000	40,000	30,000
F9950 Transfer to Capital Fund	<u>0</u>	<u>21,486</u>	<u>50,000</u>	<u>48,000</u>
Total Budget	\$199,398	\$238,644	\$351,514	\$273,161

Serial Bonds	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
F9710.6 Principal	\$1,279,684	\$997,598	1,107,187	902,992
F9710.7 Interest	303,392	263,205	262,147	216,749
Bond Anticipation Notes				
F9730.6 Principal	28,000	62,400	28,100	0
F9730.7 Interest	<u>15,698</u>	<u>33,349</u>	<u>5,100</u>	<u>0</u>
Total Budget	\$1,626,774	\$1,356,552	\$1,402,534	\$1,119,741

Fiscal Year: 2009-10
Department: Debt Service
Account Code: Water Fund
Function: Debt Service Detail

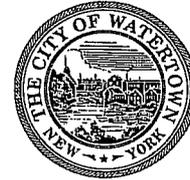


SERIAL BONDS

DATE OF ISSUE	RATE	DATE OF MATURITY	2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
5/1/1990	6.90 - 7.10%	5/1/2010	75,000	5,325	80,325 -	
10/15/1991	6.30 - 6.375%	10/15/2011	299,700	48,071	347,771	604,200
9/15/1992	5.25 - 5.70%	10/15/2011	122,000	13,335	135,335	175,000
4/15/2000	5.125 - 5.50%	6/15/2020	12,500	5,865	18,365	97,000
5/15/2002	4.00 - 5.00%	5/15/2020	15,500	6,819	22,319	136,000
8/27/2002	2.50 - 4.00%	3/1/2012	68,120	7,019	75,139	119,640
1/15/2005	2.75 - 4.25%	1/15/2024	41,172	8,182	49,354	186,682
11/15/2005	4.00 - 4.37%	11/15/2020	95,000	45,892	140,892	1,062,000
2/15/2008	3.25 - 4.00%	2/15/2023	142,000	64,804	206,804	1,713,000
2/11/2009	2.50 - 3.25%	9/15/2018	32,000	11,437	43,437	350,000
		TOTAL	902,992	216,749	1,119,741	4,443,522

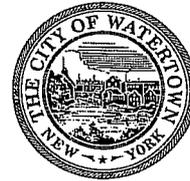
Sewer
Fund
Budget

Fiscal Year: 2009-10
 Department: Sewer Fund
 Account Code: Summary
 Function: Sewer Fund Summary



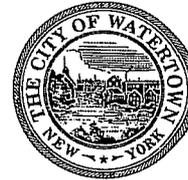
Revenues	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Sewer Rents	2,450,858	2,435,791	2,832,063	2,730,000
Sewer Charges	415,764	224,367	120,000	130,000
Interest & Pen on Sewer Rents	51,161	52,012	52,000	55,000
Sewer Rents - Governments	1,358,064	929,627	958,212	1,064,000
Interest Earnings	8,751	689	2,000	1,000
Permit Fees	24,750	22,250	24,500	23,000
Sale of Scrap	1,273	1,066	-	1,000
Sale of Equipment	-	180	-	-
Insurance Recovery	-	487	-	-
Refund of Prior Year Expense	31,392	1,225	-	-
Premium on Obligations	-	3,534	-	-
Unclassified Revenues	(1,144)	-	-	-
Interfund Revenues	138,821	149,659	170,212	177,000
State Aid Workers' Comp	-	17,648	-	-
Interfund Transfers	2,487	15,903	3,500	75,650
Sub-Total	<u>4,482,177</u>	<u>3,854,438</u>	<u>4,162,487</u>	<u>4,256,650</u>
Actual Beginning Fund Balance	<u>368,342</u>	<u>331,364</u>		
Appropriated Fund Balance			<u>0</u>	<u>-57,686</u>
Total Revenues	<u>4,850,519</u>	<u>4,185,802</u>	<u>4,162,487</u>	<u>4,198,964</u>
Expenditures				
Administration	128,072	127,512	132,046	137,040
Sanitary Sewer	398,377	422,709	455,640	416,640
Sewage Treatment	2,392,773	2,458,859	2,727,529	2,752,572
General	127,504	178,781	145,068	200,920
Debt	1,472,429	593,389	702,204	691,792
Total Expenses	<u>4,519,155</u>	<u>3,781,250</u>	<u>4,162,487</u>	<u>4,198,964</u>

Fiscal Year: 2009-10
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Summary



	2006-07 Actual	2007-08 Budget	2008-09 Budget	2009-10 Budget
G2120 Sewer Rents	2,450,858	2,435,791	2,832,063	2,730,000
G2122 Sewer Charges	415,764	224,367	120,000	130,000
G2128 Int. & Pen. On Sewer Rents	51,161	52,012	52,000	55,000
G2370 Sewer Rents - Governments	1,358,064	929,627	958,212	1,064,000
G2401 Interest Earnings	8,751	689	2,000	1,000
G2590 Permit Fees	24,750	22,250	24,500	23,000
G2650 Sale of Scrap	1,273	1,066	0	1,000
G2665 Sale of Equipment	0	180	0	0
G2680 Insurance Recovery	0	487	0	0
G2701 Refund of Prior Yr; Exp.	31,392	1,225	0	0
G2710 Premium on Obligations	0	3,534	0	0
G2770 Unclassified Revenues	(1,144)	-	0	0
G2810 Interfund Revenues	138,821	149,659	170,212	177,000
G3089 State Aid Workers' Comp	0	17,648	0	0
G5031 Interfund Transfers	2,487	15,903	3,500	75,650
Sub-Total	<u>4,482,177</u>	<u>3,854,438</u>	<u>4,162,487</u>	<u>4,256,650</u>
Actual Beginning Fund Balance	<u>368,342</u>	<u>331,364</u>		
Appropriated Fund Balance			<u>0</u>	-57,686
Total Revenues	\$ 4,850,519	\$ 4,185,802	\$ 4,162,487	\$ 4,198,964

Fiscal Year: 2009-10
Department: Sewer Fund
Account Code: Revenues
Function: Revenue Descriptions



G2120 - Sewer Rents - The fee is based on water consumption and is charged to all users connected to the sewerage system.

G2122 - Sewer Charges - The City charges a fee for accepting tanker hauled sludge and leachate originating from outside of the City.

G2128 - Interest & Penalties on Sewer Rents - The City charges a 10% penalty for late sewer payments.

G2370 - Sewer Rents from Other Governments - Fees received from the Town of Watertown, the Development Authority of the North Country and all other governments.

G2401 - Interest and Earnings - Revenue derived from the investment of City funds through certificates of deposit, savings accounts and the purchase of government securities.

G2590 - Permit Fees- Revenue derived from issuance of permits to outside haulers

G2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

G2810 – Interfund Revenues – Reimbursement from the other funds for sewer use.

G5031- Interfund Transfers – Contributions from other funds.

Fiscal Year: 2009-10
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration



Description: The Water Department administrative staff provides administrative support to the Sewer Fund and is responsible for processing 8,500 water and sewer bills along with 300 related service accounts. One half of the salary expense of the Water Administration staff is charged to this account. Staffing includes a Principal Account Clerk, a Senior Account Clerk/Typist and two Meter Readers. Staff collects, compiles and maintains data to produce bills and record revenue receipts. In addition, all paperwork associated with departmental personnel, payroll and purchasing are handled by this staff.

2008-09 Accomplishments:

- ✓ Continued integration of automated meter reading and billing system. We are now using electronic files rather than manual field sheets for meter reading data.

2009-10 Goals and Objectives:

- Continue to improve the efficiencies of the automated billing process.

Fiscal Year: 2009-10
Department: Sewer Administration
Account Code: G8110
Function: Sewer Administration



Budget Summary	2006-07 Actual	2007-08 Budget	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	-	-	-	-
120 Clerical	38,259	39,579	39,199	39,187
130 Wages	30,725	31,068	31,508	33,223
140 Temporary	5,844	4,061	5,100	5,100
150 Overtime	498	818	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	75,326	75,526	76,807	78,510
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	1,953	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	-	-
Total Equipment	-	1,953	-	-
Operating Expenses				
410 Utilities	241	378	360	500
420 Insurance	-	-	-	-
430 Contracted Services	13,377	10,960	10,573	16,825
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	10,919	8,144	8,100	8,500
455 Dept. Vehicle Expense	1,340	2,017	2,038	2,035
460 Materials and Supplies	1,052	1,387	2,400	2,500
465 Equipment < \$5,000	6	276	3,700	150
Total Operating Expenses	26,935	23,162	27,171	30,510
Fringe Benefits				
810 New York State Retirement	7,315	6,898	6,721	5,711
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	5,580	5,592	5,857	6,006
840 Workers' Compensation	-	-	-	-
850 Health Insurance	12,916	14,381	15,490	16,303
Total Fringe Benefits	25,811	26,871	28,068	28,020
Department Total	128,072	127,512	132,046	137,040

Sewer Fund Administration
City of Watertown

G8110

Personnel Services		2009-10 Budget
120	Clerical	
	Principal Account Clerk *	22,480
	Sr. Account Clerk Typist *	16,707
130	Wages	
	Water Meter Reader (2) *	\$33,223
140	Temporary *	\$5,100
150	Overtime *	<u>\$1,000</u>
	Total Personnel Services	\$78,510

Operating Expenses

410	Utilities		
	Telephones*		\$500
430	Contracted Services		
	Office Rental *	7,800	
	Bank Fees	2,000	
	Audit Services	2,000	
	Equip Maintenance Contracts*	565	
	Software Update Fees*	2,545	
	Repairs to Equipment*	200	
	Fee for Paying Agent	1,715	\$16,825
450	Miscellaneous		
	Uniforms, Meter Readers *	500	
	Postage Expenses *	8,000	\$8,500
455	Dept. Vehicle Expense		
	Fuel *	525	
	Maintenance & Repairs *	1,000	
	Insurance *	510	\$2,035
460	Materials and Supplies		
	Printed Forms, Bills *	2,000	
	Office Supplies*	500	\$2,500
465	Equipment <\$5,000		
	Fax Machine		<u>\$150</u>
	Total Operating Expenses		\$30,510

Fringe Benefits

810	New York State Retirement *	\$5,711
830	Social Security Expense *	\$6,006
840	Workers' Compensation *	\$0
850	Health Insurance *	<u>\$16,303</u>
	Total Fringe Benefits	<u>\$28,020</u>

TOTAL BUDGET

\$137,040

* ½ expense shared with Water Fund F8310

Fiscal Year: 2009-10
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations



Description: This Department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is lead by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, and a Municipal Worker I. In 2008, the City responded to 1,551 requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

2008-09 Accomplishments:

- ✓ Restored capacity to a portion of the Cooper Street Outlet sewer that was responsible for sewer backups on Davidson Street and Thompson Street. To date, no reported or observed backups have occurred in this area.
- ✓ Completed repairs to the sanitary sewer on Gaffney Drive prior to reconstruction. Work included replacement of 2 leaking manholes and installation of new sewer lateral connections for future development.
- ✓ Performed video inspections of sewers in the JB Wise Parking lot and Breen Avenue as part of the design process.
- ✓ Undertook new sewer main construction on Algonquin Avenue.
- ✓ Inspected 80 residential sewer laterals of which 23 required excavation for repairs in the city right of way.

2009-10 Goals and Objectives:

- Perform sewer right of way maintenance on a portion of the North Side Trunk Sewer from Salisbury Street to Starbuck Avenue.
- Take delivery and deploy new combination sewer cleaning vehicle.
- Clean and televise the Western Outfall Trunk Sewer upstream of Washington Street in an attempt to identify sources of storm water infiltration.
- Continue with training and implementation of GIS based sewer records for utility stakeout.

Fiscal Year: 2009-10
 Department: Sanitary Sewers
 Account Code: G8120
 Function: Sewer Operations



Budget Summary	2006-07 Actual	2007-08 Budget	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	27,847	28,919	29,008	29,588
120 Clerical	-	-	-	-
130 Wages	128,350	136,786	143,831	148,341
140 Temporary	-	-	-	-
150 Overtime	8,681	2,527	8,000	8,000
155 Holiday Pay	-	8,369	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	1,309	359	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	166,187	176,960	180,839	185,929
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	4,884	2,800	-
Total Equipment	-	4,884	2,800	-
Operating Expenses				
410 Utilities	571	342	300	600
420 Insurance	1,939	2,155	1,944	1,959
430 Contracted Services	6,112	13,315	7,050	3,800
440 Fees Non Employees	507	95	-	-
450 Miscellaneous	3,789	3,484	5,465	4,825
455 Dept. Vehicle Expense	60,336	55,506	86,781	54,232
460 Materials and Supplies	37,971	49,691	52,900	41,400
465 Equipment < \$5,000	38,811	26,211	35,450	40,400
Total Operating Expenses	150,036	150,799	189,890	147,216
Fringe Benefits				
810 New York State Retirement	17,352	13,814	15,888	14,760
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	12,397	13,164	13,835	14,223
840 Workers' Compensation	560	2,812	2,000	1,500
850 Health Insurance	51,845	60,276	50,388	53,012
Total Fringe Benefits	82,154	90,066	82,111	83,495
Department Total	398,377	422,709	455,640	416,640

Sanitary Sewer

City of Watertown

G8120

Personnel Services

2009-10
Budget

110	Salaries		
	Sewer Maintenance Supervisor (1)**		\$29,588
130	Wages		
	Crew Chief (1)***	27,795	
	Water Meter Service Mechanic (2)*	38,611	
	Motor Equipment Oper. (3)***	64,266	
	Municipal Worker I (1)***	17,669	\$148,341
150	Overtime		<u>\$8,000</u>
	Total Personnel Services		\$185,929

Operating Expenses

410	Utilities		
	Wireless Networking (1/2)**	300	
	Cellular Phone (1/2) **	300	\$600
420	Insurance		\$1,959
430	Contracted Services		
	Recertify Safety Equipment (1/2)**	500	
	Software Maintenance	800	
	Small Equipment Repair	2,500	\$3,800
450	Miscellaneous		
	Safety Apparel	400	
	Employee Safety Training	600	
	DEC Permits	1,500	
	Miscellaneous Postage	300	
	CSX (4) (Pipeline Sewer Easement)	875	
	Safety Shoes and (Uniforms*)	1,150	\$4,825
455	Dept. Vehicle Expense		
	Maintenance & Repairs	30,000	
	Preventive Maintenance	3,500	
	Fuel	15,200	
	Insurance	5,532	\$54,232

460	Materials and Supplies		
	Manholes	4,000	
	Manhole Frames & Covers	5,500	
	Piping and Pipe Fittings	10,000	
	Crusher Run and Related Materials	5,000	
	Grease Removal Additive	3,500	
	Sewer Camera Supplies (1/2) **	2,000	
	Sewer Vac Hose,500LF (1/2)**	900	
	Replacement Sewer Cleaning Tools	1,000	
	Residential Lateral Repair Program	5,000	
	Work Zone Safety Devices	1,500	
	Miscellaneous Supplies	3,000	\$41,400
465	Other Equipment < \$5,000		
	Meter and Meter Parts (1/2)*	40,000	
	Magnetic Pipe Locator (1/2) **	400	<u>\$40,400</u>
	Total Operating Expenses		\$147,216

Fringe Benefits

810	New York State Retirement		\$14,760
830	Social Security Expense		\$14,223
840	Workers' Compensation		\$1,500
850	Health Insurance		<u>\$53,012</u>
	Total Fringe Benefits		\$83,495

TOTAL BUDGET

\$416,640

- * (1/2) F8340
- ** (1/2) A8140
- *** (33%) A5142

Fiscal Year: 2009-10
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations



Description: The William T. Field Memorial Pollution Control Plant is a 16.0 MGD secondary facility. During CY 2008, the facility treated an average 12.95 MGD. The Plant removed 5,137 tons of total solids from the waste stream. The facility operates 24 hours per day, 7 days per week, and is staffed with 17 City employees.

2008-09 Accomplishments:

- ✓ Completed and submitted to the NYSDEC the Phase 1 Long Term Control Plan for the City's sanitary, storm and combined sewers, and its combined sewer overflow devices.
- ✓ Completed the negotiations with the USEPA in response to the federally mandated "headworks analysis" and obtained the USEPA's approval of the rewrite of the City's Sewer Use Ordinance.
- ✓ Completed the replacement of the hearth to the sewage sludge incinerator.
- ✓ Upgrade raw sewage lift pump #3 with AC motor and variable frequency drive.

2009-10 Goals and Objectives:

- Consistent with the published Phase 1 Long Term Control Plan, upgrade the City's sewer model from its current 84.3% level to 100% of the City's pipes 6" in diameter or larger.
- Equip active combined sewer overflow devices with data monitoring and recording motion sensor devices.
- Replace chains and sprockets in targeted components of the Facility clarifiers.
- Replace hydraulic ram assemblies in the Influent A gates.

Fiscal Year: 2009-10
 Department: Sewage Treatment and Disposal
 Account Code: G8130
 Function: Sewer Operations



Budget Summary	2006-07 Actual	2007-08 Budget	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	117,006	120,575	122,245	124,619
120 Clerical	-	-	-	-
130 Wages	578,532	602,358	602,316	633,989
140 Temporary	1,007	-	-	-
150 Overtime	27,278	22,085	21,000	26,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	723,823	745,018	745,561	784,608
Equipment				
210 Furniture and Furnishings	-	-	-	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	22,000	-
240 Highway and Street	-	-	-	-
250 Other	12,257	21,333	44,000	61,100
Total Equipment	12,257	21,333	66,000	61,100
Operating Expenses				
410 Utilities	772,607	784,973	854,865	892,216
420 Insurance	31,030	31,581	31,584	31,592
430 Contracted Services	126,876	111,602	118,000	118,000
440 Fees Non Employees	33,717	27,940	26,360	21,500
450 Miscellaneous	1,924	7,383	4,450	2,550
455 Dept. Vehicle Expense	19,290	27,113	36,600	27,000
460 Materials and Supplies	386,620	406,665	423,080	406,550
465 Equipment < \$5,000	44,616	35,153	129,880	116,380
Total Operating Expenses	1,416,680	1,432,410	1,624,819	1,615,788
Fringe Benefits				
810 New York State Retirement	56,299	65,232	66,831	63,004
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	55,009	56,867	57,035	60,023
840 Workers' Compensation	7,245	6,576	26,000	20,000
850 Health Insurance	121,460	131,423	141,283	148,049
Total Fringe Benefits	240,013	260,098	291,149	291,076
Department Total	2,392,773	2,458,859	2,727,529	2,752,572

Sewage Treatment and Disposal

City of Watertown

G8130

Personnel Services

**2009-10
Budget**

110	Salaries		
	Chief WWTP Operator	66,139	
	WWTP O & M Supv.	58,480	\$124,619
130	Wages		
	Industrial Pretreatment		
	Laboratory Technician (2)	94,386	
	WWTP Lab. Technician (1)	49,530	
	WWTP Process Worker III (2)	99,060	
	WWTP Process Worker II (2)	85,300	
	WWTP Process Worker I (7)	274,049	
	Municipal Worker I (1)	31,664	\$633,989
150	Overtime		<u>\$26,000</u>
	Total Personnel Services		<u>\$784,608</u>

Equipment

250	Other Equipment > \$5,000		
	Scrubber Recycle Pump	11,600	
	Auto Sampler (Eff B)	8,000	
	Scum Mixer (Thickener #2)	5,500	
	Cloth Washer Pump	26,000	
	Ash Pump	10,000	<u>\$61,100</u>
	Total Equipment		<u>\$61,100</u>

Operating Expenses

410	Utilities		
	Water	62,000	
	Electric	765,716	
	Natural Gas	55,000	
	Telephone	9,500	\$892,216
420	Insurance		\$31,592
430	Contracted Services		
	Uniform Rental	6,000	
	Contract Lab	18,500	

	Ash Tipping Fees/Hauling	40,000	
	Welding Mach Shop Srv	25,000	
	Factory Repair Srv. Elec/Mech	10,000	
	Boiler Maint./Contract Maint.	18,000	
	Maintenance Contract Copier	500	\$118,000
440	Fees		
	Permit Fees	16,500	
	Legal Fees	5,000	\$21,500
450	Miscellaneous		
	Travel and Training	500	
	Shipping and Freight Charges	1,250	
	Books and Periodicals	800	\$2,550
455	Dept. Vehicle Expense		
	Maintenance, Repairs, Gas, Insurance		\$27,000
460	Materials and Supplies		
	Process Chemicals	160,000	
	Boots, Helmets, Gloves	3,500	
	Supplies; Mech., Control, Safety	80,000	
	Grease & Oil	12,000	
	Office Supplies	850	
	Cleaning Supplies	4,000	
	Lab Chemicals & Filter	6,500	
	Building & Grounds Supplies	18,200	
	Misc. Personal Supplies	1,500	
	Fuel Oil	120,000	\$406,550
465	Equipment < \$5,000		
	Computer and Software	4,000	
	Tools - Mech, B&G	10,400	
	Repair Parts - Mech, Elec, Ctr	70,000	
	Equipment - Mech, Elec, Ctr, B&G	31,980	<u>\$116,380</u>
	Total Operating Expenses		\$1,615,788

Fringe Benefits

810	New York State Retirement	\$63,004
830	Social Security Expense	\$60,023
840	Workers' Compensation	\$20,000
850	Health Insurance	<u>\$148,049</u>
	Total Fringe Benefits	\$291,076

TOTAL BUDGET **\$2,752,572**



G8130 – Sewage Treatment Plant

Fiscal Year 2009-10

Equipment Requests

Scrubber Recycle Pump: \$11,600

The incineration system is served by one scrubber water recycle pump. Scrubber water is reused several times before the ash laden water is transferred to the ash lagoon. The recycle pump is an original unit, installed in 1981. The pump is well beyond its useful life, continued maintenance and repairs is becoming impractical and the unit is, therefore, scheduled for replacement this year.

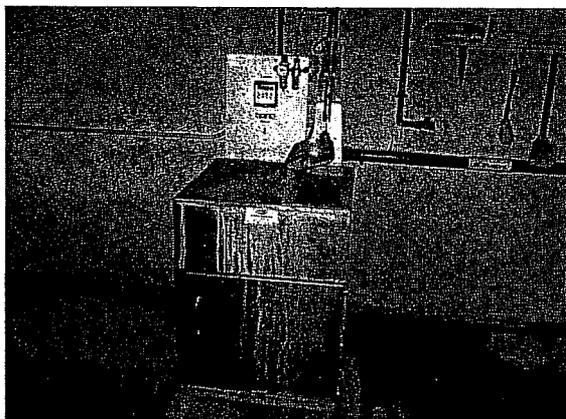


Auto Sampler (Effluent B): \$8,000

Fixed auto samplers, refrigerated units, are employed to collect wastewater samples that are then analyzed for pollutants, the results of which are regularly reported to the NYSDEC (highlighting the critical sensitivity of the equipment). The Effluent B fixed auto sampler was installed in 1988, has reached its useful life, is beginning to exhibit difficulties rendering repairs impractical, and needs replacing.

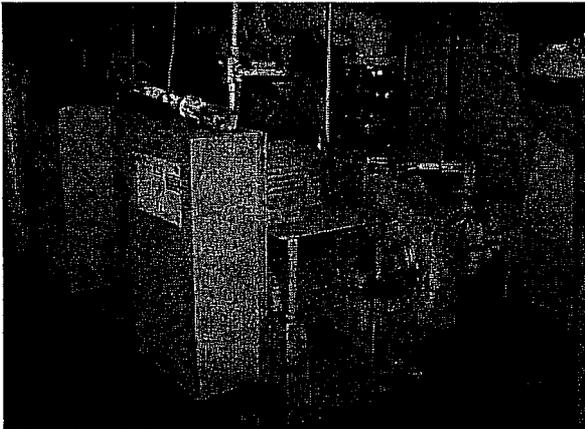
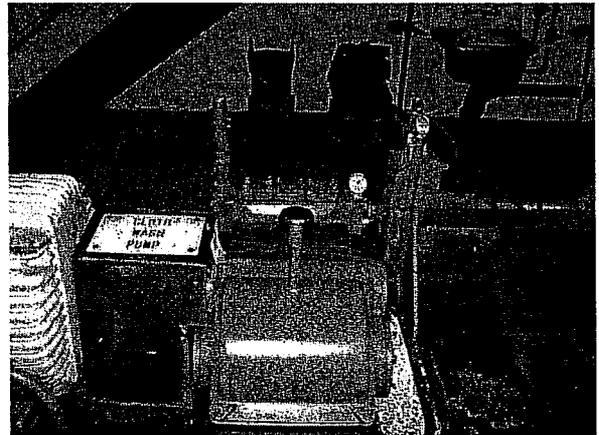
Scum Mixer (Thickener #2): \$5,500

Each of the Facility's 3 gravity sludge thickeners is configured with a scum mixer unit. The mixer unit for Thickener #2, installed in the late 1970's, is significantly beyond its useful life. Continued maintenance and repairs are no longer practical and replacement is necessary.



