

**CITY COUNCIL MEETING
CITY OF WATERTOWN
March 15, 2010
7:00 P.M.**

MAYOR JEFFREY E. GRAHAM PRESIDING

PRESENT: **COUNCIL MEMBER ROXANNE M. BURNS
COUNCIL MEMBER JOSEPH M. BUTLER, JR.
COUNCIL MEMBER TERESA R. MACALUSO
COUNCIL MEMBER JEFFREY M. SMITH
MAYOR GRAHAM**

ALSO PRESENT: **MARY M. CORRIVEAU, CITY MANAGER
ATTORNEY ROBERT J. SLYE**

CITY STAFF: **Ken Mix, Robert Cleaver, Kurt Hauk, Gene Hayes, Jim Mills, Gary
Pilon**

The City Manager presented the following reports to the Council:

- 1 - Authorizing Acceptance of Gift of Use of Vehicle, FX Caprara
- 2 - Authorizing Submission of an Application for a Rural Business Enterprise Grant
- 3 - Authorizing Public Auction for Sale of City Owned Properties
- 4 - Accepting Bid for #3 Lift Pump Motor and Drive at Waste Water Treatment Facility, KJ Electric
- 5 - Approving Amendment No. 2 to the Professional Services Agreement with Stearns & Wheler LLC for Combined Sewer Overflow Modeling and Calibration, Wastewater Treatment Plant
- 6 - Approving Amendment to Grant Disbursement Agreement With Empire State Development Corporation for the 2007 Restore NY Grant – Riverview Plaza
- 7 - Finding That the Adoption of the LWRP, Associated Zoning Ordinance Revisions and Consistency Review Law Will Not Have a Significant Negative Impact on the Environment
- 8 - Accepting the City’s Draft Local Waterfront Revitalization Program as Complete and Ready for Public Review and Authorizing its Submission to The New York State Department of State
- 9 - Ordinance No. 1 - Amending City Code Chapter A320, Section V, Miscellaneous Fees, A320-6
- 10- Executive Summary Report, Short Term, High Intensity Monitoring Program
- 11- Water Main Break, Flower Avenue East
- 12- Sewer Backup, 218 South Pleasant Street
- 13- Central Street Infrastructure Report
- 14- 2010-2011 CAPC City Budget Request
- 15- New York State Department of State Monthly Update
- 16 - Wednesday, April 7, 2010 at 7:00 p.m. – Public Meeting – Breen Avenue Construction
- 17 - Thursday, April 8, 2010 at 8:30 a.m. – Advantage Watertown – Tour of Sewall’s Island

COMPLETE REPORTS ON FILE IN THE OFFICE OF THE CITY CLERK

Meeting opened with a moment of silence.

Pledge of Allegiance was given.

The reading of the minutes of the regular meeting of March 1, 2010 was dispensed with and accepted as written by motion of Council Member Smith, seconded by Council Member Butler and carried with all voting in favor thereof.

COMMUNICATIONS

From Reg Schweitzer, Jr., Maggie's On The River, offering to provide furnishings for the deck and to maintain them. He advised Council that they are looking at types of tables and chairs and will be providing details to the Council within the next month.

ABOVE PLACED ON FILE

The following claims against the City were received:

1. From Joan Dowker for damage to her vehicle when she ran over a bungee cord on Bowers Avenue.
2. From Greg Powell on behalf of Patricia Powell for damage to her basement when a drain backed up.

ABOVE REFERRED TO THE BOARD OF AUDIT

Mayor Graham referred to a letter he had received from the JCIDA (not on file in the Office of the City Clerk) advising that the City's grant application for the sewer issues on the west end of the City had been approved in the amount of \$100,000.

Mayor Graham welcomed Boy Scout Troop 26 from Fort Drum.

PRIVILEGE OF THE FLOOR

Wayne Zimmer, Katherine Street, addressed the chair asking when the property auction and the bicycle auction were going to be held.

Mr. Mills indicated that the property auction will be held on April 5th. The bicycle auction will be conducted sometime in the spring.

Ron Whiting, 412 Stone Street and representing the Watertown Revolution, addressed the chair concerning a bill from the City for last year and felt that there must have been misunderstanding.

