

**CITY OF WATERTOWN, NEW YORK  
AGENDA**

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, December 1, 2014, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADOPTION OF MINUTES**

**COMMUNICATIONS**

**PRIVILEGE OF THE FLOOR**

**RESOLUTIONS**

- Resolution No. 1 - Designation of Dog Park Site, Factory Square Park
- Resolution No. 2 - Designation of Dog Park Site, Thompson Park – North Entrance Drive
- Resolution No. 3 - Appointment of Commissioner of Deeds
- Resolution No. 4 - Designation of Official Newspaper

**ORDINANCES**

- Ordinance No. 1 - Amending City Municipal Code § A320-4(A.)(9), Schedule of Fees – Slip, Slide and Skate

**LOCAL LAW**

**PUBLIC HEARING**

**OLD BUSINESS**

- Tabled                                      Resolution Approving Whitewater Park Public Access Limited Use Agreement with Hole Brothers Holdings, LLC

## **STAFF REPORTS**

1. Board and Commission Appointments
2. Letter from T. Urling Walker
3. Letter from Bruce Zicari
4. Letter from Greg Binion
5. Sales Tax Revenue – October 2014

## **NEW BUSINESS**

## **EXECUTIVE SESSION**

## **WORK SESSION**

Next Work Session is scheduled for Monday, December 8, 2014, at 7:00 p.m.

## **ADJOURNMENT**

**NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS MONDAY,  
DECEMBER 15, 2014.**

Res No. 1

November 24, 2014

To: City Council Members  
From: Jeffrey E. Graham, Mayor  
Subject: Designation of Dog Park Site

Thank you again to City Council and Staff for participation in the tour of the six suggested locations for a Dog Park.

After seeing the six sites, my personal conclusion is as it was in our discussions that day, and I favor the Factory Square Park location. Attached is a resolution I will be introducing to that effect.

As with any resolution, Council can act in any number of ways, and I understand there are differing opinions in the community.

First, I feel it is essential that this matter be resolved quickly so that those interested in pursuing a Dog Park can get on with their activities

Second, my support for Factory Square Park is based on central location, visibility, existing infrastructure, current underutilization, lower construction costs, and an ability to dovetail this project into the Factory Street reconstruction which should help improve that particular neighborhood.

I welcome discussing the matter at the December 1, 2014 meeting once this resolution is introduced and seconded.

Thank you and enjoy the Thanksgiving holiday.

YEA	NAY

Designation of Dog Park Site,  
Factory Square Park

Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Mayor GRAHAM, Jeffrey E.

Total .....

***Introduced by***

WHEREAS the City of Watertown through its Parks and Recreation Department seeks to offer citizens a range of programs, activities and sports to build both body and mind and offer participants a more enjoyable and enriching community, and

WHEREAS many communities across the Nation have established “dog parks” to provide an opportunity for dog owners and their pets to exercise and enjoy dog ownership by providing a convenient and safe off-leash location for canines, and

WHEREAS City of Watertown residents have expressed support for a dog park and have expressed interest in helping pay for it through private fundraising aided by the Northern New York Community Foundation, and by an ad hoc committee being recruited by Council Member Stephen A. Jennings, and

WHEREAS City Council has agreed to identify and assess locations on City land according to criteria established by the Planning Department and since this dog park will be a City facility,

NOW THEREFORE BE IT RESOLVED that after due diligence in reviewing six identified sites, the City Council of the City of Watertown designates Factory Square Park as the preferred location for a dog park and further resolves to provide to the community support group a rendition of the proposed park design so they can commence fundraising, and

BE IT FURTHER RESOLVED that the Planning Department and other relevant staff will work with the private sector to ensure all efforts conform to City goals, laws and policies.

