

**REGULAR COUNCIL MEETING  
CITY OF WATERTOWN  
September 20, 2004  
7:00 P.M.**

**MAYOR JEFFREY E. GRAHAM PRESIDING**

**PRESENT:**           **COUNCILMAN STEPHEN J. BRADLEY  
COUNCILWOMAN ROXANNE M. BURNS  
COUNCILMAN PETER L. CLOUGH  
MAYOR GRAHAM**

**ABSENT:**           **COUNCILMAN TIMOTHY R. LABOUF**

**ALSO PRESENT:**   **CITY MANAGER MARY M. CORRIVEAU  
ATTORNEY ROBERT J. SLYE**

City Manager Corriveau presented the following reports to the Council:

- 1 – Authorizing Sale of Real Property, Known As VL 3, 5 & ½ 6 Katherine Street, Parcels No.3-09-403.000, 3-09-405.000 and 3-09-406.000
- 2 - Accepting Bid for the Purchase of 4,900 ft. of Non-Metallic Chain – City Pollution Control Plant
- 3 - Approving Change Order No. 1 to Contract for Construction of DPW/Bus Maintenance and Storage Facility, Electrical Construction, Collins-Hammond Electric Contractors
- 4 - Approving Change Orders No. 2, 3, 4 and 5 to Contract for Construction of DPW/Bus Maintenance and Storage Facility, General Construction, Bette & Cring, LLC
- 5 - Approving the 2003-2006 Contract Settlement Agreement and Authorizing the Amendment of the Collective Bargaining Agreement and Self-Funded Health Insurance Plan Between the City of Watertown and the Watertown Professional Firefighters' Association, Local 191
- 6 - Approving the 2003-2006 Contract Settlement Agreement and Authorizing the Amendment of the Collective Bargaining Agreement and Self-Funded Health Insurance Plan Between the City of Watertown and the Watertown Police Benevolent Association
- 7 - Approving Amendment No. 47 to the Management and Management Confidential Pay Plan for Fiscal Year 2004-05
- 8 - Approving the Site Plan for the Construction of a 10,000 Sq. Ft. Office Building Located in the 100 Block of Bellew Avenue South, Parcel No. 9-11-132
- 9 - Authorizing the Issuance of \$195,000 Serial Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Planning and a Feasibility Study for the Streambed Modifications and Shoreline Improvements of the Black River for Whitewater Recreation and Competition Within the City of Watertown

- 10- Downtown Streetscape Update by James Carrigan and Jeff Opett from Clough Harbour and Michael Lumbis, City Planner

**COMPLETE REPORTS ON FILE IN THE OFFICE OF THE CITY CLERK**

Meeting opened with a moment of silence.

Pledge of Allegiance was given.

The reading of the minutes of the regular meeting of September 7,2004 and the adjourned meeting of September 13,2004 was dispensed with and accepted as written by motion of Councilwoman Burns, seconded by Councilman Clough and carried with all voting in favor thereof.

**C O M M U N I C A T I O N S**

From the City Planning Board recommending approval of the site plan submitted on behalf of Prudential Real Estate for the construction of a 10,000 sq. ft. office building located in the 100 block of Bellew Avenue South, Parcel No. 9-11-132 contingent upon revised site plans being submitted prior to City Council review which illustrate the landscaping, grading and other changes made by the applicant.

**ABOVE PLACED ON FILE**

Claim against the City was received from Ronnie Adams on behalf of his son for personal injuries sustained at the Fairgrounds.

**ABOVE REFERRED TO THE BOARD OF AUDIT**

Mayor Graham proclaimed October 2, 2004 as **Nickelodeon's World Day of Play** in the City of Watertown.

Mayor Graham presented years of service awards to Edith Fayall and Alicia Glavocich, both of whom have been employed as crossing guards for the City of Watertown

**PRIVILEGE OF THE FLOOR**

**Lee Keefer**, 518 West Street, addressed the chair concerning the water service on West Street. He explained that there were five homes on the street. A break occurred in the water main in December and the City repaired it. The City billed the five homes for the repair costs and Mr. Keefer paid the 1/5 billed to him. Mr. Keefer explained that after he had paid the bill, Mr. Pilon contacted him and told him that a survey was in place for the City to address the issue of possibly taking over the private streets and also the water

lines. Mr. Keefer asked if the City had plans to take over the line and if so, could they have their money back or would the others be re-billed.

