

**CITY COUNCIL MEETING
CITY OF WATERTOWN
May 20, 2013
7:00 p.m.**

Mayor Jeffrey E. Graham Presiding

Present: Council Member Roxanne M. Burns
Council Member Joseph M. Butler, Jr.
Council Member Teresa R. Macaluso
Council Member Jeffrey M. Smith
Mayor Graham

Also Present: Sharon Addison, City Manager
Robert J. Slye, City Attorney

City staff present: Jim Mills, Ken Mix, Kurt Hauk, Beth Morris, Erin Gardner, Amy Pastuf, Barbara Wheeler, Brian Phelps, Deputy Chief Randall

The City Manager presented the following reports to Council:

- Resolution No. 1 - Approving Plan Document and Summary Plan Description; Vision and Dental City Employee Welfare Benefits Plan
- Resolution No. 2 - Approving the Site Plan for the Construction of an Approximately 90,000 Square Foot Dormitory on Various Parcels Located on the Jefferson Community College Campus, South of Rand Drive and East of Cannoneer Loop
- Resolution No. 3 - Approving the Site Plan for the Construction of a 3,384 Square Foot Convenience Store and Gas Station, Plus Parking Lot and Landscaping, at 508 Mill Street, Parcels 3-03-406 and 3-03-405
- Resolution No. 4 - Approving the Site Plan Submitted by NY Air Brake for the Construction of a Loading Dock, Storage Area, and Associated Driveway at 748 Starbuck Avenue, Parcel 4-09-102
- Resolution No. 5 - Authorizing Application to the North Country Regional Economic Development Council Municipal Water and Waste Water Infrastructure Fund; 250,000 Gallon Water Storage Tank at Thompson Park
- Resolution No. 6 - Authorizing Application to the North Country Regional Economic Development Council Municipal Water and Waste Water Infrastructure Fund; Waste Water Treatment Plant Disinfection Facility
- Resolution No. 7 - Authorizing Application to the North Country Regional Economic Development Council Municipal Water and Waste Water Infrastructure Fund; Water Meter Replacement Program
- Resolution No. 8 - Accepting a Bid for the Flower Memorial Library Masonry Restoration and Fountain Construction Project from Raymond E. Kelley, Inc.
- Resolution No. 9 - Establishing Property Tax Rate for Fiscal Year 2013-14
- Resolution No. 10 - Approving 2013-14 Operating Budgets, City of Watertown, New York
- Resolution No. 11 - Approving 2013-14 through 2017-18 Capital Program Budget, City of Watertown, New York
- Resolution No. 12 - Amendment No. 89 to the Management and Management Confidential Pay Plan

- Resolution No. 13 – Approving Second Amendment to Parking Lot Lease Agreement Between the City of Watertown and the Watertown Industrial Center Local Development Corporation.
- Ordinance No. 1 - An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, Authorizing the Issuance of \$460,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$750,000 Estimated Maximum Cost of the Design of a Disinfection System at the City’s Wastewater Treatment Plant, to Increase the Amount of Bonds Authorized to \$485,000 and the Estimated Maximum Cost Thereof to \$775,000
- Tabled - An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, Authorizing the Issuance of \$460,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$750,000 Estimated Maximum Cost of the Design of a Disinfection System at the City’s Wastewater Treatment Plant, to Increase the Estimated Maximum Cost Thereof to \$800,000
- Tabled - Ordinance Amending the Code of the City of Watertown, §310-1, Definition of Family and §310-34, Accessory Uses in Residence Districts
- Knowlton Technologies’ Request for Parking Lease
- Fee Proposals – Parks and Recreation Department
- Sales Tax Revenue – April 2013
- Quarterly Financial Report

Complete Reports on file in the office of the City Clerk

Meeting opened with a moment of silence.

Pledge of Allegiance was given.

The reading of the minutes of the regular meeting of May 6, 2013, budget session of May 7, 2013 and May 13, 2013 was dispensed and accepted as written by motion of Council Member Roxanne M. Burns seconded by Council Member Jeffrey M. Smith and carried with all voting in favor thereof.

COMMUNICATIONS

No Communications.

PRIVILEGE OF THE FLOOR

Troy Walts, addressed the chair thanking Council for listening to Dr. Connett’s points against fluoride at last week’s work session and stated that the Watertown Anti-Fluoridation Group is growing with professionals such as chiropractors, doctors and biologists. He mentioned that his group is still interested in having a forum at JCC to further discuss the fluoride in the water system.

Stephen Lyman, Interim Executive Director of the Jefferson County Historical Society addressed Council reviewing the history of the historical society mentioning that it is a not-for-profit organization with 600 members. He stressed that this is not a government agency and highlighted some of the events

and programs that the funding from Council goes towards. He stated that last year the City of Watertown awarded this agency \$12,500 and that he would request the same amount for this year.

Ms. Gebo, North Hamilton Street presented the Council with a petition containing 38 signatures of residents concerned with the curbing and condition of North Hamilton Street. She also submitted pictures of the curbing on this street and some of the surrounding streets. The petition and pictures are on file in the City Clerk's Office. She indicated that this street was to be redone over three years ago and the residents have been very patient with this process. She explained in detail some of the issues of the current conditions mentioning the overlay on the railroad tracks. She stated the work that is being done is unacceptable and that she hopes Council would reconsider this work.