Mr. Whiting remarked that in the 2008 agreement the team paid \$1,200 for the use of the practice facilities and game field. There was no contract in 2009 and it ended up being on a per use basis. He explained that he was looking for a better understanding of this and was not looking to have the bill erased as the team is prepared to pay the \$1,200 as they did in 2008.

Mayor Graham asked the City Manager if she would feel comfortable addressing this issue at this time.

Mrs. Corriveau remarked that if Mr. Whiting would like to stop into her office some time she would be glad to talk with him. She explained that last year, Mr. Schultz told Council that he was advised by his attorney not to enter into an agreement with the City. When there is no agreement, the fee schedule that is in the City Code is the one that is used. This is the same amount that anyone else, without an agreement, would pay.

Mr. Whiting remarked that no one can produce a contract for last year when he has asked for it.

Mayor Graham explained that Mr. Schultz came before Council last year and withdrew his request for a contract.

RESOLUTIONS

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS FX Caprara has offered to provide the City of Watertown with a Dodge Ram truck for use as a DARE vehicle by the Watertown Police Department, and

WHEREAS the Dodge Ram would be given to the City for its use for a term of one-year, and

WHEREAS the Watertown Police Department is in need of a new vehicle for the DARE Program,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts this gift of use of a Dodge Ram truck from FX Caprara.

SECONDED BY COUNCIL MEMBER JEFFREY M. SMITH AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS the City of Watertown is applying for Federal grant funding through the U.S. Department of Agriculture Rural Development's Rural Business Enterprise Grant (RBEG) Program to construct the Gaffney Drive Sewer Upgrade Project, which will support the development of small private business enterprises between Arsenal and Coffeen Streets, and

WHEREAS the City of Watertown is applying for \$99,000 for the project, which currently has an estimated cost of \$715,000 for its three phases,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby commits all of the funding, after grants have been applied, necessary to complete the Gaffney Drive Sewer Upgrade Project.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR. AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

WHEREAS Federal grant funding is available through U.S. Department of Agriculture (USDA) Rural Development to support the development of small private business enterprises in eligible municipalities, and

WHEREAS the City of Watertown is eligible to apply for funding under the Rural Business Enterprise Grant (RBEG) program, and

WHEREAS it has been determined that upgrading the sanitary sewer capacity on Gaffney Drive will support the development of several proposed small private business enterprises,

NOW THEREFORE BE IT RESOLVED that the Mayor, Jeffrey E. Graham, is authorized to sign and submit an application for Rural Business Enterprise Grant funding through USDA Rural Development, and

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is authorized to sign all agreements, certifications and other documents required to complete the application, accept the grant and administer the project proposed for RBEG funding.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR. AND CARRIED WITH ALL VOTING YEA

Prior to the vote on the resolutions relative to the RBEG application, Council Member Smith asked about the phases of the work.

Mrs. Corriveau explained that phase 1 is the sewer line which will be done in-house. Phase 2 is the acquisition and maintenance of property and phase 3 is replacement of the pump station.

Council Member Butler asked if the pre-application had been submitted.

Mr. Mix explained that it had been submitted on Friday and it is currently being reviewed.

Mrs. Corriveau advised that there are still some caveats being checked out regarding the City's eligibility for this grant.

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS the City of Watertown owns certain lots of land acquired at Tax Sale and designated on the map of the Department of Assessment and Taxation of the City of Watertown, New York as follows:

<u>Parcel Number</u>	<u>Address</u>
6-12-506.000	63 Huntington Street
6-12-513.000	1017 Huntington Street

And,

WHEREAS title said land has been retained by the City of Watertown, and

WHEREAS the City Council deems the properties to be excess and not required for any City purposes, and

WHEREAS the City Council desires to ensure that properties such as those listed above be brought into compliance with all applicable provisions of the New York State Fire Prevention and Building Code and all City of Watertown zoning and health codes within one (1) year of their sale to subsequent buyers,