**RESOLUTIONS**

**INTRODUCED BY COUNCILWOMAN ROXANNE M. BURNS**

WHEREAS there has heretofore been bid in by the City of Watertown at a tax sale certain lots of land known as VAL 3, 5 & ½ 6 Katherine Street, 93' x 77', 57' x 60' and 50' x 35' in size, and also known and designated on the map of the Department of Assessment and Taxation of the City of Watertown, New York as Parcels No. 3-09-403.000, 3-09-405.000 and 3-09-406.000, and

WHEREAS title to said land has since been retained by the City of Watertown as acquired at said tax sale, which title was retained by reason of the failure of anyone to redeem the same, and

WHEREAS said real property has never been assigned by the Council for a public use,

NOW THEREFORE BE IT RESOLVED that pursuant to Section 23, Subdivision (b) of the General City Law, Section 247 of the Charter of the City of Watertown as amended by Local Law No. 1, 1985, adopted December 3, 1984, effective January 17, 1985, and the ordinance, Municipal Code, Chapter 16 adopted by the Council on June 6, 1977, that the offer of \$2,347.00 submitted by Rebecca S. Randall, for the purchase of Parcels No. 3-09-403.000, 3-09-405.000 and 3-09-406.000 is a fair and reasonable offer therefore and the same is hereby accepted, and

BE IT FURTHER RESOLVED that the Mayor be and he hereby is authorized, empowered and directed to execute and deliver a Quit Claim Deed of said real property to Rebecca S. Randall upon receipt of the above mentioned sum of money in cash only by the City Comptroller.

**SECONDED BY COUNCILMAN PETER L. CLOUGH AND CARRIED WITH ALL VOTING YEA**

**INTRODUCED BY COUNCILMAN PETER L. CLOUGH**

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of 4,900 ft. of non-metallic chain for use at the City's Pollution Control Plant, and

WHEREAS a total of six (6) bids were received by the City Purchasing Department, and

WHEREAS on Monday, September 13, 2004, at 11 a.m., the bids were publicly opened and read, and

WHEREAS City Purchasing Agent Robert J. Cleaver has reviewed the bids received and is recommending that the City Council accept the bid submitted by Calkins Technical Products, Inc., Fairport, N.Y., in the amount of \$34,555.00,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the bid submitted by Calkins Technical Products, Inc., Fairport, N.Y., in the amount of \$34,555.00, for the purchase of 4,900 ft. of non-metallic chain for use at the City's Pollution Control Plant.

**SECONDED BY COUNCILMAN PETER L. CLOUGH AND CARRIED WITH ALL VOTING YEA**

**INTRODUCED BY COUNCILWOMAN ROXANNE M. BURNS**

WHEREAS on August 18, 2003, the City Council of the City of Watertown approved the bid submitted by Collins-Hammond Electric Contractors, 7724 State Highway 68, Ogdensburg, New York, in the amount of \$267,800 for Electrical Construction associated with the construction of a new DPW/Bus Maintenance and Storage Facility, and Transit Facility, and

WHEREAS Interim City Engineer Gary E. Pilon is now asking that the City Council approve Change Order No. 1 to this Agreement,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Change Order No. 1 to the Electrical construction contract with Collins-Hammond Electric Contractors in an amount totaling (\$250.00), a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Mary M. Corriveau is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

**SECONDED BY COUNCILMAN PETER L. CLOUGH AND CARRIED WITH ALL VOTING YEA**

**INTRODUCED BY COUNCILMAN STEPHEN J. BRADLEY**

WHEREAS on August 18, 2003, the City Council of the City of Watertown approved the bid submitted by Bette & Cring, LLC, 18438 U.S. Route 11, Watertown, New York, in the amount of \$2,848,000 for General Construction associated with the construction of a new DPW/Bus Maintenance and Storage Facility, and Transit Facility, and

WHEREAS since that time, the City Council has approved a **credit** Change Order in the amount of \$2,000, and

WHEREAS Interim City Engineer Gary E. Pilon is now asking that the City Council approve Change Orders No. 2, 3, 4 and 5 to this Agreement,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Change Orders No. 2, 3, 4, and 5 to the General construction contract with Bette & Cring, LLC, in an amount totaling \$22,463, copies of which are attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Mary M. Corriveau is hereby authorized and directed to execute the Change Order documents on behalf of the City of Watertown.