Mayor Graham asked the City Manager to review this issue and report back to Council.

S.G. Gates, 157 Dorsey Street addressed Council regarding his proposed Dog Park stating that he knows this will make Watertown better. He told Council that the \$200,000 donation from the past is no longer available but said that he will get this paid through other donations. He asked for the maintenance cost amount because he would arrange for that funding as well. As for the Dog Ban, he indicated that he spoke to an attorney who agreed that the law is vague.

PUBLIC HEARING

At 7:30 p.m. Mayor Graham asked the City Clerk to read the notice of Public Hearing Concerning 2013-14 Operating Budgets and 2013-14 through 2017-18 Capital Budget.

Mayor Graham declared the hearing open at 7:30 p.m.

No one spoke.

Mayor Graham declared the hearing closed at 7:30 p.m.

RESOLUTIONS

Resolution No. 1 - Approving Plan Document and Summary Plan Description; Vision and Dental City Employee Welfare Benefits Plan

Introduced by Council Member Roxanne M. Burns

WHEREAS the City of Watertown has elected to allow its employees to participate in a vision and dental insurance policy as an Employee Welfare Benefits Plan within the meaning of the ERISA, which benefit will be available to all City employees, and

WHEREAS such vision and dental insurance plan makes available both individual and family premium rates for employees and their dependents to participate in said Employee Welfare Benefits Plan, and

WHEREAS participating City of Watertown employees will pay 100% of all premiums and

deductibles associated with this Employee Welfare Benefits Plan, with no additional costs borne by the City of Watertown, and

WHEREAS the City of Watertown will deduct said insurance premiums from participating employees' payroll and will otherwise serve as the plan's Administrator and Sponsor;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves this Plan Document and Summary Plan Description, attached hereto and made part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute this Plan Document and Summary Plan Description on behalf of the City of Watertown.

Seconded by Council Member Teresa R. Macaluso

Prior to the vote on the foregoing resolution, Council Member Butler asked how much staff time from the employee benefits department will be spent doing paperwork and claims for this.

Ms. Addison replied that the City staff's time would be very minimal because the City does not handle the claims. She noted that when a new employee is eligible, enrollment forms will need to be completed.

At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.

Resolution No. 2 - Approving the Site Plan for the Construction of an Approximately 90,000 Square Foot Dormitory on Various Parcels Located on the Jefferson Community College Campus, South of Rand Drive and East of Cannoneer Loop

Introduced by Council Member Jeffrey M. Smith

WHEREAS Joseph Thesier of Bernier, Carr, & Associates, on behalf of the Jefferson Community College Faculty-Student Association, has submitted a request for site plan approval of an approximately 90,000 square foot dormitory on various parcels located on the Jefferson Community College Campus, south of Rand Drive and east of Cannoneer Loop, and

WHEREAS the Planning Board of Jefferson County reviewed the request at their April 30, 2013 meeting and voted to recommend approval, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meetings held on April 9, 2013 and May 7, 2013, and at the latest meeting voted to recommend that the City Council of the City of Watertown approve the site plan as submitted on April 26, 2013, with the following conditions:

- 1) The applicant shall provide a sidewalk from the northeast corner of the building eastward to Rand Drive.
- 2) The applicant shall provide pedestrian crossing warning signage along Cannoneer Loop.

- 3) The applicant shall coordinate with the City Engineer when locating any proposed light poles to ensure that they do not impede fire department access.
- 4) The applicant shall provide the Engineering Department with copies of all correspondence with NYSDEC regarding the SWPPP.
- 5) The applicant shall provide a rip rap apron at the storm sewer outlet.
- 6) The applicant shall revise the labeling of the manhole/catch basin at the south end of the fire road on C103 and C104.
- 7) The applicant shall provide copies of all correspondence with NYSDEC regarding the SPDES permit.
- 8) The applicant shall provide an updated landscaping plan that includes a selection of diversified tree species and quantities for approval by the City Planning Office. The approved landscaping shall be installed prior to issuance of a Certificate of Occupancy.
- 9) The applicant shall assemble all impacted parcels prior to issuance of a building permit.
- 10) The applicant shall provide an original survey, stamped and signed by a NYS licensed surveyor.
- 11) The applicant shall update the plans to depict existing tax parcel lines and labels.
- 12) The applicant shall revise the plans to provide the Fire Department access to the entire exterior of the building, subject to approval by Code Enforcement.
- 13) The applicant shall provide KNOX boxes at all secured building entrances.

