

**CITY COUNCIL MEETING
CITY OF WATERTOWN
August 15, 2011
7:00 P.M.**

MAYOR JEFFREY E. GRAHAM PRESIDING

**PRESENT: COUNCIL MEMBER ROXANNE M. BURNS
COUNCIL MEMBER JOSEPH M. BUTLER JR.
COUNCIL MEMBER TERESA R. MACALUSO
COUNCIL MEMBER JEFFREY M. SMITH
MAYOR GRAHAM**

**ALSO PRESENT: MARY M. CORRIVEAU, CITY MANAGER
CITY ATTORNEY ROBERT J. SLYE**

City staff present: Jayme St. Croix, Ken Mix, Kurt Hauk, Doug Osborne, Elliott Nelson and Jim Mills

The City Manager presented the following reports to Council:

- 1 - Reappointment to the Empire Zone Administrative Board, Robert Lawlor
- 2 - Adopting Guidelines and Administrative Procedures for the HOME Repair Program
- 3 - Authorizing a Grant Application to the New York State Office of Parks, Recreation, and Historic Preservation for the Flower Memorial Library Masonry Restoration Project
- 4 - Agreement Between the City of Watertown and the County of Jefferson, AAA Transportation Program
- 5 - Rejected Bids for Police Officer Uniforms
- 6 - Accepting Bid for Elevator Rehabilitation at Flower Memorial Library, Otis Elevator Company
- 7 - Approving the Special Use Permit Request Submitted by Tamara Pulley to Allow Automobile, Snowmobile, and ATV Sales at 426 Arsenal Street, Parcels 7-05-206, 7-05-207, and 7-05-208
- 8 - Approving the Special Use Permit Request Submitted by Sheila Sweet to Allow the Continuation of Auto Detailing and Auto Sales, and the Commencement of Auto Repair at 804 State Street, Parcel Number 12-06-322
- 9 - Approving the Amended Site Plan Submitted by Michael Cusack of Behalf of Verizon Wireless for Construction of a 104' Monopole Communications Tower, a 360 Square Foot Building, Driveway, Parking Area, and Related Appurtenances at the Rear of 491 Eastern Boulevard, Parcel 5-26-103.007

COMPLETE REPORTS ON FILE IN THE OFFICE OF THE CITY CLERK

Meeting opened with a moment of silence.

Pledge of Allegiance was given.

The reading of the minutes of the regular meeting of August 1, 2011 was dispensed and accepted as written by motion of Council Member Smith, seconded by Council Member Butler and carried with all voting in favor thereof.

Mayor Graham interrupted the regular course of business to honor Jayme St. Croix for his 36 years of service to the City. Council Members Burns, Butler and Smith, as well as the City Manager also thanked Mr. St. Croix for his service and commended him for the work he did with the youth in our community.

Mr. St. Croix was joined by his grandchildren and many family members that were present.

COMMUNICATIONS

No communications were received.

PRIVILEGE OF THE FLOOR

Shawn Schroy, 17481 US Rte. 11, addressed the chair concerning the water and sewer lines on Merline Avenue.

Mayor Graham advised that Mrs. Corriveau was preparing the cost data and information on this issue.

Mrs. Corriveau advised that it would be ready for the next regular Council meeting.

RESOLUTIONS

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

RESOLVED that the following individual is reappointed to the Empire Zone Administrative Board for a three-year term, such term expiring on April 1, 2014:

Robert Lawlor
1006 Holcomb Street
Watertown, NY 13601

SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS a grant has been received from the North Country HOME Consortium using Federal funds from the United States Department of Housing and Urban Development (HUD)

under the HOME Investment Partnerships Program to implement a city-wide housing rehabilitation program for owner-occupied one to four family properties, and

WHEREAS the City has agreed to administer the program in compliance with the rules and regulations established by HUD and published in the Code of Federal Regulations at 24 CFR Part 570, and

WHEREAS local guidelines and procedures have been drafted to govern the operation of the Home Repair Program,

NOW THEREFORE BE IT RESOLVED that the proposed Guidelines and Administrative Procedures are hereby adopted and shall become effective immediately for all housing rehabilitation activities conducted with HOME funding provided by the North Country HOME Consortium for Program Year 2011.