**SECONDED BY COUNCILWOMAN ROXANNE M. BURNS AND CARRIED WITH ALL VOTING YEA**

**INTRODUCED BY COUNCILMAN PETER L. CLOUGH**

WHEREAS the 1999-2003 Employment Contract between the City of Watertown and the Watertown Professional Firefighters' Association, Local 191, expired on June 30, 2003, and

WHEREAS negotiations have been concluded on a successor Contract, and

WHEREAS these negotiations require the amending of the collective Bargaining Agreement and an amendment to the Self-Funded Health Insurance Plan,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that it hereby authorizes the City Manager to amend the Collective Bargaining Agreement and Self-Funded Health Insurance Plan between the City of Watertown and the Watertown Professional Firefighters' Association, Local 191 to reflect the Contract Settlement Agreement, a copy of which is attached and made a part of this resolution,

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is hereby authorized and directed to execute the Agreements on behalf of the City.

**SECONDED BY COUNCILWOMAN ROXANNE M. BURNS AND CARRIED WITH ALL VOTING YEA**

Commenting on the foregoing resolution, Councilwoman Burns stated that she was appreciative of the work that Mrs. Corriveau, Attorney Slye and the members of the negotiating team did during the negotiations.

**INTRODUCED BY COUNCILMAN PETER L. CLOUGH**

WHEREAS the 2001- 2003 Employment Contract between the City of Watertown and the Watertown Police Benevolent Association, expired on June 30, 2003, and

WHEREAS negotiations have been concluded on a successor Contract, and

WHEREAS these negotiations require the amending of the collective Bargaining Agreement and an amendment to the Self-Funded Health Insurance Plan,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that it hereby authorizes the City Manager to amend the Collective Bargaining Agreement and Self-Funded Health Insurance Plan between the City of Watertown and the Watertown Police Benevolent Association to reflect the Contract Settlement Agreement, a copy of which is attached and made a part of this resolution,

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is hereby authorized and directed to execute the Agreements on behalf of the City.

**SECONDED BY COUNCILMAN STEPHEN J. BRADLEY AND CARRIED WITH ALL VOTING YEA**

**INTRODUCED BY COUNCILMAN PETER L. CLOUGH**

WHEREAS with the adoption of the Fiscal Year 2004-05 Budget, the City Council of the City of Watertown appropriated a raise for Fiscal Year 2004-05 for Management and Management Confidential employees in the amount of three percent (3%),

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Amendment No. 47 to the Management and Management Confidential Pay Plan, in order to establish the annual compensation for the positions listed below effective July 1, 2004:

<b>Position</b>	<b>2004-05 Salaries</b>
Police Chief	\$77,010
Police Captain	\$72,445
Superintendent of Water	\$71,350
Fire Chief	\$70,700
City Comptroller	\$69,320
Superintendent of Public Works	\$68,315
Deputy Fire Chief	\$66,070

Library Director	\$61,800
Assistant Superintendent of Public Works	\$58,370
Chief Waste Water Treatment Plant Opr.	\$56,780
Purchasing Agent	\$56,265
Civil Engineer II	\$56,010
Information Technology Manager	\$55,180
Planning and Community Dev. Coord.	\$54,145
Superintendent of Parks and Recreation	\$54,145
City Clerk	\$52,975
City Assessor	\$52,750
Supervisor of Maintenance and Distribution	\$52,500
Chief Water Treatment Plant Opr.	\$52,355
Code Enforcement Supervisor	\$51,465
Street and Sewer Maintenance Supervisor	\$50,800
Parks and Recreation Maintenance Supv.	\$50,800
Librarian III	\$49,471
Civil Engineer I	\$47,830
Planner	\$45,000
Accounting Supervisor	\$43,850
Downtown Development Specialist	\$41,200
Confidential Assistant to City Manager	\$41,200
Confidential Secretary to City Manager	\$39,625
Deputy City Clerk (VanDusen)	\$35,525
Executive Secretary Civil Service	\$30,900
Deputy City Clerk( Frezzo)	\$28,575