And,

WHEREAS the applicant submitted revised plans on May 14, 2013 which meet some of the above listed conditions, and

WHEREAS the City Council has reviewed the Full Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is a Type I Action and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute a Type I Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED that it is an express condition of this site plan approval that the applicant provide the City Engineer with a copy of any change in stamped plans forming the basis for this approval at the same time such plans are provided to the contractor. If plans are not provided as required by this condition of site plan approval, the City Code Enforcement Officer shall direct that work on the project site shall immediately cease until such time as the City Engineer is provided with the revised stamped plans. Additionally, any change in the approved plan which, in the opinion of the City Engineer, would require Amended Site Plan approval, will result in immediate cessation of the affected portion of the project work until such time as the amended site plan is approved. The City Code Enforcement Officer is requested to periodically review on-site plans to determine whether the City Engineer has been provided with plans as required by this approval, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that site plan approval is hereby granted to Joseph Thesier of Bernier, Carr, & Associates, on behalf of the Jefferson Community College Faculty-Student Association, for construction of an approximately 90,000 square foot dormitory on various parcels located on the Jefferson Community College Campus, south of Rand Drive and east of Cannoneer Loop, as submitted on April 26, 2013 and revised on May 14, 2013, contingent on the applicant meeting the Planning Board's conditions number 3, 4, 7, 8, 9, and 13 as listed above.

Seconded by Council Member Teresa R. Macaluso

Prior to the vote on the foregoing resolution, Council Member Butler stated that the DEC was to confirm that there were no endangered species affected by this project.

Joseph Thesier, Bernier Carr & Associates confirmed that there were none.

Council Member Burns commented that JCC is an asset to the community and that she has seen it thrive and grow. She stated that the dormitory will enhance this institution.

Daniel Dupee, Vice President of Administration and Finance reviewed the project's timetable noting that the dormitory should be open by the fall of 2013.

Ken Mix, Planning Coordinator explained the conditions recommended by the Planning Board stating that 7 of the 13 conditions had been met so there are still 6 conditions to meet. He indicated that the sidewalk has been put in.

At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.

Resolution No. 3 - Approving the Site Plan for the Construction of a 3,384 Square Foot Convenience Store and Gas Station, Plus Parking Lot and Landscaping, at 508 Mill Street, Parcels 3-03-406 and 3-03-405

Introduced by Council Member Jeffrey M. Smith

WHEREAS Stewart's Shops has submitted a request for site plan approval for construction of a 3,384 square foot convenience store and gas station, plus parking lot and landscaping, at 508 Mill Street, parcels 3-03-406 and 3-03-405, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meetings held on May 7, 2013, and voted to recommend that the City Council of the City of Watertown approve the site plan as submitted on April 23, 2013 with the following conditions:

1. The applicant shall revise the grading so that the handicap parking area does not exceed 1/4" per foot.
2. The applicant shall shift the proposed sidewalk along Main Street so that the back of the sidewalk follows the street margin line.
3. The applicant shall specify 5,000 psi concrete with a minimum thickness of 5" for all non-driveway sidewalk areas.

4. The applicant shall provide a site-specific detail for the handicap ramp at the corner of Mill Street and Main Street.
5. The applicant shall provide plans to reconcile the elevation difference between a proposed full height curb and the proposed sidewalk, to be approved by the City Engineer.
6. The applicant must specify rubber booted connections for all storm sewer pipes.
7. The applicant must provide pre- and post-development drainage area maps.
8. The applicant must specify Fernco type rubber coupling between the proposed sanitary sewer line and the existing line.
9. The applicant must include a tree protection detail to prevent damage to the Chinkapin Oak's root system from compaction by construction equipment.
10. The applicant shall provide a decorative stamped concrete treatment between the sidewalks and the street curb.
11. The applicant shall depict the existing gas main along Main Street.
12. The applicant shall combine the two project parcels by filing a deed with the County Clerk.
13. The applicant shall provide an original survey map of the properties, stamped and signed by a NYS licensed Land Surveyor.
14. The applicant shall provide written certification from a licensed surveyor that the City Monument at the northeast corner of Main St. E. and Mill St. was not disturbed during construction.
15. The applicant shall provide a driveway apron detail depicting the curb terminating at the front and back of the sidewalk.
16. The applicant shall revise the Engineering Report to include all required sections.

And,

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is an Unlisted Action and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED that it is an express condition of this site plan approval that the applicant provide the City Engineer with a copy of any change in stamped plans forming the basis for this approval at the same time such plans are provided to the contractor. If plans are not provided as required by this condition of site plan approval, the City Code Enforcement Officer shall direct that work on the project site shall immediately cease until such time as the City Engineer is provided with the revised stamped plans. Additionally, any change in the approved plan which, in the opinion of the City Engineer, would require Amended Site Plan approval, will result in immediate cessation of the affected portion of the project work until such time as the amended site plan is approved. The City Code

Enforcement Officer is requested to periodically review on-site plans to determine whether the City Engineer has been provided with plans as required by this approval, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that site plan approval is hereby granted to Stewart's Shops for construction of a 3,384 square foot convenience store and gas station, plus parking lot and landscaping, at 508 Mill Street, parcels 3-03-406 and 3-03-405, as submitted on April 23, 2013, contingent on the applicant making the revisions and meeting the conditions recommended by the Planning Board as listed above.

Seconded by Council Member Teresa R. Macaluso

Prior to the vote on the foregoing resolution, Mayor Graham stated that Jim Purcell, Regional Manager for Stewarts is present in the audience and available for questions.

Mayor Graham remarked that he is pleased that this project is moving ahead and stated that it is much needed in this busy area.

Council Member Butler mentioned that the Planning Board goes to great lengths to preserve some of the City's larger trees and he appreciates this along with all the efforts of Mr. Lumbis.