**Seconded by**

November 26, 2014

To: The Honorable Mayor and City Council

From: Stephen A. Jennings, Council Member

Subject: Designation of Dog Park Site,  
Thompson Park – North Entrance Drive

I want to thank Council for considering establishment of a dog park in the City. As you know, the City Planning department presented six locations to establish a dog park, the pros and cons of each site, and Mayor Graham organized a tour of each site to afford all of us and the public an on-site, up close look at each location's positives and challenges.

In addition to the great work of City staff to map the areas, identify infrastructure that would be needed per site, and to approximate costs, much public input has been provided in support of particular locations to establish the dog park. Also, there are individuals interested and committed to fundraising for this project, and the Northern New York Community Foundation has agreed to be the repository of all funds raised. In my brief tenure on Council, this issue has garnered the largest outpouring of correspondence to me, mostly all positive.

I am asking each of you to support the Thompson Park – North Entrance Drive location to establish the dog park. There are several reasons:

- Size: The literature states dog parks should be of appropriate size, minimally 1.5 acres. The Thompson Park – North Entrance Drive site is very close to the recommended size, and has the potential to be expanded should the need occur based on popularity of the park. Because these parks are popular, other communities have had to expand their dog parks.
- Cost: The costs associated with establishing a dog park at this site, compared to the other five options, are one of the most affordable. The site is particularly attractive because it is mostly cleared. It is a beautiful site in a park setting, which dog owners most prefer.
- Fundraising: There are individuals very interested in fundraising and in making donations toward this project. But location matters in these types of endeavors, and the site has to be an appealing one to generate the most in fundraising. The preferred site for the individuals who are committed to fundraise is Thompson Park.

- Clear Public Support: As of this memo, 51 individuals have reached out to me, with 88% favoring the Thompson Park – North Entrance Drive site for the dog park. I have kept you all abreast of this outreach under separate communication.

It has been an honor to work with the many public supporters and the NNY Community Foundation to bring this project to fruition and enrich the recreational resources of our great City.

I respectfully request your support of this resolution designating the Thompson Park – North Entrance Drive site as the City of Watertown's dog park.

Designation of Dog Park Site,  
Thompson Park – North Entrance Drive

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

***Introduced by***

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WHEREAS the City of Watertown through its Parks and Recreation Department seeks to offer citizens a range of programs, activities and sports to build both body and mind and offer participants a more enjoyable and enriching community, and

WHEREAS many communities across the Nation have established “dog parks” to provide an opportunity for dog owners and their pets to exercise and enjoy dog ownership by providing a convenient and safe off-leash location for canines, and

WHEREAS City of Watertown residents have expressed support for a dog park and have expressed interest in helping pay for it through private fundraising efforts aided by the Northern New York Community Foundation, and

WHEREAS City Council identified and assessed locations on City land according to criteria established by the Planning Department and since this dog park will be a City facility,

NOW THEREFORE BE IT RESOLVED that after due diligence in reviewing six identified sites, the City Council of the City of Watertown designates Thompson Park – North Entrance Drive as the preferred location for a dog park and further resolves to provide a rendition of the proposed park design to supporters from the general public so they can commence fundraising, and

BE IT FURTHER RESOLVED that the Planning Department and other relevant staff will work with the private sector to ensure all efforts conform to City goals, laws and policies.

**Seconded by**

Res. No. 3

November 24, 2014

To: The Honorable Mayor and City Council

From: Ann M. Saunders, City Clerk

Subject: Commissioner of Deeds

The City Clerk's Office has received additional applications for Commissioner of Deeds Appointment. Attached for City Council consideration is a resolution appointing these individuals as Commissioner of Deeds for the City of Watertown for a two-year term ending December 31, 2016.

# RESOLUTION

Page 1 of 1

Appointment of Commissioner of Deeds

*Introduced by*

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

WHEREAS Commissioner of Deeds in the cities of this state shall be appointed by the common councils of such cities, and

WHEREAS Commissioner of Deeds shall hold the term of two years, and

WHEREAS Any person who resides in or maintains an office or other place of business in any such city and who resides in the county in which said city is situated shall be eligible to appointment

NOW THEREFORE BE IT RESOLVED that the following individuals are hereby appointed Commissicner of Deeds for the term expiring December 31, 2016.