**SECONDED BY COUNCILWOMAN ROXANNE M. BURNS AND CARRIED WITH ALL VOTING YEA**

Commenting on the foregoing resolution, Councilman Clough remarked that sometimes over the past couple of years, management was forgotten. He stated that he is glad the City is able to give management a comparable raise this year.

**INTRODUCED BY COUNCILWOMAN ROXANNE M. BURNS**

WHEREAS Robert Sands of GYMO, P.C., has made application for site plan approval on behalf of Prudential Real Estate for the construction of a 10,000 sq. ft. office building located in the 100 block of Bellew Avenue South, Parcel No. 9-11-132, and

WHEREAS the Jefferson County Planning Board reviewed the site plan at its meeting held on August 31, 2004, pursuant to General Municipal Law Section 239-m, and adopted a motion that the project does not have any significant County-wide or intermunicipal issues and is of local concern only, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meeting held on September 7, 2004, and recommended that the City Council of the City of Watertown approve the site plan, contingent upon the following:

1. That revised site plans be submitted prior to City Council review, which illustrate the landscaping, grading and other changes made by the applicant.

And,

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is Unlisted and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown, New York that site plan approval is hereby granted to Robert Sands of GYMO, P.C., on behalf of Prudential Real Estate for the construction of a 10,000 sq. ft. office building located in the 100 block of Bellew Avenue South, Parcel No. 9-11-132, as shown on plans submitted to the City Engineer on September 9, 2004.

**SECONDED BY COUNCILMAN STEPHEN J. BRADLEY AND CARRIED WITH ALL VOTING YEA**

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### **Downtown Streetscape Update**

**Mr. Jeff Opett**, Clough Harbour and Associates' Public Square Streetscape Project Manager, addressed the chair outlining the accomplishments since the last status update. SHPO has concurred on all project elements. There is ongoing concurrence and cooperation from NYSDOT. The State Street Project coordination is ongoing and the utility agreements are nearly complete, with NIMO gas being on schedule. Clough Harbour's internal quality assurance and quality control is underway as well as the NYSDOT review.

Mr. Opett explained that the Federal Highway Administration ruled against the use of pavers in the roadway limits. However, CHA redesigned the speed table for the use of material that is applied and stamped to give the look of pavers. Pavers will be used in the areas without vehicular traffic. Phase II Stormwater Regulations will require water quality treatment. Therefore, CHA modified the stormwater design and is designing a swirl separator (possibly 2) to treat stormwater. Verizon is now indicating the need to

upgrade facilities and recognized the potential for minor utility conflicts. Therefore, CHA is coordinating with Verizon and will work out an acceptable utility agreement with them. Mr. Opett explained that the recent project challenges have impacted the project budget. CHA is evaluating value engineering options to bring costs in line with the budget.

Mr. Opett proposed the schedule which includes opening bids in mid December with a starting date determined by the contractor and the project being completed in one season barring any unforeseen circumstances.

Councilman Clough asked about traffic flow once the project is started.

Mr. Opett explained that they want it to be as painless as possible and while normal work hours will be used, they cannot rule out night paving.

Councilwoman Burns responded to Councilman Clough's comments stating that during the whole process, the committee was very aware of the need to keep traffic flowing.

Mayor Graham commented on the vaulted sidewalks.

Mrs. Corriveau explained that much of the funding for the vaults is tied to the funding through the federal bill.

Mr. Lumbis remarked that there has been no real update from Congressman McHugh's office. However, they are not anticipating the bill to be passed any time soon.

Mayor Graham commented that he was disappointed that this has gone on for so long and he would hope that the project will stick to the proposed schedule.

Mrs. Corriveau remarked that everyone is disappointed. However, sometimes things happen beyond our control.