At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.

Resolution No. 4 - Approving the Site Plan Submitted by NY Air Brake for the Construction of a Loading Dock, Storage Area, and Associated Driveway at 748 Starbuck Avenue, Parcel 4-09-102

Introduced by Council Member Jeffrey M. Smith

WHEREAS Brian Jones of Aubertine & Currier, on behalf of NY Air Brake, has submitted a request for site plan approval for construction of a loading dock, storage area, and associated driveway at 748 Starbuck Ave, parcel 4-09-102, and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meeting held on May 7, 2013, and voted to recommend that the City Council of the City of Watertown approve the site plan as submitted on April 23, 2013, with revisions as presented during that meeting, subject to the following conditions:

1. The applicant shall reconstruct both ends of the existing crosswalk with ramps to meet ADA standards.
2. The sidewalk along the entire length of the proposed curb cut shall be replaced to City standards. A sidewalk detail shall be provided.
3. The proposed sidewalk and crosswalk shall be depicted on Sheet C101.
4. The applicant shall provide a detail of the trench drain and pump, and show its rim and inverts on the plan.
5. Storm sewer connections to existing structures shall be rubber boot connections.
6. The applicant shall provide pre- and post-development drainage area calculations and maps.
7. The applicant shall provide details for the Concrete Pad Section and the Retaining Wall (with railing).

8. The applicant shall call out curb removal and replacement on the plans, and provide a detail of the same.
9. The applicant shall delineate between the proposed/existing asphalt and the proposed concrete pad.
10. The applicant shall depict contour lines and spot elevations for the loading dock.
11. The applicant shall depict the 21” sanitary sewer main and the 18” storm sewer main along Pearl Street, along with structure rims and inverts within the project area.
12. The applicant shall depict the 12” water main in Pearl Street, and the 10” water main that runs west past the dock area toward the Air Brake property.
13. The applicant shall provide a tree protection detail for the 36” maple near the edge of the proposed curb cut.
14. The applicant shall depict the Pearl Street southern margin on the plans.
15. The applicant shall add labels to delineate between lawn areas and existing and proposed hard surface areas on the plans.
16. The applicant shall delete the old abandoned crosswalk from the plans.
17. The applicant shall provide an Engineering Report with the relevant sections listed in the Site Plan Application.
18. The plans shall be stamped and signed by a NY licensed Professional Engineer or Architect.
19. The applicant shall clean the pavers located in the south margin of Pearl Street.

And,

WHEREAS the applicant submitted revised plans on May 15, 2013, and

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is an Unlisted Action and will not have a significant effect on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant effect on the environment, and

BE IT FURTHER RESOLVED that it is an express condition of this site plan approval that the applicant provide the City Engineer with a copy of any change in stamped plans forming the basis for this approval at the same time such plans are provided to the contractor. If plans are not provided as required by this condition of site plan approval, the City Code Enforcement Officer shall direct that work on the project site shall immediately cease until such time as the City Engineer is provided with the revised stamped plans. Additionally, any change in the approved plan which, in the opinion of the City Engineer, would require Amended Site Plan approval, will result in immediate cessation of the affected portion of the project work until such time as the amended site plan is approved. The City Code Enforcement Officer is requested to periodically review on-site plans to determine whether the City Engineer has been provided with plans as required by this approval, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that site plan approval is hereby granted to Brian Jones of Aubertine & Currier, on behalf of NY Air Brake, for

construction of a loading dock, storage area, and associated driveway at 748 Starbuck Ave, parcel 4-09-102, as submitted on April 23, 2013, and revised on May 15, 2013, contingent on the applicant making the revisions and meeting the conditions recommended by the Planning Board as listed above.

Secinded by Council Member Teresa R. Macaluso

Prior to the vote on the foregoing resolution, Mayor Graham stated that he appreciates NY Airbrake's investment.

At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.

Resolution No. 5 - Authorizing Application to the North Country Regional Economic Development Council Municipal Water and Waste Water Infrastructure Fund; 250,000 Gallon Water Storage Tank at Thompson Park

Introduced by Council Member Jeffrey M. Smith

WHEREAS the City of Watertown owns and operates a water treatment and distribution system, and

WHEREAS the 250,000 gallon elevated water storage tank at Thompson Park is an important piece of infrastructure in said water treatment and distribution system, and

WHEREAS on September 12, 2012, the City entered into a Professional Services Agreement with Conestoga – Rovers & Associates to inspect said elevated water storage tank, and

WHEREAS said inspection revealed advanced deterioration to the steel of the tank's interior and spot corrosion to the tank's exterior steel as well as limited degradation of the concrete foundation, and

WHEREAS the City of Watertown must undertake several corrective measures to rehabilitate said elevated water storage tank, including sand-blasting and re-coating the entire interior of the tank, as well as recoating the exterior of the tank where points of corrosion exist, and

WHEREAS the cost estimate for the full rehabilitation for said elevated water storage tank is \$915,000 and will be financed through the issuance of a ten-year serial bond by the City of Watertown,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown authorizes application to the North Country Regional Economic Development Council Municipal Water and Wastewater Infrastructure Fund for a grant in the amount of \$183,000 for the purpose of rehabilitating the 250,000 gallon elevated water storage tank at Thompson Park, and

BE IT FURTHER RESOLVED that Water Superintendent Michael J. Sligar is hereby authorized and directed to file said grant application on behalf of the City of Watertown.