Cloth Washer Pump: \$26,000

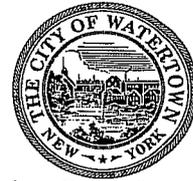
The cloth washer pump is a specialty made high pressure unit that provides cleaning spray water for the filter press cloths that cover the plates for filter cake formation. The current pump is the original, installed in 1981 and has been rebuilt several times. It is well beyond its useful life and is scheduled for replacement.



Ash Pump: \$10,000

The incineration system is served by two scrubber ash pumps that transfer ash laden scrubber water to the lagoon in the northwest quadrant of the facility compound. The ash pumps are original, installed in 1981 and are well beyond their useful life. The first of two is scheduled for replacement this year.

Fiscal Year: 2009-10
Department: General and Debt Service
Account Code: Sewer Fund
Function: General Government Support and Debt Service



General	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
G1990 Contingent	\$0	\$0	\$40,026	\$20,000
G9040 Workers' Compensation	6,665	2,012	3,000	6,000
G9060 Health Insurance Premium	77,744	88,728	95,042	99,900
G9065 Health Insurance Part B.	2,184	3,146	7,000	7,520
G9070 Compensated Absences	-1,463	-1,894	0	0
G9501 General Liability Reserve	0	0	0	7,500
G9950 Transfer to Capital	42,374	86,789	0	60,000
Total Budget	\$127,504	\$178,781	\$145,068	\$200,920

Debt Service Serial Bonds	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
G9710.6 Principal	1,262,305	339,806	434,391	504,181
G9710.7 Interest	195,410	154,514	175,613	185,411

Bond Anticipation Notes

G9730.6 Principal	-	68,500	79,000	-
G9730.7 Interest	12,655	28,464	11,000	-

Loan

G9780.6 Principal	1,739	1,783	1,900	2,000
G9780.7 Interest	320	322	300	200

Total Budget	\$1,472,429	\$593,389	\$702,204	\$691,792
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Fiscal Year: 2009-10
 Department: Debt Service
 Account Code: Sewer Fund
 Function: Debt Service Detail



SERIAL BONDS

DATE OF ISSUE	RATE	DATE OF MATURITY	2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
12/1/1983	9.60%	12/1/2017	30,000	23,040	53,040	225,000
10/15/1991	6.30 - 6.375%	10/15/2011	33,800	5,387	39,187	67,600
9/15/1992	5.25 - 5.70%	7/15/2010	27,000	2,309	29,309	27,000
4/15/2000	5.125 - 5.50%	12/15/2016	6,875	2,543	9,418	41,250
5/15/2002	4.00 - 7.50%	5/15/2020	30,500	9,032	39,532	172,000
8/27/2002	2.50 - 4.00%	3/1/2012	8,455	927	9,382	16,270
1/15/2005	2.75 - 4.25%	1/15/2024	80,551	22,020	102,571	507,976
11/15/2005	4.00 - 4.375%	11/15/2020	107,000	47,168	154,168	1,091,000
2/15/2008	3.25 - 4.00%	2/15/2023	<u>103,000</u>	<u>48,252</u>	<u>151,252</u>	<u>1,272,000</u>
2/11/2009	2.50 - 3.25%	9/15/2018	77,000	24,733	101,733	756,000
TOTAL			504,181	185,411	689,592	4,176,096

LOAN - HVAC			2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
6/1/2002	1.92%	6/1/2012	2,000	200	2,200	3,838

Library
Fund
Budget

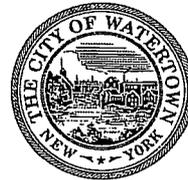
Fiscal Year: 2009-10
Department: Library Fund
Account Code: Summary
Function: Library Fund Summary



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
L2082 Library Fines	13,866	12,731	25,000	18,500
L2680 Insurance Recoveries	3,368	0	0	0
L2701 Refund of Prior Year Expense	0	506	0	0
L2760 Library Grant	52,406	47,123	49,950	49,925
L2770 Unclassified Revenues	630	199	500	500
L 3840 Library Grant	0	0	3,650	0
L5031 General Fund Transfer	921,894	914,747	924,380	984,210
L5031.1 Interfund Transfer	<u>6,262</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	998,426	975,306	1,003,480	1,053,135
Actual Fund Balance	12,097	81,833		
Appropriated Fund Balance			<u>45,000</u>	<u>30,000</u>
Total Revenues	\$1,010,523	\$1,057,139	\$1,048,480	\$1,083,135

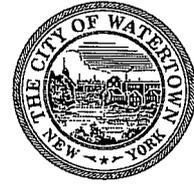
	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
Public Library	642,418	693,312	791,985	853,404
Contingent	0	0	15,814	0
Workers' Compensation	2,763	821	1,500	1,000
Unemployment Insurance	0	0	0	0
Health Insurance Retirees	117,312	124,481	123,803	119,766
Medicare Part B Retirees	19,656	19,463	19,000	17,352
Compensated Absences	1,247	3,413	0	0
Transfer to Capital	23,786	30,000	0	0
Debt	<u>121,508</u>	<u>102,442</u>	<u>96,378</u>	<u>91,613</u>
Total Expenditures	\$928,690	\$973,932	\$1,048,480	\$1,083,135

Fiscal Year: 2009-10
Department: Library Fund
Account Code: Revenues
Function: Revenue Summary



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
L2082 Library Fines	13,866	12,731	25,000	18,500
L2680 Insurance Recoveries	3,368	0	0	0
L2701 Refund Prior Year Exp.	0	506	0	0
L2760 Library Grant	52,406	47,123	49,950	49,925
L2770 Unclassified Revenues	630	199	500	500
L 3840 Library Grant	0	0	3,650	0
L5031 General Fund Transfer	921,894	914,747	924,380	984,210
L5031.1 Interfund Transfer	<u>6,262</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	998,426	975,306	1,003,480	1,053,135
Actual Fund Balance	<u>12,097</u>	<u>81,833</u>		
Appropriated Fund Balance			<u>45,000</u>	<u>30,000</u>
Total Revenues	\$1,010,523	\$1,057,139	\$1,048,480	\$1,083,135

Fiscal Year: 2009-10
Department: Library Fund
Account Code: Revenues
Function: Revenue Descriptions



L2082 - Library Fines - Fees charged for over-due and lost books.

L2680 - Insurance Recoveries - Damages to City property and vehicles is reimbursed by the insurance company of those at fault.

L2701 - Refund of Prior Years Expense - On occasion the City receive a refund for an expenditure that was paid for in a prior year.

L2760 - Library System Grant- Funds received from the North Country Library System.

L2770 - Other Unclassified Revenues - Recorded in this account are revenues from sources that a specific code has not been provided.

L3840 Library Grant - State Aid for library services.

L5031 - Transfer from General Fund - The contribution from the General Fund that is needed to fund the expenditures of the library.

L5031.1 - Interfund Transfer- Debt Service/Capital Projects Fund contributions.

Fiscal Year: 2009-10
Department: Library
Account Code: L7410
Function: Culture and Recreation



Description: The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

2008-09 Accomplishments:

- ✓ A library walking tour brochure was researched, created and distributed to various tourist outlets and venues. More attractive in-house signage for the fine art items is on hold until the artwork is on display once again.
- ✓ More programming was created for school-aged children. Most of the program increase was developed for the summer reading program. A regularly recurring book discussion group enhanced the final program numbers.
- ✓ Redesigning the Library Web Page has been an on-going process. Contact with the Graphic Arts Department at BOCES has generated an offer to complete the redesign as a project by one of the senior students in 2009.
- ✓ A plan for better directional signage in the building has been completed and implemented. A brochure/map for patrons with relevant department and collection locations was complete and is available for patrons.

2009-10 Goals and Objectives:

- Plan and implement a series of health related programs which will promote healthier lifestyles as introduced with our new exercise kits added to the collection in January 2009.
- Actively promote the new virtual reference service (Ask Us 24/7) to the community to increase awareness and encourage local usage.
- Initiate a complete inventory of the children department's collection.
- Develop a new five-year plan (existing long-range plan ends in 2010).

Fiscal Year: 2009-10
 Department: Library
 Account Code: L7410
 Function: Culture and Recreation



Budget Summary	2006-07 Actual	2007-08 Budget	2008-09 Budget	2009-10 Budget
Personnel Services				
110 Salaries	148,287	181,046	201,761	212,249
120 Clerical	169,172	179,070	181,665	191,070
130 Wages	42,214	45,448	46,402	50,140
140 Temporary	3,293	3,059	14,875	15,080
150 Overtime	1,509	1,119	2,000	1,200
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allow.	-	-	-	-
Total Personnel	<u>364,475</u>	<u>409,742</u>	<u>446,703</u>	<u>469,739</u>
Equipment				
210 Furniture and Furnishings	9,829	-	14,000	-
220 Office Equipment	-	-	-	-
230 Motor Vehicle	-	-	-	-
240 Highway and Street	-	-	-	-
250 Other	-	-	<u>29,300</u>	-
Total Equipment	<u>9,829</u>	<u>-</u>	<u>43,300</u>	<u>-</u>
Operating Expenses				
410 Utilities	75,231	73,363	78,420	83,430
420 Insurance	9,691	10,141	12,500	10,520
430 Contracted Services	10,960	8,107	13,340	33,300
440 Fees Non Employees	350	-	2,500	-
450 Miscellaneous	10,969	7,750	8,800	8,500
455 Dept. Vehicle Expense	-	-	-	-
460 Materials and Supplies	17,521	14,200	12,500	12,000
465 Equipment < \$5,000	<u>32,622</u>	<u>34,571</u>	<u>31,500</u>	<u>75,500</u>
Total Operating Expenses	<u>157,344</u>	<u>148,132</u>	<u>159,560</u>	<u>223,250</u>
Fringe Benefits				
810 New York State Retirement	43,326	39,184	37,957	36,213
820 Police/Fire Retirement	-	-	-	-
830 Social Security Expense	27,706	31,072	34,128	35,935
840 Workers' Compensation	-	-	-	-
850 Health Insurance	<u>39,738</u>	<u>65,182</u>	<u>70,337</u>	<u>88,267</u>
Total Fringe Benefits	<u>110,770</u>	<u>135,438</u>	<u>142,422</u>	<u>160,415</u>
Department Total	642,418	693,312	791,985	853,404

Library

City of Watertown

L7410

2009-10

Budget

Personnel Services

110	Salaries		
	Library Director	71,984	
	Librarian III	51,479	
	Librarian II	47,633	
	Librarian I	41,153	\$212,249
120	Clerical		
	Secretary	34,865	
	Senior Library Clerk	33,049	
	Library Clerk (4)	123,156	\$191,070
130	Wages		
	Custodial and Maintenance Supervisor	21,500	
	Laborer (2) (1/2)	28,640	\$50,140
140	Temporary		\$15,080
150	Overtime		<u>\$1,200</u>
	Total Personnel Services		\$469,739

Operating Expenses

410	Utilities		
	Water and Sewer	2,300	
	Electric	71,090	
	Telephone	2,040	
	Gas	8,000	\$83,430
420	Insurance		\$10,520
430	Contracted Services		
	Telephone/elevator/fire alarm system	1,620	
	Monthly mop rental	420	
	Computer Reservation System Maint	8,680	
	Fence Repairs and Maintenance	16,700	
	Annual Safety Inspection - Elevator	700	
	Fire Extinguisher Inspection	180	
	Heat Pump and Other Maintenance	5,000	\$33,300
450	Miscellaneous		
	Postage	4,200	
	Programming/Promotional	1,000	
	Travel & Training	1,500	
	Miscellaneous Expenses	1,800	\$8,500

460	Materials and Supplies		
	Library Supplies	3,500	
	Office Supplies	3,500	
	Maintenance Supplies	5,000	\$12,000
465	Equipment < \$5,000		
	Heat Pump Replacements (12)	50,500	
	Books	25,000	<u>\$75,500</u>
	Total Operating Expenses		\$223,250

Fringe Benefits

810	New York State Retirement		\$36,213
830	Social Security Expense		\$35,935
850	Health Insurance		<u>\$88,267</u>
	Total Fringe Benefits		\$160,415

TOTAL BUDGET **\$853,404**

Fiscal Year: 2009-10
Department: Library Fund General Accounts
Account Code: Library Fund
Function: General Government Support and Debt Service



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
L1990 Contingent	\$0	\$0	\$15,814	\$0
L9040 Workers' Compensation	2,763	821	1,500	1,000
L9050 Unemployment Insurance	0	0	0	0
L9060 Health Insurance	117,312	124,481	123,803	119,766
L9065 Health Medicare Part B	19,656	19,463	19,000	17,352
L9070 Compensated Absences	1,247	3,413	0	0
L9950 Transfer to Capital	<u>23,786</u>	<u>30,000</u>	<u>0</u>	<u>0</u>
General Expenses Total	164,764	178,178	160,117	138,118

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Debt Expenses				
L9710.6 Serial Bond Principal	\$62,584	\$57,584	\$ 53,584	\$ 51,084
L9710.7 Serial Bond Interest	39,672	25,179	22,794	20,529
L9730.6 BAN Principal	0	0	0	0
L9730.7 BAN Interest	0	0	0	0
L9780.6 Loan Principal	16,258	16,667	17,500	18,500
L9780.7 Loan Interest	<u>2,994</u>	<u>3,012</u>	<u>2,500</u>	<u>1,500</u>
Debt Expenses Total	121,508	102,442	96,378	91,613

Fiscal Year: 2009-10
Department: Debt Service
Account Code: Library Fund
Function: Debt Service Detail



SERIAL						
BONDS						
DATE OF ISSUE	RATE	DATE OF MATURITY	2009-10 PRINCIPAL	2009-10 INTEREST	2009-10 TOTAL	OUTSTANDING BALANCE
4/15/2000	5.125 - 5.20%	12/15/2012	13,084	2,032	15,116	26,168
11/15/2005	4.00 - 4.375%	11/15/2020	<u>38,000</u>	<u>18,497</u>	<u>56,497</u>	<u>430,000</u>
TOTAL			\$ 51,084	\$ 20,529	\$71,613	\$ 456,168
LOAN -HVAC						
6/1/2002	1.92%	6/1/2012	\$18,500	\$1,500	\$20,000	\$35,872

Tourism
Fund
Budget

Fiscal Year: 2009-10
Department: Tourism Fund
Account Code: CT
Function: Economic Development



Description: In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

2008-09 Accomplishments:

- ✓ Developed walking tour materials and signage for Flower Memorial Library.
- ✓ Worked with the Thousand Islands International Tourism Council to update and enhance destination marketing materials for the City of Watertown with focus on new resident brochure for military market.
- ✓ Initiated development of wayfinding signage in and around the City with a focus on downtown area and local tourist attractions like, the Zoo at Thompson Park, the Jefferson County Historical Society, the Flower Memorial Library and the Sci-Tech Center.

2009-10 Goals and Objectives:

- Continue to work with NYS Department of State and Department of Transportation on the development of wayfinding signage in and around the City with a focus on downtown area and local tourist attractions like, the Zoo at Thompson Park, the Jefferson County Historical Society, the Flower Memorial Library and the Sci-Tech Center that meets the State's signage criteria.
- Work with the Watertown Local Development Corporation on the development of marketing to attract visitors to businesses in and around downtown.
- With the completion of the Downtown Streetscape project, work with the Thousand Island International Tourism Council to obtain professional photographs of significant tourist related activities, facilities and events for use in marketing materials and on website.

Fiscal Year: 2009-10
 Department: Tourism
 Account Code: CT
 Function: Economic Development



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
CT 1113 Occupancy Tax	\$121,492	\$180,798	\$150,000	\$175,000
CT2401 Interest and Earnings	<u>4,563</u>	<u>4,777</u>	<u>1,000</u>	<u>1,750</u>
Sub-Total	126,055	185,575	151,000	176,750
Actual Fund Balance	80,416	92,741		
Appropriated Fund Balance			<u>0</u>	<u>100,000</u>
Total Revenues	\$206,471	\$278,316	\$151,000	\$276,750

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
CT6410 Publicity	43,730	42,128	52,500	45,000
CT9510 Transfer to General Fund	<u>70,000</u>	<u>49,719</u>	<u>70,000</u>	<u>231,750</u>
Total Expenditures	\$113,730	\$91,847	\$122,500	\$276,750

Reserve
Funds
Budget

Fiscal Year: 2009-10
Department: Mandatory Reserve Fund
Account Code: CM
Function: Debt Service Reserve Fund



Description: This fund was established in 1991 when the City sold its electrical distribution system to Niagara Mohawk. At that time there was \$3,285,208 in long term debt outstanding on the distribution system. This amount of cash received from Niagara Mohawk was set aside in the reserve fund to make the yearly principal and interest payments. General Municipal Law allows the City to invest the monies in this fund and to expend the interest earned for any lawful purpose. Debt related to the electrical distribution system was retired in FY 06/07.

On March 1, 2006 the City transferred ownership of the Watertown International Airport to Jefferson County. At the time of transfer, the City had various serial bonds outstanding related to past airport capital projects. The total principal and interest outstanding was \$414,136. The principal and interest outstanding at the end of the fiscal year ending June 30, 2010 will be \$150,435. An amount equal to the present value of the principal and interest was paid by the County to the City. The City then purchased State and Local Government Series securities to provide for the future debt service payments. Debt related the airport will be retired in the fiscal year ending June 30, 2020.

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
CM2401 Interest and Earning	<u>\$14,571</u>	<u>\$11,382</u>	<u>\$9,526</u>	<u>\$7,690</u>
Sub-Total	14,571	11,382	9,526	7,690
Actual Fund Balance	<u>337,342</u>	<u>260,170</u>		
Appropriated Fund Balance			42,942	42,693
Total Revenues	\$351,913	\$271,552	\$52,468	\$50,383

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
CM9510 Transfer to General Fund	642	0	0	0
CM9710.6 Serial Bond Principal	75,588	41,724	42,424	42,224
CM9710.7 Serial Bond Interest	<u>15,513</u>	<u>11,929</u>	<u>10,044</u>	<u>8,159</u>
Total Expenditures	\$91,743	\$53,653	\$52,468	\$50,383

Fiscal Year: 2009-10
Department: Compensation Reserve Fund
Account Code: CR
Function: Reserve Fund



Description: In accordance with New York State guidelines, the City has established this reserve fund for payment of large Workers' Compensation settlement claims. Due to the diligent work of the City Attorney, Department Heads and our contracted TPA we have been successful at returning employees to work and reducing the number of long term injury claims. As of June 30, 2008 the balance in the fund was \$307,198.

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
CR2401 Interest and Earnings	\$14,528	\$10,654	\$6,000	\$3,100
CR5031 Interfund Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Sub-Total	14,528	10,654	6,000	3,100
Actual Fund Balance	282,016	296,544		
Appropriated Fund Balance			<u>0</u>	<u>0</u>
Total Revenues	\$296,544	\$307,198	\$6,000	\$3,100

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
CR 1930 Compensation Settlement	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$0

Fiscal Year: 2009-10
Department: Risk Retention Fund
Account Code: CS
Function: Reserve Fund

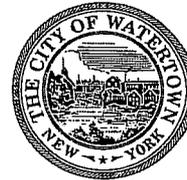


Description: The City is self insured for general liability claims and in accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2008 the balance in the reserve fund was \$663,797.

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
CS2401 Interest and Earnings	32,752	23,314	12,500	6,700
CS5031 Interfund Transfers	<u>32,500</u>	<u>32,500</u>	<u>32,500</u>	<u>40,000</u>
Sub-Total	65,252	55,814	45,000	46,700
Actual Fund Balance	615,162	647,256		
Appropriated Fund Balance			<u>0</u>	<u>0</u>
Total Revenues	\$680,414	\$703,070	\$45,000	\$46,700

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
CS1740 Administration	24,572	39,273	35,000	37,000
CS 1930 Judgments & Claims	<u>8,586</u>	<u>0</u>	<u>5,000</u>	<u>9,700</u>
Total Expenditures	\$33,158	\$39,273	\$40,000	\$46,700

Fiscal Year: 2009-10
 Department: Debt Service Fund
 Account Code: V
 Function: Debt Service



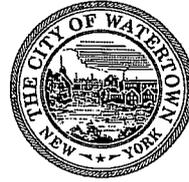
Description: The Debt Service Fund is used to record premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
V2401 Interest and Earning	\$621	\$652	\$500	\$5,000
V2701 Premium and Accrued Interest on Obligations	<u>35,210</u>	<u>23,227</u>	<u>0</u>	<u>0</u>
Sub-Total	35,831	23,879	500	5,000
Appropriated Fund Balance	<u>325</u>	<u>21,507</u>	<u>23,500</u>	<u>182,000</u>
Total Revenues	\$36,156	\$45,386	\$24,000	\$187,000

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
V9510 Transfer to General Fund	13,150	14,838	24,000	187,000
V9920 Transfer to Water Fund	1,425	3,576	0	0
V9925 Transfer to Sewer Fund	52	3,648	0	0
V9930 Transfer to Library Fund	22	0	0	0
Total Expenditures	\$14,649	\$22,062	\$24,000	\$187,000

Self-Funded
Health
Insurance
Budget

Fiscal Year: 2009-10
Department: Self Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits



Description: The City self insures its Health Insurance benefits for its eligible active and retired employees. A third party administrator, POMCO, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$100,000. At June 30, 2008 the fund balance was (\$177,765).

2008-09 Accomplishments:

- ✓ Worked with Health Insurance committee to complete the RFP process and make recommendation to City Council for Third Party Administrators for City's health insurance and prescription drug plans.
- ✓ Participated with Unions in discussions with CanRx regarding option to obtain name brand prescriptions at reduced rates.
- ✓ Provided data to actuary to assist in determining the City's long term liability associated with Other Post Employment Benefits (OPEB).

2009-10 Goals and Objectives:

- Actively work with ProAct to provide informational materials to active and retired employees, both through the mail and on the City's new website.
- Work with POMCO and Health Insurance committee to address areas where cost savings can be obtained.
- Continue to work with Unions on a review of benefits to Can Rx services.
- Network with other self funded and defined benefit plan managers to stay current on changes in the industry and was that the City can mitigate the growing health insurance costs.
- Continue to provide quarterly POMCO updates to employees.