**City Employee - Police Department**

Christopher J. Kamide II  
Joshua P. Moran

**Non-City Employees**

Cynthia E. Cronk  
Carmeline DeFranco  
Martha Ann McIntosh

*Seconded by*

Res No. 4

November 26, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Designation of Official Newspaper

The attached resolution, if approved by the City Council, designates the *Watertown Daily Times* as the official newspaper of the City of Watertown for the year 2015, as required by New York State Law.

**RESOLUTION**

Page 1 of 1

Designation of Official Newspaper

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

YEA	NAY

Total .....

***Introduced by***

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BE IT RESOLVED by the City Council of the City of Watertown, New York, that the *Watertown Daily Times* be and is hereby designated as the official newspaper of the City of Watertown, New York, for the year beginning January 1, 2015 and ending December 31, 2015.

**Seconded by**

Ord No. 1

November 26, 2014

To: The Honorable Mayor and City Council

From: Sharon Addison, City Manager

Subject: Amending City Municipal Code § A320-4(A.)(9), Schedule of Fees – Slip, Slide and Skate

At the November 17, 2014 meeting, City Council discussed a change to the fee schedule for Slip, Slide & Skate as proposed by the Parks and Recreation Department.

The attached Ordinance for Council consideration sets the onetime fee at \$25 for City residents and \$45 for non-residents. This would include 10 hours of group lessons led by a qualified instructor. It also states the fee for City residents who require skate rentals at \$45 and for non-residents who require skate rentals at \$65.

# ORDINANCE

Page 1 of 1

Amending City Municipal Code § A320-4(A.)(9),  
Schedule of Fees – Slip, Slide and Skate

***Introduced by***

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Council Member BURNS, Roxanne M.

Council Member BUTLER, Joseph M. Jr.

Council Member JENNINGS, Stephen A.

Council Member MACALUSO, Teresa R.

Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY

BE IT ORDAINED that Section A320-4 of the City Code of the City of Watertown is amended to read as follows:

§ A320-4(A.)(9) Schedule of Fees is amended to read as follows:

- (9) Slip, Slide and Skate: \$25 onetime fee for City residents and \$45 onetime fee for City residents who require skate rentals. \$45 onetime fee for non-residents and \$65 onetime fee for non-residents who require skate rentals. Participants may register online with the Webtrac software for 10 hours of group lessons led by a qualified instructor.

and,

BE IT FURTHER ORDAINED that this amendment shall take effect as soon as it is published once in the official newspaper of the City of Watertown, or printed as the City Manager directs.

***Seconded by***

Tabled

November 19, 2014

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, Planning & Community Development Coordinator

Subject: Approving Whitewater Park Public Access Limited Use Agreement  
With Hole Brothers Holdings, LLC

The attached Resolution was introduced and Tabled on October 20, 2014.  
A copy of the Agreement can be found in the Agenda for the October 20 meeting.

It is recommended that this Resolution remain Tabled until a response is  
received from the New York State Department of State.

# RESOLUTION

Page 1 of 1

Approving Whitewater Park Public Access Limited Use Agreement with Hole Brothers Holdings, LLC

Council Member BURNS, Roxanne M.  
 Council Member BUTLER, Joseph M. Jr.  
 Council Member JENNINGS, Stephen A.  
 Council Member MACALUSO, Teresa R.  
 Mayor GRAHAM, Jeffrey E.

Total .....