Secinded by Council Member Joseph M. Butler, Jr. and carried with all voting yea.

Resolution No. 6 - Authorizing Application to the North Country Regional Economic Development Council Municipal Water and Waste Water Infrastructure Fund; Waste Water Treatment Plant Disinfection Facility

Introduced by Council Member Jeffrey M. Smith

WHEREAS the City of Watertown owns and operates a Waste Water Treatment Plant located at 700 William T. Field Drive, Watertown, NY 13601, and

WHEREAS in February, 2011 the City learned that the new State Pollution Discharge Elimination System (SPDES) permit for the Waste Water Treatment Plant contained new language requiring the installation of a disinfection system at the Plant's outfalls, and

WHEREAS on November 7, 2011, the City Council of the City of Watertown approved a Professional Services Agreement with Stearns and Wheler GHD, to perform the preliminary design, final design and construction administration services related to said disinfection facility project, and

WHEREAS on February 11, 2013 the project reached the 95% completion point for design drawings and construction contract specifications, and

WHEREAS the construction of the Waste Water Treatment Plant Disinfection Facility is expected to begin in June, 2013, and

WHEREAS the total cost of the project is estimated to be \$6.1 million and will be financed through the issuance of a ten-year serial bond by the City of Watertown;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown authorizes application to the North Country Regional Economic Development Council Municipal Water and Wastewater Infrastructure Fund for a grant in the amount of \$500,000 for the purpose of constructing a disinfection facility at the Waste Water Treatment Plant, and

BE IT FURTHER RESOLVED that Water Superintendent Michael J. Sligar is hereby authorized and directed to file said grant application on behalf of the City of Watertown.

Seconded by Council Member Teresa R. Macaluso and carried with all voting yea.

Resolution No. 7 - Authorizing Application to the North Country Regional Economic Development Council Municipal Water and Waste Water Infrastructure Fund; Water Meter Replacement Program

Introduced by Council Member Jeffrey M. Smith

WHEREAS the City of Watertown owns and operates a water distribution system, and

WHEREAS approximately 8,937 active water meters service the City of Watertown's water distribution system, which document the usage of treated water and form the basis for user accountability and accurate billing, and

WHEREAS the current method of reading water meters is labor intensive and inefficient, requiring the employment of two individuals who must visit each metered location on a quarterly basis to attain water consumption data, and

WHEREAS the City of Watertown Water Department has identified deficiencies in existing water meters which cause them to run "slow," meaning that some treated water may pass through the

meter unrecorded, and

WHEREAS the City of Watertown reported that during calendar year 2012, 25% of treated water was unaccounted for in billings, constituting a significant degree of wasted resources, and

WHEREAS, in 2007 the City of Watertown Water Department began converting a limited number of water meters to radio read meters, installing approximately 1,800 new meters during the past five years, and

WHEREAS radio read meters, if installed on every active account in the City of Watertown, would allow for a full reading of all accounts in one day by one person, constituting a significant savings in resources to the City,

WHEREAS the City of Watertown has programmed into the 2013-14 Capital Budget \$650,000 for the first phase of a three phase program to replace all antiquated water meters with radio read meters, and

WHEREAS financing for Phase I of said water meter replacement program will be through the issuance of a ten-year serial bond in the amount of \$325,000, and through the use of fund balance from the Sewer Fund in the amount of \$325,000, and

WHEREAS the total cost for all three phases of said water meter replacement program is estimated to be \$1.74 million;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown authorizes application to the North Country Regional Economic Development Council Municipal Water and Waste Water Infrastructure Fund for a grant in the amount of \$348,000 for the purpose of funding the water meter replacement program, and

BE IT FURTHER RESOLVED that Water Superintendent Michael J. Sligar is hereby authorized and directed to file said grant application on behalf of the City of Watertown.

Seconded by Council Member Joseph M. Butler, Jr. and carried with all voting yea.

Resolution No. 8 - Accepting a Bid for the Flower Memorial Library Masonry Restoration and Fountain Construction Project from Raymond E. Kelley, Inc.

Introduced by Council Member Roxanne M. Burns

WHEREAS the City Purchasing Department has advertised and received sealed bids for the Flower Memorial Library Masonry Restoration and Fountain Construction project, per our specifications, and

WHEREAS invitations to bid were issued to Northern New York and Syracuse Builders Exchange, the Dodge Reports and The Contract Reporter, with fourteen (14) sets of bid specifications and plans requested by area builders and four (4) sealed bids received and publicly opened and read in the City Purchasing Department on Tuesday, May 7, 2013, at 11:00 a.m., and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with Planning staff and the consulting Architect, Randy Crawford of Crawford & Stearns, and it is their recommendation that the City Council accept the base bid submitted by Raymond E. Kelley, Inc. of Seneca Falls, New York, plus Alternative 4.2,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York accepts the bid submitted by Raymond E. Kelley, Inc. as the lowest qualifying bidder for the Flower Memorial Library Masonry Restoration and Fountain Construction including Bid Alternative 4.2, per our specifications, in the amount of \$253,400.00.