Fiscal Year: 2009-10
Department: Self Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits



	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Revenues				
MS1270 Shared Service Charges	\$5,237,201	\$6,021,770	\$6,567,750	\$6,998,835
MS 2680 Insurance Recovery	96,820	359,208	0	50,000
MS2709 Employee Contributions	433,384	500,473	537,470	590,285
MS 2700 Medicare Part D Reimb.	233,691	192,872	160,000	160,000
MS2771 Prescription Reimbursement	<u>32,798</u>	<u>32,535</u>	<u>25,000</u>	<u>53,000</u>
Sub-Total	6,033,894	7,106,858	7,290,220	7,852,120
Beginning Fund Balance	60,922	-177,765		
Appropriated Fund Balance			<u>0</u>	<u>0</u>
Total Revenues	\$6,094,816	\$6,929,093	\$7,290,220	\$7,852,120

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 BUDGET	2009-10 BUDGET
Expenditures				
MS1710 Administration	153,563	160,197	175,220	165,000
MS 1711 City Administration	23,505	26,807	30,000	32,390
MS 1722 Stop Loss Insurance	261,431	319,278	355,000	391,310
MS 9060 Medical Claims	3,927,581	4,299,127	4,378,000	4,648,420
MS 9060 Prescription	<u>1,906,500</u>	<u>2,244,870</u>	<u>2,352,000</u>	<u>2,615,000</u>
Total Expenditures	\$6,272,580	\$7,050,279	\$7,290,220	\$7,852,120

Capital
Projects
Budget

COMPUTATION OF DEBT LIMIT

As of June 30, 2009



Five Year Average full Valuation of Taxable Real Property	\$	816,808,898
Debt Limit - 7% thereof	\$	57,176,623

Inclusions:

Outstanding Bonds		\$ 33,210,000
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Exclusions:

Self-liquidating Debt	\$ 7,838,785	
Water Debt	\$ 5,346,514	
Sewer Debt	\$ 4,680,277	
Cash on Hand in Man. Res.	\$ 173,230	
Refunded Bonds	\$ 237,600	
Appropriations	<u>\$ -</u>	
		\$ 18,276,406

Total Net Indebtedness	\$	14,933,594
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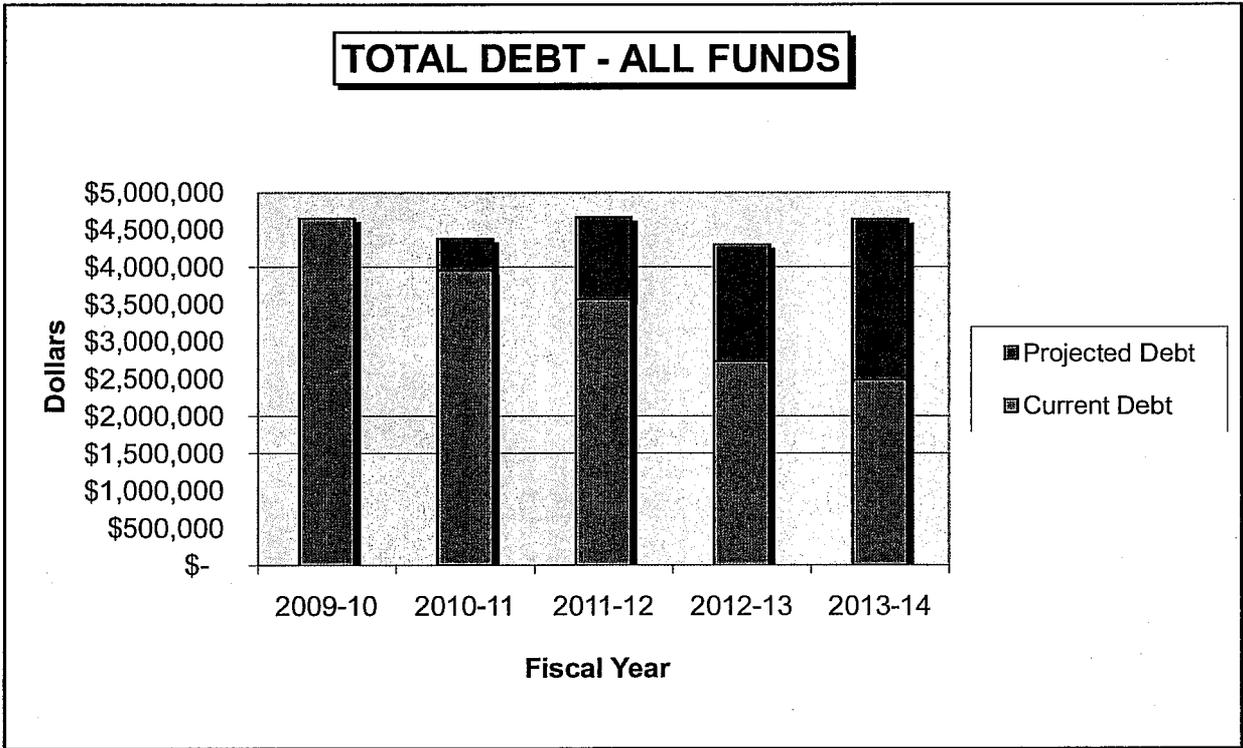
Net Debt Contracting Margin	\$	42,243,029
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The percent of debt contracting power exhausted is	26.12%
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DEBT

ALL FUNDS

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Current Debt **	\$ 4,655,308	\$ 3,956,306	\$ 3,563,680	\$ 2,730,692	\$ 2,485,024
Projected New Debt	\$ -	\$ 423,005	\$ 1,106,359	\$ 1,571,099	\$ 2,158,952
TOTAL	<u>\$ 4,655,308</u>	<u>\$ 4,379,311</u>	<u>\$ 4,670,039</u>	<u>\$ 4,301,790</u>	<u>\$ 4,643,976</u>



**Current debt is net of the following debt that will have offsetting revenues:

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Hydro-electric debt	\$ 887,399	\$ 880,389	\$ 871,573	\$ 732,490	\$ 731,672
EFC landfill debt	\$ 6,676	\$ 327	\$ -	\$ -	\$ -
DANC	\$ 145,108	\$ 114,001	\$ 109,358	\$ 40,895	\$ 41,692

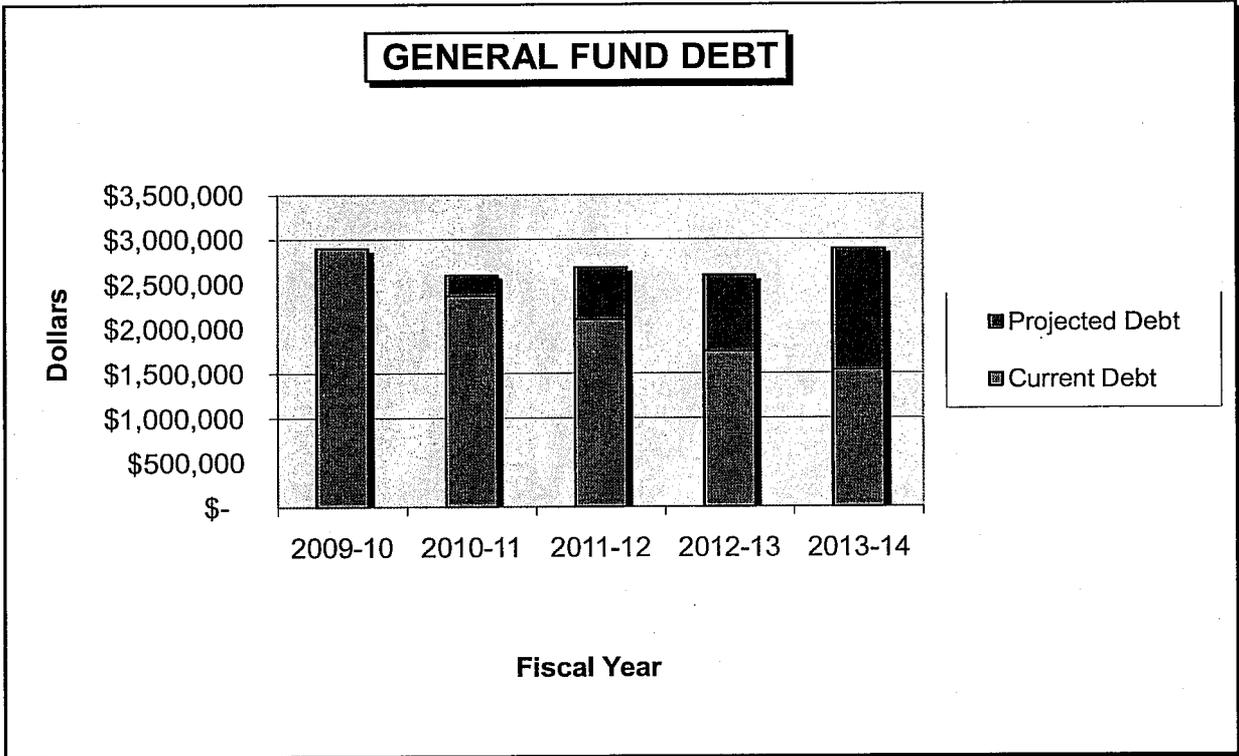
FIVE YEAR PLAN 2009/10 - 2013/14

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
GENERAL FUND					
CILITY IMPROVEMENTS	\$ 235,000	\$ 2,170,000	\$ 275,000	\$ 1,750,000	\$ 1,365,000
VEHICLES AND EQUIPMENT	700,000	470,500	1,001,000	998,000	1,509,000
BRIDGE CONSTRUCTION	-	-	-	-	400,000
SIDEWALK CONSTRUCTION	412,500	43,000	200,000	-	-
STORM SEWER/DRAINAGE	154,000	145,000	350,000	1,166,000	450,000
STREET CONSTRUCTION	<u>2,245,000</u>	<u>690,000</u>	<u>1,981,500</u>	<u>1,165,000</u>	<u>1,593,000</u>
TOTAL GENERAL FUND	\$ <u>3,746,500</u>	\$ <u>3,518,500</u>	\$ <u>3,807,500</u>	\$ <u>5,079,000</u>	\$ <u>5,317,000</u>
WATER FUND					
FACILITY IMPROVEMENTS	\$ 220,000	\$ 190,000	\$ 500,000	\$ -	\$ -
WATER MAIN REPLACEMENT	384,000	1,486,000	616,000	450,000	368,000
VEHICLES AND EQUIPMENT	<u>-</u>	<u>177,000</u>	<u>102,000</u>	<u>83,000</u>	<u>40,000</u>
TOTAL WATER FUND	\$ 604,000	\$ 1,853,000	\$ 1,218,000	\$ 533,000	\$ 408,000
SEWER FUND					
SANITARY SEWER	\$ 887,000	\$ 647,250	\$ 1,205,000	\$ 253,000	\$ 600,000
VEHICLES AND EQUIPMENT	60,000	22,000	17,500	132,000	-
WASTEWATER PLANT	<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>-</u>	<u>100,000</u>
TOTAL SEWER FUND	\$ <u>947,000</u>	\$ <u>694,250</u>	\$ <u>1,247,500</u>	\$ <u>385,000</u>	\$ <u>700,000</u>
LIBRARY FUND					
FACILITY IMPROVEMENTS	\$ -	\$ 128,375	\$ 48,000	\$ -	\$ 16,450
VEHICLES AND EQUIPMENT	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>-</u>
TOTAL LIBRARY FUND	\$ <u>-</u>	\$ <u>128,375</u>	\$ <u>48,000</u>	\$ <u>10,000</u>	\$ <u>16,450</u>
TOTAL CAPITAL FUND	\$ <u>5,297,500</u>	\$ <u>6,194,125</u>	\$ <u>6,321,000</u>	\$ <u>6,007,000</u>	\$ <u>6,441,450</u>

DEBT

GENERAL FUND

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Current Debt **	\$ 2,898,363	\$ 2,368,754	\$ 2,106,404	\$ 1,745,459	\$ 1,540,147
Projected New Debt	\$ -	\$ 230,358	\$ 579,554	\$ 850,372	\$ 1,352,140
TOTAL	<u>\$ 2,898,363</u>	<u>\$ 2,599,112</u>	<u>\$ 2,685,958</u>	<u>\$ 2,595,831</u>	<u>\$ 2,892,287</u>

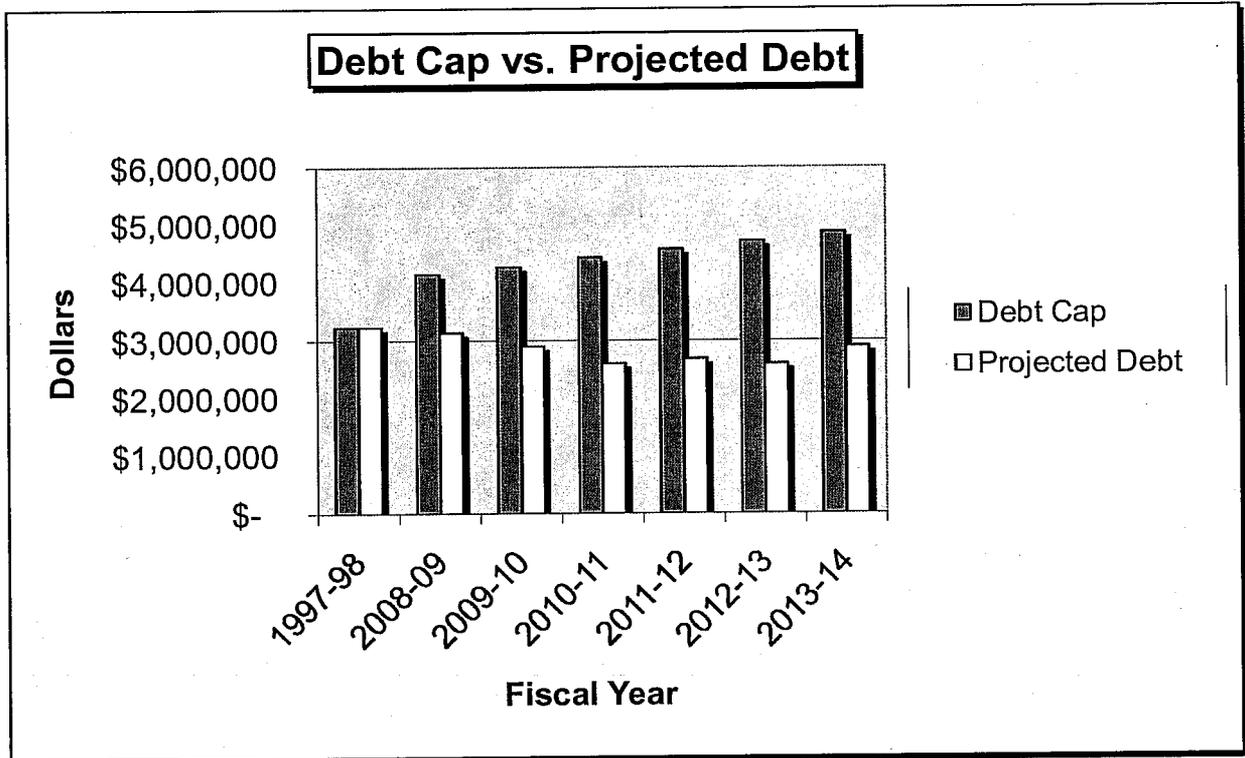


**Current debt is net of the following debt that will have offsetting revenues:

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Hydro-electric debt	\$ 887,399	\$ 880,389	\$ 871,573	\$ 732,490	\$ 731,672
EFC landfill debt	\$ 6,676	\$ 327	\$ -	\$ -	\$ -

GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Projected Debt **</u>
1997-98	base year	\$ 3,231,475	\$ 3,231,475
2008-09	actual	\$ 4,152,106	\$ 3,134,807
2009-10	actual	\$ 4,270,366	\$ 2,898,363
2010-11	projected	\$ 4,434,329	\$ 2,599,112
2011-12	projected	\$ 4,573,515	\$ 2,685,958
2012-13	projected	\$ 4,717,070	\$ 2,595,831
2013-14	projected	\$ 4,865,131	\$ 2,892,287



**Projected debt is net of hydro-electric and landfill closure debt that will have offsetting revenues.

FIVE YEAR PLAN 2009/10 - 2013/14

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
GENERAL FUND:					
FACILITY IMPROVEMENTS:					
Arena	\$ -	\$ 120,000	\$ -	\$ 1,400,000	\$ 200,000
Property Remediations	-	-	-	-	-
DPW Facilities	-	125,000	125,000	-	200,000
Fairgrounds	-	75,000	-	-	75,000
Municipal Buildings	235,000	-	-	-	315,000
Municipal Maintenance	-	-	-	-	-
Pools	-	-	100,000	100,000	375,000
Parking Lots	-	1,620,000	-	-	-
Recreation	-	-	-	-	-
River Parks Development	-	-	-	-	-
Thompson Park	-	200,000	50,000	250,000	-
Traffic Control & Lighting	-	30,000	-	-	200,000
TOTAL FACILITY IMPROVEMENTS	\$ 235,000	\$ 2,170,000	\$ 275,000	\$ 1,750,000	\$ 1,365,000

VEHICLES AND EQUIPMENT:					
Information Technology	\$ -	\$ 35,000	\$ 50,000	\$ -	\$ -
Arena	-	-	-	30,000	-
Bus	-	-	150,000	-	-
DPW Administration	-	-	25,000	50,000	-
DPW Municipal Maintenance	55,000	-	-	-	-
DPW Maintenance of Roads	-	38,000	85,000	165,000	283,000
DPW Snow Removal	-	105,000	310,000	170,000	230,000
Central Garage	-	-	25,000	-	-
Police	-	112,500	113,500	215,000	116,000
Electric	-	-	-	30,000	-
Hydroelectric Facility	325,000	-	-	-	-
Refuse & Recycle	290,000	150,000	150,000	165,000	145,000
Recreation	-	30,000	-	-	35,000
Thompson Park	30,000	-	-	173,000	65,000
Storm Sewers	-	-	92,500	-	-
Fire	-	-	-	-	635,000
TOTAL VEHICLES & EQUIPMENT	\$ 700,000	\$ 470,500	\$ 1,001,000	\$ 998,000	\$ 1,509,000

FIVE YEAR PLAN 2009/10 - 2013/14

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
BRIDGE CONSTRUCTION:					
Gayuga Avenue	\$ -	\$ -	\$ -	\$ -	\$ 400,000
TOTAL BRIDGE CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ 400,000
 SIDEWALK CONSTRUCTION:					
Citywide Sidewalk Construction	\$ 148,500	-	-	-	-
Breen Avenue	168,000	-	-	-	-
Washington Street	96,000	-	-	-	-
Riggs Avenue	-	43,000	-	-	-
Barben Ave	-	-	200,000	-	-
TOTAL SIDEWALK CONSTRUCTION	\$ 412,500	\$ 43,000	\$ 200,000	\$ -	\$ -
 STORM SEWER/DRAINAGE:					
Breen Avenue	154,000	-	-	-	-
Flower Avenue	-	70,000	-	930,000	-
Riggs Avenue	-	75,000	-	-	-
Barben Ave	-	-	350,000	-	-
Harrison Street (Riggs Ave. Phase II)	-	-	-	236,000	-
Barben Ave. - Washington Street	-	-	-	-	100,000
Clinton Street	-	-	-	-	350,000
TOTAL STORM SEWER	\$ 154,000	\$ 145,000	\$ 350,000	\$ 1,166,000	\$ 450,000
 REET CONSTRUCTION:					
CHIPS	\$ 460,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Washington Street	540,000	-	-	-	-
Arsenal Street	210,000	-	-	-	-
Breen Avenue	1,035,000	-	-	-	-
Riggs Avenue	-	290,000	-	-	-
Barben Ave	-	-	1,581,500	-	-
Harrison Street (Riggs Ave. Phase II)	-	-	-	765,000	-
Clinton Street	-	-	-	-	1,193,000
TOTAL STREET CONSTRUCTION	\$ 2,245,000	\$ 690,000	\$ 1,981,500	\$ 1,165,000	\$ 1,593,000
TOTAL GENERAL FUND	\$ 3,746,500	\$ 3,518,500	\$ 3,807,500	\$ 5,079,000	\$ 5,317,000

CITY OF WATERTOWN CAPITAL BUDGET
 CAPITAL BUDGET
 FY 2009/10 - FY 2013/14

GENERAL FUND	FY 08-09 and past years outstanding projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects
Arena			Fire protection upgrades \$ 120,000		Roof replacement Paint internal steel frame, insulation replacement \$ 600,000	Electrical switch gear and lighting improvements \$ 150,000 Entrance vestibules \$ 50,000
Property Remediations						
DPW Newell Street Facilities	Vehicle wash facility improvements, ventilation and mil extensions \$ 125,000		Administration building freight elevator (appropriated in FY 09/09) \$ 125,000	Employee parking lot \$ 125,000		Salt/Winter Road Mix Storage Building \$ 200,000
Fairgrounds			Multi-purpose field #1 parking lot (southwest side) \$ 75,000			Multi-purpose field #1 parking lot (northwest side) \$ 75,000 City Hall windows \$ 315,000
Municipal Buildings	Sally port \$ 60,000	Chiller and tower replacement \$ 235,000				
Municipal Maintenance	Landfill Drainage \$ 75,000					
Pools				Flynn Pool resurfaces \$ 100,000	Alien Pool resurface \$ 100,000	Thompson Park swim pool Flynn pool entrance road and parking lot overlay \$ 325,000 \$ 50,000
Parking Lots	City Hall \$ 30,000		J.B. Wise parking lot \$ 1,630,000			
Recreation						
River Parks Development	Marble Street \$ 346,000 Bi-Centennial Park \$ 326,000					
Thompson Park	Consewancy administration building roof \$ 80,000			Pavilion and restroom roof replacement \$ 200,000	Parking lot \$ 50,000	Stone work rehab maintenance \$ 250,000
Traffic Control & Lighting	Washington St. and Hudson Lane \$ 60,000			Holcomb / Mullin / Clinton / Massey Intersections design \$ 30,000		Holcomb / Mullin / Clinton / Massey Intersection \$ 200,000
TOTAL FACILITY IMPROVEMENTS		\$ 1,102,000	\$ 235,000	\$ 2,170,000	\$ 275,000	\$ 1,750,000
						\$ 1,365,000

CITY OF WATERTOWN CAPITAL BUDGET
 CAPITAL BUDGET
 FY 2009/10 - FY 2013/14

GENERAL FUND	FY 08-09 and past years' outstanding projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects
MAINTENANCE OF BRIDGES						Conroy Avenue \$ 400,000
TOTAL MAINTENANCE OF BRIDGES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
SIDEWALK CONSTRUCTION:						
			Riggs Avenue - (adopted in FY 2007-08 Capital Budget)			
		Citywide Sidewalk Construction \$ 148,500	\$ 43,000	Barben Ave \$ 200,000		
		Breen Avenue \$ 168,000				
		Washington Street \$ 96,000				
TOTAL SIDEWALK CONSTRUCTION	\$ -	\$ 412,500	\$ 43,000	\$ 200,000	\$ -	\$ 400,000
STORM SEWER / DRAINAGE						
	Emmett St. (Palmer St. - Bellew Ave.) \$ 75,000	Breen Avenue \$ 154,000	Riggs Avenue - (adopted in FY 2007-08 Capital Budget) \$ 75,000	Barben Ave \$ 350,000	Harrison Street (Riggs Ave. Phase II) \$ 236,000	Clinton Street Breen Ave. - Washington Street DESIGN \$ 350,000
			Flower Avenue West DESIGN \$ 70,000			
TOTAL STORM SEWERS	\$ 75,000	\$ 154,000	\$ 145,000	\$ 350,000	\$ 1,166,000	\$ 450,000
STREET CONSTRUCTION:						
		CHIPS \$ 460,000	CHIPS \$ 400,000	CHIPS \$ 400,000	CHIPS \$ 400,000	CHIPS \$ 400,000
		Breen Avenue \$ 1,035,000	Riggs Avenue - (adopted in FY 2007-08 Capital Budget) \$ 290,000	Barben Ave \$ 1,581,500	Harrison Street (Riggs Ave. Phase II) \$ 765,000	Clinton Street \$ 1,193,000
		Washington Street (Stimulus project) \$ 540,000				
		Arsenal Street (100' - 200 block; Stimulus project) \$ 210,000				
TOTAL STREET CONSTRUCTION	\$ -	\$ 2,245,000	\$ 690,000	\$ 1,981,500	\$ 1,165,000	\$ 1,593,000
TOTAL GENERAL FUND	\$ 1,677,000	\$ 3,746,500	\$ 3,518,500	\$ 3,807,500	\$ 5,079,000	\$ 5,317,000
GENERAL FUND FACILITY IMPROVEMENTS VEHICLES AND EQUIPMENT MAINTENANCE OF BRIDGES	\$ 1,102,000	\$ 235,000	\$ 2,170,000	\$ 275,000	\$ 1,750,000	\$ 1,365,000
SIDEWALK RECONSTRUCTION STORM SEWER / DRAINAGE	\$ 500,000	\$ 700,000	\$ 470,500	\$ 1,001,000	\$ 998,000	\$ 1,509,000
STREET CONSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
TOTAL GENERAL FUND	\$ 1,677,000	\$ 3,746,500	\$ 3,518,500	\$ 3,807,500	\$ 5,079,000	\$ 5,317,000