SECONDED BY COUNCIL MEMBER JEFFREY M. SMITH AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

WHEREAS the City Council of the City of Watertown desires to repair and restore the exterior marble masonry of Roswell P. Flower Memorial Library, and

WHEREAS the State of New York has announced that grant funds are available through the Environmental Protection Act of 1993 for historic preservation projects under the Historic Property Preservation and Planning Program, and

WHEREAS the City Council desires to make an application for funding, and as part of the application, the Council must consider the potential environmental impacts according to the requirements of the State Environmental Quality Review Act (SEQRA),

NOW THEREFORE BE IT RESOLVED that the City Council has reviewed the criteria set forth in section 617.5 (c) (1) of SEQRA and has determined that the Flower Memorial Library Masonry Restoration Project is limited to maintenance or repair involving no substantial changes to the existing structure, and therefore considers the Project a Type II Action under SEQRA which requires no further environmental review, and

BE IT FURTHER RESOLVED that Mary M. Corriveau, as City Manager of the City of Watertown, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation, and Historic Preservation ***and/or the North Country Regional Economic Development Council,** in accordance with the provisions of Title 9 and the Environmental Protection Act of 1993, in an amount not to exceed \$187,500, and upon approval of said request to enter into and execute a project agreement with the State for such financial

assistance to the City of Watertown for the Flower Memorial Library Masonry Restoration Project and, if appropriate, a conservation easement or preservation covenant to the deed of the assisted property.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR.

MOTION WAS MADE BY COUNCIL MEMBER SMITH TO AMEND THE RESOLUTION TO ADD *AND/OR THE NORTH COUNTRY REGIONAL ECONOMIC DEVELOPMENT COUNCIL TO THE LAST PARAGRAPH. MOTION WAS SECONDED BY COUNCIL MEMBER BUTLER AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.

AT THE CALL OF THE CHAIR VOTE WAS TAKEN ON THE FOREGOING RESOLUTION AS AMENDED AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

WHEREAS the New York State Office for the Aging has agreed to provide State and Federal funds to the County of Jefferson to furnish specified transportation services to certain elderly residents within the County of Jefferson, and

WHEREAS Jefferson County, acting through the Jefferson County Office for the Aging, wishes to enter into an Agreement with the City of Watertown to provide this service within the Citibus service area, and

WHEREAS the Agreement is to provide transportation services, through our CitiBus program, to residents of Jefferson County who are sixty years of age or older to enable them to access and receive health, welfare and nutrition services, and

WHEREAS the term of this Agreement is from August 1, 2011 through December 31, 2011, at a cost not-to-exceed \$4,605.00,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that it hereby approves the Agreement between the City of Watertown and Jefferson County, acting through the Jefferson County Office for the Aging, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that the City Manager, Mary M. Corriveau, is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO AND CARRIED WITH ALL VOTING YEA

Prior to the vote on the foregoing resolution, Council Member Smith asked about the coverage area and the qualified residents.

Mrs. Corriveau advised that the contract doesn't require the City to offer the coverage outside of our normal route. She also advised that there is only an age requirement, not a disability requirement.

Council Member Smith commented that it is a good program. However, he has seen abuses in certain systems and wondered what the oversight is.

Mrs. Corriveau explained that these individuals ride the buses and pay the fare. Then, the City is reimbursed by the County. She also advised that the paratransit system has certain requirements and these qualifications don't change.

Council Member Butler questioned how we verify the number of people who fall under the age requirement.

Mrs. Corriveau advised that the bus drivers verify and the City also tracks the number of people that get the discounted tickets as well.

Council Member Butler asked how this was done when they walk on the bus.

Mrs. Corriveau responded that she was sure Ms. Webster had a system for doing this.