Seconded by Council Member Joseph M. Butler, Jr. and carried with all voting yea.

Resolution No. 9 - Establishing Property Tax Rate for Fiscal Year 2013-14

Introduced by Council Member Joseph M. Butler, Jr.

WHEREAS the City Council of the City of Watertown, New York has determined the Budget for 2013-14 for all operating funds for the City of Watertown in the amount of \$52,998,359 of which \$41,021,635 is the General Fund, and of this amount in the General Fund \$7,520,705 is to be raised by taxes on real estate and \$13,981 is to be collected in omitted City taxes,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown that the tax on real estate in the amount of \$ 7,520,705 is hereby levied and the rate to produce \$ 7,506,724 of this levy is hereby established at \$ 7.299 per \$1,000 of assessed valuation, and the remaining \$13,981 is to be collected in omitted taxes.

Seconded by Council Member Jeffrey M. Smith

Prior to the vote on the foregoing resolution, Mayor Graham commented that if there are lingering concerns about things such as the snow dump project and the tourism fund, there can be more discussion after the budget is adopted because decisions whether to go ahead with a project can be deferred and the budget can be amended. He noted that just because it is in the budget, it does not mean it is being done.

At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.

Resolution No. 10 - Approving 2013-14 Operating Budgets, City of Watertown, New York

Introduced by Council Member Teresa R. Macaluso

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2013-14 and it has conducted public hearings on the Proposed Budget and has determined that revenues and appropriations for the several funds in the Budget for 2013-14 will be amended as indicated in the Budget Detail of Changes of Revenues and Appropriations, which detail is attached and made a part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York that it hereby adopts the Budget for the City Government for Fiscal Year 2013-14 in the total amount of \$52,998,359 of which in the General Fund \$33,500,930 to be raised by estimated revenues other than real property taxes, \$13,981 is estimated to be received from omitted taxes and \$7,506,724 is to be raised by real property tax levy. In adopting the Budget, the City Council hereby appropriates

\$52,998,359 for all operating funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council hereby appropriates \$8,257,772 for all reserve funds, and

BE IT FURTHER RESOLVED that in adopting the Budget, the City Council approves the Budget Detail of Changes in Revenues and Appropriations to the Proposed Budgets, which is attached and made a part of this resolution.

Secinded by Council Member Jeffrey M. Smith and carried with all voting yea.

Resolution No. 11 - Approving 2013-14 through 2017-18 Capital Program Budget, City of Watertown, New York

Introduced by Council Member Jeffrey M. Smith

WHEREAS the City Council of the City of Watertown, New York has met and considered the Proposed Budget for the City of Watertown for Fiscal Year 2013-14, including the Proposed Capital Program for the years 2013-14 through 2017-18 and has conducted public hearings on the Proposed Capital Program Budget, and has determined that the projects as listed in the Capital Program shall constitute the Capital Program,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York hereby adopts the Capital Program Budget for the years 2013-14 through 2017-18.

Secinded by Council Member Teresa R. Macaluso and carried with all voting yea.

Resolution No. 12 - Amendment No. 89 to the Management and Management Confidential Pay Plan

Introduced by Council Member Teresa R. Macaluso

WHEREAS with the adoption of the Fiscal Year 2013-14 Budget, the City Council of the City of Watertown appropriated a raise for Management and Management Confidential employees in the amount of two percent (2.0%),

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Amendment No. 89 to the Management and Management Confidential Pay Plan, in order to establish the annual compensation for the positions listed below effective July 1, 2013,

<u>Position</u>	<u>Salary</u>
Police Chief	\$94,525
City Engineer	\$93,065
Police Captain	\$89,484
Fire Chief	\$88,432
City Comptroller	\$85,279
Water Superintendent	\$84,476
Superintendent of Public Works	\$84,034
Deputy Fire Chief	\$81,669

Library Director	\$76,024
Superintendent of Parks and Recreation	\$72,104
Assistant Superintendent of Public Works	\$71,803
Chief Waste Water Treatment Plant Operator	\$69,003
Information Technology Manager	\$67,880
Civil Engineer II (Wood)	\$67,552
Planning and Community Development Coordinator	\$66,607
Purchasing Manager	\$65,923
Supervisor of Water Distribution Systems	\$64,585
Chief Water Treatment Plant Operator	\$64,402
Code Enforcement Supervisor	\$63,310
City Assessor	\$63,298
Deputy City Comptroller	\$62,496
Street and Sewer Maintenance Supervisor (3)	\$62,496
Civil Engineer I (3)	\$58,838
Parks and Recreation Program Manager	\$55,590
Planner (Lumbis)	\$55,357
Librarian III	\$54,368
Executive Secretary Civil Service Commission	\$49,548
Confidential Assistant to the City Manager	\$46,292
Confidential Secretary to the City Manager	\$43,300
Planner (Nichols)	\$42,650
Deputy City Clerk (2)	\$38,218
Accountant	\$36,953

Seconded by Council Member Jeffrey M. Smith and carried with all voting yea.