YEA	NAY
	4

***Introduced by***

Council Member Teresa R. Macaluso

WHEREAS an Agreement with Hole Brothers Holdings LLC for the limited use for a portion of Whitewater Park has been drafted, and is attached and made part of this resolution, and

WHEREAS the City Council wishes to enter into said Agreement for the reasons recited in the Agreement,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown, New York, hereby approves the Whitewater Park Public Access Limited Use Agreement between the City of Watertown, New York, and Hole Brothers Holdings LLC, and

BE IT FURTHER RESOLVED that the Mayor, Jeffrey E. Graham, is hereby authorized and directed to sign the Limited Use Agreement on behalf of the City Council.

**Seconded by** Council Member Roxanne M. Burns

November 25, 2014

To: The Honorable Mayor and City Council  
From: Sharon Addison, City Manager  
Subject: Board and Commission Appointments

Below is a listing of current and upcoming vacancies on City Boards and Commissions for City Council review.

With Council approval, Staff will contact members for reappointment. Staff would also be happy to reach out to any new individual recommended by City Council.

<b>Board or Commission</b>	<b>Appointed By</b>	<b>Term</b>	<b>Name of Member</b>	<b>Date of Appt.</b>	<b>Term Expires</b>
Board of Asses. Review	Council	5 Years	Shawn E. Griffin	11/15/2010	9/30/2014
Board of Assess. Review	Council	5 Years	Linda J. Fields	7/18/2011	9/30/2016 Resigned
Transportation Commission	Council	3 Years	Roberta Haggerty		4/1/2016 Resigned
Board of Ethics	Council	1 Year	Jean A. Bilow	11/18/2013	12/31/2014
Board of Ethics	Council	1 Year	Brian S. Phelps	11/18/2013	12/31/2014
Board of Ethics	Council	1 Year	Rande S. Richardson	11/18/2013	12/31/2014
Board of Ethics	Council	1 Year	James St. Croix	11/18/2013	12/31/2014
Board of Ethics	Council	1 Year	Arthur Stever III	11/18/2013	12/31/2014
City Constable	Council	1 Year	Patricia J. Hennegan	11/18/2013	12/31/2014
Deputy City Constable	Council	1 Year	Michael J. Hennegan	11/18/2013	12/31/2014

For clarification purposes, the Transportation Commission is a Council appointed Board which was established in 1974. In 1997, the ADA Paratransit Committee and Transportation Committee partnered to form the current Transportation Commission. The Transportation Commission members take part in discussions and planning of many of the aspects of transit operations. There is not a requirement to be a City resident. As a member, one may become involved in projects such as: fare structure, route mapping, customer services, incentive programs, ADA requirements, needs assessment, and much more. Quarterly meetings are held at 3:00 p.m. at Watertown CitiBus Transit Building on the third Wednesday of July, October, January and April.

**T. URLING WALKER**  
1170 IVES STREET  
WATERTOWN, NEW YORK 13601

Sharron Adison, City Manager  
C/o City Hall  
245 Washington St  
Watertown, NY 13601

November 24, 2014

Subject: A potential curling rink

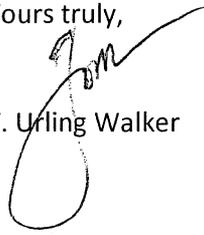
Dear Sharron:

For some time now Brian and I have been keeping our eyes open for a building where an ice slip or two can be installed. As I mentioned to you the other day I thought it would be good to go on record to be considered for a future expansion of your ice arena complex to involve a couple slips of ice for curling.

Curling got started in this country and Canada between the Rotarians for the purpose of fellowship. Since I was the one that helped to get it started they put the moniker on "Curling With Urling" and under Brian Ashley's leadership we have been able to schedule curling in November and another time in March at the curling rink in Gananoque. We have been getting favorable results which has been helped by the fact that the curling now is an Olympic sport and people are starting to watch it on television. The closest rinks are in Utica and Schenectady but in Canada they're scattered all over the place with the closest ones in Kingston, Gananoque, and Brockville. It is certainly more popular in Canada. Several years ago my wife and I were in Northern Manitoba at an Arctic outpost called Churchill and they had not only an ice rink but also a curling rink in the community.