NOW THEREFORE BE IT RESOLVED that pursuant to Section 23, Subdivision (b) of the General City Law, Section 247 of the Charter of the City of Watertown as amended by Local Law No. 1, 1985, adopted December 3, 1984, effective January 17, 1985, and the ordinance, Municipal Code, Chapter 13 adopted by the Council, on June 6, 1977, the Comptroller of the City of Watertown be and he hereby is authorized to publish a Notice of Sale of the parcels of land above mentioned once a week for three (3) consecutive weeks in the official newspaper of the City of Watertown to the effect that said parcels of land will, at 11:00 a.m. on the 5th day of April, 2010, in the 3rd Floor City Council Chambers in the Municipal Building, 245 Washington Street, be offered individually for sale to the highest bidder and there present, under the conditions herein set forth:

The aforesaid parcels are conveyed, together with all rights and privileges affecting the same, and also together with all buildings, improvements and appurtenances located upon said described parcels, and

BE IT FURTHER RESOLVED that the City Comptroller be and he hereby is authorized to accept bids for said parcels, in an amount not less than the minimum price set below, subject to the rights of the said City Council to reject any and all bids, and

<u>Parcel Number</u>	<u>Address</u>	<u>Minimum Bid Price</u>
6-12-506.000	63 Huntington Street	\$ 1,000
6-12-513.000	1017 Huntington Street	\$ 2,500

BE IT FURTHER RESOLVED that the highest bidder deposit at least 10 per cent (10%) of the bid price at the same time of each said successful bid with the City Comptroller, and

BE IT FURTHER RESOLVED that said parcels of land shall be then sold to the successful bidder for cash or certified funds only, and

BE IT FURTHER RESOLVED that the Notice of Sale, any offer to purchase, and any deed issued by the City contain a provision that if the property sold is not brought into compliance with all applicable provisions of the State Fire Prevention and Building Code and all City of Watertown zoning and health codes within one (1) year of the City's delivery of the deed to the buyer, the City shall have the right to seek reversion of title to the City, and

BE IT FURTHER RESOLVED that the said bids shall be submitted to the Mayor and City Council for their approval or rejection, and

BE IT FURTHER RESOLVED that the City reserves the right to withdraw any parcel prior to the public sale of said parcels.

SECONDED BY COUNCIL MEMBER JEFFREY M. SMITH AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

WHEREAS the City Purchasing Department has advertised and received sealed bids for the purchase of one new and unused 3-Phase Adjustable Frequency Drive and Motor to replace the existing unit at our Waste Water Treatment Facility, and

WHEREAS invitations to bid were issued to nine (9) prospective bidders, with four (4) bids being received and publicly opened and read in the City Purchasing Department on Wednesday, March 3, 2010, and

WHEREAS City Purchasing Agent Robert J. Cleaver and Michael Sligar, Chief Waste Water Treatment Plant Operator, reviewed the bids received and are recommending the acceptance of the bid submitted by KJ Electric, 5894 East Molloy Road, Syracuse, New York 13211, in the amount of \$21,895.00 as the lowest qualifying bid meeting the City's specifications,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York hereby accepts the bid in the amount of \$21,895.00 submitted by KJ Electric, 5894 East Molloy Road, Syracuse, New York 13211, for the purchase of one new and unused 3-Phase Adjustable Frequency Drive and Motor.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR. AND CARRIED WITH ALL VOTING YEA

Prior to the vote on the foregoing resolution, Council Member Butler asked about the amount in this year's budget for this.

Mrs. Corriveau explained that this shows in a combined amount.

Mr. Hauk indicated that the original amount was \$25,000. He explained that he had spoken with Mr. Sligar last week and was informed that the amount came in several thousand dollars less than the estimate.