**Mr. James Carrigan**, addressed the chair explaining that State Street is a reconstruction project. The Public Square project started out as a streetscape project and then grew. The initial estimate of the time frame was not accurate. He stated that it is better to take the time now to address the issues that have come up.

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### **COUNCIL DISCUSSED THE FOLLOWING TOPICS:**

#### **Jefferson Street Playground**

Council concurred with the plan to demolish the house in question and fix the lot for a playground. The demolition will be done this week or next and the playground equipment will be placed there in the spring.

### **Clay Street Playground**

Mayor Graham asked if this belonged to the City. He stated that it needs to be taken care of as he has received complaints concerning it.

### **Lot Near the Pearl Street Intersection**

Council concurred that this city owned lot should be used for the placement of a “Welcome to Watertown” sign.

Mrs. Corriveau explained that the planning department will work with this and have plantings and grass seed put on the parcel. There is still stone available that was used in the welcome sign at Eastern Boulevard, which will be used for this sign as well.

### **Fire Chiefs**

Mayor Graham advised that Chief Gaumont was hosting the NYS Fire Chiefs tomorrow.

### **Midtown Ceremony**

Mayor Graham advised that a dedication would take place on Wednesday at 1:30 p.m. at Midtown Towers.

### **Water Lines**

Mayor Graham commented that it is incumbent upon the City to phase in the residents living on the non-dedicated City streets.

Councilman Clough asked how many undedicated streets there were.

Mr. Pilon responded that he doesn't know how many undedicated streets there are. However, there are also dedicated streets with this type of problem.

Councilman Clough agreed with Mayor Graham that something should be done. He remarked that on any other street, the homeowner is responsible for the lateral, not the main. He stated that if he were a homeowner on one of those streets, he would be very upset if he had to pay for the main. He stated that we need to look at this and come up with a plan, as the City owes it to the taxpayers that live on those streets.

Mayor Graham commented on the third option listed in the City Manager's report whereby the costs are put in the upcoming capital budget.

Mrs. Corriveau explained that this is one of the options. She stated that Council must look at the big picture with the realization that it can't all be done in the same year. The

water line expense would be charged to the water fund. And therefore, the project would have to be phased in over time.

Mayor Graham suggested first addressing the ones where there is a problem. He referred to the request from B.O.B. Rafting explaining that this is a different situation and he doesn't expect that the City could be as accommodating with that request.

Mrs. Corriveau responded that she is not sure that the City has the ability to accommodate the request now.

Mr. Pilon explained that former Supervisor John Davis came to the Council years ago asking Council accept and pave West Street. The survey was done and accepted. However, the legislation was silent on the utilities. The houses are on septic tanks and the water line is a 2" line off an 8" main on Main Street.

Mrs. Corriveau explained that the 2" line is the lateral for that street because it is what connects them to the main.

Mayor Graham remarked that the City should meter the water where it leaves the main, not at the entrance to the house.

Attorney Slye explained that the City delivers the water to a point in the water main where there is a hookup.

Mrs. Corriveau referred to Merline Avenue explaining that it was not a planned development. They merely extended a private water line and didn't have the initial expense of putting in a main.

Councilman Clough remarked that there are more regulations required now.

Attorney Slye remarked that in his view these are private lines and until they become public lines, he thinks the other persons on West Street should be billed. And if something goes wrong with the line, it is a private situation, not a public one.

Mayor Graham remarked that on the practical side, the City goes in and makes the necessary repairs.

Attorney Slye explained that he was just trying to make it clear that the City doesn't legally have to do so. However, when the City does do so, it should be paid.

Mr. Keefer explained that the Town of Pamela plows the street and the weight of the plows is what broke the line.

### **Portable Basketball Hoops**

Councilman Bradley stated that he had received complaints concerning portable basketball hoops being placed in the roadway on Ward and Brainard Streets.

Mrs. Corriveau will have the Community Police Officer speak with the property owners.

### **Traffic Patrols Near WHS**

Councilwoman Burns asked Mrs. Corriveau to ask Chief Piche if the patrols are out in full force near the high school. She remarked that with school back in session there are many students crossing the street in that area and she would like patrols to be present to curtail speeding vehicles.