We are hoping this sport will grow to the point that it becomes a sport that is worthy of having curling experiences here in Watertown.

Yours truly,

  
T. Urling Walker

Cc: Brian Ashley



Bruce Zicari  
38050 Ledgewood Lane  
Clayton, NY 13624

November 23, 2014

Watertown City Council  
City Hall  
245 Washington Street  
Watertown, NY



Re: Baseball Stadium Lease

Dear Council Members:

This letter is written to introduce myself and to seek the Council's approval to bring a professional baseball team, in conjunction with Colin Cummins and the East Coast Baseball League, to the City of Watertown. Being a summer resident of Clayton and a lifelong baseball fan, I feel that Watertown and, especially the children of the area, deserve a local baseball team and all of the excitement that it brings with it.

As founder and CEO of a chain of family restaurants, called Cheeburger Cheeburger, I am accustomed to running a business that is family and community oriented. As with Cheeburger Cheeburger, the baseball team will not be just an investment. It will be a business for which I have a deep passion and one which I intend on being a "hands on" owner. My main goals would be to provide the families of the area an enjoyable experience and to work with the Parks and Recreation Department as well as the local children's baseball leagues to inspire the children of the area to enjoy this great game.

I would appreciate your consideration and I would be happy to attend your next meeting and make your acquaintance and answer any questions or concerns that you might have.

Sincerely,

A handwritten signature in cursive script that reads "Bruce Zicari".

Bruce Zicari



TO: Ladies and Gentlemen of the Watertown City Council  
FROM: Greg Binion, N.Y.S.C.O.P.B.A. Hockey  
DATE: November 3, 2014  
SUBJECT: "2<sup>nd</sup> Annual Hockey for Heroes" to benefit the Wounded Warrior Project

I would like to take this opportunity to thank you once again for your assistance and cooperation in making our very first Hockey for Heroes to benefit the Wounded Warrior Project during Snowtown U.S.A. last January a great success. With your help, along with local business's and the great citizens of the Watertown area we raised \$16,329.00 for this worthy cause that benefits so many of our past and present soldiers stationed here at Fort Drum.

With that being said, we are looking forward to working with you again for the upcoming 2<sup>nd</sup> Annual Hockey for Heroes during Snowtown U.S.A. this January. At this time, I am currently working with City of Watertown Parks and Recreation Director, Erin Gardner, to secure the needed ice times from Watertown minor hockey and Watertown figure skating clubs. The dates that we are working on for the tournament are January 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> during Snowtown U.S.A. as those dates are the least intrusive to those organizations' scheduling.

Please let me know if we can do anything or if you need anything to help make this year's Snowtown U.S.A. a memorable and lasting event. Watertown has so much to offer especially at this time of year; it is only fitting that we celebrate and embrace it and not hibernate. Thank you for your help in the past and your cooperation in the future. I look forward to working with you again.

With Much Appreciation,

A handwritten signature in black ink, appearing to read "Greg Binion".

Greg Binion  
N.Y.S.C.O.P.B.A. Hockey

November 19, 2014

To: The Honorable Mayor and City Council  
From: James E. Mills, City Comptroller  
Subject: Sales Tax Revenue – October 2014

The City has received the monthly sales tax revenue amount from Jefferson County. In comparison to October 2013, the sales tax revenue on an actual to actual basis is down \$178,400 or 11.26%. In comparison to the original budget projection for the month of October, sales tax is down \$222,433 or 13.66%.

The year-to-date actual receipts are down \$27,672 or 0.44% while the year-to-date receipts on a budget basis are down \$202,809 or 3.13%. Year-to-date sales tax revenue is at \$6,273,212.

The attached spreadsheet shows the detail collections for this year and last year along with the budgeted amounts. Collections for the Fiscal Years' 2010-11, 2011-12, 2012-13 and 2013-14 have been included for historical perspective.