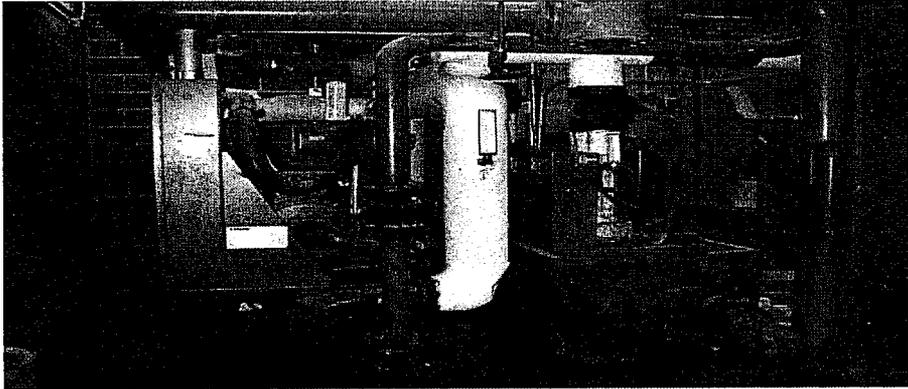
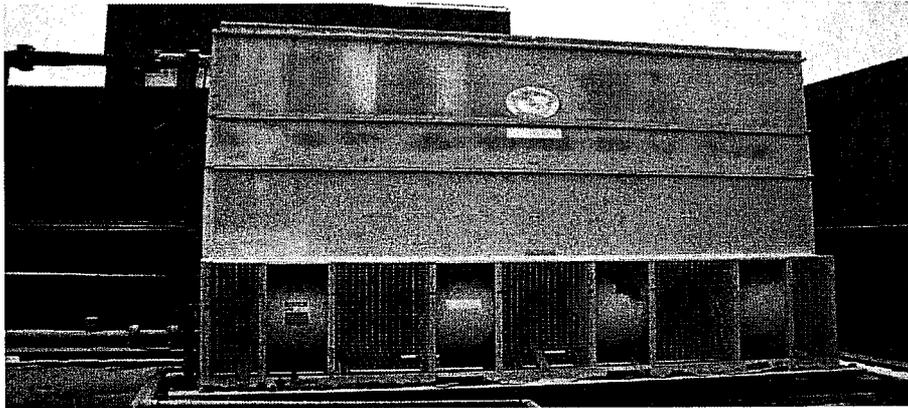
FISCAL YEAR 2009-2010
 CAPITAL BUDGET
 INFRASTRUCTURE
 STREET CONSTRUCTION

PROJECT DESCRIPTION	COST						
<p>Arsenal Street Vendor Placed Paving (VPP) Stimulus Project</p> <p>This project encompasses the milling and paving of the 100 and 200 Block of Arsenal Street. The NYSDOT is providing reimbursement for the cost of the placement of the tack coat and asphalt through the American Recovery and Reinvestment Act. The remaining work is to be funded by the City which includes milling and hauling, re-striping, some sign replacements, and replacing the traffic signal loops.</p> <p>The project estimated breakdown is:</p> <table style="margin-left: 40px;"> <tr> <td>City Share:</td> <td style="text-align: right;">\$ 70,000</td> </tr> <tr> <td>NYSDOT Share:</td> <td style="text-align: right;"><u>140,000</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 210,000</td> </tr> </table> <p>Funding for these projects will be from a \$140,000 grant from the American Recovery and Reinvestment Act of 2009 with the \$70,000 balance being funded through the NYSDOT CHIPs program.</p>	City Share:	\$ 70,000	NYSDOT Share:	<u>140,000</u>		\$ 210,000	\$210,000
City Share:	\$ 70,000						
NYSDOT Share:	<u>140,000</u>						
	\$ 210,000						
TOTAL	\$210,000						

FISCAL YEAR 2009-2010
 CAPITAL BUDGET
 INFRASTRUCTURE
 STREET CONSTRUCTION

PROJECT DESCRIPTION	COST						
<p>Washington Street Vendor Placed Paving (VPP) Stimulus Project</p> <p>This project encompasses the milling and paving of Washington Street from the City Limit to Flower Avenue. The NYSDOT is providing reimbursement for the cost of the placement of the tack coat and asphalt through the American Recovery and Reinvestment Act. The remaining work is to be funded by the City which includes milling and hauling, re-striping, some sign replacements, and replacing the traffic signal loops.</p> <p>The project estimated breakdown is:</p> <table style="margin-left: 40px;"> <tr> <td>City Share:</td> <td style="text-align: right;">\$180,000</td> </tr> <tr> <td>NYSDOT Share:</td> <td style="text-align: right;"><u>360,000</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$ 540,000</td> </tr> </table> <p>Funding for these projects will be from a \$360,000 grant from the American Recovery and Reinvestment Act of 2009 with the \$180,000 balance being funded through the NYSDOT CHIPs program.</p>	City Share:	\$180,000	NYSDOT Share:	<u>360,000</u>		\$ 540,000	\$540,000
City Share:	\$180,000						
NYSDOT Share:	<u>360,000</u>						
	\$ 540,000						
TOTAL	\$540,000						

FISCAL YEAR 2009-2010
 CAPITAL BUDGET REQUEST
 FACILITY IMPROVEMENTS
 MUNICIPAL BUILDING

PROJECT DESCRIPTION	COST
<p>Municipal Building Chiller and Tower Replacement:</p> <p>These two air conditioning chillers (one installed in the early 1960's and one replaced in mid 1980's) are well beyond their useful life and require replacement. The units would be replaced with three small energy efficient units. The cooling tower installed in the early 1960's is also beyond it useful life and would also be replaced with an energy efficient unit.</p>   <p>Funding to support this project will be through a transfer from the Capital Reserve Fund.</p>	<p>\$235,000</p>
TOTAL	\$235,000

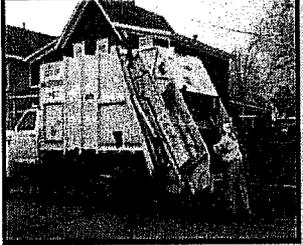
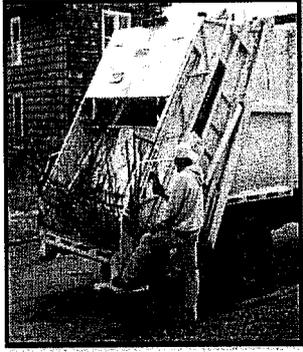
FISCAL YEAR 2009-2010
 CAPITAL BUDGET
 VEHICLES AND EQUIPMENT
 MUNICIPAL MAINTENANCE

PROJECT DESCRIPTION	COST
<p>Multi-purpose Utility Machine:</p> <p>With an over the road travel speed of 18 mph, all wheel steer and four-wheel independent suspension, this utility work machine, complete with 60 inch snow blower, rear sanding unit and front mower, will be a new addition to our fleet and will be specified around the rental unit used to clear and maintain Public Square Streetscape during the 2008-2009 Winter Season. With the inclusion of the front mount mower as well as the ability of being able to integrate all of our other bobcat attachments, this unit will be used year round.</p>  <p>Funding to support this project will be provided from the remaining portion of the February 2009 serial bond that was issued, in part, for Department of Public Works equipment (snowplow and sewer vacuum and jetting unit).</p>	<p>\$55,000</p>
TOTAL	\$55,000

**FISCAL YEAR 2009-2010
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
HYDRO-ELECTRIC PLANT**

PROJECT DESCRIPTION	COST
<p data-bbox="137 492 534 527">Hydro Canal Intake Crane</p> <p data-bbox="137 578 1172 793">This project involves the purchase and installation of a crane boom on a trolley system to clear the intakes to the canal for the Hydro Plant. This will also involve some structural and reconfiguration work of the intake. This project will greatly enhance our generation potential by removing debris year-round and thereby maximizing flow.</p>  <p data-bbox="147 1719 1122 1753">10 year bond with FY 2010-11 projected debt service of \$37,917</p>	<p data-bbox="1229 486 1373 521">\$325,000</p>
TOTAL	\$325,000

**FISCAL YEAR 2009-2010
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
REFUSE & RECYLING**

PROJECT DESCRIPTION	COST
<p>Yard Waste Collection Units (2):</p> <p>Vehicle 1-5 and 1-8 are two of three (3) identical yard waste collection units. They are 1994 Ford F700 dual drive chassis with 1987 20yd³ PAK-MOR rear load packer bodies. In addition to being green waste collection units they also serve as back-ups to the refuse vehicles if needed. Both the body and chassis are showing advanced mechanical wear as well as severe corrosion which has created a series of electrical problems. The replacement units will be obtained through competitive bid or OGS contact, if available.</p> <div style="display: flex; justify-content: space-around;">    </div> <p>Funding to support this project will be through the use of \$62,500 from a transfer from the General Fund in FY 2007-08 for vehicle 1-5 and the remainder (\$227,500) funded through a 10 year bond with FY 2010-11 projected debt service of \$34,125.</p>	<p>\$290,000</p>
TOTAL	\$290,000

**FISCAL YEAR 2009-2010
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
THOMPSON PARK**

PROJECT DESCRIPTION	COST
<p>Vehicle Replacement:</p> <p>Vehicle 4-011 is a 1997, Ford, Model F350, one ton, four wheel, drive pickup with an eight foot platform stake rack body and snow plow assembly used primarily by the Thompson Park maintenance crew. This vehicle has extensive rust and corrosion deterioration to the under structure of the flat bed and the truck cab. The replacement truck will be of like kind with a stainless steel "V" snow plow and a platform body.</p>  <p>Funding to support this project will be through a transfer from the General Fund (A9950).</p>	<p>\$30,000</p>
TOTAL	\$30,000

**FISCAL YEAR 2009-2010
CAPITAL BUDGET
INFRASTRUCTURE
SIDEWALK CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Annual City Sidewalk Replacement Program</p> <p>This funding supports the completion of the City's Sidewalk Improvement Special Assessment District #4. Areas included in this district are Leray Street (600 block); Clay Street (500 block); Prospect Street (300 and 400 blocks); Thompson Street (600 block); Katherine Street (100 block); Seymour Street (100 block); Lansing Street (700 block); and Gale Street (300 block).</p>	\$98,500
<p>This funding supports the start of the City's Sidewalk Improvement Special Assessment District #5. The streets included in District #5 have yet to be determined.</p>	\$ 50,000
<p>Funding to support this program will be through special assessment billings (\$73,500) and a transfer from the General Fund (\$75,000 - A9950).</p>	
TOTAL	\$148,500

FISCAL YEAR 2009-2010
 CAPITAL BUDGET
 INFRASTRUCTURE
 SIDEWALK CONSTRUCTION

PROJECT DESCRIPTION	COST
<p>Washington Street Sidewalk</p> <p>This funding supports the construction of approx 1440 LF of sidewalk along the east side of Washington Street from the corner of Iroquois Ave. West to the Summit Wood Development.</p> <div style="text-align: center; margin: 10px 0;"> </div> <p>Filling, grading, MP&T and Misc: \$14,000 Sidewalk Installation: \$59,000 Topsoil, Seeding, & Landscaping: <u>\$23,000</u> Total \$96,000</p> <p>Funding to support this program will be through a transfer from the General Fund (A9950).</p>	<p>\$96,000</p>
TOTAL	\$96,000

FISCAL YEAR 2009-2010 CAPITAL BUDGET INFRASTRUCTURE STREET CONSTRUCTION

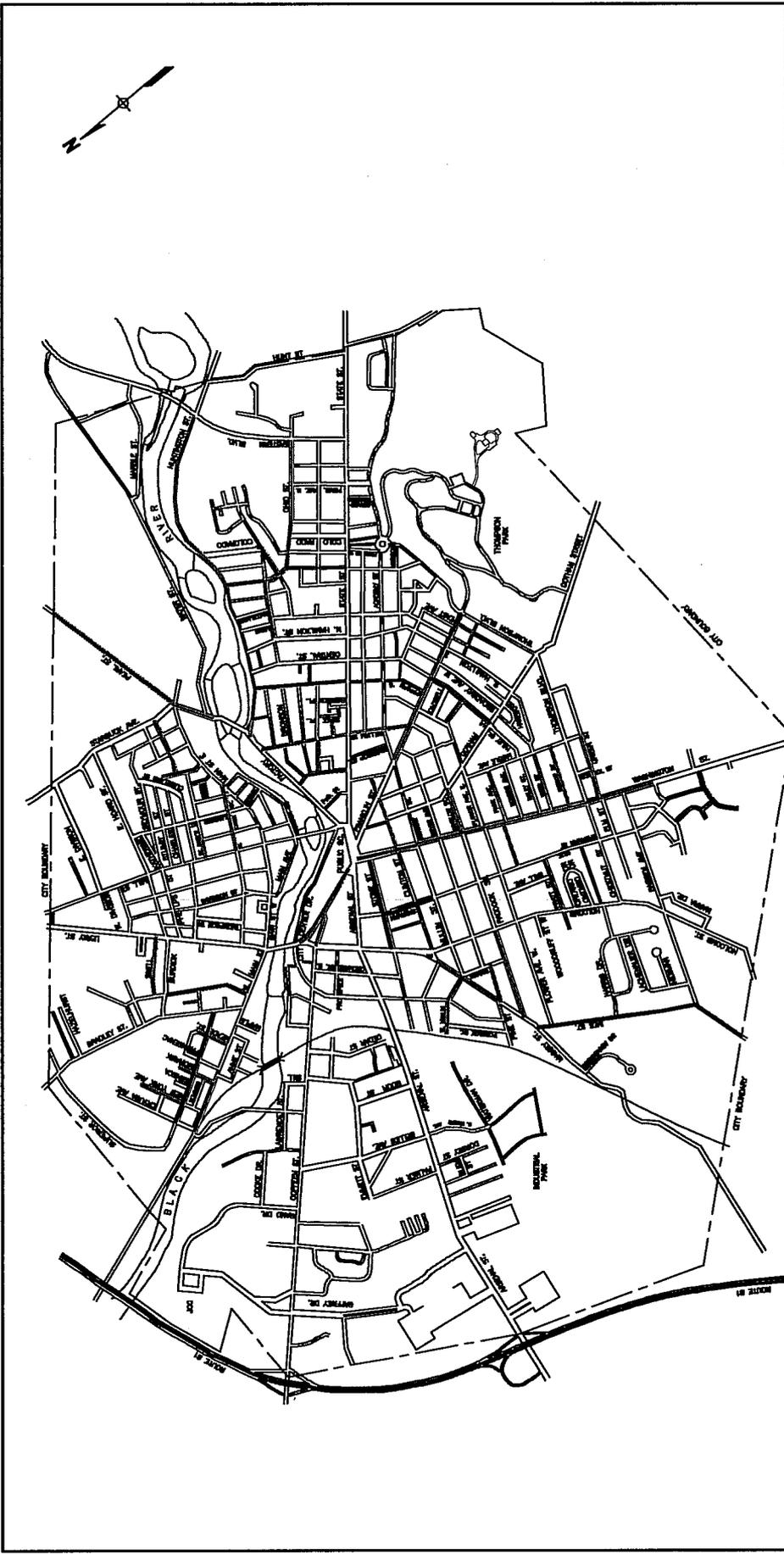
PROJECT DESCRIPTION	COST
<p>Breen Avenue Reconstruction</p> <p>Design and reconstruction of approximately 2,100 LF of street, to include sidewalk, curbs, water main, storm and sanitary sewer. The project is required due to the poor condition of the street, and also to upgrade the underground utilities. The project area is from Arsenal Street to Coffeen Street.</p> <p>STREET \$1,035,000 15 years starting FY 2010-11 @ \$120,750 STORM SEWER 154,000 15 years starting FY 2010-11 @ \$19,600 SIDEWALKS <u>168,000</u> 15 years starting FY 2010-11 @ <u>\$17,967</u> GENERAL FUND \$ 1,357,000 Total FY 2010-11 debt service \$158,317</p> <p>WATER MAIN \$ 336,000 15 years starting FY 2010-11 @ \$39,200 SANITARY SEWER \$ 165,000 15 years starting FY 2010-11 @ \$19,250</p> 	<p>\$1,858,000</p>
TOTAL	\$1,858,000

**FISCAL YEAR 2009-2010
CAPITAL BUDGET
CHIPS - STREET PAVING PROGRAM**

STANDARD STREET PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Emerson Street	High Street	Mechanic Street	\$29,000
Lillian Street	Main Street E.	<i>Dead End</i>	\$37,000
Total:			\$66,000

STANDARD STREET PAVING w/ CURBING BY CITY CREWS			
STREET	FROM	TO	COST
Bronson Street	Hamilton Street N.	Indiana Ave N.	\$46,000
Franklin Street	Broadway Ave	Thompson Blvd	\$38,000
Morrison Street	Main Street W.	Burdick Street	\$56,000
Total:			\$140,000

SURFACE MILLING AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Arcade Street	Stone Street	Arsenal Street	\$10,000
Brainard Street	Franklin Street	Gotham Street	\$37,000
High Street	Emerson Street	Factory Street	\$41,000
Main Street W.	Mohawk Street	Vanduzee Street	\$42,000
Mechanic Street	State Street	Factory Street	\$29,000
Paddock Street	Dimmick Street	Holcomb Street	\$20,000
Pratt Street	Sherman Street	Holcomb Street	\$30,000
Stone Street	Washington Street	Massey Street S.	\$45,000
Total:			\$254,000



PROJECT NAME: CITY OF WATERTOWN PUBLIC WORKS DEPARTMENT	
DESIGNED BY: JAO	APPROVED BY:
DRAWN BY: JAO	DATE:
DATE: 05/11/07	DATE:
TITLE: 2006-2010 STREET OVERLAY PROJECTS	MAP NUMBER:
	
CITY OF WATERTOWN, NEW YORK DEPARTMENT OF PUBLIC WORKS ROOM 100, WASHINGTON SQUARE WATERTOWN, NEW YORK 13601 TEL: (315) 788-7779 FAX: (315) 788-7788	
PROJECTS COMPLETED 2005 - 2007 PROJECTS COMPLETED FY 2008-09 PROJECTS TO BE COMPLETED FY 2009-10	REVISION: _____ DATE: _____ REVISION: _____ DATE: _____ REVISION: _____ DATE: _____

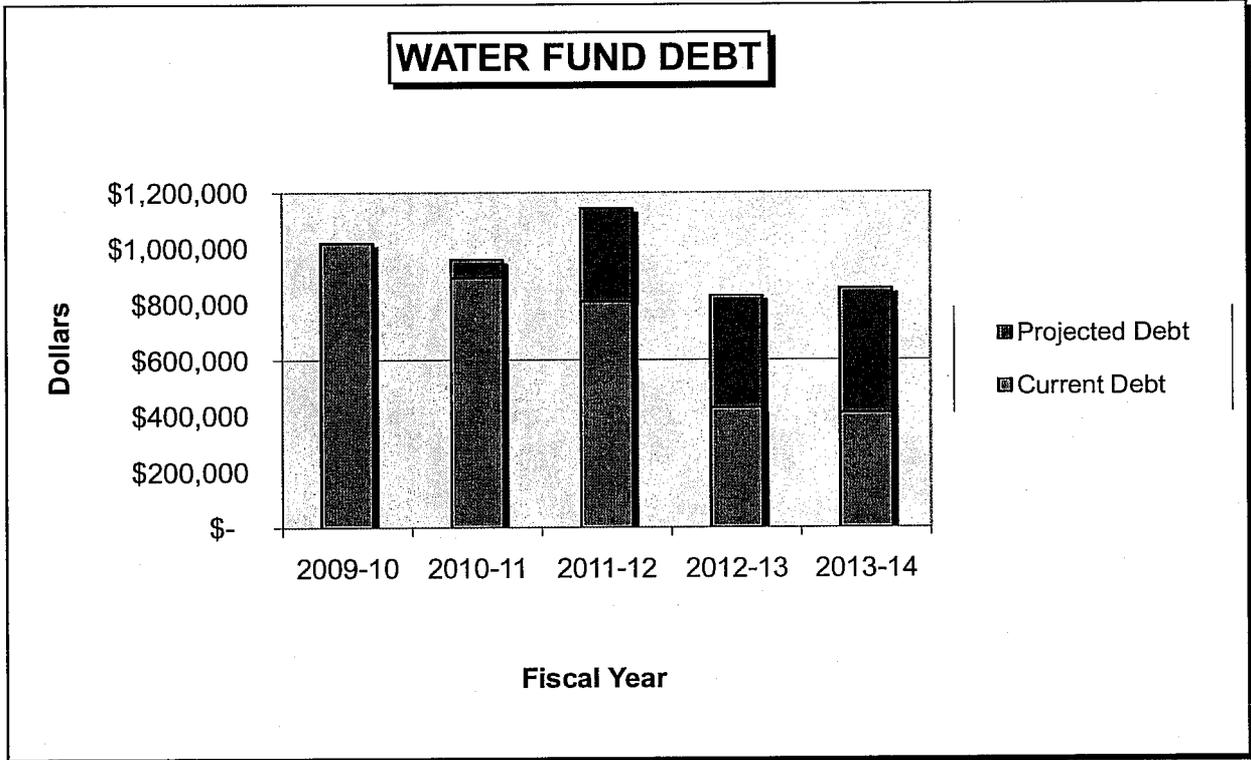
MAP NUMBER: _____
 PROJECT NAME: CITY OF WATERTOWN PUBLIC WORKS DEPARTMENT
 TITLE: 2006-2010 STREET OVERLAY AND RECONSTRUCTION PROJECTS

MAP NUMBER: _____
 PROJECT NAME: CITY OF WATERTOWN PUBLIC WORKS DEPARTMENT
 TITLE: 2006-2010 STREET OVERLAY AND RECONSTRUCTION PROJECTS

DEBT

WATER FUND

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Current Debt **	\$ 1,018,946	\$ 894,529	\$ 810,295	\$ 428,497	\$ 409,733
Projected New Debt	\$ -	\$ 64,867	\$ 332,468	\$ 401,056	\$ 446,152
TOTAL	<u>\$ 1,018,946</u>	<u>\$ 959,395</u>	<u>\$ 1,142,764</u>	<u>\$ 829,553</u>	<u>\$ 855,885</u>

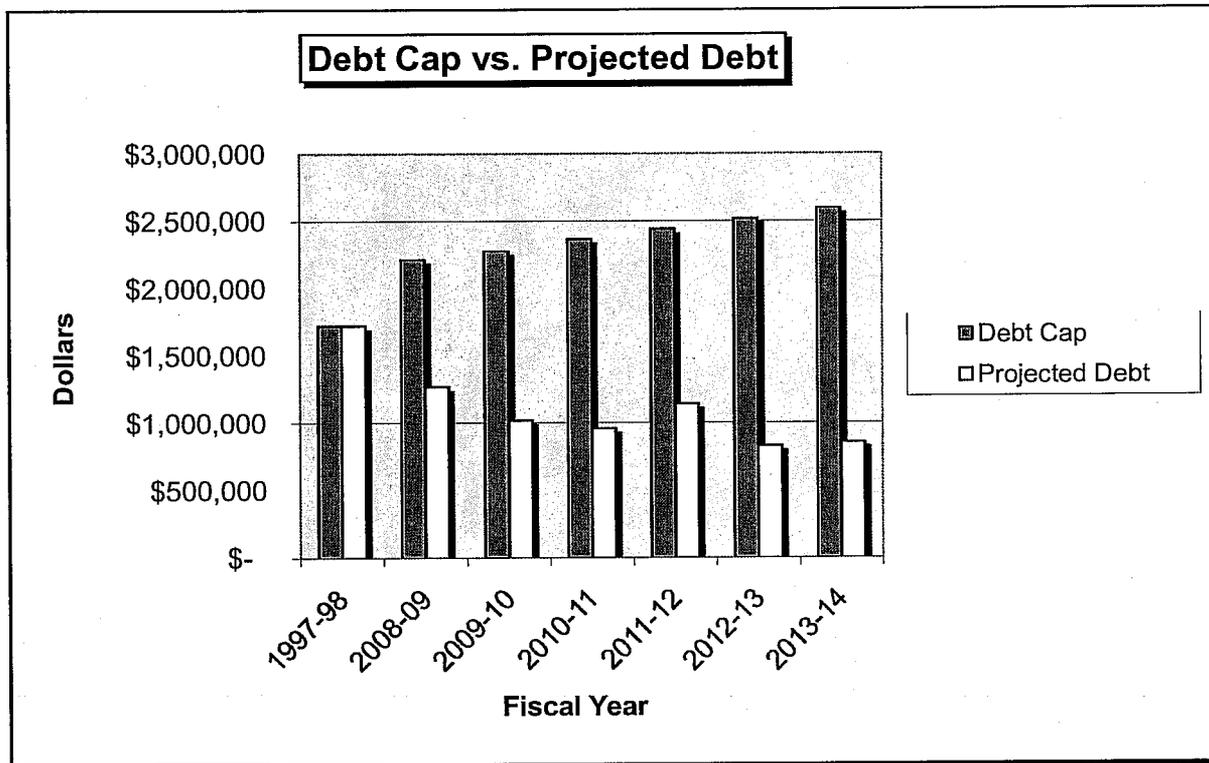


**Current debt is net of the following debt that will have offsetting revenues:

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Development Authority of the North Country	\$ 100,790	\$ 77,028	\$ 73,751	\$ 6,858	\$ 6,696

WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Projected Debt **</u>
1997-98	base year	\$ 1,724,127	\$ 1,724,127
2008-09	actual	\$ 2,215,322	\$ 1,271,137
2009-10	actual	\$ 2,278,419	\$ 1,018,946
2010-11	projected	\$ 2,365,900	\$ 959,395
2011-12	projected	\$ 2,440,162	\$ 1,142,764
2012-13	projected	\$ 2,516,754	\$ 829,553
2013-14	projected	\$ 2,595,751	\$ 855,885