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS the City owns and operates a Wastewater Treatment Plant in accordance with a New York State Pollution Discharge Elimination System (SPDES) permit issued by the NYS Department of Environmental Conservation, and

WHEREAS on June 1, 2002, the City's SPDES permit was amended and language was added that requires the City to prepare a Long Term Combined Sewer Overflow (CSO) Control Plan (LTCP), and

WHEREAS the goal of the Long Term Control Plan is to determine what the City should be doing with our active CSOs and the Plan needs to establish the current characteristics of the Black River and the characteristics of the City's discharges into the river, and

WHEREAS on December 18, 2006, the City Council of the City of Watertown approved an Agreement for Professional Services in the amount of \$72,100 with Stearns & Wheler for combined sewer overflow modeling and calibration of five of the fifteen drainage basins within the City that have an active CSO, and

WHEREAS on July 7, 2008, the City Council approved Amendment No. 1 to that agreement in the amount of \$37,000 for the modeling and calibration of four additional drainage basins within the City that have active CSOs, and

WHEREAS City Engineer Kurt Hauk has submitted for City Council consideration Amendment No. 2 to the Professional Services Agreement with Stearns & Wheler, in the amount of \$31,000, which is for two specific tasks as detailed in the attached Amendment, the first is Characterization of the Collection System and the second, Assistance with the Long-Term Control Plan.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Amendment No. 2 to the Professional Services Agreement with Stearns & Wheler, a copy of which is attached and made part of this resolution, and

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is hereby authorized and directed to execute the Amendment documents on behalf of the City of Watertown.

SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO AND CARRIED WITH ALLVOTING YEA

Prior to the vote on the foregoing resolution, Council Member Smith asked what sewer basins were selected and why those particular ones.

Mr. Hauk explained that they are all tied to CSOs. The original 5 that were done were based on the size and frequency of events. Then, it went to the next 4. Now, DEC wants the City to complete all the modeling before they accept it. The City has to develop a plan for 85% capture.

Council Member Butler asked about the long term control plan being completed in August.

Mr. Hauk explained that after the plan has been submitted in August, it will be reviewed for several months.

Mrs. Corriveau advised that the City will not get the final approval this summer.

Council Member Butler asked about the financing of the study.

Mr. Mills explained that the total funding which has been done over the past few years was \$160,000. \$40,000 is uncommitted and will be used to pay for this.

Mr. Hauk commented that the goal is to show the DEC that the City has 85% capture in place.

Council Member Burns remarked that it would make sense that the ultimate goal would be 100% capture in the future.

Mr. Hauk commented that our goal is 85% now. He stated that while 100% would be something he would also like to see done, it should be done on the City's time line and not on the state's. He also explained that the 85% will be written in the SPEDES permit.

Council Member Smith commented that it is great to have a plan. However, to achieve more separation in the current time line could potentially bankrupt the City.

Mr. Hauk explained that we know we have to concentrate on Engine Street.

Council Member Smith commented that investing a lot of money to achieve 85% means redoing streets that might not need it yet and bypassing the worst street. He asked if this was being done under legislative decree.

Mr. Hauk and Mrs. Corriveau advised that this was part of the EPA Clean Water Act, a federal regulation.

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS by Resolution adopted July 21, 2008, the City Council approved the Grant Disbursement Agreement with Empire State Development Corporation for the Restore New York Grant for the Riverview Plaza project, and

WHEREAS the Empire State Development Corporation is proposing an Amendment to the Grant Disbursement Agreement with language that is being required by its bond counsel, a copy of which is attached and made part of this Resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that it hereby approves the Grant Disbursement Agreement Amendment as proposed by Empire State Development Corporation, and

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is hereby authorized and directed to execute the Grant Disbursement Agreement Amendment.

SECONDED BY COUNCIL MEMBER JEFFREY M. SMITH AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS the City Council of the City of Watertown, New York, has before it a Draft Local Waterfront Revitalization Program (LWRP) with Associated Zoning Ordinance Revisions and Consistency Review Law, and

WHEREAS the City Council must evaluate all proposed actions in light of the State Environmental Quality Review Act (SEQRA) and the regulations promulgated pursuant thereto, and

WHEREAS the adoption of the proposed plan and associated legislation will constitute such an action, and

WHEREAS the City Council has determined that the proposal is a “Type I Action” as that term is defined in 6NYCRR Section 617.2, and

WHEREAS the City initiated a coordinated review with all other involved agencies and received no objections to the City Council being established as the lead agency, and

WHEREAS to aid the City Council in its determination as to whether the proposed project will have a significant effect on the environment, Part 1 of a Full Environmental