After the vote on the foregoing resolution, Mayor Graham thanked Council and the City Manager for their cooperation with the budget noting that the process was done differently. He mentioned that he is not a fan of the annual budget ritual as much as he is of keeping a tap on things throughout the year realizing opportunities of saving or extra things that need to be expended.

Resolution No. 13 - Approving Second Amendment to Parking Lot Lease Agreement Between the City of Watertown and the Watertown Industrial Center Local Development Corporation

Introduced by Council Member Roxanne M. Burns

WHEREAS the City of Watertown owns and maintains certain parking facilities within the City of Watertown, and

WHEREAS the City has determined that a valid public purpose is served by leasing particular parking facilities to the Watertown Industrial Center Local Development Corporation, and

WHEREAS the City of Watertown and the Watertown Industrial Center Local Development Corporation have previously entered into an Agreement for the lease of said parking facilities;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby

approves the Second Amendment to Parking Lot Lease between the City of Watertown and the Watertown Industrial Center Local Development Corporation, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute said Lease Agreement Amendment on behalf of the City of Watertown.

Seconded by Council Member Joseph M. Butler, Jr.

Prior to the vote on the foregoing resolution, Mayor Graham stated that he asked that this resolution be put on the agenda for tonight and that he is glad that it allows the parking lot to be used in an incremental manner.

Council Member Butler thanked the City Manager and the staff for their attention to this matter and for recognizing the importance of Stream's commitment to the City of Watertown.

At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.

ORDINANCES

Ordinance No. 1 - An Ordinance Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, Authorizing the Issuance of \$460,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$750,000 Estimated Maximum Cost of the Design of a Disinfection System at the City's Wastewater Treatment Plant, to Increase the Amount of Bonds Authorized to \$485,000 and the Estimated Maximum Cost Thereof to \$775,000

Introduced by Council Member Jeffrey M. Smith

WHEREAS, by ordinance dated February 21, 2012, the Council of the City of Watertown, Jefferson County, New York, authorized the issuance of \$460,000 bonds of said City to pay part of the \$710,000 estimated maximum cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York; and

WHEREAS, by ordinance dated January 22, 2013, said Council amended the February 21, 2012 ordinance, to authorize the issuance of \$460,000 bonds of said City to pay part of the \$750,000 estimated maximum cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York; and

WHEREAS, the Council now wishes to increase the estimated maximum cost of the aforesaid specific object or purpose from \$750,000 to \$775,000, an increase of \$25,000 over that previously authorized;

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Watertown, Jefferson

County, New York, as follows:

Section A. The title and Sections 1 and 2 of the ordinance of this Council dated and duly adopted February 21, 2012, as amended on January 22, 2013, authorizing the issuance of \$460,000 bonds to pay part of the \$750,000 estimated maximum cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, a specific object or purpose, in and for the City of Watertown, Jefferson County, New York, are hereby amended, in part, to read as follows:

“AN ORDINANCE AUTHORIZING THE ISSUANCE OF \$485,000 BONDS OF THE CITY OF WATERTOWN, JEFFERSON COUNTY, NEW YORK, TO PAY PART OF THE \$775,000 ESTIMATED MAXIMUM COST OF THE DESIGN OF A DISINFECTION SYSTEM AT THE CITY'S WASTEWATER TREATMENT PLANT.

“

“Section 1. To pay part of the cost of the design of a disinfection system for the City's wastewater treatment plant, in and for the City of Watertown, Jefferson County, New York, including incidental expenses in connection therewith, there are hereby authorized to be issued \$485,000 bonds of said City pursuant to the provisions of the Local Finance Law.

“Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$775,000 and that the plan for the financing thereof is by the issuance of the \$485,000 bonds of said City authorized to be issued pursuant to this bond ordinance, together with the use of \$290,000 current funds of the City.”

Section B. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section C. Upon this ordinance taking effect, the same shall be published in summary in the Watertown Daily Times, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section D. This resolution is effective immediately.

Seconded by Council Member Teresa R. Macaluso

Motion for unanimous consent moved by Council Member Jeffrey M. Smith, seconded by Council Member Teresa R. Macaluso and carried with all voting in favor thereof

At the call of the chair, a vote was taken on the foregoing ordinance and carried with all voting yea.

OLD BUSINESS

The Ordinance “Amending the Ordinance Dated February 21, 2012, as Amended January 22, 2013, Authorizing the Issuance of \$460,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay Part of the \$750,000 Estimated Maximum Cost of the Design of a Disinfection System at the City’s Wastewater Treatment Plant, to Increase the Estimated Maximum Cost Thereof to \$800,000”. *(Introduced on 5/6/2013; tabled at that time; appears in its entirety in the 2013 Minutes Book on pages 13-14 of the 5/6/2013 minutes).*

At the call of the chair, a vote was taken on the foregoing ordinance and defeated with all voting nay.

The Ordinance “Amending the Code of the City of Watertown, §310-1, Definition of Family and §310-34, Accessory Uses in Residence Districts”. *(Introduced on 4/1/2013; tabled on 4/15/2013; appears in its entirety in the 2013 Minutes Book on pages 5 of the 4/1/2013 minutes).*

No motion was made to take from the table.