**Projected debt is net of the Development Authority of the North Country's pro-rata share of the water

FIVE YEAR PLAN 2009/10 - 2013/14

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
WATER FUND:					
FACILITY IMPROVEMENTS:					
Dosing Station Dam Repairs	\$ 220,000	\$ 190,000	\$ -	\$ -	\$ -
Thompson Park Tank Rehabilitation	-	-	500,000	-	-
TOTAL FACILITY IMPROVEMENTS	\$ 220,000	\$ 190,000	\$ 500,000	\$ -	\$ -
VEHICLES AND EQUIPMENT					
Vehicles & Equipment	\$ -	\$ 177,000	\$ 102,000	\$ 83,000	\$ 40,000
Computer Hardware/Software	-	-	-	-	-
TOTAL VEHICLES AND EQUIPMENT	\$ -	\$ 177,000	\$ 102,000	\$ 83,000	\$ 40,000
WATER MAIN REPLACEMENT:					
Breen Avenue	\$ 336,000	\$ -	\$ -	\$ -	\$ -
Madison Avenue	48,000	-	-	-	-
Reservoir main-parallel line installation	-	1,000,000	-	-	-
Riggs Avenue	-	86,000	-	-	-
J.B. Wise Parking Lot	-	400,000	-	-	-
East Main St (Lillian to Pearl St)	-	-	216,000	-	-
Barben Avenue	-	-	400,000	-	-
Grant Street	-	-	-	240,000	-
Lincoln Street	-	-	-	210,000	-
Winton Street	-	-	-	-	368,000
TOTAL WATER MAIN REPLACEMENT	\$ 384,000	\$ 1,486,000	\$ 616,000	\$ 450,000	\$ 368,000
TOTAL WATER FUND	\$ 604,000	\$ 1,853,000	\$ 1,218,000	\$ 533,000	\$ 408,000

CITY OF WATERTOWN CAPITAL BUDGET
CAPITAL BUDGET
FY 2009/10 - FY 2013/14

WATER FUND	FY 08-09 and first year's outstanding projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects
FACILITY IMPROVEMENTS		Dosing Station Dam Rehabilitation - Phase I \$ 220,000	Dosing Station Dam Rehabilitation - Phase II \$ 190,000	Thompson Park Water Tank \$ 500,000		
TOTAL FACILITY IMPROVEMENTS	\$ -	\$ 220,000	\$ 190,000	\$ 500,000		
VEHICLES AND EQUIPMENT	Disinfectant by-product study/equipment \$ 100,000		Pickup truck \$ 30,000	Pick-up truck \$ 25,000	4x4 pick-up w/plow gate and lift gate \$ 38,000	4x4 pickup truck with plow and lift gate \$ 40,000
			Meter reader car \$ 22,000	Pick-up truck \$ 25,000	Pickup truck \$ 25,000	
			Single axle dump truck \$ 125,000	Meter reader vehicle \$ 30,000	Air compressor \$ 20,000	
				Utility vehicle \$ 30,000		
TOTAL VEHICLES AND EQUIPMENT	\$ 100,000	\$ -	\$ 177,000	\$ 102,000	\$ 83,000	\$ 40,000
WATER MAIN REPLACEMENT:	Arade Street Reservoir Main-Parallel line Insulation design \$ 45,000	Madison Avenue \$ 48,000	Riggs Avenue - (adopted in FY 2007-08 Capital Budget) Reservoir Main-Parallel line Installation \$ 336,000	East Main St (Lillian to Pearl St) Barben Avenue \$ 86,000	Grant Street (Tilden to Lincoln) Lincoln Street (Grant to Seymour) \$ 216,000	Clinton Street \$ 240,000
TOTAL WATER MAIN REPLACEMENTS	\$ 145,000	\$ 384,000	\$ 1,486,000	\$ 616,000	\$ 450,000	\$ 368,000
TOTAL WATER FUND	\$ 245,000	\$ 604,000	\$ 1,853,000	\$ 1,218,000	\$ 533,000	\$ 408,000
WATER FUND FACILITY IMPROVEMENTS	\$ -	\$ 220,000	\$ 190,000	\$ 500,000	\$ -	\$ -
WATER MAIN REPLACEMENT VEHICLES AND EQUIPMENT	\$ 145,000	\$ 384,000	\$ 1,486,000	\$ 616,000	\$ 450,000	\$ 368,000
TOTAL WATER FUND	\$ 100,000	\$ -	\$ 177,000	\$ 102,000	\$ 83,000	\$ 40,000
TOTAL WATER FUND	\$ 245,000	\$ 604,000	\$ 1,853,000	\$ 1,218,000	\$ 533,000	\$ 408,000

FISCAL YEAR 2009-2010
 CAPITAL BUDGET
 FACILITY IMPROVEMENTS
 DOSING STATION

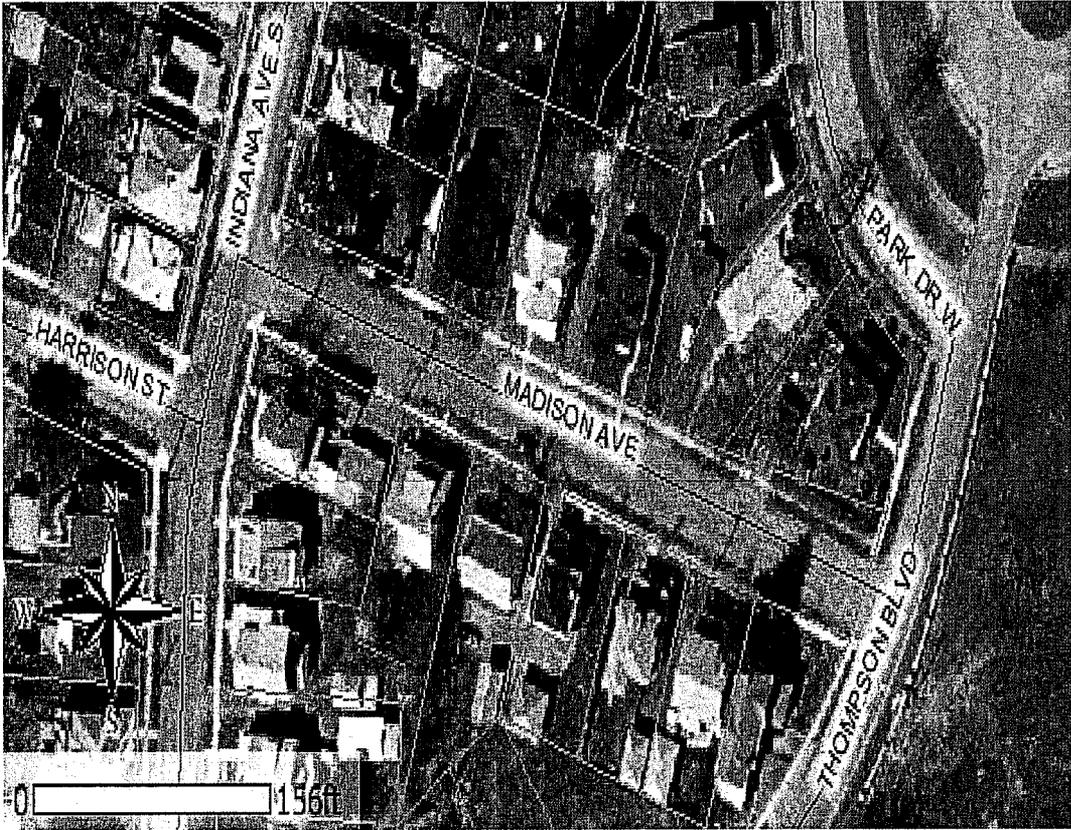
PROJECT DESCRIPTION	COST
<p>Dosing Station Dam Rehabilitation Phase I</p> <p>Leakage at the upstream side of the dam will be addressed through the installation and filling of special grout bags and grouting of any visible surface cracks and areas where the original concrete is spalling.</p> 	\$220,000
<p>15 year bond with FY 2010-11 projected debt service of \$25,667</p>	
TOTAL	\$220,000

**FISCAL YEAR 2009-2010
CAPITAL BUDGET
INFRASTRUCTURE
WATER MAIN CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Breen Avenue Reconstruction</p> <p>Design and reconstruction of approximately 2,100 LF of street, to include sidewalk, curbs, water main, storm and sanitary sewer. The project is required due to the poor condition of the street, and also to upgrade the underground utilities. The project area is from Arsenal Street to Coffeen Street.</p> <p>STREET \$1,035,000 15 years starting FY 2010-11 @ \$120,750 STORM SEWER 154,000 15 years starting FY 2010-11 @ \$19,600 SIDEWALKS 168,000 15 years starting FY 2010-11 @ \$17,967 GENERAL FUND \$ 1,357,000 Total FY 2010-11 debt service \$158,317</p> <p>WATER MAIN \$ 336,000 15 years starting FY 2010-11 @ \$39,200 SANITARY SEWER \$ 165,000 15 years starting FY 2010-11 @ \$19,250</p>	<p>\$1,858,000</p>
<p>TOTAL</p>	<p>\$1,858,000</p>



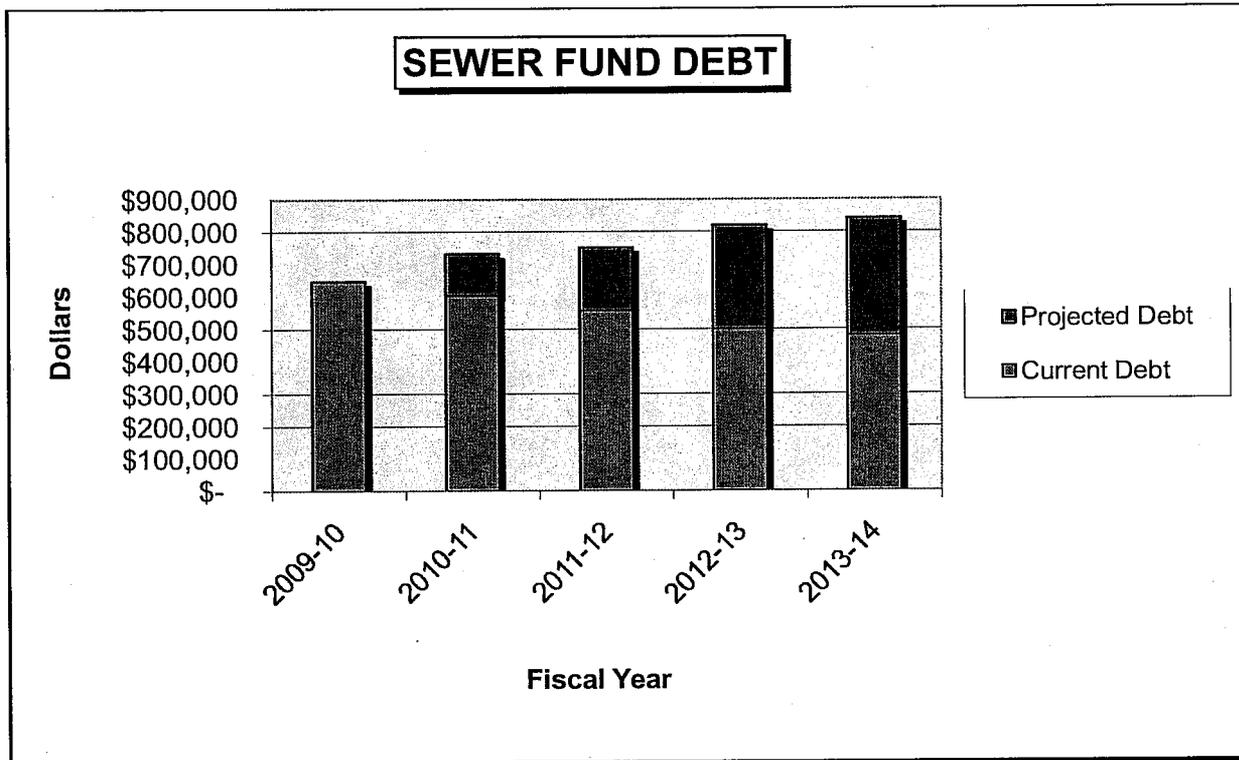
FISCAL YEAR 2009-2010
 CAPITAL BUDGET
 INFRASTRUCTURE
 WATER MAIN CONSTRUCTION

PROJECT DESCRIPTION	COST
<p>Madison Avenue</p> <p>Replacement of approximately 475 l.f. of 4" water main with 8" ductile iron pipe. The project will enhance fire flows in the immediate area.</p> 	\$48,000
TOTAL	\$48,000

DEBT

SEWER FUND

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Current Debt **	\$ 647,310	\$ 604,526	\$ 557,372	\$ 500,100	\$ 480,228
Projected New Debt	\$ -	\$ 127,780	\$ 194,337	\$ 319,672	\$ 360,661
TOTAL	\$ 647,310	\$ 732,306	\$ 751,709	\$ 819,771	\$ 840,889

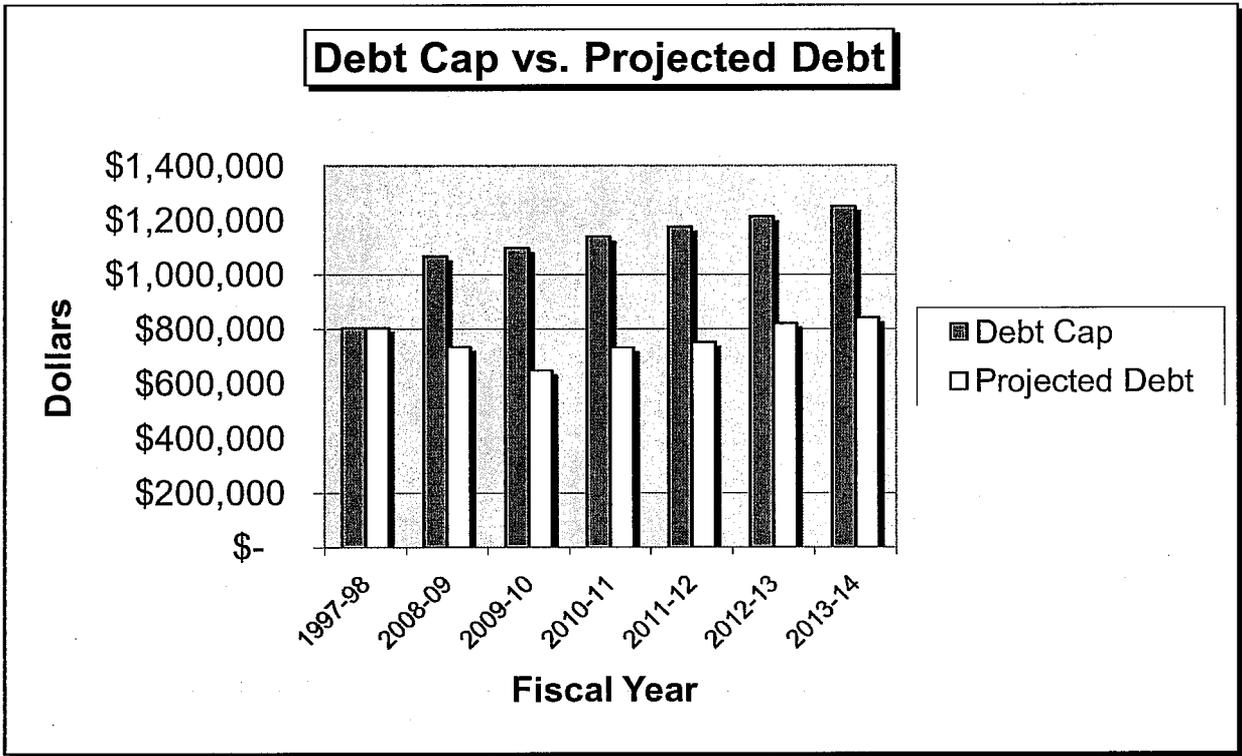


**Current debt is net of the following debt that will have offsetting revenues:

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Development Authority of the North Country and other outside City customers	\$ 44,318	\$ 36,973	\$ 35,608	\$ 34,037	\$ 34,996

SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Projected Debt **</u>
1997-98	base year	\$ 803,836	\$ 803,836
2008-09	actual	\$ 1,066,715	\$ 735,069
2009-10	actual	\$ 1,097,098	\$ 647,310
2010-11	projected	\$ 1,139,221	\$ 732,306
2011-12	projected	\$ 1,174,980	\$ 751,709
2012-13	projected	\$ 1,211,860	\$ 819,771
2013-14	projected	\$ 1,249,898	\$ 840,889



**Projected debt is net of the Development Authority of the North Country and other outside-City customers' pro-rata share of the waste water treatment plant debt.

FIVE YEAR PLAN 2009/10 - 2013/14

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
SEWER FUND:					
WASTEWATER PLANT:					
Roof replacement - trickling filter pump station	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Lift pump replacement	-	25,000	25,000	-	-
TOTAL WASTEWATER PLANT	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 100,000
VEHICLES AND EQUIPMENT					
Communication Equipment	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Sanitary Sewer Vehicles	-	-	12,500	110,000	-
Wastewater Plant Vehicles	-	22,000	-	22,000	-
Computer Hardware/Software	-	-	5,000	-	-
TOTAL VEHICLES AND EQUIPMENT	\$ 60,000	\$ 22,000	\$ 17,500	\$ 132,000	\$ -
SANITARY SEWER:					
Breen Avenue	\$ 165,000	\$ -	\$ -	\$ -	\$ -
North Side Trunk Sewer	722,000	-	-	-	-
Gaffney Drive / Western Blvd. lift station	-	200,000	-	-	-
Riggs Avenue	-	107,250	-	-	-
Casey / Duffy / Dorsey / Palmer Streets	-	75,000	-	-	-
J.B. Wise Parking Lot	-	200,000	-	-	-
WOTS: Chestnut St. to Ives St.	-	65,000	830,000	-	-
Warben Avenue	-	-	375,000	-	-
Marrison Street (Riggs Ave. Phase II)	-	-	-	253,000	-
Cooper Street Outfall	-	-	-	-	225,000
Clinton Street	-	-	-	-	375,000
TOTAL SANITARY SEWER:	\$ 887,000	\$ 647,250	\$ 1,205,000	\$ 253,000	\$ 600,000
 TOTAL SEWER FUND	 \$ 947,000	 \$ 694,250	 \$ 1,247,500	 \$ 385,000	 \$ 700,000

CITY OF WATERTOWN CAPITAL BUDGET
 CAPITAL BUDGET
 FY 2009/10 - FY 2013/14

SEWER FUND	FY 08-09 and past years' outstanding projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects
WASTEWATER PLANT:			Lift pump replacement \$ 25,000	Lift pump replacement \$ 25,000		Roof replacement - trickling filter pump station \$ 100,000
TOTAL WASTEWATER PLANT	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 100,000
VEHICLES AND EQUIPMENT		Pumping Station Communication Improvements \$ 60,000	Treatment Plant vehicle replacement \$ 22,000	Computer replacements \$ 5,000	Single axle dump truck \$ 110,000	
				Supervisors pickup truck (1/2) \$ 12,500	Operations van \$ 22,000	
TOTAL VEHICLES AND EQUIPMENT	\$ -	\$ 60,000	\$ 22,000	\$ 17,500	\$ 132,000	\$ -
SANITARY SEWER:		Greensview / Ives Hill / Massey St. Phase I and II \$ 665,000	WOTS: Chestnut St. to Ives St. DESIGN \$ 722,000	WOTS: Chestnut St. to Ives St. \$ 830,000	Harrison Street (Rugge Ave. Phase II) \$ 253,000	Cooper Street Outfall Replacement \$ 225,000
		Chestnut Street WOTS \$ 288,500	Breen Avenue \$ 165,000	Barben Avenue \$ 375,000		Clinton Street \$ 375,000
		Butterfield Avenue \$ 396,500	Rugge Avenue - (adopted in FY 2007-08 Capital Budget) Casey / Drifty / Dorey / Palmer Streets combined sewer rehabilitation (adopted in FY 08/09 Capital Budget) \$ 75,000			
		Algonquin Avenue West North Side Trunk Sewer relocation DESIGN \$ 90,000	JB Wise sanitary sewer \$ 200,000			
TOTAL SANITARY SEWER:	\$ 1,562,000	\$ 887,000	\$ 647,250	\$ 1,205,000	\$ 253,000	\$ 600,000
TOTAL SEWER FUND	\$ 1,562,000	\$ 947,000	\$ 694,250	\$ 1,247,500	\$ 385,000	\$ 700,000
SANITARY SEWER VEHICLES AND EQUIPMENT	\$ -	\$ 887,000	\$ 647,250	\$ 1,205,000	\$ 253,000	\$ 600,000
WASTEWATER PLANT	\$ -	\$ 60,000	\$ 22,000	\$ 17,500	\$ 132,000	\$ -
TOTAL SEWER FUND	\$ 1,562,000	\$ 947,000	\$ 694,250	\$ 1,247,500	\$ 385,000	\$ 700,000

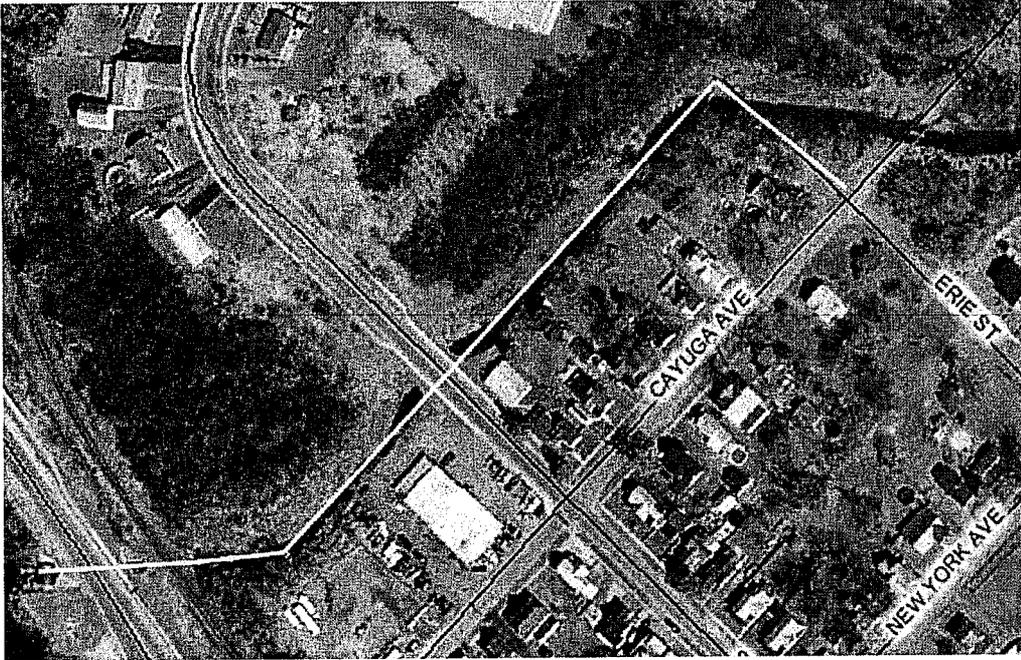
**FISCAL YEAR 2009-2010
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
SANITARY SEWER**

PROJECT DESCRIPTION	COST
<p>Wireless Communication with Remote Pumping Stations:</p> <p>This project consists of acquiring hardware, interfacing software and commissioning services for the equipment necessary to enable effective communication with the nine remote pumping stations operated and maintained by City Staff at the Pollution Control Plant. This would also include an intermediate retransmission station made necessary to circumnavigate obstructed line of sight issues. Costs do not include installation expenditures as that would be accomplished by City Staff. Acquisition would eliminate the need for leased land line communication currently employed at each of the pumping stations costing the City approximately \$8,200 per year.</p> <div data-bbox="294 1028 1047 1584" data-label="Image"> </div> <p>Funding to support this project will be through a transfer from the Sewer Fund (G9950).</p>	<p>\$60,000</p>
TOTAL	\$60,000

