

**CITY COUNCIL MEETING  
CITY OF WATERTOWN  
May 02, 2016  
7:00 p.m.**

**Mayor Joseph M. Butler, Jr. Presiding**

**Present:**                   **Council Member Cody J. Horbacz  
Council Member Stephen A. Jennings  
Council Member Teresa R. Macaluso  
Council Member Mark C. Walczyk  
Mayor Joseph M. Butler, Jr.**

**Also Present:**           **Sharon Addison, City Manager  
Robert J. Slye, City Attorney**

**City staff present:** Matthew Roy, James Mills, Fire Chief Herman, Michael Sligar, Yvonne Reff, Michael Lumbis, Erin Gardner, Brian Phelps, Justin Wood, Police Chief Donoghue, David Wurzburg, Peter Monaco, Patrick Keenan

The City Manager presented the following reports to Council:

- Resolution No. 1 - Authorizing Support of Single Stream Recycling
- Resolution No. 2 - Authorizing the Sale of Surplus DPW Equipment and Vehicle
- Resolution No. 3 - Authorizing Supplemental Agreement No. 2, Flower Memorial Library HVAC Replacement Project, Jade Stone Engineering, PLLC
- Resolution No. 4 - Approving Agreement for Flat Fee Use of Athletic Fields, Pop Warner Football Association
- Resolution No. 5 - Accepting Bid for Fire Pumper Truck Equipment, Colden Enterprises
- Resolution No. 6 - Accepting Bid for Fire Pumper Truck Equipment, Jerome Fire Equipment
- Resolution No. 7 - Accepting Bid for Fire Pumper Truck Equipment, J.P.B. Fire Sales, LLC
- Resolution No. 8 - Accepting Bid for Fire Pumper Truck Equipment, MES
- Resolution No. 9 - Accepting Bid for Fire Pumper Truck Equipment, R.C. Fire Equipment
- Resolution No. 10 - Approving the Site Plan for the construction of a 6,000 square-foot storage building located at 217 High Street, Parcel Numbers 6-03-101.000, 6-03-102.000, 6-03-201.000, 6-03-217.000 and 6-03-218.000
- Resolution No. 11 - Adopting the City of Watertown's Community Development Block Grant (CDBG) Program Consolidated Plan for Program Years 2016-2020 and Annual Action Plan for Program Year 2016
- Resolution No. 12 - Accepting Change Order #3 for Refurbish of Fire Department Pumper Truck
- Laid Over Under the Rules - An Ordinance Amending the Ordinance Dated February 16, 2016, Authorizing the Issuance of \$10,600,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Costs of the Design, Reconstruction and Expansion of the City's Fairgrounds Arena, to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$10,700,000
- FY 2015-16 Snow Removal Budget
- Request for waiver of fees for the 12<sup>th</sup> Annual Mental Health Awareness Walk
- NYS Office of the State Comptroller – Fiscal Stress Monitoring System
- Sales Tax Revenue – March 2016

### **Complete Reports on file in the office of the City Clerk**

Meeting opened with a moment of silence and Mayor Butler asked that it be in remembrance of Spencer Parsons who recently lost his life in a car accident. He mentioned that this is the son of Lisa Parsons, Principal of IHC.

Pledge of Allegiance was given.

The reading of the minutes of the regular meeting of April 19, 2016, was dispensed and accepted as written by motion of Council Member Stephen A. Jennings, seconded by Council Member Teresa R. Macaluso and carried with all voting in favor thereof.

## **COMMUNICATIONS**

No communications.

## **PRIVILEGE OF THE FLOOR**

**Jay Barrett**, 278 Ward Street, addressed the chair concerning his residence at 624 Swan Street within the City. He said he purchased the property in 2002 and was led to believe it was one parcel of property. However, he has discovered that it is two parcels and he is not the owner of the second parcel. He indicated that he is currently trying to sell the property as a whole and is not able to get much assistance in doing this.

Mayor Butler advised this could be discussed further under New Business.

**Melinda Gault**, 16375 County Route 59, Dexter, told Council she is the Executive Director of Community Action Planning Council (CAPC) and requested that part of the funding allocation for this agency be reconsidered for the City's budget. She expressed her concerns with eliminating this funding completely from the budget and discussed the services that this agency provides to the community. In addition, she reviewed the poverty statistics within this area, as well as the clients that the agency services.