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of new and unused Police uniform apparel, on an as-needed basis, as specified by our Police Department for the period July 1, 2011 – June 30, 2012, and

WHEREAS invitations to bid were issued to six (6) prospective bidders, with three (3) bids being received and publicly opened and read in the City Purchasing Department on Wednesday, June 22, 2011 at 11:00 a.m., and

WHEREAS City Purchasing Agent Amy M. Pastuf reviewed the bids received and is recommending that the City Council reject all bids as being non-responsive to the City's specifications,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby rejects all bids received for the purchase of new and unused Police uniform apparel, on an as-needed basis, as specified by our Police Department for the period July 1, 2011 – June 30, 2012, and

BE IT FURTHER RESOLVED that City Council hereby directs the Purchasing Manager

to initiate a new bid process as soon as possible.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR. AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS the City Purchasing Department has advertised and received sealed bids for the rehabilitation of the Flower Memorial Library's hydraulic lift elevator per the City's specifications, and

WHEREAS invitations to bid were issued to five (5) prospective bidders with four (4) bids received and publicly opened and read in the City Purchasing Department on Thursday, June 23, 2011, at 1:30 p.m., and

WHEREAS City Purchasing Agent Robert J. Cleaver reviewed the four bids received, and is recommending that the City Council accept the bid submitted by Otis Elevator Company of East Syracuse, New York, as the lowest qualifying bid meeting the City's specifications, and

WHEREAS Staff has further reviewed the bids and is recommending that the City Council accept the base bid in the amount of \$57,857 and the optional \$2,000 bid for an Emergency Return Unit, bringing the total award to \$59,857,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York accepts the bid for the rehabilitation of the Flower Memorial Library's hydraulic lift elevator in the amount of \$59,857, as detailed above, submitted by Otis Elevator Company as the lowest qualifying bidder meeting City specifications.

SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO

Prior to the vote on the foregoing resolution, Council Member Smith asked if it wouldn't be prudent to go in and do the work all at once due to the fact that it is 36 years old and Mr. Cleaver had recommended doing so.

Mr. Hauk remarked that while he doesn't disagree with Mr. Cleaver's recommendations, he was looking at the budget figures and the fact that the elevator would be down for a significant amount of time.

Council Member Smith questioned if it would be easier to perform all the tasks at one time and if it would also be a cost savings.

Mr. Hauk responded that there would be inflation in labor and materials if it was done later and there is no guarantee the elevator wouldn't fail tomorrow but could last for 60 more years.

Council Member Smith mentioned that he is was nervous of being too conservative as we are now over 75% of the cylinder's life.

Mrs. Corriveau remarked that she would agree if it was a highly utilized elevator. However, the library elevator doesn't have as much demand as the one in City Hall.

Council Member Butler asked if the elevator services from the basement to the top floor.

Mrs. Corriveau stated that it does.

Mayor Graham asked about the cost of the alternative being what it is because it is part of something bigger.

Mr. Hauk responded that it is a trade –off and is really the question of how much service life there is left in it.

Council Member Smith commented that we are 75% into its useful life and it seems as though Murphy is often right and he would tend to do the upgrades now when it is out of service.

Council Member Butler asked how many times the elevator gets used.

Mrs. Corriveau stated that it does get used by staff to move books and is used by patrons when needed.

Mr. Hauk remarked that it doesn't get used much because it is quicker to take the stairs.

Council Member Burns agreed stating that it isn't highly utilized and that the stairs at the library are much less steep than the ones in City Hall.

Council Member Smith asked about the pre-design.

Mr. Hauk advised that he wasn't involved in those discussions.

Council Member Butler asked how this would be paid for.

Mrs. Corriveau advised that the money would be transferred from the general fund to the library fund and then to the capital fund.

Mayor Graham remarked that Council Member Smith raised a good point, but it is \$24,000 extra at this time.

Council Member Butler remarked that he wished Council had testimony from an expert.

Mr. Hauk responded that the only way to really know is to uncover it and look at it. The person coming in from the outside would be in the same boat.

Council Member Smith asked what the history of this type of elevator was and do they fair better with high or low use.

Mr. Hauk responded that Mr. Cleaver had gotten the information from people in the industry.

Mayor Graham asked if Mr. Hauk knew anyone that he has contacts with that deals in this.

Mrs. Corriveau advised that the bids will expire if Council goes beyond August 25th without a vote on this resolution.