**FISCAL YEAR 2009-2010
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER CONSTRUCTION**

PROJECT DESCRIPTION	COST
<p>Breen Avenue Reconstruction</p> <p>Design and reconstruction of approximately 2,100 LF of street, to include sidewalk, curbs, water main, storm and sanitary sewer. The project is required due to the poor condition of the street, and also to upgrade the underground utilities. The project area is from Arsenal Street to Coffeen Street.</p> <p>STREET \$1,035,000 15 years starting FY 2010-11 @ \$120,750 STORM SEWER 154,000 15 years starting FY 2010-11 @ \$19,600 SIDEWALKS <u>168,000</u> 15 years starting FY 2010-11 @ \$17,967 GENERAL FUND \$ 1,357,000 Total FY 2010-11 debt service \$158,317</p> <p>WATER MAIN \$ 336,000 15 years starting FY 2010-11 @ \$39,200 SANITARY SEWER \$ 165,000 15 years starting FY 2010-11 @ \$19,250</p>	<p>\$1,858,000</p>
TOTAL	\$1,858,000

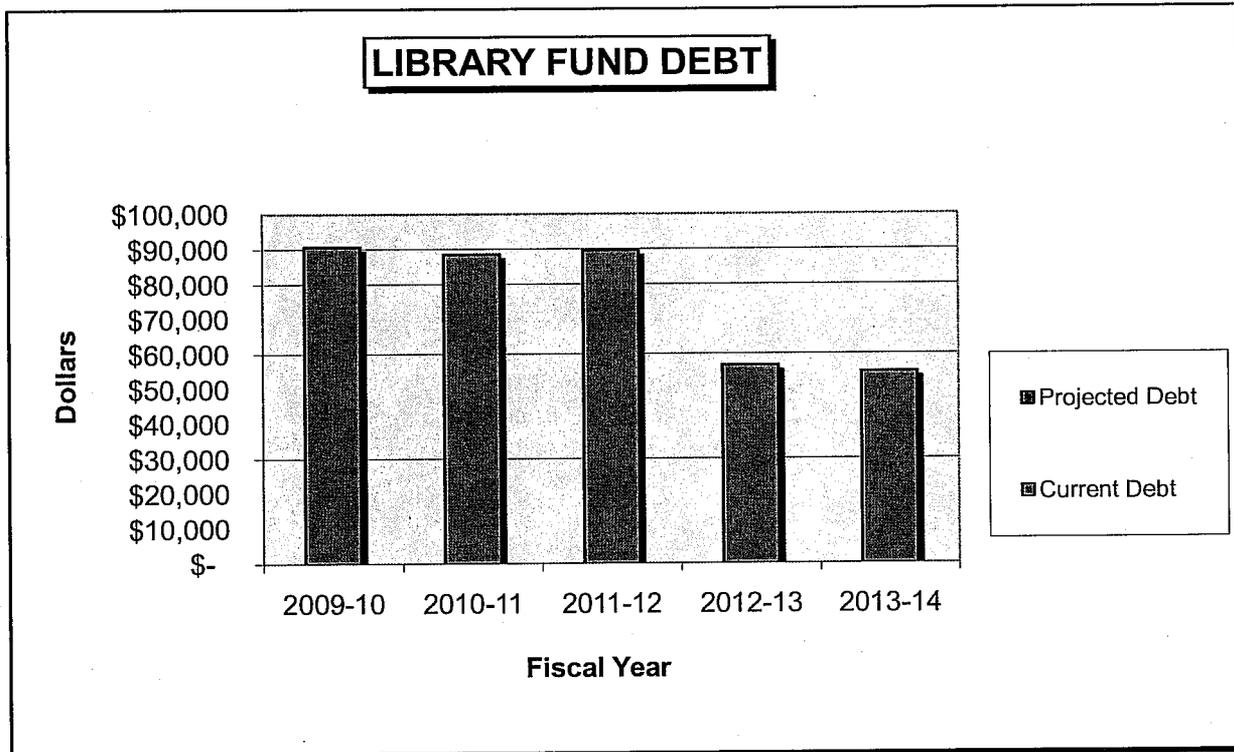
FISCAL YEAR 2009-2010
CAPITAL BUDGET
INFRASTRUCTURE
SANITARY SEWER CONSTRUCTION

PROJECT DESCRIPTION	COST
<p>North Side Trunk Sewer Lining</p> <p>This project involves the Slip Lining of approx. 1100 LF of the North Side Trunk Sewer located in the channel of Kelsey Creek. This project will eliminate large amounts of infiltration from entering the sewer and is part of the Combined Sewer Overflow Long Term Control Plan. It will also add capacity for development in the north side of the City.</p> 	<p>\$722,000</p>
<p>25 year bond with FY 2010-11 projected debt service of \$64,980</p>	
TOTAL	\$722,000

DEBT

LIBRARY FUND

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Current Debt	\$ 90,689	\$ 88,498	\$ 89,608	\$ 56,636	\$ 54,916
Projected New Debt	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 90,689	\$ 88,498	\$ 89,608	\$ 56,636	\$ 54,916



FIVE YEAR PLAN 2009/10 - 2013/14

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
LIBRARY FUND:					
FACILITY IMPROVEMENTS:					
Roof rehabilitation	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Loading dock rehabilitation	-	28,375	-	-	-
Elevator rehabilitation	-	-	48,000	-	-
Mazzanine stained glass rehabilitation	-	-	-	-	16,450
TOTAL FACILITY IMPROVEMENTS	<u>\$ -</u>	<u>\$ 128,375</u>	<u>\$ 48,000</u>	<u>\$ -</u>	<u>\$ 16,450</u>
VEHICLES AND EQUIPMENT					
Computer Hardware/Software	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>
TOTAL VEHICLES AND EQUIPMENT	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ -</u>
TOTAL LIBRARY FUND	<u>\$ -</u>	<u>\$ 128,375</u>	<u>\$ 48,000</u>	<u>\$ 10,000</u>	<u>\$ 16,450</u>

CITY OF WATERTOWN CAPITAL BUDGET
 CAPITAL BUDGET
 FY 2009/10 - FY 2013/14

LIBRARY FUND	FY 08-09 and past years' outstanding projects	FY 2009-10 projects	FY 2010-11 projects	FY 2011-12 projects	FY 2012-13 projects	FY 2013-14 projects
FACILITY IMPROVEMENTS			Loading docks rehabilitation \$ 28,375 Roof rehabilitation \$ 100,000	Elevator replacement \$ 48,000		Mezzanine stained glass rehabilitation \$ 16,451
TOTAL FACILITY IMPROVEMENTS	\$ -	\$ -	\$ 128,375	\$ 48,000	\$ -	\$ 16,451
VEHICLES AND EQUIPMENT					Computer replacements \$ 10,000	
TOTAL VEHICLES AND EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -
TOTAL LIBRARY FUND	\$ -	\$ -	\$ 128,375	\$ 48,000	\$ 10,000	\$ 16,451
LIBRARY FUND FACILITY IMPROVEMENTS	\$ -	\$ -	\$ 128,375	\$ 48,000	\$ -	\$ 16,451
LIBRARY FUND VEHICLES AND EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -
TOTAL LIBRARY FUND	\$ -	\$ -	\$ 128,375	\$ 48,000	\$ 10,000	\$ 16,451

Multi Year
Financial
Forecast

CITY OF WATERTOWN, NEW YORK
MULTI-YEAR FINANCIAL PLAN
FISCAL YEARS 2009-2010 THROUGH 2013-2014

Prepared by: Office of the City Comptroller
James E. Mills, City Comptroller
June 1, 2009

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein.

The City of Watertown, New York, including its officers, employees, and agents, specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial plan consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

The *City of Watertown Financial Forecast 2009-2010 through 2013-2014* was prepared to comply with the requirements set forth by New York State in connection with the distribution of revenue sharing through its Aid and Incentives for Municipalities (AIM) program. The AIM funding is contingent upon the City preparing a multi-year financial plan (minimum of four years) that includes at a minimum:

- Projected employment levels
- Projected annual expenditures for personal services, fringe benefits, non-personal services and debt service
- Appropriate reserve fund amounts
- Estimated annual revenues including projection of property tax rates, the value of taxable real property and resulting tax levy
- Annual growth in sales tax and non-property tax revenues
- Proposed use of one-time revenue sources

This report uses the 2009-10 Adopted Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2005-06 through estimated 2008-09). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five year Capital budget included in the 2009-10 Adopted Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions
- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2008-09

The amounts presented as the 2008-09 estimated figures were based on the actual revenue and expenditure amounts as of February 28, 2009 projected to June 30, 2009 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost of living increase was calculated into an estimate, the percentage used (3.14%) was the historical average of the annual changes in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant in the initial surplus/deficit forecast for fiscal years 2009-10 through 2013-14. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by 3% annual growth although the average annual growth for the last 4 fiscal years is 5%.

Taxable Assessed Valuation

Based on discussions with the City Assessor taxable assessed values for fiscal year 2010-11 through 2013-14 are expected to increase 2% annually.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2010-11 through 2013-14 was held constant at the FY 2009-10 level of \$5,090,177.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to current staffing levels are planned at this time.

Employee Benefits

The Employees' Retirement System rate used for the forecasted fiscal years increases from 10.50% in FY 2010-11 to 17.00% in FY 2013-14 due to the dramatic stock market decline over the past year. The Police and Fire Retirement System rate used for the forecasted fiscal years increases from 20.85% in FY 2010-11 to 28.00% in FY 2013-14 also due to the dramatic stock market decline.

Health insurance costs were forecasted to increase 8.00% in the fiscal years 2010-11 through 2013-14.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

**City of Watertown
Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
Major Fund Summary**

	Actual			Estimated	Forecast				
	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
General Fund									
Revenues	\$33,955,008	\$34,830,486	\$34,052,339	\$37,020,146	\$34,579,744	\$35,160,463	\$35,884,775	\$36,429,567	\$37,078,031
Expenditures by Object	\$32,390,449	\$32,779,415	\$35,598,542	\$36,603,755	\$36,100,744	\$36,851,314	\$38,334,919	\$39,609,850	\$41,704,509
Surplus (Deficit)	\$1,564,559	\$2,051,071	(\$1,546,203)	\$416,391	(\$1,165,000)	(\$1,690,851)	(\$2,450,143)	(\$3,180,282)	(\$4,626,478)
Unreserved Fund Balance	\$9,174,748	\$10,836,093	\$9,355,532	\$9,761,098	\$8,346,098	\$6,946,247	\$4,537,104	\$1,397,822	(\$3,187,656)
Water Fund									
Revenues	\$4,199,893	\$4,484,910	\$4,757,279	\$4,737,455	\$4,564,000	\$4,558,417	\$4,572,849	\$4,513,050	\$4,465,125
Expenditures by Object	\$4,212,854	\$4,635,321	\$4,534,764	\$4,894,094	\$4,748,843	\$4,904,729	\$5,178,227	\$4,937,688	\$5,206,628
Surplus (Deficit)	(\$12,961)	(\$150,411)	\$222,515	(\$156,639)	(\$184,843)	(\$346,312)	(\$605,378)	(\$424,637)	(\$741,503)
Unreserved Fund Balance	\$1,277,758	\$1,104,479	\$1,305,658	\$1,093,871	\$879,028	\$617,716	(\$17,663)	(\$472,300)	(\$1,093,803)
Sewer Fund									
Revenues	\$4,330,928	\$4,482,177	\$3,854,437	\$4,087,660	\$4,256,650	\$4,351,923	\$4,380,944	\$4,377,240	\$4,374,901
Expenditures by Object	\$4,206,374	\$4,519,155	\$3,781,252	\$3,959,574	\$4,198,964	\$4,413,920	\$4,494,174	\$4,682,192	\$4,930,240
Surplus (Deficit)	\$124,554	(\$36,978)	\$73,185	\$128,086	\$57,686	(\$61,997)	(\$113,230)	(\$304,951)	(\$555,339)
Unreserved Fund Balance	\$488,580	\$266,892	\$333,286	\$457,635	\$515,321	\$453,324	\$340,094	\$35,143	(\$520,197)
All Major Funds									
Revenues	\$42,485,829	\$43,797,573	\$42,664,055	\$45,845,261	\$43,400,394	\$44,070,803	\$44,838,568	\$45,319,858	\$45,918,057
Expenditures by Object	\$40,809,677	\$41,933,891	\$43,914,558	\$45,457,422	\$45,048,551	\$46,169,963	\$48,007,320	\$49,229,729	\$51,841,377
Surplus (Deficit)	\$1,676,152	\$1,863,682	(\$1,250,503)	\$387,839	(\$1,292,157)	(\$2,099,160)	(\$3,168,752)	(\$3,909,871)	(\$5,923,320)
Unreserved Fund Balance	\$10,941,086	\$12,207,464	\$10,994,476	\$11,312,604	\$9,740,447	\$8,017,288	\$4,859,536	\$960,664	(\$4,801,656)

City of Watertown
 Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
 Property Tax Worksheet

Levy and Assessed Value / Rate	Actual					Projected			Assumptions 2009/10 - 2012/13				Description	
	2005-06	2006-07	2007-08	2008-09	Adopted 2009-10	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13		2013-14
Levy*	\$ 8,949,009	\$ 8,187,961	\$ 6,882,683	\$ 7,117,638	\$ 7,349,073	\$ 7,349,073	\$ 7,349,073	\$ 7,349,073	\$ 7,349,073	0%	0%	0%	0%	Levy held constant to 0% determine financial effect
Assessed Value of Taxable Property*	\$ 622,236,617	\$ 833,804,521	\$ 965,989,235	\$ 982,901,620	\$ 990,720,368	\$ 1,030,745,471	\$ 1,051,360,380	\$ 1,072,387,588	\$ 1,072,387,588	12%	2%	2%	2%	2% Per City Assessor
Tax Rate per \$1,000 of Assessed Value*	\$ 14.382	\$ 9.820	\$ 7.125	\$ 7.229	\$ 7.398	\$ 7.130	\$ 6.990	\$ 6.853	\$ 6.853	-15%	-2%	-2%	-2%	Calculated from levy and -2% assessed value
Full Value and FV Rate														
Equalization Rate (available from ORPS)	95.00	100.00	100.00	97.00	92.50	93.00	91.00	88.00	88.00	-1%	3%	-2%	-2%	-3% Per City Assessor
Full Market Value of Taxable Property (000's)*	\$ 654,985,913	\$ 833,804,521	\$ 965,989,235	\$ 1,013,300,639	\$ 1,071,049,046	\$ 1,063,720,816	\$ 1,108,328,463	\$ 1,155,341,077	\$ 1,218,622,259	13%	2%	2%	2%	2% Per City Assessor
Tax Rate per \$1000 of Full Value*	\$ 13.663	\$ 9.820	\$ 7.125	\$ 7.024	\$ 6.862	\$ 6.909	\$ 6.631	\$ 6.361	\$ 6.031	-16%	1%	-4%	-4%	Calculated from levy and full -5% value
Tax Limit														
Property Tax Limit	\$ 12,049,127	\$ 12,323,585	\$ 13,291,957	\$ 14,697,964	\$ 16,336,178	\$ 18,156,517	\$ 19,791,457	\$ 20,889,553	\$ 21,646,960	8%	11%	9%	6%	2% of full value - 5-yr rolling 4% avg
Exclusions to Tax Limit	\$ 4,814,126	\$ 6,693,779	\$ 6,454,792	\$ 6,104,537	\$ 5,062,660	\$ 4,452,870	\$ 4,661,867	\$ 4,209,978	\$ 4,616,059	1%	-12%	5%	-10%	Estimated amount of 10% exclusions
Tax Levy Subject to Limit	\$ 4,130,883	\$ 1,494,182	\$ 427,891	\$ 1,013,101	\$ 2,286,413	\$ 2,896,203	\$ 2,687,206	\$ 3,139,095	\$ 2,733,014	-14%	27%	-7%	17%	Calculated from levy minus -13% exclusions

City of Watertown
 Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
 General Fund Revenues

Revenues	Actual		Estimate		Percent			Assumptions 2009/10 - 2012/13				Description		
	2005-06	2006-07	2007-08	2008-09	2010-11	2011-12	2012-13	2013-14	Average Annual Increase 2005-present	2010-11	2011-12		2012-13	2013-14
Real Property Taxes*	\$9,032,160	\$8,280,453	\$6,953,263	\$7,103,273	\$7,289,497	\$7,287,835	\$7,286,234	\$7,284,614	-5%	0%	0%	0%	0%	Held constant
Real Property Tax Items	760,891	547,658	504,783	2,567,430	256,429	263,772	271,345	279,155	71%	3%	3%	3%	3%	Projected PILOT payments based on agreements
Sales and Use Tax*	13,454,172	14,159,944	15,194,501	14,725,424	15,197,650	15,653,580	16,123,187	16,606,882	2%	3%	3%	3%	3%	Projected annual increases of 3%
Other Non-Prop Taxes	643,122	658,070	741,628	807,592	833,361	859,519	886,497	914,322	6%	3%	3%	3%	3%	CPI
Departmental Income	3,600,358	4,412,816	3,582,947	4,279,756	4,519,324	4,668,612	4,824,404	4,986,713	6%	6%	3%	3%	3%	CPI or held constant depending on revenue item
Other Local Revenue	1,257,817	1,142,266	917,975	636,739	640,844	846,616	857,727	869,185	-18%	13%	32%	1%	1%	CPI or held constant depending on revenue item
State Aid - AIM *	3,582,234	4,445,957	4,757,174	5,090,177	5,090,177	5,090,177	5,090,177	5,090,177	10%	0%	0%	0%	0%	Held constant
State Aid - Mortgage Tax *	565,311	425,352	502,944	423,322	381,613	393,591	405,945	418,687	-9%	3%	3%	3%	3%	CPI
State Aid Other *	627,549	355,061	504,742	435,177	235,972	237,304	280,950	240,085	-8%	-36%	1%	18%	-15%	CPI or held constant depending on revenue item
Federal Aid*	192,845	116,840	122,937	396,710	124,798	128,715	132,755	136,922	40%	-55%	3%	3%	3%	CPI
Interfund Transfers	238,549	286,069	269,445	554,546	590,798	455,055	270,347	251,288	29%	13%	-23%	-41%	-7%	Decreasing transfers from Debt Service Fund
Total Revenues	\$33,955,008	\$34,830,486	\$34,052,339	\$37,020,146	\$35,160,463	\$35,884,775	\$36,429,567	\$37,078,031	1%	2%	2%	2%	2%	
Nonrecurring Revenues Included in Revenue, Above (List):*														
Misc. Revenues, other govts. (airport expenses)	384,561	-	-	-	-	-	-	-	-	-	-	-	-	
801 housing PILOT balloon payment	-	-	-	2,270,641	-	-	-	-	-	-	-	-	-	
State Aid - Code Enforcement	300,000	-	-	-	-	-	-	-	-	-	-	-	-	
Fed Aid, Public Safety Grants	-	-	-	278,910	-	-	-	-	-	-	-	-	-	
Nonrecurring Revenues	568,461	\$0	\$0	\$2,549,551	\$0	\$0	\$0	\$0						
Recurring Revenues	\$33,270,447	\$34,830,486	\$34,052,339	\$34,470,595	\$35,160,463	\$35,884,775	\$36,429,567	\$37,078,031						

* Required by new State multiyear planning requirements for cities.

**City of Watertown
Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
General Fund Expenditures**

Expenditures by Object**	Actual		Estimate				Forecast				Average Annual Increase 2005-present	Assumptions 2009/10 - 2012/13				Description	
	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12		2012-13	2013-14				
	Adopted 2009-10																
Personal Services*	13,029,581	13,353,199	14,051,966	14,881,010	14,929,748	15,228,343	15,532,910	15,843,568	3%	2%	2%	2%	2%	2%	2%	Known and estimated collective 2% bargaining agreements	
Equipment and Capital Outlay*	1,030,691	973,080	1,208,446	728,408	553,000	491,000	498,000	584,000	-3%	-31%	-11%	1%	1%	1%	1%	17% CPI	
Contractual*	6,083,656	5,383,549	6,400,207	6,306,440	5,809,153	5,980,797	6,165,579	6,364,177	0%	-4%	3%	3%	3%	3%	3%	3% CPI	
Debt (Principal and Interest)*	3,830,392	4,021,472	4,091,500	4,220,424	3,503,579	3,581,456	3,351,421	3,646,234	0%	-8%	2%	-6%	-6%	-6%	-6%	Per actual debt schedule + 9% projected capital projects	
Employee Benefits*	7,552,093	8,091,221	8,896,676	9,513,593	11,024,359	11,992,634	12,969,057	14,140,443	7%	13%	9%	8%	8%	8%	8%	Projected increases for 9% retirement and health insurance	
Interfund Transfers to Other Funds	864,036	956,894	949,747	953,880	1,029,474	1,060,689	1,092,883	1,126,087	4%	1%	3%	3%	3%	3%	3%	3% CPI	
Total Expenditures (by Object)	\$32,990,449	\$32,779,415	\$35,598,542	\$36,603,755	\$36,851,314	\$38,334,919	\$39,609,850	\$41,704,509	3%								
Expenditures By Function**																	
General Governmental Support	\$3,935,664	\$3,371,595	\$3,832,149	\$3,891,030	\$3,741,149	\$3,893,592	\$4,049,928	\$4,220,750	0%	-4%	4%	4%	4%	4%	4%	Result of analysis of 4% expenditures by object	
Public Safety	13,287,657	13,900,860	14,950,063	15,554,535	15,734,296	16,365,356	16,998,677	17,791,568	3%	5%	4%	4%	4%	4%	4%	Result of analysis of 5% expenditures by object	
Transportation	4,801,211	4,737,298	5,210,278	5,506,757	5,540,102	5,775,880	6,008,935	6,251,882	3%	4%	4%	4%	4%	4%	4%	Result of analysis of 4% expenditures by object	
Economic Opp & Developmt	75,421	75,662	66,505	59,698	62,157	62,319	62,486	62,638	-5%	0%	0%	0%	0%	0%	0%	Result of analysis of 0% expenditures by object	
Culture and Recreation	1,027,118	1,096,012	1,152,218	1,226,873	1,243,475	1,291,895	1,339,788	1,389,535	4%	3%	4%	4%	4%	4%	4%	Result of analysis of 4% expenditures by object	
Home and Community Services	1,188,306	1,115,861	1,259,769	1,224,010	1,306,131	1,365,158	1,424,209	1,486,071	4%	-4%	5%	4%	4%	4%	4%	Result of analysis of 4% expenditures by object	
Employee Benefits (retirees only)	2,411,978	2,637,157	3,000,285	3,268,714	3,747,118	4,046,537	4,369,898	4,719,116	10%	8%	8%	8%	8%	8%	8%	Result of analysis of 8% expenditures by object	
Debt Service	3,830,392	4,021,472	4,091,500	4,220,424	3,503,579	3,581,456	3,351,421	3,646,234	0%	-8%	2%	-6%	-6%	-6%	-6%	Result of analysis of 9% expenditures by object	
Interfund Transfers to Other Funds	1,832,702	1,823,498	2,035,775	1,393,880	1,582,474	1,551,689	1,590,883	1,710,087	-3%	3%	-2%	3%	3%	3%	3%	Result of analysis of 7% expenditures by object	
Other	-	-	-	257,833	388,833	401,038	413,625	426,608	#DIV/0!	3%	3%	3%	3%	3%	3%	3%	Includes contingency
Total Expenditures (by Function)	\$32,990,449	\$32,779,415	\$35,598,542	\$36,603,755	\$36,851,314	\$38,334,919	\$39,609,850	\$41,704,509	3%								
Nonrecurring Expenditures Included Above (List):																	
Cloverdale demolition	\$ 522,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire grant expenditures	\$ -	\$ -	\$ -	\$ 309,900	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Airport expenditures	\$ 384,561	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Nonrecurring Expenditures	\$907,007	\$0	\$0	\$309,900	\$64,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

**City of Watertown
Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
General Fund Surplus (Deficit), Reserves, and Impact of Local Actions**