## **RESOLUTIONS**

### **Resolution No. 1 - Authorizing Support of Single Stream Recycling**

#### **Introduced by Council Member Teresa R. Macaluso**

WHEREAS recycling has been a concern for our community for decades as we strive to divert recycling waste from our landfills, and

WHEREAS more citizens are likely to participate in a recycling program if it were changed from sorting to single-stream recycling, and

WHEREAS the Development Authority of the North Country's Board of Directors has approved a program that offers financial incentives for counties that implement single-stream recycling, and

WHEREAS Jefferson County is conducting a study to explore this initiative, and

WHEREAS the City of Watertown deems this program in the best interest of the City and does not wish to add burden to the taxpayers while encouraging recycling,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby supports the Development Authority of the North Country and Jefferson County in the implementation of a single-stream recycling program for the citizens of Watertown.

**Seconded by Council Member Stephen A. Jennings**

Prior to the vote on the foregoing resolution, Council Member Horbacz recused himself because he is part owner of a business that offers refuse and recycling service to residents within the City of Watertown. He left Council Chambers.

**At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea except for Council Member Cody J. Horbacz abstaining.**

Council Member Horbacz returned to Council Chambers.

**Resolution No. 2 - Authorizing the Sale of Surplus DPW Equipment and Vehicle**

**Introduced by Council Member Teresa R. Macaluso**

WHEREAS the City of Watertown has surplus equipment and a vehicle at the Department of Public Works, the listing of which is attached and made a part of this resolution, and

WHEREAS this equipment and vehicle may have some value best determined by on-line auction,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby authorizes the sale, by on-line auction, of the surplus equipment a vehicle from the Department of Public Works, and

BE IT FURTHER RESOLVED that final acceptance of such bids shall constitute acceptance of the same by the City Council.

**Seconded by Council Member Stephen A. Jennings and carried with all voting yea.**

**Resolution No. 3 - Authorizing Supplemental Agreement No. 2, Flower Memorial Library HVAC Replacement Project, Jade Stone Engineering, PLLC**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS the Flower Memorial Library has been experiencing a failure of its heating and cooling system, and

WHEREAS Jade Stone Engineering, PLLC, performed an evaluation of the system, including their recommendation, in the amount of \$10,000, and

WHEREAS on November 9, 2015, City Council directed Staff to proceed with a schematic design of an air handling unit system, and

WHEREAS on December 7, 2015, City Council approved Supplemental Agreement No. 1 for Schematic Design in an amount not to exceed \$18,000, and

WHEREAS Jade Stone Engineering PLLC has now submitted Supplemental Agreement No. 2 for Final Design and CA services of the HVAC Replacement in the amount of \$58,500,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Supplemental Agreement No. 2 with Jade Stone Engineering, PLLC, for Final Design and CA services of the HVAC Replacement, a copy of which is attached and made a part of this resolution, bringing the total agreement amount to \$86,500, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign any documents in connection with this Agreement.

**Seconded by Council Member Teresa R. Macaluso**

Prior to the vote on the foregoing resolution, discussion over the dollar amounts listed within the resolution occurred and it was confirmed to be accurate.

**At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.**

**Resolution No. 4 - Approving Agreement for Flat Fee Use of Athletic Fields, Pop Warner Football Association**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS the City of Watertown owns and operates numerous athletic fields throughout the City, and

WHEREAS the Pop Warner Football Association has expressed their desire to enter into an Agreement for Flat Fee Use of Athletic Fields for practice events, and

WHEREAS City Council of the City of Watertown desires to promote recreational activities at these community recreational facilities,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby approves the Agreement for Flat Fee Use of various City-owned Athletic Fields between the City of Watertown and the Pop Warner Football Association, a copy of which is attached and made a part of this resolution, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to execute said Agreement on behalf of the City of Watertown.

**Seconded by Council Member Teresa R. Macaluso**

Prior to the vote on the foregoing resolution, Council Member Walczyk asked if this should be dealt with during the budget discussion.

Mayor Butler explained that this is a franchise agreement which is negotiated by the staff and the City has done flat rate agreements for this in the past.

**At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.**

**Resolution No. 5 - Accepting Bid for Fire Pumper Truck Equipment, Colden Enterprises**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS the City Purchasing Department has advertised and received sealed bids for equipment for the Fire Pumper Truck, and

WHEREAS bid specifications were sent to fourteen (14) area equipment providers with a total of five (5) sealed bids received, and

WHEREAS on Friday, April 1, 2016, at 11:00 a.m. in City Council Chambers, the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Fire Department, and it is their recommendation that the City Council accept the bid from Colden Enterprises of Kenmore, New York, in the amount of \$3,524.00 for the following 12 items:

Line	Description	Qty	Colden Enterprises Kenmore, NY	
			Unit Price	Total Price
	HLGK line gauge for 2 ½" fire hose with 1 1/1" peanut gauge (0-300) with guard, pyrolite construction or equivalent	1	\$165.00	\$165.00
5	Adjustable fog nozzle 2 ½" TFT 95-300 gpm with shut off and playpipe style grip	1	\$920.00	\$920.00
6	Smooth bore playpipe 2 ½" with shut off, stack tips of 1", 1 1/8", 1 ¼"	1	\$700.00	\$700.00
12	2 ½" FNST tapered to 1 ½" male NST	4	\$36.00	\$144.00
19	5" Storz to swivl female long handle 4 ½" NST hard coated w/mounting bracket (pac-trak)	2	\$160.00	\$320.00
22	5" hose clamp	1	\$280.00	\$280.00
23	Connection mallet w/mounting bracket (pac-trak)	2	\$35.00	\$70.00
34	Fire service bolt cutter 36" handle w/mounting bracket	1	\$125.00	\$125.00
35	Fire service bolt cutter 18" handle w/mounting bracket	1	\$95.00	\$95.00
36	Fire Craft TrAcer voltage detector	1	\$135.00	\$135.00
39	Survivor C4 personnel lights LED w/12 volt chargers	4	\$110.00	\$440.00
44	10' fiberglass handled pike pole (New York Hook End) w/mounting bracket	1	\$130.00	\$130.00
	Total			\$3,524.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted by Colden Enterprises of Kenmore, New York, in the amount of \$3,524.00 as the

lowest qualifying bidder meeting City specifications for the above-listed 12 items for the Fire Department Pumper Truck equipment, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign all contracts associated with implementing the award to Colden Enterprises.

**Seconded by Council Member Teresa R. Macaluso**

Prior to the vote on the foregoing resolution, Mayor Butler explained the following resolutions add a number of items to the new fire pumper truck. He asked when the truck would be accepted by the City and put in to operation.

Dale Herman, Fire Chief, replied the projected date off the assembly line is mid-September and at that point, it will be driven from South Dakota to Buffalo for the final fitting of the ancillary equipment before being delivered in Watertown for the acceptance test. He stated originally it was to be done by mid-July, but there was a problem on the assembly line which has caused a delay. He confirmed the old pumper truck will be decommissioned and either put up for sale or sold for scrap.

Mayor Butler asked if any of the ancillary equipment on the old truck will be reused or sold.

Fire Chief Herman mentioned some items that may be reused but indicated that most items came on the truck when it was purchased in 1996 and have "lived its usefulness."

Council Member Walczyk asked who would be responsible if a piece of equipment was to fail since there is one company responsible for the truck.

Fire Chief Herman replied that all the ancillary equipment would be covered by the original vendor that supplied the item.

**At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.**

**Resolution No. 6 - Accepting Bid for Fire Pumper Truck Equipment, Jerome Fire Equipment**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS the City Purchasing Department has advertised and received sealed bids for equipment for the Fire Pumper Truck, and

WHEREAS bid specifications were sent to fourteen (14) area equipment providers with a total of five (5) sealed bids received, and

WHEREAS on Friday, April 1, 2016, at 11:00 a.m. in City Council Chambers, the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Fire Department, and it is their recommendation that the City Council accept the bid from Jerome Fire Equipment of Clay, New York, in the amount of \$22,939.40 for the following 32 items:

Line	Description	Qty	Jerome Fire Equipment Clay, NY	
			Unit Price	Total Price
3	TFT Blitz Fire Monitor package with stacked tips and stream straightener (2 1/2" inlet-2 1/2" outlet) with mounting plate.	1	\$2,379.00	\$2,379.00
4	Akron Assault mid-range nozzle with pistol grip (Style 4863) designed for 200 gpm @50 psi 1 1/2 NST pistol grip and handle color to be determined by Fire Department	9	\$550.25	\$4,952.25
9	Akron Prolite in line foam educator 95 gpm	1	\$605.00	\$605.00
10	Prolite foam tube to be attached to an Akron nozzle	1	\$240.10	\$240.10
11	Akron Mid-Range turbojet nozzle 1 1/2" with shut off 95-125-150-200 gpm at 75 psi	1	\$782.75	\$782.75
14	2 1/2" nst swivel double female hard coated w/mounting bracket (pac-trak)	2	\$65.90	\$131.80
15	2 1/2 nst double male hard coated w/mounting bracket (pac-trak)	2	\$55.35	\$110.70
18	Hydrant valves 2-1/2" NST ball valve w/mounting bracket	2	\$175.95	\$351.90
20	5" Storz to swivel female 2 1/2" NST with 30 degree elbow	2	\$122.75	\$245.50
21	2 1/2"x 2 1/2" x 2 1/2" gated "y" ball valve	1	\$325.00	\$325.00
24	Hydrant tool bag w/strap and cover approximately 12" in width and 9" in height	1	\$92.50	\$92.50
26	Stortz spanner set with 4 wrenches and mounting bracket	3	\$65.95	\$197.85
33	Firehook unlimited roof hooks 72" steel shaft w/mounting bracket (pac-trak)	2	\$111.76	\$223.52
38	Set of 4 pop-up traffic safety cones w/reflectors	1	\$79.50	\$79.50
41	Line cord reel w/ 100' 12/3 wire and 4 gang outlet box	2	\$457.00	\$914.00
43	FRC spectra LED portable lights 120v with 6' cord, 15 amp mail twist lock plug	2	\$1,402.84	\$2,805.68
45	Mercedes 1 3/4" MTFS 800 with NST couplings, 50' lengths, stenciled "Watertown" and a unique identifying number (16- ), color red	10	\$108.10	\$1,081.00
46	Mercedes 1 3/4" MTFS 800 with NST couplings, 50' lengths, stenciled "Watertown" and a unique identifying number (16- ), color clear	10	\$108.10	\$1,081.00
47	Mercedes 1 3/4" MTFS 800 with NST couplings, 50' lengths, stenciled "Watertown" and a unique identifying number (16- ), color yellow	10	\$108.10	\$1,081.00
48	Mercedes 1 3/4" MTFS 800 with NST couplings, 50' lengths, stenciled "Watertown" and a unique identifying number (16- ), color orange	10	\$108.10	\$1,081.00
49	Mercedes 1 3/4" MTFS 800 with NST couplings, 75' lengths, stenciled "Watertown" and a unique identifying number (16- ), color black	2	\$108.10	\$216.20
51	3" double jacketed fire hose with hard coated 2 1/2" NST couplings, 50' lengths and stenciled "Watertown" and a unique identifying number (16- ), 10 year warranty and a weight of no more than 36 lb. uncoupled, color purple	10	\$202.40	\$2,024.00
52	Milwaukae strap hose & accessory bag	1	\$76.95	\$76.95
53	1/2" NFPA Rope, 300' static kernmantle rope (color blue) with a bag (color red) and attached strap (1)	1	\$321.24	\$321.24
55	Stainless steel repel rack w/pin	2	\$103.50	\$207.00
56	Petzel ID	2	\$229.45	\$458.90
57	Anchor plate stainless steel	2	\$59.33	\$118.66
58	Large NFPA locking caribiners	10	\$23.85	\$238.50
59	5' anchor straps per NFPA 1983	2	\$18.95	\$37.90

61	“8” plate descender	2	\$29.50	\$59.00
62	National Foam 3%/6% AFFF alcohol resistive, 5 gallon buckets	4	\$105.00	\$420.00
	Total			\$22,939.40

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted Jerome Fire Equipment of Clay, New York, in the amount of \$22,939.40 as the lowest qualifying bidder meeting City specifications for the above-listed 32 items for the Fire Department Pumper Truck equipment, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign all contracts associated with implementing the award to Jerome Fire Equipment. **Seconded by Council Member Teresa R. Macaluso and carried with all voting yea.**

**Resolution No. 7 - Accepting Bid for Fire Pumper Truck Equipment, J.P.B. Fire Sales, LLC**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS the City Purchasing Department has advertised and received sealed bids for equipment for the Fire Pumper Truck, and

WHEREAS bid specifications were sent to fourteen (14) area equipment providers with a total of five (5) sealed bids received, and

WHEREAS on Friday, April 1, 2016, at 11:00 a.m. in City Council Chambers, the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Fire Department, and it is their recommendation that the City Council accept the bid from J.P.B. Fire Sales, LLC of Syracuse, New York, in the amount of \$787.91 for the following 2 items:

Line	Description	Qty	J.P.B. Fire Sales, L.L.C Syracuse, NY	
			Unit Price	Total Price
42	20 lb. ABC fire extinguisher	1	\$85.88	\$85.88
65	Ventus MX 4 gas detector with O2, CO, LEL and H2S sensing capability	1	\$702.03	\$702.03
	Total			\$787.91

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted J.P.B. Fire Sales, LLC of Syracuse, New York, in the amount of \$787.91 as the lowest qualifying bidder meeting City specifications for the above-listed 2 items for the Fire Department Pumper Truck equipment, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign all contracts associated with implementing the award to J.P.B. Fire Sales, LLC. **Seconded by Council Member Teresa R. Macaluso and carried with all voting yea.**