STAFF REPORTS

Knowlton Technologies’ Request for Parking Lease

Mayor Graham stated that Knowlton Technologies requested to lease a little area behind Standard Auto for parking but noted that there are concerns about how this might affect the snow dump.

Council Member Smith asked where their employees currently park.

Brian Perry, Director of Operations explained that his employees park in a parking lot behind Mick’s Bar and on the street but noted that once Factory Street reconstruction is completed, his employees will lose much of the street parking. He told Council that Knowlton Technologies just purchased the Freeman Bus Building adjacent to the property in question and the plan is to turn it into indoor parking. He would like to design approximately 15 additional parking spots outside of this building. In order to do this, he said it would involve use of the City’s property. He added that the design would not interfere with the snow dump and that the City would be able to approve the design prior to construction.

Other parking areas were discussed as options with Council Member Macaluso mentioning the JB Wise parking lot.

Mr. Perry remarked that this parking lot is a little bit further away with more intersections to cross.

Mayor Graham pointed out that the JB Wise parking lot would be a safer place to park, especially in the winter when it is darker. He said that there are a lot of procedural issues to work out with leasing the City property.

Mr. Perry stated that the building will have lighting and security. He explained the bottleneck that occurs during shift changes.

Council Member Butler commented that a plan needs to be worked out with the snow dump but that he will support this.

Council Member Smith stated that he does not have a problem with this as long as safety and lighting is ensured and there is no interference with the snow dump. He said that this should go through the Planning Board.

Mr. Mix reviewed the map pointing out the highlighted section that would be divided from the City's property so that the waterfront area remains owned by the City.

Attorney Slye stated his concern is that the property is currently dedicated to a public purpose with access to the snow dump for City vehicles and others. He mentioned that the plan is to improve the snow dump and wondered if those plans include any of this area.

Mayor Graham asked that more discussion be done by the staff but the general consensus of Council is to allow Knowlton Technologies to use this property.

Kurt Hauk, City Engineer advised that the angle of the snow dump will change and therefore, the direction of the approach from the trucks might change. He said that more discussion can occur with the appropriate staff and Knowlton Technologies.

Fee Proposals – Parks and Recreation Department

Council Member Macaluso said that the revised fee proposal makes more sense.

Council Member Smith and Council Member Macaluso agreed to support this in an ordinance form and asked that it be presented to Council at the next meeting.

Sales Tax Revenue – April 2013 and Quarterly Financial Report

Reports were available to Council to review.

NEW BUSINESS

Army Reserve Center on Massey Street

Mayor Graham told Council that the City received a notice (on file in the City Clerk's Office) that the site has been declared as surplus property and that a 60 day statutory period is now set in motion. He said that the School District is aware of this and he hopes that no one sends in a proposal that delays this process further. He noted that the School District might have the best use for this property in this neighborhood.

Mercy

Mayor Graham informed Council that the Watertown Local Development agreed to pay for the cost of maintaining the electricity for the alarm services at the Mercy Complex until the ownership can be transfer to CORR. He mentioned that the grass is not being taken care of and asked the City Manager to monitor this.

North Hamilton Street

Mayor Graham asked the City Manager to provide a report on this issue.

Council Member Smith said that North Hamilton Street is in the budget for pin on curbs, milling and paving which is the way the City has done many streets. He pointed out that it was not planned to do a complete street reconstruction.

Mayor Graham noted that pin on curbs follow the contour of the road which can be uneven.

Council Member Smith pointed out that they are better than no curbs and have done well throughout the City.

Fluoride

Ms. Addison said that Dr. Kumar of the Department of Health Bureau of Dental Health would like to present to Council in support of fluoride.

Council agreed to hear this presentation at the June work session.

Jefferson Historical Society

Council Member Burns left Council Chambers for this discussion because she is a member of this board.

Council thanked Mr. Lyman for attending and speaking to Council about the events offered at the Historical Society. Council decided to support this agency but to defer any decisions regarding the amount given from the Tourism Fund until the Thousand Islands Tourism Council makes a proposal to Council in June.

Armed Forces Parade

Council Member Butler thanked Mr. Zaremba and City staff in their efforts with this parade.

Soldiers and Sailors Monument

Council Member Butler said the rededication ceremony went well and stated that the statue looks great. He thanked all the volunteers and City staff that worked on this.

Metropolitan Planning Organization

Council Member Butler noticed that the voting structure changed in that the DOT now has four votes instead of two.

Ms. Addison reported that no one was pleased with that and the Regional Director will indicate to the State that there is no support for this from the City or County. She advised that this is still being worked on.

Aviary / Thompson Park Pavilion

Mr. Hauk provided Council with an update noting that demolition should begin soon.

Council Member Burns asked that the plaque on the aviary be saved because there are several community members that contributed to it.

Mr. Hauk replied that it will be turned into the Zoo Director for save keeping.

JB Wise Pavilion Dedication

Mayor Graham stated that the dedication will be on June 8th and invited Council to attend.

ADJOURNMENT

At the call of the chair, meeting was duly adjourned at 8:15 p.m. by motion of Council Member Teresa R. Macaluso, seconded by Council Member Roxanne M. Burns and carried with all voting in favor thereof.

Ann M. Saunders
City Clerk