	Actual			Forecast					
	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
Surplus (Deficit)	\$ 1,564,559	\$ 2,051,071	\$ (1,546,203)	\$ 416,391	\$ (1,521,000)	\$ (1,690,851)	\$ (2,450,143)	\$ (3,180,282)	\$ (4,626,478)
Budgetary Reserves and Other Net Assets*									
Fund Equity, Beg. of Year	\$ 8,064,405	\$ 9,878,964	\$ 11,930,035	\$ 10,483,832	\$ 10,960,223	\$ 9,439,223	\$ 7,748,372	\$ 5,298,229	\$ 2,117,947
Fund Equity, End of Year	\$ 9,628,964	\$ 11,930,035	\$ 10,383,832	\$ 10,900,223	\$ 9,439,223	\$ 7,748,372	\$ 5,298,229	\$ 2,117,947	\$ (2,508,531)
Reserved Fund Balance - Capital	\$ 380,971	\$ 850,733	\$ 848,125	\$ 889,125	\$ 843,125	\$ 552,125	\$ 511,125	\$ 470,125	\$ 429,125
Reserved Fund Balance - Encumbrances	\$ 73,245	\$ 243,209	\$ 180,175	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Unreserved Fund Balance - Appropriated	\$ 1,460,000	\$ 2,000,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance - Unappropriated	\$ 7,714,748	\$ 8,836,093	\$ 9,245,532	\$ 9,761,098	\$ 8,346,098	\$ 6,946,247	\$ 4,537,104	\$ 1,397,822	\$ (3,187,656)
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	26.34%	31.82%	25.27%	28.23%	23.74%	19.36%	12.45%	3.77%	-8.43%
Potential Strategies to Promote Fiscal Balance									
<i>Describe Recurring Local Actions:</i>									
Increase property tax levy by 8% - FY 10/11					\$ 587,926	\$ 587,926	\$ 587,926	\$ 587,926	\$ 587,926
Increase property tax levy by 8% - FY 11/12					\$ -	\$ 634,960	\$ 634,960	\$ 634,960	\$ 634,960
Increase property tax levy by 8% - FY 12/13					\$ -	\$ -	\$ 685,757	\$ 685,757	\$ 685,757
Increase property tax levy by 8% - FY 13/14					\$ -	\$ -	\$ -	\$ -	\$ 740,617
Reduce departmental operating expenses					\$ -	\$ -	\$ -	\$ -	\$ -
Cut/delay proposed capital projects					\$ -	\$ -	\$ -	\$ -	\$ -
Departmental income - increase fees					\$ -	\$ -	\$ -	\$ -	\$ -
<i>Describe Nonrecurring Local Actions:</i>									
Appropriate unreserved fund balance					\$ 1,165,000	\$ 1,061,925	\$ 1,186,258	\$ 1,230,640	\$ 1,936,218
Appropriate reserved fund balance					\$ 356,000	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000
Total Effect of Potential Strategies to Promote Fiscal Balance					\$ 1,521,000	\$ 1,690,851	\$ 2,450,143	\$ 3,180,282	\$ 4,626,478

Fiscal Condition AFTER Adjusting for Effects of All Strategies to Promote Fiscal Balance

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
New Surplus (Deficit)	\$ 1,564,559	\$ 2,051,071	\$ (1,546,203)	\$ 416,391	\$ (1,521,000)	\$ -	\$ -	\$ -	\$ -
Fund Equity, Beg. of Year	\$ 8,064,405	\$ 9,878,964	\$ 11,930,035	\$ 10,483,832	\$ 10,960,223	\$ 9,439,223	\$ 7,748,372	\$ 5,298,229	\$ 2,117,947
Fund Equity, End of Year	\$ 9,628,964	\$ 11,930,035	\$ 10,383,832	\$ 10,900,223	\$ 9,439,223	\$ 8,336,298	\$ 7,109,041	\$ 5,837,401	\$ 5,837,401
Reserved Fund Balance - Capital	\$ 380,971	\$ 850,733	\$ 848,125	\$ 889,125	\$ 843,125	\$ 552,125	\$ 511,125	\$ 470,125	\$ 429,125
Reserved Fund Balance - Encumbrances	\$ 73,245	\$ 243,209	\$ 180,175	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Unreserved Fund Balance - Appropriated	\$ 1,460,000	\$ 2,000,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unreserved Fund Balance	\$ 7,714,748	\$ 8,836,093	\$ 9,245,532	\$ 9,761,098	\$ 8,346,098	\$ 7,534,173	\$ 6,347,916	\$ 5,117,276	\$ 3,181,058
Unreserved Fund Balance as a Percentage of Subsequent Year's Revenue	26.34%	31.82%	25.27%	28.23%	23.74%	21.00%	17.43%	13.80%	8.41%

* Required by new State multiyear planning requirements for cities.

City of Watertown
Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
Water Fund

Description	Assumptions 2009/10 - 2012/13					Average Annual Increase 2005- present	Forecast					
	2010-11	2011-12	2012-13	2013-14	2014-15		2010-11	2011-12	2012-13	2013-14		
Revenues												
Real Property Tax and Tax Items *	\$ 4,103,291	\$ 4,336,674	\$ 4,619,859	\$ 4,568,474	\$ 4,411,000	2%	\$ 4,405,008	\$ 4,420,710	\$ 4,368,593	\$ 4,383,677	N/A	N/A
Water Rents and Charges	\$ 89,795	\$ 146,536	\$ 114,842	\$ 92,668	\$ 77,000	1%	\$ 76,345	\$ 76,701	\$ 77,069	\$ 77,447	0%	0%
Other (Interest, Penalties, Misc.)	\$ 6,807	\$ 1,700	\$ 22,578	\$ 76,313	\$ 76,000	348%	\$ 77,063	\$ 75,437	\$ 67,369	\$ 4,000	0%	0%
Interfund Transfers	\$ 4,199,893	\$ 4,484,940	\$ 4,757,279	\$ 4,737,455	\$ 4,564,000	2%	\$ 4,558,417	\$ 4,574,849	\$ 4,513,050	\$ 4,465,125	-1%	-1%
Total Revenues	\$ 8,399,786	\$ 9,006,850	\$ 9,528,558	\$ 9,174,900	\$ 8,838,000		\$ 8,823,433	\$ 8,847,708	\$ 8,726,071	\$ 8,666,125		
Expenditures												
Personal Services*	\$ 1,016,795	\$ 1,184,123	\$ 1,228,960	\$ 1,263,944	\$ 1,307,805	7%	\$ 1,333,961	\$ 1,360,640	\$ 1,387,853	\$ 1,415,610	2%	2%
Equipment and Capital Outlay *	\$ -	\$ 19,618	\$ 17,250	\$ 65,646	\$ 30,000	N/A	\$ -	\$ -	\$ -	\$ -	N/A	N/A
Contractual *	\$ 1,117,000	\$ 1,214,824	\$ 1,245,715	\$ 1,344,197	\$ 1,475,822	7%	\$ 1,637,145	\$ 1,569,921	\$ 1,619,198	\$ 1,790,021	11%	11%
Debt Service (Principal and Interest) *	\$ 1,499,318	\$ 1,626,773	\$ 1,356,552	\$ 1,406,718	\$ 1,119,741	-6%	\$ 1,056,434	\$ 1,216,514	\$ 836,411	\$ 863,581	-7%	-31%
Employee Benefits *	\$ 572,118	\$ 582,483	\$ 657,301	\$ 716,089	\$ 729,975	11%	\$ 807,699	\$ 891,051	\$ 973,726	\$ 1,060,916	6%	10%
Interfund Transfers to Other Funds *	\$ 7,623	\$ 7,500	\$ 28,986	\$ 97,500	\$ 85,500	127%	\$ 89,500	\$ 139,500	\$ 120,500	\$ 77,500	5%	56%
Total Expenditures	\$ 4,212,854	\$ 4,635,321	\$ 4,534,764	\$ 4,894,094	\$ 4,748,843	3%	\$ 4,904,729	\$ 5,178,227	\$ 4,937,688	\$ 5,206,628	2%	0%
Surplus (Deficit)	\$ (12,961)	\$ (150,411)	\$ 222,515	\$ (156,639)	\$ (184,843)		\$ (346,312)	\$ (605,378)	\$ (424,637)	\$ (741,503)		
Potential Strategies to Promote Fiscal Balance												
<i>Describe Local Actions</i>												
Increase water rates (FY10/11 = 6.2%)							\$ 231,312	\$ 231,312	\$ 231,312	\$ 231,312		\$ 231,312
Increase water rates (FY 11/12 = 8.5%)							\$ -	\$ 374,066	\$ 374,066	\$ 374,066		\$ 374,066
Increase water rates (FY 12/13 = -4.1%)							\$ -	\$ -	\$ (180,741)	\$ (180,741)		\$ (180,741)
Increase water rates (FY 13/14 = 4.6%)							\$ -	\$ -	\$ -	\$ -		\$ 196,866
Appropriate fund balance							\$ 115,000	\$ -	\$ -	\$ -		\$ 120,000
Appropriate cogulation reserve fund balance							\$ -	\$ -	\$ -	\$ -		\$ -
<i>Describe State Actions</i>												
<i>Describe Other Actions</i>												
Total Effect of Potential Strategies to Promote Fiscal Balance							\$ 346,312	\$ 605,378	\$ 424,637	\$ 741,503		
Budgetary Reserves and Other Net Assets												
Fund Equity, Beg. of Year	\$ 1,392,822	\$ 1,339,178	\$ 1,188,767	\$ 1,411,282	\$ 1,254,643		\$ 1,069,800	\$ 723,488	\$ 118,109	\$ (306,528)		
Fund Equity, End of Year	\$ 1,572,861	\$ 1,188,767	\$ 1,411,282	\$ 1,254,643	\$ 1,069,800		\$ 723,488	\$ 118,109	\$ (306,528)	\$ (1,048,031)		
Reserved Fund Balance - Repair Reserve	\$ 92,844	\$ 40,348	\$ 76,772	\$ 116,772	\$ 146,772		\$ 61,772	\$ 91,772	\$ 121,772	\$ 1,772		
Reserved Fund Balance - Encumbrances	\$ 9,259	\$ 43,940	\$ 28,852	\$ 44,000	\$ 44,000		\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000		
Unreserved Fund Balance - Appropriated	\$ 501,300	\$ -	\$ 350,000	\$ 184,843	\$ -		\$ -	\$ -	\$ -	\$ -		
Unreserved Fund Balance - Unappropriated	\$ 776,458	\$ 1,104,479	\$ 953,638	\$ 909,028	\$ 879,028		\$ 617,716	\$ (17,663)	\$ (472,300)	\$ (1,093,803)		
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance												
<i>New Surplus (Deficit)</i>							\$ -	\$ -	\$ -	\$ -		\$ -
Fund Equity, End of Year	\$ 1,069,800	\$ 1,069,800	\$ 1,069,800	\$ 1,069,800	\$ 1,069,800		\$ 1,069,800	\$ 1,069,800	\$ 1,069,800	\$ 1,069,800		\$ 1,069,800
Reserved Fund Balance	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000		\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000		\$ 44,000
Unreserved Fund Balance	\$ 1,025,800	\$ 1,025,800	\$ 1,025,800	\$ 1,025,800	\$ 1,025,800		\$ 1,025,800	\$ 1,025,800	\$ 1,025,800	\$ 1,025,800		\$ 1,025,800

City of Watertown
 Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
 Sewer Fund

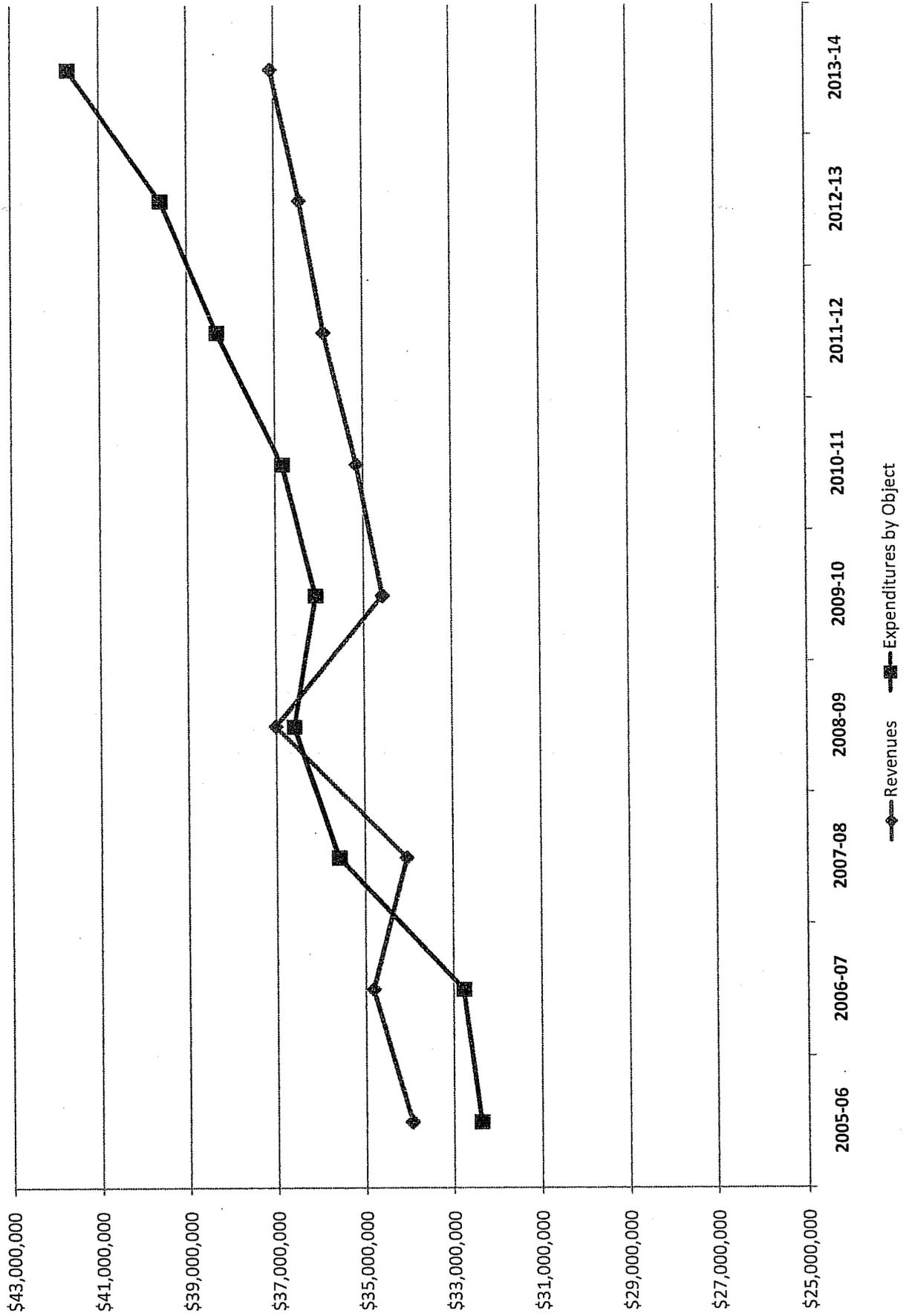
Revenues	Actual					Estimate					Forecast					Average Annual Increase 2005- present	Assumptions 2009/10 - 2012/13					Description		
	2005-06		2006-07		2007-08		2008-09		2009-10		2010-11		2011-12		2012-13		2013-14		2010-11	2011-12	2012-13		2013-14	
Real Property Tax and Tax Items *	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	N/A	N/A	N/A	N/A	N/A to Sewer Fund	
Sewer Rents and Charges	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	1%	0%	0%	1% Sewer rents held constant, adjusted DANC for debt service	
Other (Interest, Penalties, Misc.)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	0%	0%	0%	0% Held constant	
Interfund Transfers	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	1%	-1%	-2%	-2%	-96% Decreasing transfers from Debt Service Fund	
Total Revenues	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	21.2%	-2%	-2%	0%		
Total Expenditures	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	2%	1%	0%		
Personal Services*	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	3%	2%	2%	2%	2% Known and estimated collective bargaining agreements	
Equipment and Capital Outlay *	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	75%	-100%	#DIV/0!	#DIV/0!	2% CPI	
Contractual *	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	7%	3%	3%	3%	3% CPI	
Debt Service (Principal and Interest) *	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	-10%	11%	2%	8%	3% Per debt schedules plus projected new debt	
Employee Benefits *	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	4%	11%	11%	9%	9% Projected increases for retirement and health insurance	
Interfund Transfers to Other Funds *	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	#DIV/0!	92%	-61%	-41%	26.4% Projected capital project transfers	
Total Expenditures	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	5%	2%	4%		
Surplus (Deficit)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$						
Potential Strategies to Promote Fiscal Balance																								
<i>Describe Local Actions</i>																								
Increase sewer rates (FY 10/11 = 2.0%)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	61,997	61,997	61,997	61,997	61,997	
Increase sewer rates (FY 11/12 = 1.3%)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	-	51,234	51,234	51,234	51,234	
Increase sewer rates (FY 12/13 = 5.4%)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	-	-	191,722	191,722	191,722	
Increase sewer rates (FY 13/14 = 6.7%)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	-	-	-	-	-	
Appropriate fund balance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	-	-	-	-	-	
<i>Describe State Actions</i>																								
<i>Describe Other Actions</i>																								
Total Effect of Strategies to Promote Fiscal Balance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	61,997	113,230	304,952	555,319	555,319	
Budgetary Reserves and Other Net Assets																								
Fund Equity, Beg. of Year	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	590,321	528,324	415,094	110,143	110,143	
Fund Equity, End of Year	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	590,321	528,324	415,094	110,143	(445,197)	
Reserved Fund Balance - Encumbrances	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	75,000	75,000	75,000	75,000	75,000	
Unreserved Fund Balance - Appropriated	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	-	-	-	-	-	
Unreserved Fund Balance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	453,324	340,094	35,143	(520,197)	(520,197)	
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance																								
New Surplus (Deficit)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	57,686	-	-	-	-	
Fund Equity, Beg. of Year	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	590,321	590,321	590,321	590,321	590,321	
Fund Equity, End of Year	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	590,321	590,321	590,321	590,321	590,321	
Reserved Fund Balance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	75,000	75,000	75,000	75,000	75,000	
Unreserved Fund Balance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	515,321	515,321	515,321	515,321	515,321	

**City of Watertown
 Five Year Financial Plan, Fiscal Years 2009/10 through 2013/14
 Employment / Salary Negotiations**

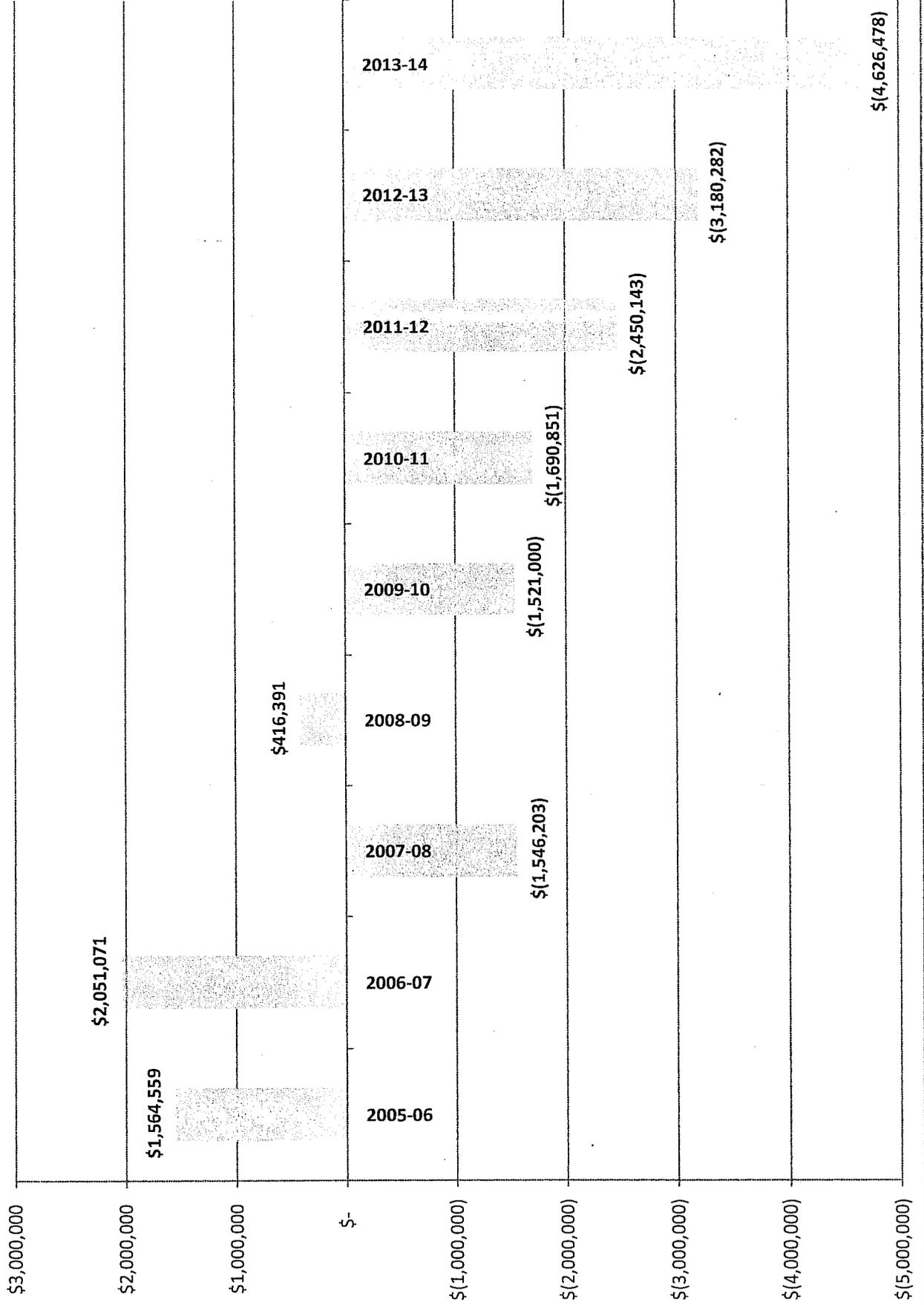
Bargaining Unit	Date of Contract	Length of Contract	Actual					Adopted					Forecast		
			2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14				
Police	7/1/2006	3 years	3.00%	4.00%	4.00%	4.00%	3.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Fire	7/1/2006	3 years	3.50%	4.00%	4.00%	4.00%	3.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
CSEA	7/1/2008	2 years	3.00%	3.00%	3.00%	3.00%	2.50%	2.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
IBEW	7/1/2007	2 years	3.00%	4.00%	3.50%	3.00%	3.00%	2.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Number of Employees*															
Total			425	434	448	459	456	455	455	455	455	455	455	455	455
Full-time			318	324	336	334	331	330	330	330	330	330	330	330	330
Part-time			28	32	25	30	30	30	30	30	30	30	30	30	30
Seasonal			79	78	87	95	95	95	95	95	95	95	95	95	95
Full-time equivalents (FTE's)			345	339	349	355	352	351	351	351	351	351	351	351	351

* Required by new State multiyear planning requirements for cities.