**Resolution No. 8 - Accepting Bid for Fire Pumper Truck Equipment, MES**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS the City Purchasing Department has advertised and received sealed bids for equipment for the Fire Pumper Truck, and

WHEREAS bid specifications were sent to fourteen (14) area equipment providers with a total of five (5) sealed bids received, and

WHEREAS on Friday, April 1, 2016, at 11:00 a.m. in City Council Chambers, the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Fire Department, and it is their recommendation that the City Council accept the bid from MES of Fort Plain, New York, in the amount of \$1,483.00 for the following 9 items:

Line	Description	Qty	MES Fort Plain, NY	
			Unit Price	Total Price
2	3-way ball valve with adjustable pressure relief device- 5" Stortz to (3) 2 1/2" male NST	1	\$538.00	\$538.00
13	2 1/2 gallon pressurized water extinguisher with carry straps and mounting bracket	2	\$127.00	\$254.00
16	2 1/2" ridge rocker lug FNST x 1 1/2" Male reducer hard coated	2	\$15.50	\$31.00
25	Hose & Ladder straps	4	\$35.00	\$140.00
27	Wrench holder set with 2 #10 spanner wrenches and 1 adjustable hydrant wrench	2	\$75.00	\$150.00
28	Wrench holder set with 2 #10 spanner wrenches	3	\$45.00	\$135.00
30	6 lb. fiberglass handle pike headed axe with mounting bracket (pac-trak)	1	\$90.00	\$90.00
31	6 lb. fiberglass handle flat headed axe with mounting bracket (pac-trak)	1	\$73.00	\$73.00
32	8 lb. fiberglass handle sledge hammer with mounting bracket (pac-trak)	1	\$72.00	\$72.00
	Total			\$1,483.00

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted MES of Fort Plain, New York, in the amount of \$1,483.00 as the lowest qualifying bidder meeting City specifications for the above-listed 9 items for the Fire Department Pumper Truck equipment, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign all contracts associated with implementing the award to MES.

**Seconded by Council Member Teresa R. Macaluso and carried with all voting yea.**

**Resolution No. 9 - Accepting Bid for Fire Pumper Truck Equipment, R.C. Fire Equipment**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS the City Purchasing Department has advertised and received sealed bids for equipment for the Fire Pumper Truck, and

WHEREAS bid specifications were sent to fourteen (14) area equipment providers with a total of five (5) sealed bids received, and

WHEREAS on Friday, April 1, 2016, at 11:00 a.m. in City Council Chambers, the bids received were publicly opened and read, and

WHEREAS City Purchasing Manager Amy M. Pastuf reviewed the bids received with the Fire Department, and it is their recommendation that the City Council accept the bid from R.C. Fire Equipment of East Aurora, New York, in the amount of \$9,692.05 for the following 8 items:

Line	Description	Qty	R.C. Fire Equipment East Aurora, NY	
			Unit Price	Total Price
7	Smooth bore 1 ½" shut off with 1" tip	5	\$211.95	\$1,059.75
8	Smooth bore 2 ½" pistol grip shut off with stack tips of 1", 1 1/8", 1 ¼"	1	\$413.00	\$413.00
17	Hydrant "Y" 2 ½" x 1 ½" x 1 ½" NST ball valve w/mounting bracket (pac-trak)	2	\$236.00	\$472.00
29	30" forged haligan tool and 8 lb.s flat head axe (fiber glass handles) with mounting bracket (Pac-trak)	2	\$476.00	\$952.00
40	Vulcan box lights LED w/12 volt chargers	4	\$143.95	\$575.80
50	2 ½" double jacketed fire hose with hard coated NST couplings, 50' lengths and stenciled "Watertown" and a unique identifying number (16-_), 10 year warranty and a weight of no more than 30 lb. uncoupled, color tan	25	\$136.50	\$3,412.50
63	Hydra ram 6" thrust	1	\$1,798.00	\$1,798.00
64	Power hawk auto crib model AC-17 set of 2	1	\$1,009.00	\$1,009.00
	Total			\$9,692.05

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown accepts the bid submitted R.C. Fire Equipment of East Aurora, New York, in the amount of \$9,692.05 as the lowest qualifying bidder meeting City specifications for the above-listed 8 items for the Fire Department Pumper Truck equipment, and

BE IT FURTHER RESOLVED that the City Manager, Sharon Addison, is hereby authorized and directed to sign all contracts associated with implementing the award to R.C. Fire Equipment.