Assessment Form has been prepared by Staff, a copy of which is attached and made part of this resolution,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Watertown, New York, that:

1. It is established as lead agency for the purposes of the State Environmental Quality Review.
2. Based upon its examination of the Environmental Assessment Form, in comparison with the proposed action with the criteria set forth in 6NYCRR Section 617.7, no significant impact on the environment is known and the adoption of the plan and associated legislation will not have a significant negative impact on the environment.
3. The Mayor of the City of Watertown is authorized to execute the Environmental Assessment Form to the effect that the City Council is issuing a Negative Declaration under SEQRA.
4. This Resolution shall take effect immediately.

SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO AND CARRIED WITH ALL VOTING YEA

INTRODUCED BY COUNCIL MEMBER ROXANNE M. BURNS

WHEREAS the City of Watertown initiated preparation of a Local Waterfront Revitalization Program in cooperation with the New York State Department of State in accordance with the provisions of Executive Law, Article 42, and

WHEREAS the Draft Local Waterfront Revitalization Program (LWRP) has been prepared under the guidance of the City with consultant planning services provided by Behan Planning and Design, and

WHEREAS the Watertown City Council as lead agency has prepared and evaluated an Environmental Assessment Form concerning the action of adopting the LWRP in accordance with the requirements of the State Environmental Quality Review Act and Part 617 of the Implementing Regulations of Article 8 of the New York State Environmental Conservation Law and determined that there will be no anticipated adverse impacts upon natural, institutional, economic, developmental and social resources of the City and have, therefore, prepared and filed a Negative Declaration,

NOW THEREFORE BE IT RESOLVED that the Draft LWRP for the City of Watertown is accepted by the City Council as complete and ready for public review and shall be submitted to the New York State Department of State for its review by state, federal and regional agencies pursuant to the provisions of Article 42 of the NYS Executive Law, and

BE IT FURTHER RESOLVED that a Public Hearing on the City's Draft LWRP will be held on April 5, 2010 at 7:30 p.m. in the City Council Chambers. The Draft LWRP may be viewed on the Planning Office's page of the City's website, www.watertown-ny.gov and copies

are available for public examination in the City’s Planning Office, 245 Washington Street, Watertown, New York 13601.

SECONDED BY COUNCIL MEMBER JOSEPH M. BUTLER, JR. AND CARRIED WITH ALL VOTING YEA

Prior to the vote on the foregoing resolution, Mr. Mix explained to Council that the public hearing is already authorized by passing this resolution. In passing it, Council is saying that the draft is done and it is time for the review and input process. The state and federal agencies have 60 days to review it.

Council Member Butler suggested that Sections C & D under IV, should not have been removed.

Mr. Mix remarked that it was taken out because it didn’t make sense, once Planning Board was changed to City Council, to have it read that the City Council would assist the City Council.

Council Member Butler responded that he hadn’t had a problem with the originally wording.

Mayor Graham commented that the ultimate decision has to rest with the public body. It is implicit that the Planning Board would assist the Council.

Mr. Mix advised that this will be a local law and will require a public hearing.

ORDINANCES

INTRODUCED BY COUNCIL MEMBER JEFFREY M. SMITH

BE IT ORDAINED that Chapter A320, Article V of the City Code of the City of Watertown is amended to reflect a change in fee as follows:

§ A320-6. Schedule of fees.

Fees for various business permits and licenses are as set forth below:

Type	Fee
Marriage Photos	\$15 per sheet \$5 per individual photo

and,

BE IT FURTHER ORDAINED that Chapter A320, Article V of the City Code of the City of Watertown is amended to add the following fee:

§ A320-6. Schedule of fees.

Fees for various business permits and licenses are as set forth below:

Type	Fee
Paternity Acknowledgements	\$5.00

and,

BE IT FURTHER ORDAINED that this amendment shall take effect April 1, 2010.

SECONDED BY COUNCIL MEMBER TERESA R. MACALUSO AND CARRIED WITH ALL VOTING YEA

UNANIMOUS CONSENT MOVED BY COUNCIL MEMBER SMITH, SECONDED BY COUNCIL MEMBER MACALUSO AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.