Please note that this payment represents an estimated payment made by the State to the County and will be trued up by the State with the January payment.

	<u>Actual 2010-11</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Actual 2014-15</u>	<u>Variance</u>	<u>% Inc/(Dec)to Prior Year</u>	<u>Quarterly Variance</u>	<u>% Inc/(Dec) to Prior Quarter</u>
July	\$ 1,294,030	\$ 1,359,433	\$ 1,361,364	\$ 1,492,579	\$ 1,412,829	\$ (79,750)	-5.34%		
August	\$ 1,250,127	\$ 1,319,714	\$ 1,357,130	\$ 1,463,877	\$ 1,247,954	\$ (215,923)	-14.75%		
September	\$ 1,777,374	\$ 1,886,899	\$ 2,071,785	\$ 1,760,254	\$ 2,206,655	\$ 446,402	25.36%	150,728	3.20%
October	\$ 1,147,531	\$ 1,215,879	\$ 1,301,624	\$ 1,584,174	\$ 1,405,774	\$ (178,400)	-11.26%		
November	\$ 1,203,035	\$ 1,207,881	\$ 1,274,589	\$ 1,116,784	\$ -	\$ -	0.00%		
December	\$ 1,681,408	\$ 1,897,409	\$ 1,714,672	\$ 1,543,425	\$ -	\$ -	0.00%	(178,400)	-4.20%
January	\$ 1,213,795	\$ 1,195,675	\$ 1,276,483	\$ 1,238,468	\$ -	\$ -	0.00%		
February	\$ 984,089	\$ 1,036,230	\$ 1,160,663	\$ 1,076,005	\$ -	\$ -	0.00%		
March	\$ 1,445,902	\$ 1,624,451	\$ 1,453,454	\$ 1,471,964	\$ -	\$ -	0.00%	-	0.00%
April	\$ 1,190,708	\$ 1,217,913	\$ 1,293,493	\$ 1,271,765	\$ -	\$ -	0.00%		
May	\$ 1,164,270	\$ 1,224,057	\$ 1,373,513	\$ 1,298,653	\$ -	\$ -	0.00%		
June	\$ 1,654,800	\$ 2,029,525	\$ 1,609,032	\$ 1,699,052	\$ -	\$ -	0.00%	-	0.00%
YTD	<u>16,007,070</u>	<u>\$ 17,215,066</u>	<u>\$ 17,247,801</u>	<u>\$ 17,017,001</u>	<u>\$ 6,273,212</u>	<u>\$ (27,672)</u>	<u>-0.44%</u>		

Original Budget

	<u>2014-15</u>	<u>Actual 2014-15</u>	<u>Variance</u>	<u>%</u>		
July	\$ 1,534,067	\$ 1,412,829	\$ (121,238)	-7.90%		
August	\$ 1,504,566	\$ 1,247,954	\$ (256,612)	-17.06%		
September	\$ 1,809,181	\$ 2,206,655	\$ 397,474	21.97%	19,624	0.40%
October	\$ 1,628,207	\$ 1,405,774	\$ (222,433)	-13.66%		
November	\$ 1,147,826	\$ -	\$ -	0.00%		
December	\$ 1,586,326	\$ -	\$ -	0.00%	(222,433)	-5.10%
January	\$ 1,272,892	\$ -	\$ -	0.00%		
February	\$ 1,105,913	\$ -	\$ -	0.00%		
March	\$ 1,512,879	\$ -	\$ -	0.00%	-	0.00%
April	\$ 1,307,115	\$ -	\$ -	0.00%		
May	\$ 1,334,750	\$ -	\$ -	0.00%		
June	\$ 1,746,279	\$ -	\$ -	0.00%	-	0.00%
YTD	<u>\$ 17,490,000</u>	<u>\$ 6,273,212</u>	<u>\$ (202,809)</u>	<u>-3.13%</u>		