AT THE CALL OF THE CHAIR VOTE WAS TAKEN ON THE FOREGOING RESOLUTION AND CARRIED WITH ALL VOTING YEA

THE RESOLUTION APPROVING SPECIAL USE PERMIT REQUEST SUBMITTED BY TAMARA PULLEY TO ALLOW AUTOMOBILE, SNOWMOBILE AND ATV SALES AT 426 ARSENAL STREET, PARCELS 7-05-206,7-05-207 AND 7-05-208 WAS INTRODUCED BY COUNCIL MEMBER MACALUSO. HOWEVER THERE WAS NO SECOND.

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

WHEREAS the City Council granted a two-year Special Use Permit for the operation of auto detailing and auto sales businesses at 804 State Street on December 21, 2009, and

WHEREAS Sheila Sweet has made an application for a Special Use Permit to allow the continuation of auto detailing and auto sales, and the commencement of auto repair, at 804 State Street, Parcel Number 12-06-322, and

WHEREAS the Planning Board of the City of Watertown reviewed the request for a Special Use Permit at its meeting held on August 2, 2011, and recommended that the City Council of the City of Watertown approve the request with the following conditions:

1. The applicant shall immediately repair or replace the fence along the rear property line, and install landscaping alongside in conformance with the Planning Board's Landscaping and Buffer Zone Guidelines.
2. The applicant shall install a minimum 5-foot wide landscaped buffer in conformance with the Planning Board's Landscaping and Buffer Zone Guidelines between the sidewalk and the parking lot, along northern and western edges of the lot, before August 1, 2012.
3. The applicant shall pave the northern and western parking areas before August 1, 2012.

And,

WHEREAS a public hearing was held on the proposed Special Use Permit on September 6, 2011, after due public notice, and

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part II and has determined that the project, as submitted, is Unlisted and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed Special Use Permit to allow auto detailing, sales, and repair is an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that a Special Use Permit is hereby granted to Sheila Sweet to allow the continuation of auto detailing and auto sales, and the commencement of auto repair at 804 State Street, Parcel Number 12-06-322, subject to the conditions recommended by the Planning Board as listed above.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR.

MOTION WAS MADE BY COUNCIL MEMBER SMITH TO SCHEDULE A PUBLIC HEARING ON THE FOREGOING RESOLUTION FOR TUESDAY, SEPTEMBER 6, 2011 AT 7:30 P.M. MOTION WAS SECONDED BY COUNCIL MEMBER MACALUSO AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

WHEREAS Michael Cusack, Esq. of Young/Sommer LLC, has made an application for amended site plan approval on behalf of the St. Lawrence Seaway RSA Cellular Partnership d/b/a Verizon Wireless for the construction of a 104' monopole communications tower, a 360 square foot building, driveway, parking area, and related appurtenances at the rear of 491 Eastern Boulevard, parcel number 5-26-103.007, and

WHEREAS the Jefferson County Planning Board reviewed the site plan at its meeting held on July 26, 2011, pursuant to General Municipal Law Section 239-m and adopted a motion that the project does not have any significant county-wide or intermunicipal issues and is of local concern only, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meeting held on August 2, 2011, and recommended that the City Council of the City of Watertown approve the site plan, contingent upon the following:

1. The applicant shall obtain a General City Permit for any digging in the City's right of way.

And,

WHEREAS the City Council must evaluate all proposed actions submitted for its consideration in light of the State Environmental Quality Review Act (SEQRA) and the regulations promulgated pursuant thereto, and

WHEREAS the City Council has determined that the proposed project is a Type I Action as that term is defined in 6NYCRR Section 617.2, and

WHEREAS a coordinated SEQRA review has not been initiated, because there have been no other Involved Agencies identified, and

WHEREAS the City Council has reviewed the Full Environmental Assessment Form and Visual EAF Addendum and has responded to each of the questions contained in Part II of the Full EAF and has determined that the project, as submitted, will not have a significant effect on the environment, and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute a Type I Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED that it is an express condition of this site plan approval that the applicant provide the City Engineer with a copy of any change in stamped plans forming the basis for this approval at the same time such plans are provided to the contractor. If plans are not provided as required by this condition of site plan approval, the City Codes Enforcement Officer shall direct that work on the project site shall immediately cease until such time as the City Engineer is provided with the revised stamped plans. Additionally, any change in the approved plan which, in the opinion of the City Engineer, would require Amended Site Plan approval, will result in immediate cessation of the affected portion of the project work until such time as the amended site plan is approved. The City Codes Enforcement Officer is requested to periodically review on-site plans to determine whether the City Engineer has been provided with plans as required by this approval, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown, that approval of the site plan submitted on July 14, 2011, and revised on August 2, 2011, is hereby granted contingent on the above listed condition to Michael Cusack, Esq. of Young/Sommer LLC on behalf of the St. Lawrence Seaway RSA Cellular Partnership d/b/a Verizon Wireless for the construction of a 104' monopole communications tower, a 360 square foot building,