### **Mill Street Complaint**

Councilman Clough commented that he had received complaints about the trash in front of the house next to the fire station on Mill Street. He stated that the whole curb is littered with trash.

### **Follow Up Discussion on Franklin Proposal**

Mayor Graham commented that Council needs to have some dialogue on where they want this to go.

Councilwoman Burns stated that no one has contacted her since the vote. She stated that it is unfortunate that the Council was portrayed as not wanting the building renovated. She also commented that it was unfortunate the building has been written off that easily by the Trust. The building has potential since the Trust did stabilize it.

Mayor Graham responded that the lack of public comments has been deafening.

Councilman Clough remarked that he hadn't received any calls. He stated that the lack of communication among the three entities must change. He stated that they must make sure that the Trust knows the Council wants to see something happen with the building. He commented that if there had been more communication with the Council, maybe what happened might not have happened. He remarked that he applauds the Trust for stepping up to shore up the building.

Mayor Graham commented that the cross pollination of these boards is counter-productive. He remarked that the boards would be better off with independent thinkers.

Councilman Bradley remarked that he still would like an answer to the question he asked at the last regular council meeting concerning where they came up with their figures. He stated that he hasn't heard an answer yet and cooperation is a two-way street. He stated that every project that has been done is estimated too low. He remarked that Neighbors is

there to work on affordable housing and the Trust is there for economic development. However, he doesn't see where the Trust was tying economic development into the project. Nothing new was coming in. They were merely moving someone from one building over to another.

Mayor Graham commented on the experience that DANC had with the House of Gee building and the fact that they can't give it away. He also commented that while he doesn't necessarily support a study being done by J.C.C., perhaps the study would bring something out.

Councilman Clough remarked that the City has to take some of the responsibility for the condition that the Y building was in. He stated that city inspectors were in the building several times prior. He remarked that the City needs to make sure that we are doing our diligence. He commented that supposedly there are problems with the Empsall building.

Mrs. Corriveau responded that there is a point when property owners are pushed so far that they will stop paying their taxes and the City becomes the owner.

Councilwoman Burns remarked that she agrees with Mrs. Corriveau although, Councilman Clough is not wrong. She remarked that stepped up code efforts in the Y would have had the same results, only sooner. She commented that it is unfortunate that the downtown economic developers have gotten into a position where private investment is looked down upon. She stated that a private investor wouldn't need to put \$6 million into the building. She remarked that the economic developers are wrong and she doesn't think that private investment should be discouraged. She remarked that enough has been said about the past and now we need to look to the future. We need to see how the Trust and Council can work together.

Mayor Graham remarked that everyone should be talking about addressing housing – long term and short term.

Mrs. Corriveau responded that two members of the Trust had spoken with her about the need to sit down with Council.

### **FAA Meeting**

Mrs. Corriveau advised Council that tomorrow she and Mr. Hagemann would be meeting with the FAA to talk about the transfer of the airport.

### **Annexation Hearing Process**

Attorney Slye explained the process that will be occurring with the joint public hearing next week at the Town of Watertown. He explained that two developers and Jefferson County have requested that their parcels be annexed into the City of Watertown. They have to prevail upon the City and the Town and explain why they should be located within the City limits. He stated that he would recommend that Council keep the focus

on the services of water, sewer, fire and police. After the close of the public hearing, there will be a time period for both the City and Town to make a decision. If there is a disagreement with the decision, the applicant has the right to challenge it. The time for persons to comment is during the public hearing. The role of Council is to listen and not comment.

Mayor Graham asked about a map of the area remarking that it is still a little hard to visualize the exact area.

Mrs. Corriveau will see what she can pull together for maps of the area. She also commented that if the petitioners are successful, the next process is to establish zoning. That will also come before the Council for consideration. She explained that Mr. Mix is working with the petitioners on zoning needs and requirements.

**ADJOURNMENT**

**AT THE CALL OF THE CHAIR MEETING WAS DULY ADJOURNED AT 8:45 P.M. BY MOTION OF COUNCILMAN CLOUGH, SECONDED BY COUNCILMAN BRADLEY AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.**

***Donna M. Dutton***

City Clerk