**Seconded by Council Member Teresa R. Macaluso and carried with all voting yea.**

**Resolution No. 10 - Approving the Site Plan for the construction of a 6,000 square-foot storage building located at 217 High Street, Parcel Numbers 6-03-101.000, 6-03-102.000, 6-03-201.000, 6-03-217.000 and 6-03-218.000**

**Introduced by Council Member Teresa R. Macaluso**

WHEREAS Matthew R. Morgia of Aubertine and Currier, PLLC, on behalf of Mike Belcher of Watertown Doors and Windows, has submitted an application for site plan approval for the construction of a 6,000 square-foot storage building located at 217 High Street, Parcel Numbers 6-03-101.000, 6-03-102.000, 6-03-201.000, 6-03-217.000 and 6-03-218.000 and

WHEREAS the Planning Board of the City of Watertown reviewed the site plan at its meeting held on April 5, 2016, and voted to recommend that the City Council of the City of Watertown approve the site plan with the following conditions:

1. The applicant shall assemble all five parcels as proposed to create a lot that conforms to the Zoning Ordinance.
2. The applicant shall provide a letter from SHPO that determines whether or not the proposed project has the potential to impact any archeological resources.
3. The applicant shall add a note to the Site Plan for the storm line to be removed that reads, "Storm line to be cut, capped and pipe to be removed."
4. The applicant must obtain the following permits, minimally, prior to demolition and construction: Demolition Permit, Building Permit, Storm Permit and Fence Permit.
5. The applicant shall provide a minimum of 20 feet in width to the south of the proposed building to allow a City fire truck room to maneuver and fight a fire.

And,

WHEREAS the City Council has reviewed the Short Environmental Assessment Form, responding to each of the questions contained in Part 2, and has determined that the project, as submitted, is an Unlisted Action and will not have a significant impact on the environment,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown declares that the proposed construction and site plan constitute an Unlisted Action for the purposes of SEQRA and hereby determines that the project, as proposed, will not have a significant impact on the environment, and

BE IT FURTHER RESOLVED that it is an express condition of this site plan approval that the applicant provide the City Engineer with a copy of any change in stamped plans forming the basis for this approval at the same time such plans are provided to the contractor. If plans are not provided as required by this condition of site plan approval, the City Code Enforcement Officer shall direct that work on the project site shall immediately cease until such time as the City Engineer is provided with the revised stamped plans. Additionally, any change in the approved plan, which, in the opinion of the City Engineer, would require Amended Site Plan approval, will result in immediate cessation of the affected portion of the project work until such time as the amended site plan is approved. The City Code Enforcement Officer is requested to periodically review on-site plans to determine whether the City Engineer has been provided with plans as required by this approval, and

BE IT FURTHER RESOLVED by the City Council of the City of Watertown that site plan approval is hereby granted to Matthew R. Morgia of Aubertine and Currier, PLLC and Mike Belcher of

Watertown Doors and Windows for the construction of a 6,000 square-foot storage building located at 217 High Street, Parcel Number 6-03-101.000, 6-03-102.000, 6-03-201.000, 6-03-217.000 and 6-03-218.000 as depicted on the site plan submitted to the City Engineer on March 22, 2016, contingent upon the applicant meeting the conditions listed above.

**Seconded by Council Member Stephen A. Jennings**

Prior to the vote on the foregoing resolution, Mayor Butler noted one of the stipulations of the site plan was a letter from the State Historic Preservation Office determining whether the proposed project has an impact on any archeological resources and stated this letter was attached to the memo.

Council reviewed the Short Environmental Assessment Form.

Council Member Jennings asked if this is an enclosed building.

Michael Lumbis, Planning and Community Development Director, stated that it looks like a typical self-storage unit, which is enclosed with various size units and garage doors to access the units from the outside.

Mayor Butler asked how many units that it contains.

Council Member Macaluso responded that the memo lists 46 individual units.

In response to Council Member Jennings' question, Mr. Lumbis said there will be some demolition of the old buildings, which are open air sheds used to store lumber.