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COUNCIL DISCUSSED THE FOLLOWING TOPICS:

Executive Summary Report, Short Term, High Intensity Monitoring Program

Mr. Sligar was unable to attend this evening due to illness. He will be invited to attend the April 5th meeting.

Water Main Break, Flower Avenue East

Mayor Graham remarked that it seemed to him that the Water Dept. was fixing it as quickly as possible and they did a good job with it.

Sewer Backup, 218 South Pleasant Street

Council received this report for their review.

Central Street Infrastructure Report

Council received this report for their review.

2010-2011 CAPC City Budget Request

Council concurred to put the \$52,000 in for a budget figure to begin budget deliberations with.

New York State Department of State Monthly Update

Council received this report for their review.

Breen Avenue Construction

There will be a public meeting on this construction on Wednesday, April 7th at 7:00 p.m.

Advantage Watertown – Tour of Sewall’s Island

There will be a bus tour of the island on Thursday, April 8, 2010 at 8:30 a.m.

Mrs. Corriveau advised that Lu Engineers will be at the work session on April 12th to make a presentation on Sewall’s Island.

Letter from Reg Schweitzer

Council Member Burns asked why they want to buy the tables and chairs after the City has already made plans to purchase them.

Mrs. Corriveau commented that it is the type of tables and chairs that they would like versus what the Council is looking at. Mr. Schweitzer wanted to look at other types.

Mayor Graham responded that the furniture would have to be consistent with the kind and quality that municipalities purchase. He asked that Mr. Schweitzer be scheduled for a work session on April 12th.

Attorney Slye answered questions about the rules for parks and commented that not all the parks are the same, as some have special rules.

Mr. Mix commented that no rules cover all the parks in general and we can only look at rules for public lands.

Mayor Graham asked about the deck.

Mrs. Corriveau responded that the eastern part of the deck is closed. The deck behind the building and on the west side is open. The deck was closed in the winter because it gets slippery.

Mayor Graham remarked that any changes from what was decided at the meeting concerning the deck would have to be made by Council.

Paper Use

Council Member Butler referred to the fact that we are trying to limit the amount of paper being used. He said that this week the Council received copies of the draft document that they had already received last week. He stated that it is a waste of paper and resources and should have been put on the City's website instead.

Sewer Vacs

Council Member Butler advised that he had been approached by a resident wondering if the City could use these sewer vacs for private lines and charge for these services since they are currently being charged by a private business.

Mr. Hayes explained that the City is not allowed to do that as we are not allowed to compete with private firms.

Street Lights

Council Member Butler commented that street lights are still missing. He asked about the pole in front of Key Bank.

Mrs. Corriveau responded that National Grid has replaced most of the poles now. She explained that the pole in front of Key Bank is an entirely different issue.

Central Street

Council Member Smith referred to the crews using the video cameras on the sewer lateral there on Friday. He asked to be given the results of this.

Mr. Hayes explained that while he wasn't aware of it, it is something that the City does all the time. He said he would get the information for Council. If the problem is in the right-of-way, the City routinely repairs it.

Fire Chief Retirement

Mrs. Corriveau advised Council that Chief Sayre would be retiring on April 10th. She also advised that they are still waiting for the results of the Civil Service exam.

Mayor Graham asked that Chief Sayre be in attendance at the April 5th meeting.

Discussion was held relative to the "Rule of 3" and the fact that it could be months before an individual is appointed.

Mayor Graham remarked that we just have to let the process play out.

Council Member Burns asked when the City Manager was notified of the retirement.

Mrs. Corriveau indicated that she was notified by Chief Sayre about a week and a half ago and she just received notice from the retirement system.

ADJOURNMENT

AT THE CALL OF THE CHAIR MEETING WAS DULY ADJOURNED AT 8:13 P.M. UNTIL MONDAY, MARCH 29, 2010 AT 7:00 P.M. BY MOTION OF COUNCIL MEMBER BUTLER, SECONDED BY COUNCIL MEMBER MACALUSO AND CARRIED WITH ALL VOTING IN FAVOR THEREOF.

Donna M. Dutton
City Clerk