driveway, parking area, and related appurtenances at the rear of 491 Eastern Boulevard, parcel number 5-26-103.007.

SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO AND CARRIED WITH ALL VOTING YEA EXCEPT COUNCIL MEMBER BUTLER VOTING NAY

Prior to the vote on the foregoing resolution, Council Member Butler remarked that Council had held a public hearing before and questioned why there wasn't one now for a change in the site plan.

Attorney Slye advised that the City doesn't hold public hearings on site plans.

Mr. Mix explained that the public hearing previously held on this project was for a special use permit to allow this use on the property, not for a site plan.

Council Member Butler stated that he voted against it before and his position hasn't changed in regards to having a 100' pole in a neighborhood and business area.

**** ** ***

COUNCIL DISCUSSED THE FOLLOWING TOPICS:

Concert Cost Analysis

An updated analysis report was presented to Council.

Council Member Smith advised that he had some questions which Mrs. Corriveau had already answered for him. He also had questions for Mr. Hayes which he will ask when Mr. Hayes returns from vacation.

Council Member Butler asked about the personal service and fringe benefits under the Comptroller's section of the report.

Mr. Mills explained that there were 15 hrs. for Tragically Hip and 16.5 hrs. for the Reba McEntire concert.

Council Member Smith asked if these were overtime costs.

Mr. Mills explained that his and the account supervisor's time were without overtime and no extra benefits. However, for the other employees in his department it did include overtime and benefits. He also advised that there were overtime costs involved for the Police Department and some in Public Works. He explained that his time and the account supervisors' time, along with equipment, were listed as in-kind services.

Council Member Smith questioned the use of equipment during the concert.

Mrs. Corriveau advised that during the Tragically Hip concert, the forklift was used to move porta-johns. She stated that it is the same as renting equipment. You might not use it continually during the time you have rented it, but you still have to pay for that time.

Council Member Smith asked if the costs would have been less if the depreciation and age of the equipment had been factored in.

Mayor Graham commented that the report was to reinforce the idea that there is value and effort that goes into these events. Over the years, Council has put in chair and table fees and concession percentages so that they didn't raise the fees for the facility and they shied away from charging people more. He stated that he agreed with Council Member Butler that it is silly to have Mr. Mills' people down there counting but it was done because of what wasn't done in the past. He advised that what Council has to do is to decide if it is in the public's interest to have a concert support line in the budget. He also commented that he doesn't agree that just anyone can come in with the notion that they can have any event that they want to down there.

Council Member Butler asked how Mr. Mills came up with the expenses of \$3,348 for equipment.

Mr. Mills explained that all of this was from DPW's report. The crews track what is used for every account and the FEMA rates are used per hour.

Mrs. Corriveau advised that moving the stage and doing all the prep work for that is all tracked.

Council Member Smith remarked that the other part not in here is the economic impact for two of the concerts and what it was for our community.

Council Member Butler commented that it is money well spent and it is good to know how our resources are being used. He also remarked that these numbers will give Council a better idea when we want to use the arena next year. He stated that they shouldn't be in the accounting business.

Mayor Graham asked about the job descriptions.

Mrs. Corriveau advised that the Civil Service Commission meets tomorrow at 1 p.m. and are being asked to act on the two job descriptions. Once that is done, the advertising will be out this coming weekend. The Parks & Rec Program Manager will be a competitive position that will require the candidate to be in the top 3. Mrs. Corriveau advised that it will be on the City's website and advertised locally, as well as put out to a Parks & Rec organization that posts jobs. She also advised that the City has received resumes which have been forwarded to Civil Service. She explained that she runs all resumes through Civil Service to make sure they meet the minimum qualifications.