**At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.**

**Resolution No. 11 - Adopting the City of Watertown's Community Development Block Grant (CDBG) Program Consolidated Plan for Program Years 2016-2020 and Annual Action Plan for Program Year 2016**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS on August 5, 2013, the City Council adopted a resolution authorizing the City of Watertown to become an Entitlement Grantee under the rules and regulations of the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG), and

WHEREAS, as an Entitlement Grantee, the City must adopt a Consolidated Plan and Annual Action Plan(s) for its Housing and Community Development Program, and

WHEREAS the Consolidated Plan and Annual Action Plan must be developed with community input and citizen participation, and

WHEREAS Staff held two public meetings and conducted outreach efforts with local constituency groups, and the City Council held a public hearing on March 7, 2016 to solicit public comments regarding the development of funding priorities and projects to be included in the plans, and

WHEREAS drafts of the Program Year 2016-2020 Consolidated Plan and Program Year 2016 Annual Action Plan were completed and published on March 25, 2016, and

WHEREAS the draft plans were made available to the public for review and placed in various offices at City Hall, at the Roswell P. Flower Memorial Library, at the Watertown Housing Authority offices and on the City's website, and

WHEREAS a 30-day public comment period for the plans was held between March 27, 2016 and April 25, 2016 after a notice of the comment period was published in the *Watertown Daily Times* on March 26, 2016,

NOW THEREFORE BE IT RESOLVED that the City Council hereby adopts and authorizes the submission to HUD the City of Watertown's CDBG Program Consolidated Plan for Program Years 2016-2020 and the Annual Action Plan for Program Year 2016, which allocates the CDBG funds as follows:

**CDBG Program Year 2016-2017 Budget**

**Sources**

Program Year 2016 Entitlement Grant	\$801,322.00
Program Income	\$117,194.00

**Total Funds Available for Allocation** **\$918,516.00**

**Proposed Uses**

Owner-Occupied Rehab Program	\$345,000.00
Black River Apartments Project	\$150,000.00
Homebuyer Program	\$125,000.00
Near East (Huntington St.) Sidewalk Project Phase 2	\$120,000.00
WHA Meadowbrook Apartments Sidewalk Reconstruction	\$50,000.00
ADA Accessible Sidewalk Ramp Construction Project Phase 2	\$26,000.00
Bus Shelters	\$16,000.00
Point-In-Time Outreach & Education Initiative	\$12,500.00
Fair Housing Education	\$5,000.00
WCSD Backpack Program	\$5,000.00
Bed Bug Education and Prevention Program	\$12,000.00
Planning and Administration	\$52,016.00

**Total Funds Proposed for Allocation** **\$918,516.00**

**Seconded by Council Member Teresa R. Macaluso**

Prior to the vote on the foregoing resolution, Council Member Jennings remarked that this is a good plan.

Council Member Horbacz commented that the Planning Department did a good job hearing the citizens' input and incorporating it into the plan.

Mayor Butler discussed the various projects that will be included within the plan.

**At the call of the chair, a vote was taken on the foregoing resolution and carried with all voting yea.**

**Resolution No. 12 - Accepting Change Order #3 for Refurbish of Fire Department Pumper Truck**

**Introduced by Council Member Stephen A. Jennings**

WHEREAS on November 16, 2015, City Council accepted the bid from Jerome Fire Equipment in the amount of \$82,306.14 for the refurbish of the Fire Department Pumper Truck, per our specifications , and

WHEREAS City Council also accepted Alternatives Nos. 1 and 2 at an increase of \$1,448.89, bringing the total bid to \$83,755.03, and

WHEREAS on February 1, 2016, City Council approved Change Order #1 in the amount of \$2,138.07, and

WHEREAS on February 16, 2016, City Council approved Change Order #2 in the amount of \$972.50, and

WHEREAS Jerome Fire Equipment has now submitted Change Order #3 in the amount of \$2,483.80,

NOW THEREFORE BE IT RESOLVED by the City Council that it hereby accepts Change Order #3 submitted by Jerome Fire Equipment in the amount of \$2,483.80 for refurbish of the Fire Department Pumper Truck, a copy of which is attached and made part of this resolution, bringing the total amount to \$89,349.40, and

BE IT FURTHER RESOLVED that City Manager Sharon Addison is hereby authorized and directed to sign all documents necessary with accepting Change Order #3 on behalf of the City.

**Seconded by Council Member Teresa R. Macaluso and carried with all voting yea.**

**OLD BUSINESS**

**The Ordinance "Amending the Ordinance Dated February 16, 2016, Authorizing the Issuance of \$10,600,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Costs of the Design, Reconstruction and Expansion of the City's Fairgrounds Arena, to Increase the Estimated Maximum Cost Thereof and the Amount of Bonds Authorized to \$10,700,000". (Introduced on**

4/19/2016; laid over under the rules; appears in its entirety in the 2016 Minutes Book on page 11-12 of the 4/19/2016 minutes).

**At the call of the chair, a vote was taken on the foregoing ordinance and carried with all voting yea.**

## **STAFF REPORTS**

### **FY 2015-16 Snow Removal Budget**

Mayor Butler stated that Council Member Walczyk requested this report.