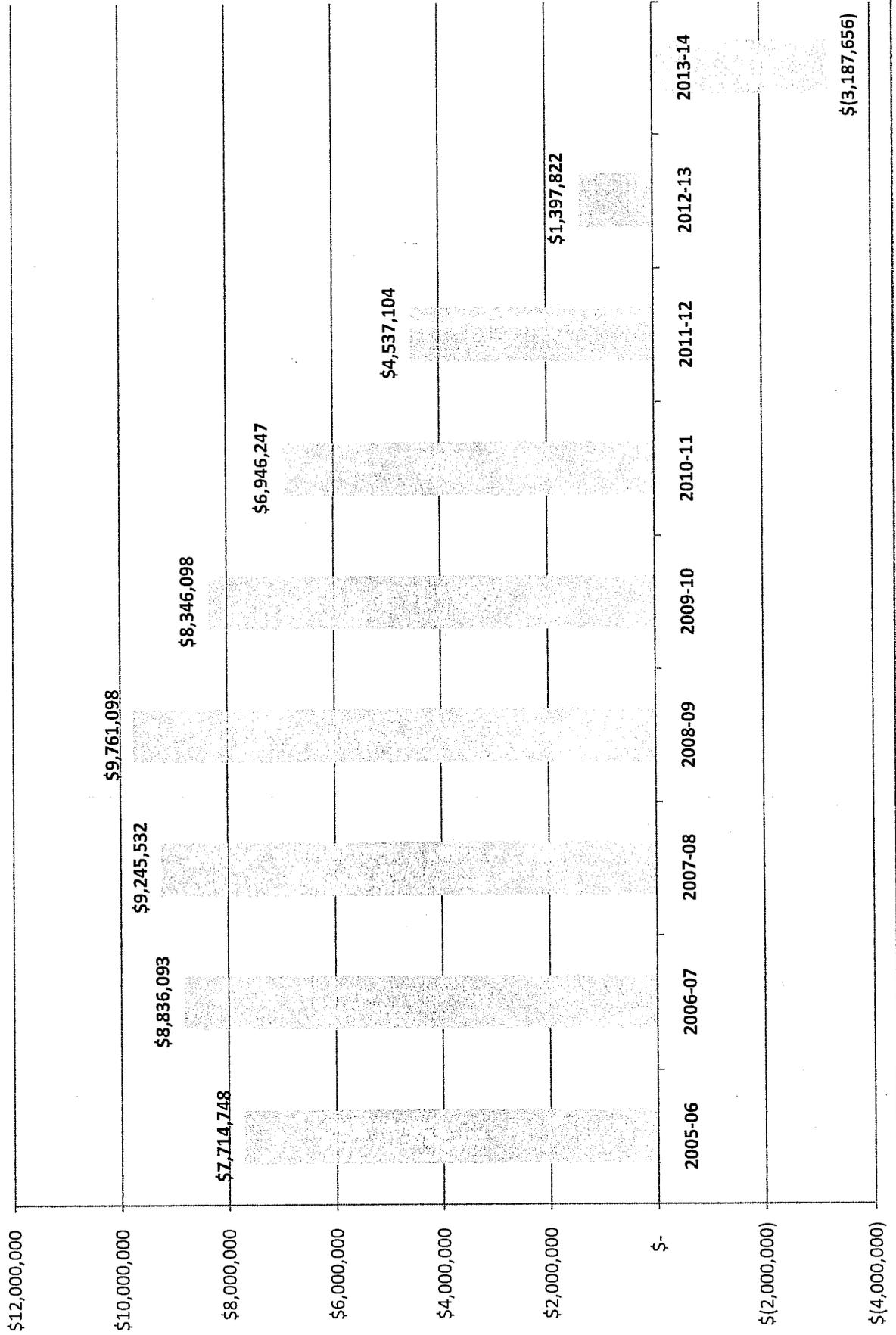
General Fund: Revenues and Expenditures



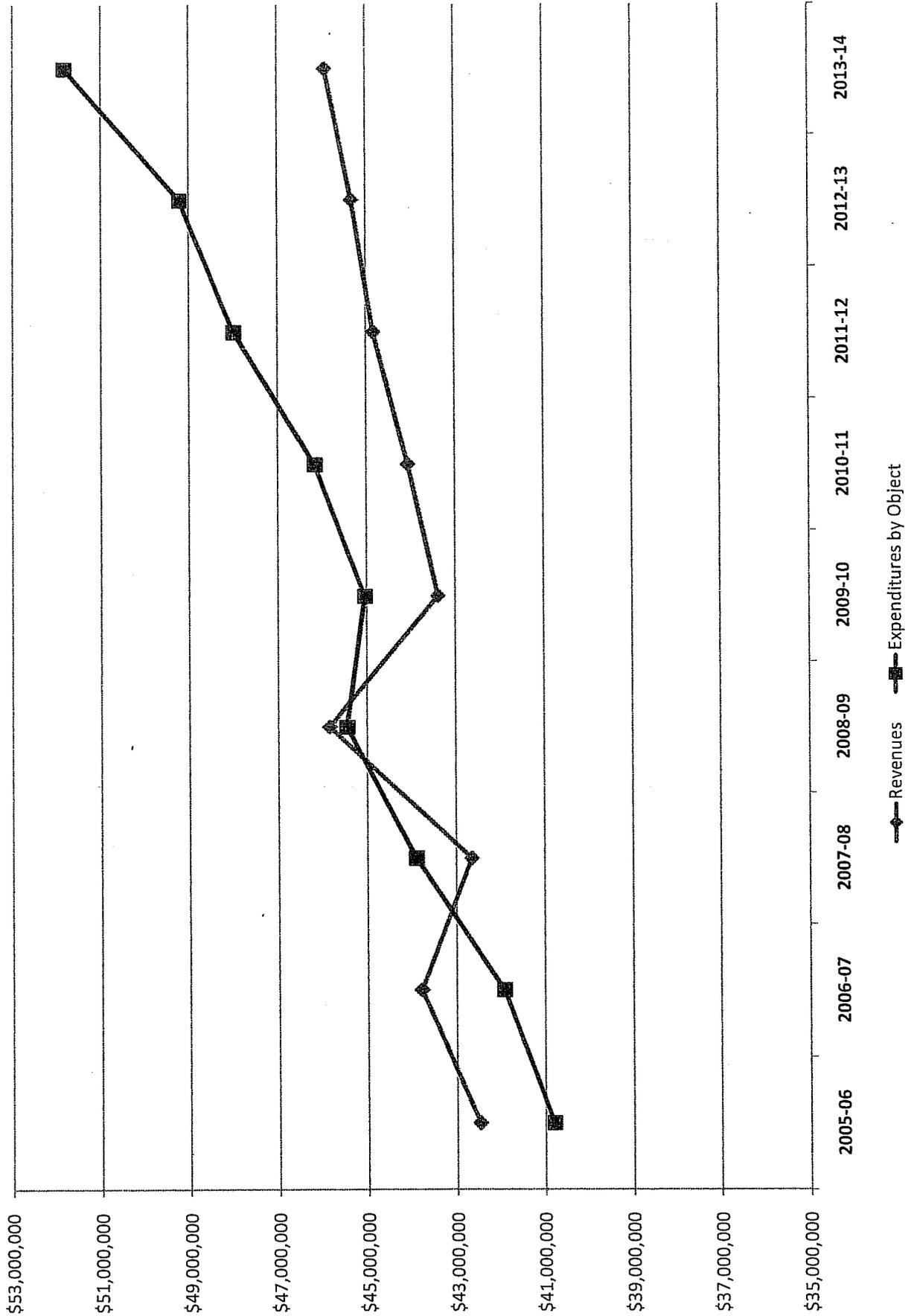
General Fund: Surplus (Deficit)



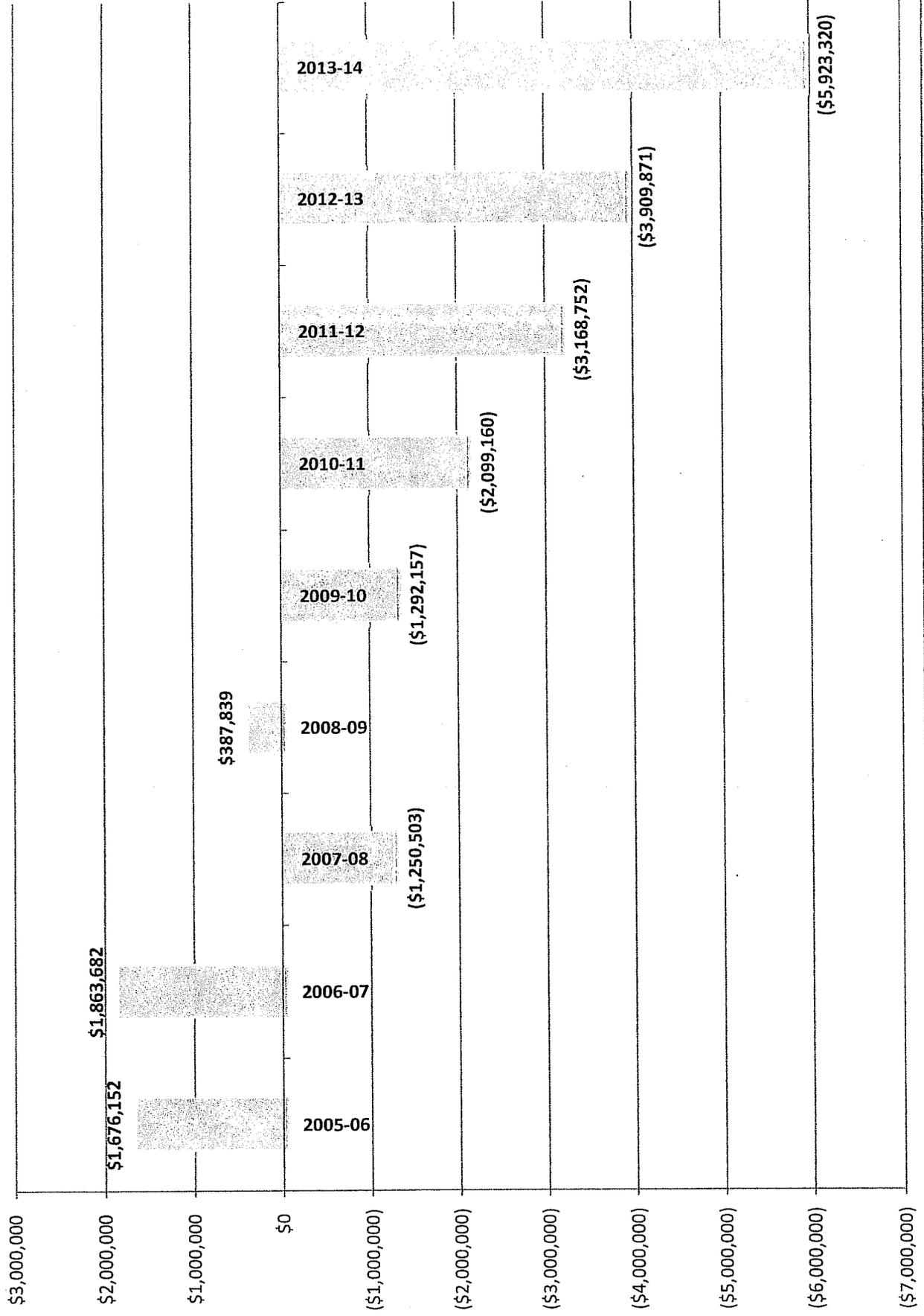
General Fund Unreserved - Unappropriated Ending Fund Balance (Actual and Projected)



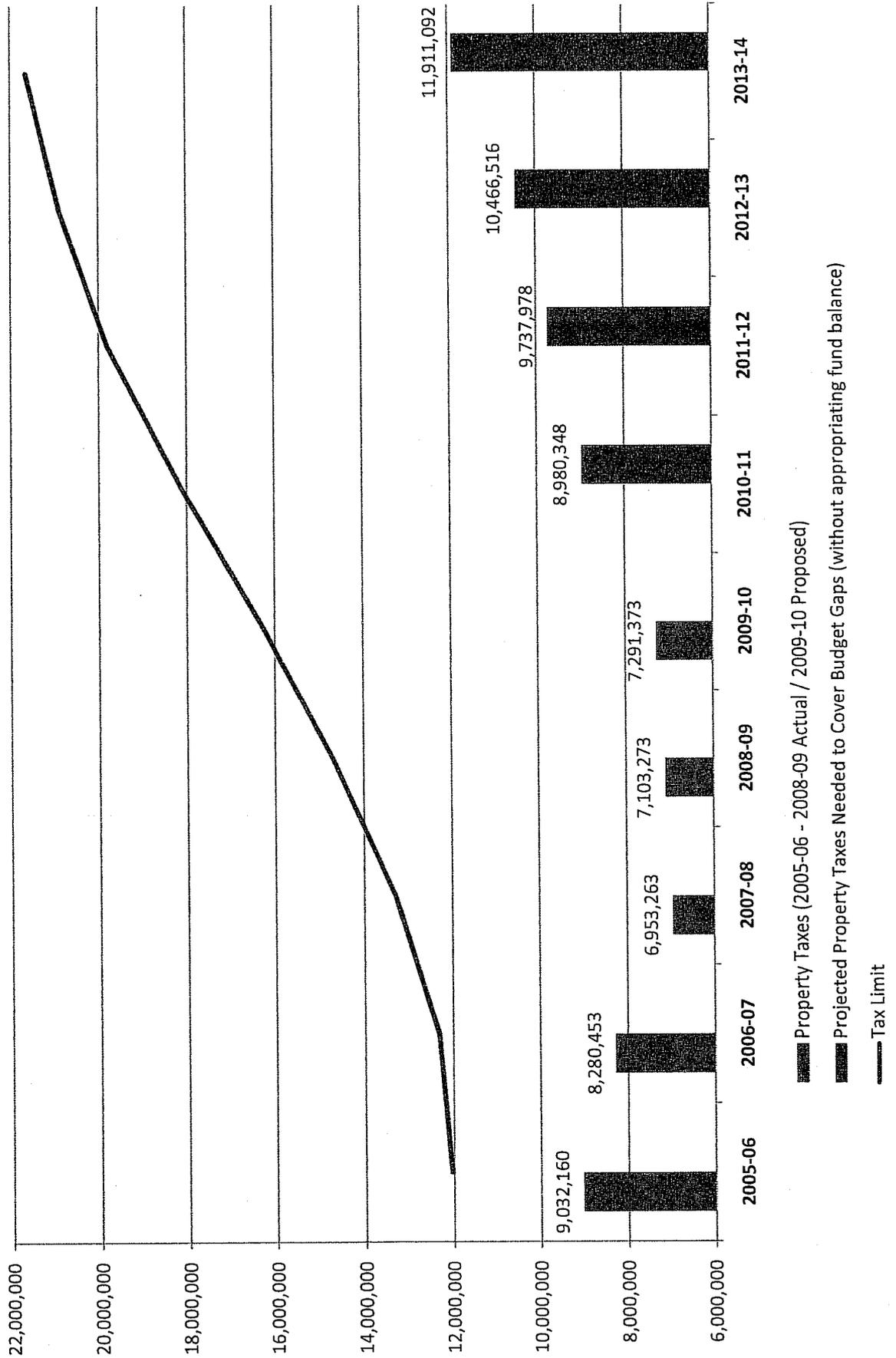
Major Funds: Revenues and Expenditures



Major Funds: Surplus (Deficit)



Property Tax Levy Necessary to Cover Projected Budget Gaps



Exemption
Impact
Report



**NYS BOARD OF REAL PROPERTY SERVICES
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT**

(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: 4/15/2009

Taxing Jurisdiction: City of Watertown

Fiscal Year Beginning: July 1, 2009

Total equalized value in taxing jurisdiction: \$1,529,573,203

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
12100	NYS-GENERALLY	RPTL 404(1)	33	\$2,771,622	0.18%
13100	CO - GENERALLY	RPTL 406(1)	109	\$58,460,973	3.82%
13350	CITY-GENERALLY	RPTL 406(1)	239	\$89,958,811	5.88%
13570	TOWN O/S LIMITS - SPECIFIED USE	RPTL 406(2)	1	\$270,270	0.02%
13800	SCHOOL DISTRICT	RPTL 408	11	\$38,585,946	2.52%
14100	USA-GENERALLY	RPTL 400(1)	3	\$11,397,622	0.75%
18020	MUNICIPAL INDUSTRIAL DEV AGENC	RPTL 412-a	7	\$18,195,676	1.19%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDE	PUB HSNG L52(3)&(5)	8	\$21,049,946	1.38%
21600	RES OFCLERGY-RELIG CORP OWN	RPTL 462	10	\$1,628,757	0.11%
25110	NONPROFCORP-RELIG(CONST PRO	RPTL 420-a	65	\$45,547,373	2.98%
25120	NONPROFCORP-EDUCL(CONST PRO	RPTL 420-a	3	\$1,442,811	0.09%
25130	NONPROFCORP-CHAR(CONST PRO	RPTL 420-a	8	\$6,783,568	0.44%
25210	NONPROFCORP-HOSPITAL	RPTL 420-a	15	\$35,892,270	2.35%
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	13	\$8,636,432	0.56%
25500	NON PROF MED, DENTAL, HOSP SVCE	RPTL 486	2	\$1,090,703	0.07%
26100	VETERANS ORGANIZATION	RPTL 452	2	\$747,135	0.05%
26250	HISTORICAL SOCIETY	RPTL 444	1	\$556,541	0.04%
27200	RAILROAD-WHOLLY EXEMPT	RPTL 489-d&dd	1	\$2,749,355	0.18%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	\$308,649	0.02%
28110	NOT-FOR-PROFITHOUSINGCOMPANY	RPTL 422	4	\$9,263,459	0.61%
28520	NOT-FOR-PROFIT NURSING HOME CO	RPTL 422	1	\$22,887,243	1.50%
28540	NOT-FOR-PROFIT HOUS CO - HOSTE	RPTL 422	24	\$4,947,622	0.32%
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	20	\$42,973	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	87	\$3,894,009	0.25%
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	456	\$6,333,259	0.41%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	622	\$14,450,782	0.94%
41141	ALT VET EX-WAR PERIOD-DISABILI	RPTL 458-a	194	\$4,294,866	0.28%
41400	CLERGY	RPTL 460	5	\$8,108	0.00%
41800	PERSONS AGE 65 OR OVER	RPTL 467	162	\$5,064,271	0.33%
44213	HOME IMPROVEMENTS	RPTL 4214	1	\$76,108	0.00%
44216	HOME IMPROVEMENTS	RPTL 421-f	62	\$842,245	0.06%
47611	BUSINESS INVESTMENT PROPERTY P	RPTL 485-b	43	\$9,292,256	0.61%
47670	PROPERTY IMPRVMT IN EMPIREZO	RPTL 485-e	31	\$17,410,822	1.14%
48660	HOUSING DEVELOPMENT FUND CO	PHFL 577,654-a	1	\$1,099,568	0.07%
48670	REDEVELOPMENT HOUSING CO	PHFL 125& 127	14	\$17,488,811	1.14%
Totals			2,259	\$463,470,862	30.30%

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: **\$ 122,307**
(details contained on RP-495-PILOT)

City of Watertown 2009 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

U.S.A. OWNED - RPTL §400(1) Real property that is owned by the U.S. Government.

\$10,542,800 - 0.75%

of parcels 3

PILOT Payments \$0

Impact* \$8.59

STATE MANDATED

NYS OWNED - RPTL §404(1) Real property owned by the State of New York or any of its departments or agencies.

\$2,563,750 - 0.18%

of parcels 33

PILOT Payments \$0

Impact* \$2.11

STATE MANDATED

CITY OWNED - RPTL §406(1) Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$83,211,900 - 5.88%

of parcels 239

PILOT Payments \$0

Impact* \$63.20

STATE MANDATED

COUNTY OWNED - RPTL §406(1) Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.

\$54,076,400 - 3.82%

of parcels 109

PILOT Payments \$0

Impact* \$42.22

STATE MANDATED

SCHOOLPROP - RPTL §408 Real property owned by a school district or Board of Cooperative Educational Services (BOCES).

\$35,692,000 - 2.52%

of parcels 11

PILOT Payments \$0

Impact* \$28.37

STATE MANDATED

Ind Develop Agency - RPTL §412-a & Gen Muny L §874 Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.

\$16,831,000 - 1.19%

of parcels 7

PILOT Payments \$60,134

Impact* \$7.38

STATE MANDATED

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,285 and a tax levy of \$7,680,400 (Proposed).

NotForProfit-Char - RPTL §420-a \$6,274,800 - 0.44% # of parcels 8 PILOT Payments \$0 Impact* \$5.14 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.
NotForProfit-Educ - RPTL §420-a \$1,334,600 - 0.09% # of parcels 3 PILOT Payments \$0 Impact* \$1.10 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.
NotForProfit-Hosp - RPTL §420-a \$33,200,350 - 2.35% # of parcels 15 PILOT Payments \$0 Impact* \$26.45 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.
NotForProfit-Moral - RPTL §420-a \$7,988,700 - 0.56% # of parcels 13 PILOT Payments \$0 Impact* \$6.53 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.
NotForProfit-Relig - RPTL §420-a \$42,131,320 - 2.98% # of parcels 65 PILOT Payments \$0 Impact* \$33.28 STATE MANDATED	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.
HOSTEL - RPTL §422 \$4,576,550 - 0.32% # of parcels 24 PILOT Payments \$0 Impact* \$3.75 STATE MANDATED	Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,285 and a tax levy of \$7,680,400 (Proposed).

NOPROF-HSG - RPTL §422

\$8,568,700 - 0.61%

of parcels 4

PILOT Payments \$0

Impact* \$7.00

STATE MANDATED

This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.

NPROFNURSG - RPTL §422

\$21,170,700 - 1.50%

of parcels 1

PILOT Payments \$0

Impact* \$17.07

STATE MANDATED

Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.

Historical Society - RPTL §444 & NPCL §1408

\$514,800 - 0.04%

of parcels 1

PILOT Payments \$0

Impact* \$0.42

STATE MANDATED

The sites of old forts, battlegrounds, and other historic sites owned by historical societies for the purposes of enclosing, preserving, and erecting monuments.

CEMTRYASSC - RPTL §446

\$285,500 - 0.02%

of parcels 1

PILOT Payments \$0

Impact* \$0.24

STATE MANDATED

Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.

Veterans Organization - RPTL §452

\$691,100 - 0.05%

of parcels 2

PILOT Payments \$0

Impact* \$0.57

STATE MANDATED

Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).

CLERGY - RPTL §460

\$7,500 - 0.00%

of parcels 5

PILOT Payments \$0

Impact* \$0.01

STATE MANDATED

Real property that is owned by a member of the clergy who is engaged in the work of his or her religious denomination to the extent of \$1,500 of assessed value.

Religious Residence - RPTL §462

\$1,506,600 - 0.11%

of parcels 10

PILOT Payments \$0

Impact* \$1.24

STATE MANDATED

Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,285 and a tax levy of \$7,680,400 (Proposed).

Name - Legal Authority

Description

NONPROFMED - RPTL §486 & Ins L §4310(j)

Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.

\$1,008,900 - 0.07%

of parcels 2

PILOT Payments \$0

Impact* \$0.83

STATE MANDATED

RAILROAD - RPTL §489-d, 489-dd

Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.

\$2,543,153 - 0.18%

of parcels 1

PILOT Payments \$0

Impact* \$2.09

STATE MANDATED

Sub Totals for State Mandated Exemptions

Exempt amount \$334,721,123

of parcels 557

% of assessment roll 23.66%

PILOT payments \$60,134.00

Impact* \$257.57

Name - Legal Authority

Description

PHFL Article 5 - PHFL §§125, 127

New or rehabilitated dwellings that are located in substandard or insanitary areas, owned by redevelopment companies, and used for low-income or moderate-income housing.

\$16,177,150 - 1.14%

of parcels 14

PILOT Payments \$39,673

Impact* \$8.98

LOCAL OPTION

Housing Dev Fund CTS - PHFL §577(1),(3)

Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.

\$1,017,100 - 0.07%

of parcels 1

PILOT Payments \$0

Impact* \$0.84

LOCAL OPTION

Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6)

Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.

\$19,471,200 - 1.38%

of parcels 8

PILOT Payments \$22,500

Impact* \$13.39

LOCAL OPTION

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,285 and a tax levy of \$7,680,400 (Proposed).

Town O/S Limits - RPTL §406(2) \$250,000 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.21 LOCAL OPTION	Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.
Home Imp 421-F City - RPTL §421-f \$70,400 - 0.00% # of parcels 1 PILOT Payments \$0 Impact* \$0.06 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.
Home Imp 421-F City &S - RPTL §421-f \$779,077 - 0.06% # of parcels 62 PILOT Payments \$0 Impact* \$0.64 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.
% VET CT - RPTL §458 \$3,601,958 - 0.25% # of parcels 87 PILOT Payments \$0 Impact* \$2.96 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.
VETFUNDC/T - RPTL §458 \$39,750 - 0.00% # of parcels 20 PILOT Payments \$0 Impact* \$0.03 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".
VET COM CT - RPTL §458-a \$13,366,973 - 0.94% # of parcels 622 PILOT Payments \$0 Impact* \$10.86 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.
VET DIS CT - RPTL §458-a \$3,972,751 - 0.28% # of parcels 194 PILOT Payments \$0 Impact* \$3.26 LOCAL OPTION	The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,285 and a tax levy of \$7,680,400 (Proposed) .

VET WAR CT - RPTL §458-a

\$5,858,265 - 0.41%

of parcels 456

PILOT Payments \$0

Impact* \$4.80

LOCAL OPTION

The primary residence of a veteran of the United States Armed Services who actively served during a period of war.

AGED C/T/S - RPTL §467

\$4,684,451 - 0.33%

of parcels 162

PILOT Payments \$0

Impact* \$3.84

LOCAL OPTION

Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.

Bus Improv 485-B - RPTL §485-b

\$8,595,337 - 0.61%

of parcels 43

PILOT Payments \$0

Impact* \$7.02

LOCAL OPTION

Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

EDZ 485-E - RPTL §485-e

\$16,105,010 - 1.14%

of parcels 31

PILOT Payments \$0

Impact* \$13.05

LOCAL OPTION

Real property that is located in a designated empire zone and is constructed or improved after the zone is designated is exempt for 100% of new construction value for 7 years. Exemption expires in year 11 after 3 years of partial exemption.

Sub Totals for Local Option Exemptions**Exempt amount \$93,989,422****# of parcels 1702****% of assessment roll 6.64%****PILOT payments \$62,173.00****Impact* \$69.93****Grand Totals for All Exemptions****Exempt amount \$428,710,545****# of parcels 2259****% of assessment roll 30.30%****PILOT payments \$122,307.00****Impact* \$327.50**

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$104,285 and a tax levy of \$7,680,400 (Proposed).