Council Member Butler asked what happens to the ones that don't meet qualifications.

Mrs. Corriveau advised that she doesn't see them.

Council Member Butler asked if the job descriptions, duties and responsibilities for both positions would be available this weekend.

Mrs. Corriveau reiterated the fact that they would be.

Mayor Graham stated that the message needs to go out that the Parks & Rec department has not closed and is still open for business. However, there may be a different methodology in place for 2012.

Mrs. Corriveau advised that a roller derby will be held this weekend. Other events are scheduled between now and the end of September. Ice will be in the arena on October 1st.

Mayor Graham asked about the meeting with Mr. Casale.

Mrs. Corriveau explained that Mr. Casale had received the information and is reviewing and researching it now. He will be in touch to schedule a date to meet with Council.

Mayor Graham commented that there are two more Mondays this month that Council could meet with Mr. Casale.

Mrs. Corriveau responded that Mr. Casale is doing research right now and will contact the City when he is ready.

Intersection of Meadow/Stone for Traffic Signal

Council Member Burns advised that she had been contacted by someone who has concerns about this intersection and wondered if there was a possibility of putting a stop light there. She remarked that she knows that it isn't always the correct solution and she asked that Mrs. Corriveau speak with Chief Goss about the history of accidents in that area.

Mrs. Corriveau stated that she would do so and would have Chief Goss forward his report to Mr. Hauk for his input as well.

Council Member Macaluso stated that she asked for a 3-way stop there months ago and was told that it couldn't be done in New York State.

Barking Dog Complaints

Council Member Burns remarked that one of her constituents had contacted her about a barking dog complaint. She asked how these complaints were handled on the weekends and asked for a report from Mrs. Corriveau. She also remarked that she was told that the Dog Warden had said that if the people want to follow through with the complaint, they would have to go to City Court themselves.

Mrs. Corriveau explained that she had spoken with the County and the office is open on weekends until noon. The employees are on call until 4:30 and dispatch is authorized to call them.

Council Member Burns asked what people are told if dog control does come in.

Mrs. Corriveau explained that it depends on what the situation is.

Council Member Burns asked if it was covered in the charter.

Attorney Slye advised that it is in the City Code and his office prosecutes these types of things all the time in City Court. However, if the complainant is not willing to come forward, there is nothing that we can do.

Council Member Burns asked what happens if the dog is not barking when the dog warden gets there. She asked if the dog warden could speak to other neighbors or if it really needed to be documented to go to City Court.

Attorney Slye stated that obviously a log of the incidents is important.

Mrs. Corriveau suggested that perhaps the City Clerk's Office could advise people of what the process is.

Mrs. Dutton responded that they already do this, explaining that the office receives phone calls quite often and callers are advised of what the procedure is.

100 Block of Bishop Street

Council Member Butler stated that he had received a call concerning the fact that it is quite dark in the middle of this block in the evenings. He stated that people are keeping their porch lights on because it is so dark and asked what the Code said about this, suggesting that maybe there needs to be a street light there.

Attorney Slye advised that staff could talk with National Grid about that because we have a street light agreement with them.

Mrs. Corriveau responded that they can look at the inventory of lights on that street and see if one was removed at some point and not replaced.

Cornell Cooperative Extension

Council Member Butler asked if they had been contacted yet.

Mrs. Corriveau stated that they hadn't been.

Aviary Plans

Mayor Graham asked about the status of this.

Mr. Hawk advised that they are planning to meet with Mary Cecil on August 29th and there should be something ready for the Sept. 6th Council meeting.

157 Haley Street

Mrs. Corriveau advised that staff has been there concerning the fence installation and has determined that the fence doesn't exceed the 4' requirement and does meet the transparency requirement.

Outdoor Pool Study and Employer' Survey

Mrs. Corriveau presented these to Council for their review.

ADJOURNMENT

**AT THE CALL OF THE CHAIR MEETING WAS DULY ADJOURNED AT 8:25P.M.
BY MOTION OF COUNCIL MEMBER BUTLER, SECONDED BY COUNCIL
MEMBER MACALUSO AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.**

Donna M. Dutton
City Clerk