Council Member Walczyk commented that due to the light winter, the City saved money and this was approximately \$267,000 under budget.

### **Sales Tax Revenue – March 2016**

Mayor Butler reviewed the memo stating Sales Tax is up \$97,000 for this month and this reconciles the first quarter under the new Jefferson County rate of 4%. He noted year-to-date receipts are still down approximately \$230,000 and the year-to-date receipts on a budget basis are down approximately \$563,000.

### **NYS Office of the State Comptroller – Fiscal Stress Monitoring System**

Mayor Butler said the State Comptroller issued the fiscal stress score for Watertown, which shows the City did well. He reviewed the results and congratulated City Comptroller James Mills for his work.

### **Request for waiver of fees for the 12<sup>th</sup> Annual Mental Health Awareness Walk**

Council Member Macaluso suggested refunding half of the money but noted that the City needs to start charging the fees that are on the fee schedule.

Council Member Jennings pointed out that this organization already paid the full fee.

Council Member Horbacz asked what they paid last year for this event.

Erin Gardner, Superintendent of Parks and Recreation, replied that they paid a \$5 fee but reminded Council that last summer, Council directed her to increase the fee for the usage of the Thompson Park Large Pavilion. She advised that there are groups that use it for weddings or corporate events, noting there are already 12 reservations from organizations that have paid the \$200 fee without asking for a waiver.

Council Member Walczyk stated that part of the justification for raising the fee was because with a \$5 fee, people could book it and then not worry about whether they showed up.

Council Member Jennings mentioned the fee is not unreasonable. He stressed that Council cannot continue supporting the Superintendent in setting fees and then revoke them when a waiver is requested.

Council agreed not to refund the fee.

## **NEW BUSINESS**

### **Downtown Revitalization Initiative Meeting**

Mayor Butler announced there will be a meeting on Thursday, May 5, 2016, at 8:30 a.m. in Council Chambers. He indicated that many members of Council will be present and invited the press and public to attend.

### **624 Swan Street – Jay Barrett’s Comments from Privilege of the Floor**

Mayor Butler asked Mr. Barrett to provide Council with the history of this property.

Mr. Barrett explained he purchased the whole property in 2002 but when he tried to refinance it in 2011, it was brought to his attention that there was not a clean title. He indicated that the City Assessor informed him the property consisted of two parcels in which he was the owner of only one of the parcels. He added the line runs right through the middle of his garage. He said he is trying to resolve this issue and was told that it could not be done without spending thousands of dollars and this is not conducive to what he owes on the property or what the property is worth. He further described the details of the property as well as the neighboring properties. Explaining that the two parcels were owned by siblings who did not convey the title properly to the one parcel, he asked for the City’s assistance with this since he has been paying the taxes on both parcels for many years and this was not discovered when he first bought the property.

Attorney Slye stated that he does not view this as a City problem even though he paid taxes on the property. He stressed that paying taxes on property that is not owned is voluntary and does not grant rights to that property. He advised that the abstract and title should be brought to date and suggested Mr. Barrett speak to his attorney about bringing a Quiet Title Action to court and get an order to show cause explaining how service can be effected. He further explained that this will require publication and once the necessary time has gone by, he can apply to the court for action granting title to Mr. Barrett.

### **CAPC**

Mayor Butler advised there is nothing new to report on this, noting there is a \$1 million anti-poverty initiative from NYS and nothing further can be decided on this funding until more information is received on this initiative.

Council Member Horbacz thanked Ms. Gault for bringing this to Council’s attention and stated he hopes that through the budget process, Council can find a way to return some of the funding for this allocation.

### **Dog Park**

Council Member Horbacz said he received a call from a constituent regarding the Proposed Dog Park sign at Factory Square asking if this project will be moving forward because if it is not, then the sign should be removed.

Ms. Addison stated this is the first time she is hearing this complaint. She said the Dog Park has been removed from the proposed budget and once the budget is adopted, the sign will be removed.

### **10<sup>th</sup> Mountain Division Monument Time Capsule**

Mayor Butler informed Council that Mr. Lumbis submitted a memo regarding the time capsule to be placed within the 10<sup>th</sup> Mountain Division monument to be erected in Thompson Park. He asked whether any Council Member wishes to contribute an item to be placed within it.

## **ADJOURNMENT**

**At the call of the chair, meeting was duly adjourned at 7:54 p.m. by motion of Council Member Teresa R. Macaluso, seconded by Council Member Stephen A. Jennings and carried with all voting in favor thereof.**

*Ann M. Saunders*  
City Clerk